

Board of Selectwomen Meeting
June 22, 2022
APPROVED MINUTES

The Westport Board of Selectwomen, Local Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, June 22, 2022, at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, Elaine Daignault, Keith Wilberg, John Broadbin, Christine Alison, Gary Conrad, presenters as noted in the Minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/248>

Introduction of newly appointed and outgoing Town of Westport Poet Laureates.

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that To take such action as the meeting may determine to approve the Minutes of the Board of Selectwomen's and Water Pollution Control Authority's meeting of June 8, 2022 are hereby APPROVED.

ITEM #2 TABLED

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, Item #2 was TABLED

2. To take such action as the meeting may determine to approve the request for a waiver to the Westport Driveway Ordinance (Town Code Sec. 50-340, Article II. Driveways) as it relates to the driveway at 64 Long Lots Road.

APPROVE PHASE II DATES FOR REMARKABLE THEATER USE OF IMPERIAL AVENUE PARKING LOT

3. Douglas Tirola, representing the Remarkable Theatre, LLC presented Item #3. Mr. Tirola provided additional background on the Remarkable Theater's efforts to present movies on the town property, and to provide employment for those with disabilities. Board member David Waldman expressed disappointment and frustration that Remarkable could not plan and schedule dates due to others need to utilize the parking lot for their events, which have not yet been scheduled. Stacie Curran described the positive aspects of the organization, but also expressed dismay that the Town was not accommodating the organization. Selectwoman Andrea Moore requested that the presenters address the agenda item only – which was for the use of the property for dates from July 1 through November 30. Upon motion by Candice Savin, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the request from the Remarkable Theatre, LLC for the use of the of the Town-owned property known as Imperial Avenue Parking Lot for "Phase 2" dates, July 1 – November 30, 2022, for the Remarkable Theatre Drive-In is hereby APPROVED.

APPROVE DONATION IN EXCESS OF \$5001 TO THE HUMAN SERVICES DEPARTMENT

4. Director of Human Services Elaine Daignault presented Item #4. She explained that the donation would be used to cover the expense of 18 camperships. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with the Policy for Gifts to Town, the acceptance of a donation in excess of \$5,001 to the Human Services Department is hereby APPROVED.

APPROVE RESOLUTION TO FILE FOR AND EXECUTE CDBG GRANT (REVISED AMOUNT) FOR GILLESPIE CENTER RENOVATIONS

5. Director of Human Services Elaine Daignault presented Item #5. Ms. Daignault explained that the grant funding is earmarked for Gillespie Center improvements. Ms. Daignault acknowledged Building Official Steve Smith and Homes With Hope Executive Director Helen McAlinden for their support and efforts. The original grant amount was increased from 500,000 and the State required a re-submission for the new grant amount of up to 1,000,000. The purpose of the Resolution is to certify the Town of Westport's grant application SC2015803 and other related documents for COVID-19 Funding (Sc Cdbg-Cv) Under The Cares Act through the CT Department of Housing/Small Cities Community Development Block Grant.

Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, the following Resolution was hereby APPROVED:

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of Westport make application to the State for \$1,000,000.00 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement, therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE WESTPORT BOARD OF SELECTWOMEN:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,

2. That the filing of an application by the Town of Westport in an amount not to exceed \$1,000,000.00 is hereby approved, and that the First Selectwoman Jennifer S. Tooker is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Westport, CT.

Is hereby APPROVED.

APPROVE LEASE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND PAL FOR DOUBLEDAY FIELD HOUSE AT PJ ROMANO FIELD

6. Assistant Town Attorney Eileen Flug presented Item #6. Attorney Flug described the terms and conditions, noting that the appropriate town bodies approved the Lease, including the Board of Finance and the P&Z issuing a positive 8-24 Report. A PAL representative spoke about the organization's plans to improve and rehabilitate/renovate the building, including fundraising efforts and the timeline they hope to follow. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the Lease Agreement between the Town of Westport and the Westport Police Athletic League (PAL) as it relates to the Town-owned property known as Doubleday Field House at PJ Romano Athletic Field located at 170 Riverside Avenue is hereby APPROVED.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND DEBTBOOK

7. Finance Director Gary Conrad presented Item #7. Mr. Conrad described the uses of the product and its benefits for the Finance Department, including consolidation of reports and efficiency. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Agreement between the Town and DebtBook is hereby APPROVED, subject to Town Attorney approval.

REVISION 06-17-2022

APPROVE AWARD OF CONTRACT TO JOHN J. BRENNAN CONSTRUCTION COMPANY FOR BID #22-042T (AVERY PLACE UTILITY BURIAL)

8. Deputy Director of Public Works John Broadbin presented Item #8. Mr. Broadbin described the construction schedule and the roadways that would be affected by the project, as well as the phased approach for the downtown enhancement associated with the construction. The bid amount was within the appropriation request. Mr. Broadbin also noted that there would be no interruption of service during the construction. Upon motion by Candice Savin, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract to John J. Brennan Construction Company, in the amount of \$493,810, for the Avery Place Utility Burial project, Bid #22-042T, subject to Town Attorney review, is hereby APPROVED.

REVISION #2 06-21-2022

APPROVE REFUNDS OF OVERPAYMENTS OF 2020 GL REAL ESTATE AND MOTOR VEHICLE TAXES

9. Tax Collector Christine Alison presented Item #9. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of 2020 Grand List Year Real Estate and Motor Vehicle taxes, as presented, is hereby APPROVED.

ADJOURNMENT

Upon motion by Jennifer Tooker, seconded by Andrea Moore and passing by a vote of 3-0, the meeting adjourned at 10:06 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary