



Westport Board of Finance Audit Sub-Committee Minutes, March 1, 2022

Members: Nancie Dupier (Chair), Michael Keller, Lee Caney

Also present: Sheri Gordon, Gary Conrad, Elio Longo, Lynn Scully, Sheila Carey

Via Zoom, 11:03 am

Item A: Administrative

1. The subcommittee unanimously approved minutes for the meeting of January 21, 2022.

Item B: Internal Audit

2. Ms. Scully briefly shared the last audit, IA 21-02 Payroll and Human Resources Systems Utilization Assessment. She asked for the new subcommittee members to go through this report and get back to her with any feedback as it relates to determining the scope and objectives of the following HR/Payroll audit.
3. The subcommittee discussed the draft Internal Audit Plan 2021-26. Given that the subcommittee has all new members, this will be the main item of the next meeting.

Meeting was adjourned at 11:44 am

Approved 4/5/2022 LRS