

## RESOLUTIONS

(1)

**RESOLVED:** That upon the recommendation of the Board of Finance and a request by the Fire Chief, the sum of \$195,000.00 from the Capital and Non-Recurring Account to purchase and outfit two (2) new hybrid or all-electric full-size SUV's to replace the 2007 and 2009 Ford Expeditions is hereby appropriated.

(2)

**RESOLVED:** That upon the recommendation of the Board of Finance and a request by the Fire Chief, the sum of \$1,885,000.00 along with bond and note authorization from the Municipal Improvement Fund Account for the purchase of two (2) Type 1 Fire Engines to replace both 2001 Sutphen Engines that have reached their end of life is hereby appropriated.

### TOWN OF WESTPORT, CONNECTICUT

#### **A RESOLUTION APPROPRIATING \$1,885,000 FOR COSTS ASSOCIATED WITH THE ACQUISITION OF TWO (2) TYPE 1 FIRE ENGINES AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION.**

**RESOLVED:** That upon the recommendation of the Board of Finance, the Town of Westport, Connecticut (the "Town") hereby appropriates the sum of One Million Eight Hundred Eighty-Five Thousand and 00/100 Dollars (\$1,885,000) for costs associated with the acquisition of two (2) Type 1 Fire Engines for the Department of Fire Services in the Town, as well as, related administrative, contingency, financing and other soft costs (the "Project").

Section 1. As recommended by the Board of Finance and for the purpose of financing One Million Eight Hundred Eighty-Five Thousand and 00/100 Dollars (\$1,885,000) of the foregoing appropriation, the Town is hereby authorized to borrow a sum not to exceed One Million Eight Hundred Eighty-Five Thousand and 00/100 Dollars (\$1,885,000) and issue general obligation bonds for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.

Section 2. The First Selectwoman, Selectmen and Finance Director are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of

each series thereof and the rate or rates of interest thereon as herein provided; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes including Chapter 748 (Registered Public Obligations Act) to issue the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and other applicable laws and regulations of the United States and the state of Connecticut, to provide for issuance of the bonds in tax exempt form, including the execution of tax compliance and other agreements for the benefit of bondholders, and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations and the filing of information reports as and when required and to execute Continuing Disclosure Agreements for the benefit of holders of bonds and notes.

Section 3. The Bonds may be designated "Public Improvement Bonds," series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three (3) years from the date of issue and the last installment to mature not later than twenty (20) years therefrom, or as otherwise provided by statute. The bonds may be sold at not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds, or notes, on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semiannually or annually. The bonds shall be signed on behalf of the Town by the First Selectwoman and the Finance Director, and shall bear the seal of the Town. The signing, sealing and certification of said bonds may be by facsimile as provided by statute. The Finance Director shall maintain a record of bonds issued pursuant to this resolution and of the face amount thereof outstanding from time to time, and shall certify to the destruction of said bonds after they have been paid and cancelled, and such certification shall be kept on file with the Town Clerk.

Section 4. The Committee is further authorized to make temporary borrowings as permitted by the General Statutes and to issue a temporary note or notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such times and with such maturities, requirements and limitations as provided by statute. Notes evidencing such borrowings shall be signed by the First Selectwoman and the Finance Director, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel, and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the General Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.

Section 5. Upon the sale and issuance of the bonds authorized by this resolution, the proceeds thereof, including any premium received upon the sale thereof, accrued interest

received at delivery and interest earned on the temporary investment of such proceeds, shall be applied forthwith to the payment of the principal and interest of all notes issued in anticipation thereof or shall be deposited in trust for such purposes with a bank or trust company, or shall be applied or rebated as may be required under the provision of law. The remainder of the proceeds, if any, after the payment of said notes and of the expense of issuing said notes and bonds shall be applied to further finance the appropriation enacted herein.

