



WESTPORTSM

Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

MINUTES OF BOARD OF FINANCE MEETING

The Board of Finance held its Public Meeting on **Wednesday, April 6, 2022 at 7:30 p.m. IN PERSON IN THE TOWN HALL AUDITORIUM** for the following purposes:

ATTENDEES: Sheri Gordon, Brian Stern (phone), Nancie Dupier, Lee Caney, Jay DesMarteau (phone), Jim Foster. Absent: Mike Keller

AGENDA

1. To approve the Board of Finance Minutes of the March 2, 2022, March 10, 2022, March 29, 2022 and March 31, 2022 Regular Meetings and the March 7, 2022 and March 16, 2022 Special Meetings. **Motion to Approve – Dupier, second, Foster. Vote 4-0-0 (DesMarteau and Caney arrived post vote)**
2. Financial Report from the Finance Director. (Discussion Only) **Gary Conrad presented**
3. Status Update from the Audit Manager. (Discussion Only) **Lynn Scully presented.**
4. Upon the request of the Westport Historic District Commission, to approve an appropriation of \$20,000.00 to the Historic District Fees & Services Account 10101181-531000 for the purpose of accepting funding in the amount of \$20,000.00 from the State Historic Preservation Office. The funds will be used to hire a Preservation Specialist. **Donna Douglass presented. Motion to Approve – Gordon, second Dupier. Vote 6-0-0.**
5. Upon the request of the Westport Historic District Commission, to approve an appropriation of \$30,000.00 to the Historic District Fees & Services Account 10101181-531000 for the purpose of accepting funding in the amount of \$30,000.00 from the State Historic Preservation Office. The funds will be used to hire an Architectural Historian to update Inventory Forms. **Donna Douglass presented. Motion to Approve – Gordon, second Caney. Vote 6-0-0.**
6. Continued review and approval of the Board of Education Operating Budget for Fiscal Year 2022-2023 presented by Superintendent Thomas Scarice and BOE Chair Lee Goldstein. **Elio Longo in attendance.**
650 BOE Program Expenses \$199,174 Gordon, second Dupier. Vote 6-0-0
652 Aid to Pvt/Parochial Schools \$529,622 Gordon, second Caney. Vote 6-0-0
653 BOE Debt Service \$8,425,398 Gordon, second Foster. Vote 6-0-0
7. To review and approve the Director of Public Works request for \$400,000.00 from Westport's American Rescue Plan Act (ARPA) funds for planning, design, and permitting of the redevelopment of Parker Harding Plaza, Jesup Green, and the Imperial Lot. **Motion to Approve – Dupier, second, Caney. Vote 6-0-0.**

8. Upon the request of the Director of Public Works, to approve an appropriation of \$232,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503330-500354-10127 for the design and permitting of the replacement of the Hillandale Road Bridge over Muddy Brook. **Motion to Approve – Gordon, second, Foster. Vote 6-0-0.**
9. Upon the request of the Director of Public Works, to approve a Special Appropriation in the amount of \$852,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30506650-500344-10114 for asphalt paving projects at Bedford Middle School and Staples High School. **Motion to Approve – Gordon, second, Dupier. Vote 6-0-0.**
10. The Board will consider any requests for restoration of sums removed from the Budget by the Board at its March 29, 2022, and March 31, 2022, Budget Hearings. **No items were brought forward for restoration.**

The Board will approve the “BOF Recommended Budget for Fiscal Year 2022-2023” as follows:

- a. General Fund
- b. Wakeman Farm
- c. Railroad Parking Fund
- d. Sewer Fund

The four items listed above were all approved at the BOF Meeting held on March 29th, 2022.

Meeting to adjourn – Gordon, second, Caney. Vote 6-0-0.

Meeting adjourned at 8:37pm.

Meeting notes respectfully by James Foster, Vice Chair.