

February 3, 2014

Staples High School

WESTPORT BOARD OF EDUCATION

***AGENDA**

(Agenda Subject to Modification in Accordance with Law)

PUBLIC CALL TO ORDER:

6:00 p.m., Staples High School, Room 1025C, Principal's Conference Room

ANTICIPATED EXECUTIVE SESSION: Security Matters, Strategies for Negotiations

RESUME PUBLIC SESSION

PUBLIC SESSION/PLEDGE OF ALLEGIANCE:

7:30 p.m., Staples High School, Cafeteria B (Room 301)

ANNOUNCEMENTS FROM BOARD AND ADMINISTRATION

PUBLIC QUESTIONS/COMMENTS ON NON-AGENDA ITEMS (15 MINUTES)

MINUTES: January 27, 2014

UPDATE: Board of Education Health Insurance Fund Review Committee

DISCUSSION/ACTION:

1. 2014-15 Proposed Budget of the Superintendent of Schools (Encl.) Dr. Landon
2. Set-Aside Offset: Projected Account 210, 2013-14 School Budget (Encl.) Dr. Landon

DISCUSSION:

1. Student and Faculty Calendar: 2015-16 School Year (Encl.) Dr. Landon

ADJOURNMENT

*A 2/3 vote is required to go to executive session, to add a topic to the agenda of a regular meeting, or to start a new topic after 10:30 p.m. The meeting can also be viewed on cable TV on channel 78; AT&T channel 99 and by video stream @www.westport.k12.ct.us

PUBLIC PARTICIPATION WELCOME USING THE FOLLOWING GUIDELINES:

- Comment on non-agenda topics will occur during the first 15 minutes *except* when staff or guest presentations are scheduled.
- Board will not engage in dialogue on non-agenda items.
- Public may speak as agenda topics come up for discussion or information.
- Speakers on non-agenda items are limited to 2 minutes each, except by prior arrangement with chair.
- Speakers on agenda items are limited to 3 minutes each, except by prior arrangement with chair.
- Speakers must give name and use microphone.
- Responses to questions may be deferred if answers not immediately available.
- Public comment is normally not invited for topics listed for action after having been publicly discussed at one or more meetings.

WESTPORT PUBLIC SCHOOLS

ELLIOTT LANDON
Superintendent of Schools

110 MYRTLE AVENUE
WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1010
FAX: (203) 341-1029

To: Members of the Board of Education
From: Elliott Landon
Subject: Adoption of Proposed 2014-15 Budget of the Board of Education
Date: February 3, 2014

It is possible that the Board of Education will take action at our meeting of February 3 to adopt its proposed budget for the 2014-15 school year. Subsequent to that approval, the **Proposed 2014-15 Budget of the Board of Education** will be submitted to the Board of Finance for its consideration and approval.

I have prepared the following Resolution to guide your deliberations:

BOARD OF EDUCATION RESOLUTION

Be It Resolved, That the Board of Education authorizes additions and deletions to the Proposed 2014-15 Budget of the Superintendent of Schools, as follows:

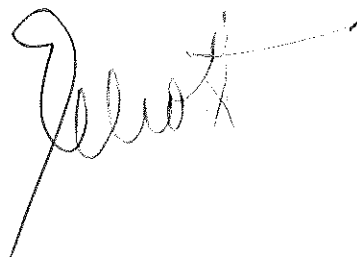
Additions

-
-
-

Deletions

-
-
-

And, Be It Further Resolved, That the Board approves for submission to the Board of Finance a Proposed 2014-15 Budget of the Board of Education that incorporates said additions and deletions in the amount of \$ _____, with a copy of the completed proposed budget to be appended to the Minutes of the Meeting of February __, 2014.



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Superintendent of Schools

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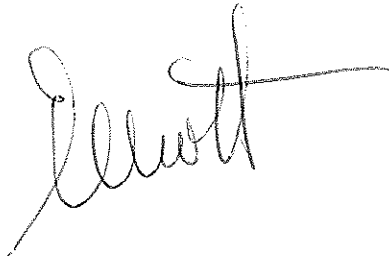
To: Members of the Board of Education
From: Elliott Landon
Subject: Set-Aside Offset Projected Account 210
Date: February 3, 2014

Appended to this memorandum may be found a memorandum from Elio Longo which provides details with regard to the above-referenced matter.

I recommend that the Board of Education authorize the set-aside offset as outlined.

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the set-aside offset for Account 210 for the fiscal year ending June 30, 2014 as described in the materials appended to the memorandum from Elliott Landon to members of the Board of Education dated February 3, 2014.