Section 6. In each fiscal year in which the principal or any installment of interest shall fall due upon any of the bonds or notes herein authorized there shall be included in the appropriation for such fiscal year a sum equivalent to the amount of such principal and interest so falling due, and to the extent that provision is not made for the payment thereof from other revenues, the amount thereof shall be included in the taxes assessed upon the Grand List for such fiscal year and shall not be subject to any limitations of expenditures or taxes that may be imposed by any other Town ordinance or resolution.

Section 7. Pursuant to Section 1.150-2 (as amended) of the federal income tax regulations the Town hereby expresses its official intent to reimburse expenditures paid from the General Fund, or any capital fund for the Project with the proceeds of the bonds or notes to be issued under the provisions hereof. The allocation of such reimbursement bond proceeds to an expenditure shall be made in accordance with the time limitations and other requirements of such regulations. The Finance Director is authorized to pay Project expenses in accordance herewith pending the issuance of the reimbursement bonds or notes.

Section 8. The Town of Westport, or other proper authority of the Town, is authorized to take all necessary action to apply to the State of Connecticut, and accept from the State or other parties, grants, gifts and contributions in aid of further financing the Project. Once the appropriation becomes effective, the First Selectwoman, or other appropriate official of the town, is hereby authorized to spend a sum not to exceed the aforesaid appropriation for the Project and is specifically authorized to make, execute and deliver any contracts or other documents necessary or convenient to complete the Project and the financing thereof.

Section 9. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds (and notes) in accordance with the provisions of the Town Charter, the Connecticut General Statutes, and the laws of the United States.

(3)

**RESOLVED:** That upon the recommendation of the of the Board of Finance and a request by the Fire Chief, the sum of \$145,700.00 from the Capital and Non-recurring Fund to replace the Source Capture and Diesel Extraction Systems at each Firehouse is hereby appropriated.



**WESTPORT FIRE DEPARTMENT**  
**Administration (203) 341-5000**  
**Fax (203) 341-5009**  
**Michael R. Kronick**  
**Chief of Department**



June 15, 2022

Honorable Jennifer Tooker, First Selectwoman  
Town of Westport  
110 Myrtle Ave.  
Westport, Connecticut 06880

APPROVED: 

Jennifer S. Tooker  
First Selectwoman  
Date: 6/15/22

Re: Fire Department Staff Vehicle Replacements Replacement Appropriation First

Selectwoman Tooker,

I am requesting an appropriation of \$195,000 from the Capital Non-Reoccurring Fund on the agenda of the next Board of Finance meeting. This request is for replacing two fire department vehicles.

The Westport Fire Department maintains a fleet of 12 "non-fire truck" vehicles used by the Command Staff, Fire Marshal's Office, and Fleet Supervisor. This request will allow for the replacement and disposal of the 2009 and 2012 Ford Expeditions. The \$195,000 would allow for the purchase of and outfit for public safety use two new full-size SUVs. The plan is to purchase, if available, hybrid or all-electric, which will have a lower operating cost than the current units. Currently, hybrid or all-electric options have a limited selection and availability and are selling for above MSRP.

In the past, vehicle replacement had been funded out of the operating capital. Vehicles were purchased one at a time, and all the outfitting was done in-house. However, changes in the automotive industry have made it no longer feasible or cost-effective to equip these vehicles in-house.

The Fire Department currently has two vehicles on order with Chevrolet with an anticipated delivery of November 2023. The delay has been in large part due to production cancellations. In addition, obtaining vehicles for fleet use is becoming increasingly difficult across all levels of government because the manufacturers are finding it more profitable to sell high-end models of the vehicles than government fleet orders. Therefore, we are making this request to ensure we have funds available to place an order in the spring of 2023 for an anticipated delivery in late 2024.

