



Selectman’s Maintenance Study Committee

Office of the First Selectman

Westport Town Hall, 110 Myrtle Avenue, Westport, CT 06880

MINUTES OF MEETING - TUESDAY, FEBRUARY 15 – ROOM 201- 8:00 AM

Table with 4 columns: Name, Role, and Present status. Includes names like J. Tooker, A. Moore, J. Fuller, etc.

The following was discussed:

- 1. J. Rotondo hosted the meeting welcoming all members back and introducing the new Town Administration, represented by Andrea Moore.
2. It was noted the SMSC has been an advisory committee to the First Selectpersons’ office since Joseph Arcudi was in office from 1993 to 1997.
3. The charge of the Committee was shared and was requested to be reviewed by the new Administration for any modifications to the charge.
4. Ms. Moore was asked to share with Ms. Tooker any other initiatives for this Committee.
5. Currently the Committee reviews periodically Town owned buildings and Schools as is specifically requested for Maintenance items.
6. Next month we shall review the last Minutes prior to the committee being paused in 2020 due to Covid.
7. Various members aired, items for future discussion, J. Broadbin noted he would work on New Business for the Committee as soon as this year’s Town maintenance budget work is completed.
8. Members confirmed to A. Moore we have also worked with the Westport Schools, including the Staples EPC, Coleytown renovations and many other School works over the years. Various reports were sent to the past Administrations.
9. The Committee shall be reviewing the previous Town owned buildings reports and dates when each was last reviewed. This will prepare the Committee to get back on track as to future follow ups on same.

The next meeting will be held on TUESDAY, March 15th, 2022 at 8:00 a.m.

It is assumed that these Minutes are a true summary of the meeting. Any corrections or omissions should be brought to the attention of the writer. If not, they will be considered substantially correct. Reviewed by J. Rotondo.

Submitted by: Joseph Fuller

CC: All Members Present and Not Present
When approved for posting:
Cc: minutes@westportct.gov