

Office of the First Selectman

Westport Town Hall, 110 Myrtle Avenue, Westport, CT 06880

**MINUTES OF MEETING - TUESDAY, MARCH 18 – ROOM 201- 8:00 AM**

			<u>Present</u>
J. Tooker	-	First Selectwoman	N
A. Moore	-	Second Selectwoman	N
J. Fuller	-	SMSC Chair	Y
L. Roberts	-	SMSC Vice Chair	Y
J. Rotondo	-	SMSC	Y
J. Klinge	-	SMSC	Y
V. Petrecca	-	SMSC	N
J. Renzulli	-	SMSC	N
E. Longo	-	SMSC	Y
R. Blair	-	SMSC	N
J. Broadbin	-	SMSC	Y
R. Gordon	-	SMSC	N
V. Valadares	-	SMSC	N
J. Keenan	-	SMSC	N
T. Romano	-	SMSC	N

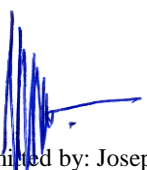
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**The following was discussed:**

1. All parties reviewed the agenda
2. The Chairman shall contact the first selectwoman for committee engagement letters.
3. Review of last minutes completed and all accepted with correction made to previous minutes date from September 14 to February 8, 2022.
4. E. Longo presented the PAL building at the back of the school, next to the football field. The Town shall be leasing to PAL "as is". See attached sheets.
5. E Longo presented to the committee the 5+ year forecast of Capital Improvement items needed for the schools. CMS and LL were excluded based on current work completed or ongoing. Discussed items were building envelopes, Mechanicals, Moisture protection and interior finishes. The Committee agreed exterior building envelope items are important prior to interior improvements.
6. E Longo noted Long Lots School will have a proposal for needs going out shortly.
7. The Committee periodically reviews Town owned buildings and a list of buildings to be reviewed will be undertaken at the next meeting. J. Broadbin noted he would work on New Business for the Committee
8. The schools are now under Colliers review system. The Antonozzi report is the basis of ongoing maintenance items as reviewed by Colliers, who is reprioritizing work scope items. A Data base is being generated.
9. Elio is working with Gary Conrad on 10- year Schools Capital forecast.
10. Attached please find two BOE PowerPoint reports.
11. The committee has been asked to review members engagement capacities and will be having new members join the committee shortly, as appointed by the Administration.

**The next meeting will be held on TUESDAY, APRIL 19th, 2022 at 8:00 a.m. ROOM 201**

It is assumed that these Minutes are a true summary of the meeting. Any corrections or omissions should be brought to the attention of the writer. If not, they will be considered substantially correct.



Submitted by: Joseph Fuller

CC: All Members Present and Not Present  
When approved for posting:  
Cc: [minutes@westportct.gov](mailto:minutes@westportct.gov)