Sincerely,



Michael R. Kronick  
Chief of Department

515 Post Road E, Westport, CT 06880

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**Manufacturer, Model, and Pricing Comparison**

- 2022 MSRP and 2021 State Contract Pricing
- Model and Pricing may vary at the time of order

	MSRP	Upfitting	Per Unit	2 Units	State Contract	Upfitting	Per Unit	2 Units
<b>Ford</b>								
2022 F-150 Lightning XLT Crew Cab	\$74,764.00	\$22,736.00	\$97,500.00	\$195,000.00	n/a	\$22,736.00	n/a	n/a
2022 F-150 Hybrid XLT Crew Cab	\$60,269.00	\$22,736.00	\$83,005.00	\$166,010.00	n/a	\$22,736.00	n/a	n/a
2022 F-150 XLT Crew Cab	\$58,099.00	\$22,736.00	\$80,835.00	\$161,670.00	\$38,100.00	\$22,736.00	\$60,836.00	\$121,672.00
2022 Expedition 4WD Gas Only	\$66,390.00	\$22,736.00	\$89,126.00	\$178,252.00	\$45,789.00	\$22,736.00	\$68,525.00	\$137,050.00
<b>Chevrolet</b>								
2022 Tahoe 4WD SSV Gas Only	\$62,690.00	\$22,736.00	\$85,426.00	\$170,852.00	\$33,829.00	\$22,736.00	\$56,565.00	\$113,130.00
2022 Silverado Crew Cab 1500 SSV 4WD Gas	\$61,730.00	\$22,736.00	\$84,466.00	\$168,932.00	\$36,100.00	\$22,736.00	\$58,836.00	\$117,672.00



**FINANCE**

*This section to be completed by the Finance Director.*

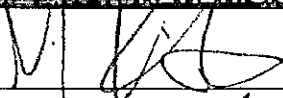
EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:

IF APPROVED:

IF NOT APPROVED:

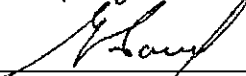
**REVIEW/SIGN-OFF**

DEPARTMENT HEAD



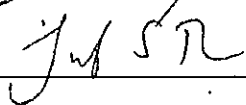
DATE: 6/15/22

FINANCE DIRECTOR



DATE: 6/29/2022

FIRST SELECTWOMAN



DATE: 6/21/22

**RTM Finance & Public Protection Committee Meeting**

**Fire Chief's Request for up to \$195,000 to Purchase Two New SUVs**

**July 13th, 2022**

**Meeting via Zoom**

The RTM Finance and Public Protection Committees met to consider Fire Chief Michael Kronick's request for an appropriation of up to \$195,000 from the Capital and Non-Recurring Account to purchase and outfit two new hybrid or all-electric full size SUVs to replace their existing high mileage 2007 and 2009 Ford Expeditions.

**RTM Finance Committee Members in attendance:**

- Seth Braunstein – Chairman
- Noah Hammond
- Nancy Kail
- Don O'Day
- Stephen Shackelford

**RTM Public Protection Committee Members in attendance:**

- Jimmy Izzo - Chairman
- Lou Mall
- Karen Kramer
- Andrew Colabella
- Noah Hammond
- Candace Banks
- Claudia Shaum
- Stephen Shackelford
- Dick Lowenstein

**Others Town Officials in Attendance:**

- Wendy Batteau: RTM Member
- Michael Kronick: Fire Chief, Town of Westport
- Gary Conrad: Finance Director, Town of Westport



## Proposed Spending Summary

The committees listened to Fire Chief Kronick's request to purchase two new SUVs to replace two existing vehicles in their fleet with high mileage. This request was unanimously approved by the Board of Finance during their July 6<sup>th</sup> meeting.

Chief Konick stated that the request for \$195,000 was an "up to" maximum for the two new vehicles and the appropriation would include outfitting the new SUVs. The appropriation would also include an additional charging station should the Fire Department be able to secure electric vehicles which currently have very long lead times.

Using State of Connecticut pricing, the approximate current base unit prices are:

- All Electric: \$75k
- Hybrid: \$60k
- Gas: \$38k (not a likely choice)

In response to Committee questions, Chief Kronick informed us that the current SUVs being replaced are still operating. However, both vehicles were described as near end-of-life with little resale value; one of the vehicles is a 2007 SUV with 172K miles, the other is a 2009 SUV with 100k miles. We were also told that all available rebates would be pursued.