To: Westport Board of Education
 From: Ello Longo, Jr., Director of School Business Operations
 Date: January 13, 2014

cc: Elliott Landon, Superintendent

Fiscal Year 2014
Set-aside offset projected Acct 210 - Health Insurance shortfall

Object Code	Location	Amount	
119 - Curriculum Work	Curriculum	\$ 9,500	
321 - Gifted Activities	PPS	\$ 2,000	
323 - Instr Program Improvements	Curriculum	\$ 5,500	
413 - Electricity	Districtwide	\$ 100,000	
414 - Natural Gas	Districtwide	\$ 100,000	
611 - Instructional Supplies	CES	\$ 1,500	
	GFS	\$ 1,500	
	KHS	\$ 1,500	
	LLS	\$ 1,500	
	BMS	\$ 4,000	
	CMS	\$ 2,500	
	SHS	\$ 5,000	
	sub acct 067	PPS	\$ 1,500
	sub acct 080	PPS	\$ 1,000
	sub acct 093	PPS	\$ 500
612 - Software	sub acct 100 PPS	\$ 500	
641 - Textbooks	sub acct 091 PPS	\$ 500	
642 - Library Books and Periodicals	SES	\$ 1,500	
*Target Set-aside FY14:		<u>\$ 240,000</u>	

*Entire set-aside is an estimate based on year-end projection dated 01/05/14.
 Both account 413 & 414 projections are weather dependent and therefore best estimate at the time of analysis.

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Superintendent of Schools

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WESTPORT, CONNECTICUT 06880
TELEPHONE: (203) 341-1010
FAX: (203) 341-1029

To: Members of the Board of Education

From: Elliott Landon

Subject: Approval of Calendar: 2015-16 School Year

Date: February 3, 2014

It has been the practice of the Board of Education to have on file school calendars governing two years beyond the current school year. Previously, the Board has approved a calendar for the 2014-15 school year, requiring Board approval of a 2015-16 school calendar.

In January of 2013, the Board adopted permanent guidelines to govern the adoption of the school calendar. Those guidelines are as follows:

1. The first day of school for students shall be prior to Labor Day.
2. Where possible, Columbus Day is to be a regular school day for teachers and students.
3. Both a February and April recess for students and teachers shall be retained.
4. Five (5) snow days shall be included.
5. Where weather-related or emergency conditions make a 182 day school year for students impossible to achieve, make-up days shall begin with the first day of the April recess and continue to progress to each day thereafter, until no longer needed.

Having discussed the nature of the proposed calendar with representatives of the Westport Education Association and the Westport Intermediate Administrators Association, the calendar being presented to the Board for approval at this time is consistent with all contractual provisions pertaining to length of work year for teachers, including the provision that has single day holidays and extended vacations for teachers the same as for students, with the exception of professional development days when students are not in attendance.

ADMINISTRATIVE RECOMMENDATION

Be It Resolved, That upon the recommendation of the Superintendent of Schools, the Board of Education adopts a school calendar for the 2015-16 school year, a copy of which may be found appended to the Minutes of the Meeting of the Board of Education that was held on February __, 2014.



WESTPORT PUBLIC SCHOOLS
SCHOOL CALENDAR 2015 - 2016

APPROVED BY BOARD OF EDUCATION _____

JULY 2015							AUGUST 2015 (3)							SEPTEMBER 2015 (19)									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
			1	2	3	4							1			1	2	3	4	5			
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12			
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19			
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26			
26	27	28	29	30	31	23	*24	*25	*26	(27)	28	29	27	28	29	30							
							30	31															
4 Independence Day							*24, *25, *26 Staff Development Days (27) Student's First Day							7 Labor Day 14 Rosh Hashanah 23 Yom Kippur									
OCTOBER 2015 (22)							NOVEMBER 2015 (18)							DECEMBER 2015 (17)									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
				1	2	3	1	2	*3	4	5	6	7			1	2	3	4	5			
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12			
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19			
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26			
25	26	27	28	29	30	31	29	30	27	28	29	30	31										
							3 Election Day/*Staff Dev. Day No School Students 25 Shortened Day 26-27 Thanksgiving Day							23 Shortened Day 24-31 Holiday Recess									
JANUARY 2016 (18)							FEBRUARY 2016 (15)							MARCH 2016 (22)									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
					1	2		1	2	3	4	5	6			1	2	3	4	5			
3	4	5	6	7	8	9	7	8	9	10	11	12	13	6	7	8	9	10	11	12			
10	11	12	13	14	*15	16	14	15	16	17	18	19	20	13	14	15	16	17	18	19			
17	18	19	20	21	22	23	21	*22	23	24	25	26	27	20	21	22	23	24	25	26			
24	25	26	27	28	29	30	28	29	27	28	29	30	31										
31							15 Presidents' Day 15-19 Winter Recess *22 Staff Development Day No School Students							25 Good Friday									
1 New Year's Day *15 Staff Development Day No School Students 18 Martin Luther King Day																							
APRIL 2016 (16)							MAY 2016 (21)							JUNE 2016 (11)									
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S			
					1	2	1	2	3	4	5	6	7				1	2	3	4			
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11			
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18			
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25			
24	25	26	27	28	29	30	29	30	31	26	27	28	29	30									
18-22 Spring Recess							30 Memorial Day							22 Students' Last Day/Graduation Shortened Day for Students Only									

Students - 182 days

*Teachers - 188 days

Snow/Emergency Days = 5

Staff Development Days: August 24, 25, 26, November 3, January 15, February 22

Students/Teachers' Last Day will be June 22. If there are no snow/emergency days, Students'/Teachers' Last Day will be June 15.

If more than five (5) snow/emergency days are used prior to April 18, make-up days for students and teachers shall begin on April 18 and continue with each day thereafter, until no longer needed.