



Civilian Review Panel
Action Minutes R1 (Draft - Not Approved for Distribution)
(full audio recording of meeting available on Town website)
April 8, 2022 Meeting

Minutes of the Town of Westport Civilian Review Panel held on ***Friday April 8, 2022 in Room 201***, Westport Town Hall, 110 Myrtle Avenue, Westport, CT.

In attendance: Panel Members: Harold Bailey-Chair, Teri Fabi, Mike Guthman, Candace Savin, Andrea Moore. **Additional attendees:** Deputy Police Chief David Farrell , Fire Chief Michael Kronick, EMS Deputy Director Marc Hartog, Atty Eileen Flug, Sal Liccione, Louis Mall, Tom Prince, members of the press and public.

Meeting called to order at 9:08am.

- 1) Introduction (H. Bailey)
- 2) Public Commentary on Non-Agenda Items
 - Sal Liccione requested scheduling at least some of future CRP meetings in the evening hours
- 3) Overview: CRP Mission, Charge and Process (E. Flug)
 - It was agreed that the CRP will hold its annual election of a Chair at the April 28 meeting
 - Eileen will
 - i. research caucus rules for the panel and report back at a future meeting
 - ii. ensure the current CRP Mission Statement is posted on the Town Website
- 4) Overview: Police Complaints Process and Integration with CRP Process (D. Farrell)
 - Dave and Eileen will research changes to the Police Civil Complaint Form toward to remove any unnecessary data requested or tag it as non-essential for filing a complaint.
 - Harold and Eileen will speak with Elliott Spector re: potential CRP training and report back to full CRP for further consideration
 - Tom Price requested and Dave Farrell agreed to provide Contents of Binder he provided to CRP at this meeting

It is anticipated the Civilian Review Panel will go into Executive Session for discussion concerning the performance of a public officer or employee as follows:

- 5) Case Study of Past Complaint Incident Files
 - This was postponed and therefore there was no Executive session held.



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6) Planning and Discussion – (H. Bailey)

- Dates for the next three CRP meetings were planned 4/28, 5/12, 5/26 subject to need and other circumstances.
- Mike Guthman will draft brief description of the CRP's involvement in the Complaint review process for website
- Candice Savin will draft a statement of the CRP's Policy on Public Comment
- Chief Kronick will provide an overview of Fire Dept Culture and Complaint Process at the April 28 meeting
- Deputy Director Hartog will provide an EMS overview at the April 28 meeting

7) Adjournment –

- *Motion by Mike Guthman, second by Candi Savin*

Meeting adjourned at 11:48am.

Minutes respectfully submitted by Andrea Moore.