Upon completion of the discussion, Don O'Day motioned and Nancy Kail seconded for the Finance Committee who voted unanimously to approve (5 – 0). Karen Kramer motioned and Dick Lowenstein seconded for the Public Protection who voted unanimously to approve (8 – 0).

Respectfully submitted,

Don O'Day  
RTM Finance Committee member



**DEPARTMENT OF FIRE SERVICES**

**Administration (203) 341-5000**

**Fax (203) 341-5009**

**MICHAEL R KRONICK**

**Chief of Department**

BACK UP MATERIAL  
RTM ITEM # 2

June 16, 2022

Honorable Jennifer Tooker, First Selectwoman  
Town of Westport  
110 Myrtle Ave.  
Westport, Connecticut 06880

**Re: Type 1 Fire Engine Replacement Appropriation**

First Selectwoman Tooker,

I respectfully request an appropriation of \$1,885,000 for a bond and note authorization to the Municipal Improvement Fund be placed on the Board of Finance agenda. This request is for the replacement purchase of two (2) Type 1 Fire Engines. The units to be replaced are the two (2) 2001 Sutphen Engines. Currently, two 2001 Sutphen Engines have reached their end of life, and if we continue to extend their time with Westport, it will require significant investment in money to keep them serviceable. Additionally, with the global supply chain problems, the time to build a replacement and the cost of the unit continues to grow. The fire department received a proposal from Marion Body Works to build new engines to our specifications for \$942,500 each with a 355-day estimated delivery time; pricing was only good for 30 days. Marion Body Works notified us on June 16 that they recently experienced a 4.5% mid-month increase in costs and that another 3% will become effective on July 1.

With this 7.5% overall cost increase, Marion Body Works anticipates a 4% monthly-over-month increase in overall costs. The \$942,500 amount reflects the most recent increases and a 10% contingency. With the current pricing escalation, the Town should consider replacing both 2001 units. In the past, we have bid replacement engines with a two-year lock on pricing. Unfortunately, most manufacturers are unwilling to do this, or if they do at a significant increase in price on the second unit.

I appreciate your consideration. Attached, please find the pricing for one (1) Type 1 engine from our preferred vendor. If you have any questions, please feel free to contact me.

Sincerely,

Michael Kronick  
Fire Chief



## EMERGENCY VEHICLE PROPOSAL

To: Town of Westport CT  
110 Myrtle Ave  
Westport CT 06880

Date:6/16/2022

It is a pleasure to propose the following apparatus and equipment to you, with the intent to have an order placed by you for final acceptance by Marion Body Works, Inc. at its office in Marion, WI.

<u>DESCRIPTION OF APPARATUS AND EQUIPMENT</u>	<u>PRICE</u>
HGAC 2023 Spartan Metrostar-Marion Custom Rescue Engine	\$834,668.00
<b>TOTAL</b>	<b><u>\$834,668.00</u></b>

Total Price, F.O.B. Marion, WI Excluding All Federal, State and Local Taxes  
Delivery included.

### COMPLETION

These apparatus and equipment are estimated to be completed at Marion, WI within 360-420 calendar days after Marion's receipt of your order. This estimate assumes timely approval by you of the Marion detailed submittal, timely receipt of the chassis, and no events beyond the reasonable control of Marion.

### PAYMENT TERMS

The chassis shall be paid in full upon its receipt at Marion. The remainder of the contract price shall be paid in full upon delivery to the Fire Station.

### LENGTH OF THIS PROPOSAL

This proposal is good for 30 days from date.  
After 30 days Spartan and OEM increases, and surcharges may apply!

