

**DRAFT MINUTES-TOWN OF WESPORT MUNICIPAL PENSION BOARD MEETING**  
August 11, 2022

A meeting of the Municipal Pension Board of the Town of Westport was held on Thursday, August 11, 2022, at 12:00pm.

PRESENT: Sheri Gordon, Municipal Pension Board Chair, Gary Conrad, Finance Director, Ralph Chetcuti, Personnel/HR Director, Eileen Ahern, and Jan Mello Board of Education Employee Members.

ALSO PRESENT: Susan Capozzo, Human Resources Generalist.

ABSENT: Kate Boyle- Kirby, Municipal Pension Board Member

Sheri Gordon, Chairwoman, called the meeting to order at 12:03pm.

1. To take such action as the meeting may determine to approve the minutes of the July 22, 2022, Municipal Pension Board.

Upon motion by Gary Conrad and seconded by Ralph Chetcuti, and passed, Aye- {4}, Abstain {1} and Nay- {0} it was:

**RESOLVED:** That the minutes of the July 22, 2022, meeting of the Westport Municipal Pension Board are hereby **APPROVED**.

2. To take such action as the meeting may determine to approve the retirement request of Susan Skutnik, Athletic Secretary at Staples High School for September 1, 2022, with a Modified Cash Refund & Life Annuity,

Upon motion by Sheri Gordon and seconded by Gary Conrad and passed unanimously it was:

**RESOLVED:** That the retirement request of Susan Skutnik for September 1, 2022, with a Modified Cash Refund & Life Annuity benefit is hereby **APPROVED**.

The Meeting was adjourned at 12:05pm.

**ATTEST:**

*Susan M. Capozzo*

Susan M. Capozzo  
Human Resources Generalist