Alan Harris

\_\_\_\_\_  
Authorized Marion Representative

By: Alan Harris

Address: 128 Blacks Road Cheshire CT 06410  
Phone: 203-417-3821 203-272-9228  
Fax: 203-272-6833 Halligan4@aol.com

JUSTIFICATION FOR A EQUIPMENT/VEHICLE

DEPARTMENT INFORMATION

DEPT NAME: Fire Department	Date: June 16, 2022
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EQUIPMENT OR VEHICLE NAME AND DESCRIPTION Two (2) Type 1 Fire Engines (Fire Pumpers) Replacements
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IS IT LISTED IN THE 5-YR CAPITAL FORECAST?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If no, why not?		

APPROXIMATE COST: \$942,500 * 2= \$1,885,000	COST IN CAPITAL FORECAST: \$800,000 FY23 and \$850,000 FY24
Source of funds:	Municipal Improvement Fund

ESTIMATED USEFUL LIFE:	20-24 years
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Has an RFP been issued?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>	
Have bids been received?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Number of bids received: Project has not been bid
Was the lowest bid the winner?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If not, why?

How will the equipment/vehicle be used? Two existing 2001 Sutphen Type 1 Engines will be replaced, the two new units will go into frontline service and the two oldest frontline units will kept as reserve units for the next 8-10 years
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Is it a replacement?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
If yes, describe condition of what is to be replaced:	#7 133,648 miles/12,838hrs #8 122,786 miles/12,343hrs	
Pictures attached?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Additional information will be provided during meeting		

**FINANCE**

*This section to be completed by the Finance Director.*

**EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:**

IF APPROVED:

IF NOT APPROVED:

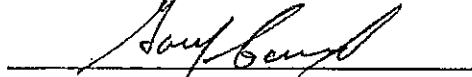
**REVIEW/SIGN-OFF**

DEPARTMENT HEAD



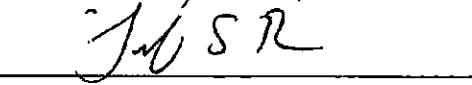
DATE: 6/16/22

FINANCE DIRECTOR



DATE: 6/28/2022

FIRST SELECTWOMAN



DATE: 6.29.2022

Joint RTM Finance & Public Protection Committee Meeting

BACK UP MATERIAL  
RTM ITEM # 2

July 13th, 2022

Meeting via Zoom

Upon the request of the Fire Chief and as approved by the Board of Finance, to recommend approval to the full RTM of an appropriation in the amount of \$1,885,000.00 along with bond and note authorization to the Municipal Improvement Fund Account for the purchase of two (2) Type 1 Fire Engines to replace both 2001 Sutphen Engines that have reached their end of life.

In Attendance For RTM Finance:

- Seth Braunstein – Chair, RTM Finance Committee
- Nancy Kail – RTM Finance Committee
- Stephen Shackelford – RTM Finance Committee
- Noah Hammond – RTM Finance Committee
- Don O'Day – RTM Finance Committee

In Attendance For RTM Public Protection:

- James Izzo – Chair, RTM Public Protection Committee
- Andrew Colabella – RTM Public Protection Committee
- Candace Banks – RTM Public Protection Committee
- Dick Lowenstein – RTM Public Protection Committee
- Karen Kramer – RTM Public Protection Committee
- Noah Hammond – RTM Public Protection Committee
- Stephen Shackelford – RTM Public Protection Committee
- Lou Mall – RTM Public Protection Committee
- Claudia Shaum - RTM Public Protection Committee

Others in attendance:

- Michael Kronick – Fire Chief
- Gary Conrad - Finance Director

On Wednesday, July 13<sup>th</sup> the RTM Finance & Public Protection Committees met to discuss a request for funds to cover the purchase of two new fire engines. The request was made by Fire Chief Michael Kronick. Chief Kronick explained that the department is now at a point where it must replace 2 current engines that had been purchased back in 2002. Chief Kronick explained that the old engines had a unique style that is now difficult to service and that the existing engines have 131K and 122K miles on them respectively. Both are rapidly approaching the end of their useful life and are functionally obsolete. Both of the old engines may soon require motor rebuilds which would cost about \$50K each and one needs a pump rebuild which would run ~\$30k. Salvage value for each of the old engines is perhaps only \$2k years or \$3k.

Importantly, we also heard that the Fire truck manufacturing market has changed significantly – there has been major consolidation with now only a small handful of manufacturers. Additionally, this market is seeing significant inflationary pressures. Chief Kronick relayed the fact that they have been seeing costs for the engines rise by \$30 - \$35K each month and he is being told by the manufacturers to expect a roughly 4% increase in costs each month for the foreseeable future (hence the urgency to get together tonight to consider this appropriation).

New engines would likely take 400 to 600 days for delivery. At anticipated delivery the current vehicles would be 23 - 24 years old.

The engines the Department are looking to purchase are the same as the previous two that the town brought into service back in 2018 and 2018 and are manufactured by the Marion Corporation out of Wisconsin. Dimensions on the trucks the department is looking to purchase are roughly the same as the old engines (perhaps an inch or two shorter and significantly lighter), so will have no issues in terms of fitting into all of the town's firehouses.

Some of the other things explored during our conversation on this subject included:

- The idea of phasing the purchase of the trucks over two years instead of incurring all of the cost in one year. Chief Kronick made the good point that based on the significant and potentially sustained inflation the economy is currently experiencing a additional year's wait could possibly mean another ~\$360k added to the cost of the second engine.
- How had the town historically structured payment for purchases like this in terms of current account expense vs. bonding? Finance Director Conrad noted that we have historically typically bonded these costs due to size of purchase and effective life - allows us to spread the expense over the full life of the capital equipment.
- Are the old vehicles that are being replaced safe? Chief Kronick explained that the replacement is not a matter of safety but much more a function of lack of reliability as the diesel engines can tend to have issues on the days following heavy usage and could become more prone to being out of service.

For Finance motion was made by Noah Hammond and seconded by Nancy Kail - passed by unanimous vote 5 - 0.

For Public Works motion was made by Karen Kramer and seconded by Dick Lowenstein - passed by unanimous vote 9 - 0.





**DEPARTMENT OF FIRE SERVICES**

**Administration (203) 341-5000**

**Fax (203) 341-5009**

**MICHAEL R KRONICK**

**Chief of Department**

BACK UP MATERIAL  
RTM ITEM # 3

June 15, 2022

Honorable Jennifer Tooker, First Selectwoman  
Town of Westport  
110 Myrtle Ave.  
Westport, Connecticut 06880

**Re: Vehicle Exhaust Extraction System Appropriation**

First Selectwoman Tooker,

I respectfully request an appropriation of \$145,700 for a bond and note authorization to the Municipal Improvement Fund be placed on the Board of Finance agenda. This request is for the replacement purchase of source capture and diesel extraction systems at each firehouse.. The units to be replaced are well over 25 years old, have reached their end of life, and are frequently out of service or in need of costly repairs. The manufacturer of the existing systems is no longer in business and there are no certified technicians to provide inspection, maintenance, testing, or repairs of the system. Diesel exhaust emissions inside fire stations pose a significant health risk to employees; an automatic start-up and source capture system provides the optimal industry accepted benchmark for controlling exhaust emissions. The \$145,700 amount reflects the estimated costs of the required electrical work for installation as well as a 5% contingency.. This request reflects the winning bid proposal, Bid Number 22-054T.

I appreciate your consideration If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Nicholas Marsan".

Nicholas Marsan  
Deputy Fire Chief

FISCAL YEAR 20 23

# TOWN OF WESTPORT, CT

## JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION	
DEPT NAME: Fire Department	Date: June 21, 2022

PROJECT NAME AND DESCRIPTION replacement of vehicle exhaust extraction system in all four fire stations

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES  NO

If no, why not? \_\_\_\_\_

If yes, answer the following two questions: Which FY was the project first planned? FY 20 \_\_\_\_\_

Which FY was the project first proposed? FY 23 \_\_\_\_\_

TOTAL COST IN CAPITAL PLAN: \$139,348 \_\_\_\_\_ IS PLAN ESTIMATE STILL ACCURATE? YES  NO

IF NO, ENTER NEW ESTIMATED COST HERE: \_\_\_\_\_ + CONTINGENCY ( 5 % ) = \$145,700 \_\_\_\_\_

(when applicable) NEW TOTAL ESTIMATE

SOURCE OF FUNDS:						ARE THERE GRANT FUNDS AVAILABLE FOR THIS PROJECT?	
CAPITAL BOND	GEN'L FUND	CNR	GRANT	STATE	OTHER	YES	NO <input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EXPLAIN: _____
OTHER, DESCRIBE: _____							
PAYBACK PERIOD (If applicable): _____							

PROJECTED START DATE: August 2022 \_\_\_\_\_ EST. COMPLETION DATE: September 2022

ESTIMATED USEFUL LIFE: 20-25 years

Is this project part of a larger capital project? No

Has an RFP been issued? YES  NO

Have bids been received? YES  NO  Number of bids received: 1

Was the lowest bid the winner? YES  NO  If not, why? \_\_\_\_\_

Who will benefit from the project? Employees of the fire department. Diesel exhaust is a mixture of gases and particulates produced during the combustion of diesel fuel. The very small particles are known as diesel particulate matter (DPM), which consists primarily of solid elemental carbon (EC) cores with organic carbon (OC) compounds adhered to the surfaces. The Vehicle Exhaust Extraction System will remove these particles for the station as recommended by NFPA and by OASH regulation

Has the Green Task Force been informed of this request? YES NO X

Is it a replacement? YES X NO

If yes, describe condition of what is to be replaced: Current system is beyond useful life, is in constant need of repair and parts are no longer manufactured for the system

Pictures attached? YES NO X

What other approvals/reviews are necessary to begin this project? Please include anticipated dates.  
Once approved a contract will be executed and the system would be installed. Anticipated completion of the project is March 2023

### FINANCE

*This section to be completed by the Finance Director.*

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:

IF APPROVED:

IF NOT APPROVED:

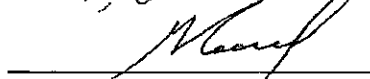
### REVIEW/SIGN-OFF

DEPARTMENT HEAD



DATE: 6/15/22

FINANCE DIRECTOR



DATE: 6/29/2022

FIRST SELECTWOMAN



DATE: 6.29.2022

July 16, 2022

BACK UP MATERIAL  
RTM ITEM # 3

The RTM Public Protection Committee and RTM Finance Committee meet on Wednesday July 13, 2022, via ZOOM to discuss and vote to recommend to the full RTM on the following:

“Upon the request of the Fire Chief, to approve an appropriation of \$145,000 along with bond and note authorization to the Municipal Improvement Fund Account 30502220-500362 to replace the Source Capture and Diesel Extraction Systems at the Firehouses.”

Chief Kronick made the presentation, explaining this appropriation is to replace outdated exhaust systems at each fire house. The system allows our fire trucks to start inside the firehouses. When the fire truck is turned on, the system turns on automatically, removing diesel exhaust fumes.

The current systems are 24-26 years old. The new systems would be placed in each fire house and an extension at fire central where one side (Crescent Road entrance) does not have one in place.

After a brief discussion, questions and answers, both committees made a motion the vote. The motion from Public Protection was made by Andrew Colabella and seconded by Candace Banks. Finance motion was made by Donald O’Day and seconded by Stephen Shackelford.

Both Public Protection and Finance Committees voted unanimously to approve the appropriation. 9-0 PPC 5-0 FC

In attendance – Fire Chief Kronick, Seth Braunstein, Stephen Shackelford, Andrew Colabella, Jimmy Izzo, Louis Mall, Noah Hammond, Claudia Shaum, Candace Banks, Nancy Kail, Don O’day, Richard Lowenstein, and Karen Kramer.

Respectfully Submitted,

Jimmy Izzo Chair – RTM Public Protection Committee