

## APPROVED MINUTES

The Board of Selectmen held a public hearing on Wednesday, October 9, 2013, at 4:30 p.m. in Room 309 of the Westport Town Hall. Present at the meeting were: Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh, Gail Kelly, Gary Conrad, Stephen Edwards, Police Chief Dale Call, G. Kenneth Bernhard, Cathy Walsh, Melvin Barr, Ellen Van Dorsten, and Patricia Scully, recording secretary.

### MINUTES

1. The minutes of the Board of Selectmen's public hearing of Sept. 11, 2013 were presented by the recording secretary. There were no additions/deletions/revisions. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the minutes of the Board of Selectmen's public hearing of Sept. 11, 2013 as presented are hereby APPROVED.

### APPROVAL OF NOTICE OF GRANT AWARD FROM STATE OF CONNECTICUT DEPARTMENT OF HOUSING THROUGH MAIN STREET INVESTMENT FUND PROGRAM FOR SIDEWALK ENHANCEMENTS IN THE DOWNTOWN AREA, AND FURTHER AUTHORIZE FIRST SELECTMAN GORDON F. JOSELOFF TO SIGN SUCH DOCUMENT ON BEHALF OF THE TOWN OF WESTPORT

2. Item #2 was presented by Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a Notice of Grant Award for \$497,595 from the State of Connecticut Department of Housing through the Main Street Investment Fund Program for Sidewalk Enhancements in the Downtown Area, and further to authorize First Selectman Gordon F. Joseloff to sign such document on behalf of the Town of Westport is hereby APPROVED.

### APPROVAL OF VARIANCE TO WESTPORT DRIVEWAY ORDINANCE AT PROPERTY KNOWN AS 9 OLD MILL ROAD, CONTINGENT UPON COMPLIANCE WITH TOWN ENGINEER'S LETTER OF SEPT. 13, 2013

3. Item #3 was presented by Melvin Barr representing the property owners. Public Works Director Stephen Edwards and Westport resident Ellen Van Dorsten also spoke. Attached to the minutes is the statement by Ms. VanDorsten. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a variance to the Westport Driveway Ordinance at property known as 9 Old Mill Road, contingent upon compliance with the Town Engineer's letter of Sept. 13, 2013 attached, is hereby APPROVED.

APPROVAL OF ESTABLISHMENT OF THREE-WAY STOP AT INTERSECTION OF COLEYTOWN ROAD AND NORTH AVENUE AS RECOMMENDED BY WESTPORT POLICE DEPARTMENT

4. Item #4 was presented by Westport Police Chief Dale Call. Attached is Chief Call's memorandum of Oct. 7, 2013 requesting the establishment of the three-way STOP intersection. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request to the Traffic Authority for the establishment of a three-way STOP at the intersection of Coleytown Road and North Avenue, as recommended by the Westport Police Department, is hereby APPROVED.

APPROVAL OF AGREEMENT BETWEEN TOWN OF WESTPORT AND RBA GROUP OF CONNECTICUT LLC AS RELATES TO PHASE I OF THE MASTER PLAN FOR DEVELOPMENT AND IMPLEMENTATION FOR DOWNTOWN WESTPORT, AS RECOMMENDED BY THE DOWNTOWN 2020 COMMITTEE

5. Item #5 was presented by G. Kenneth Bernhard, Interim Chair of the Downtown 2020 Committee. Also Planning & Zoning Commission Chair Cathy Walsh spoke in favor of the request. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for an agreement between the Town of Westport and RBA Group of Connecticut LLC as relates to Phase I of the Master Plan for Development and Implementation for Downtown Westport, as recommended by the Downtown 2020 Committee, is hereby APPROVED.

APPROVAL OF PROPOSED AMENDMENTS TO THE TENANT SELECTION POLICY AND THE POLICY FOR RENTAL OF RESIDENTIAL HOUSING UNITS, AS RECOMMENDED BY THE TOWN ATTORNEY'S OFFICE

6. Item #6 was presented by Assistant Town Attorney Gail Kelly. Additional amendments to the proposed policy will include:

- Appraisal shall be described as a duly certified appraisal company;
- Wording will be added indicating that the town will provide to employees that are tenants an 1099 form annually;
- CPI region should be defined;
- Effective dated should be November 1, 2013;
- Adopted date of policy should be October 9, 2013;
- Base rate is appraisal number, subsequent years base rate plus CPI - as adjusted.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the proposed Tenant Selection Policy and Policy for Rental of Residential Housing Units be amended as above is hereby APPROVED.

Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the proposed Tenant Selection Policy and Policy for Rental of Residential Housing Units as amended is hereby APPROVED.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, the public hearing was adjourned at 6:00 p.m.

Patricia Scully  
Recording Secretary

## APPROVED MINUTES

The Water Pollution Control Authority held a public hearing on Wednesday, October 9, 2013, at 4:30 p.m. in Room 309 of the Westport Town Hall. Present at the meeting were: Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh, Gail Kelly, Gary Conrad, Stephen Edwards, Police Chief Dale Call, G. Kenneth Bernhard, Cathy Walsh, Melvin Barr, Ellen Van Dorsten, and Patricia Scully, recording secretary.

### APPROVAL OF SANITARY SEWER CONNECTION AT PROPERTY KNOWN AS 163 COMPO ROAD SOUTH, CONTINGENT UPON COMPLIANCE WITH WPCA COORDINATOR'S LETTER OF SEPT. 20, 2013

1. Item #1 was presented by Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a sanitary sewer connection at property known as 163 Compo Road South, contingent upon compliance with the WPCA Coordinator's letter of Sept. 20, 2013 attached, is hereby APPROVED.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, the public hearing was adjourned at 6:00 p.m.

Patricia Scully  
Recording Secretary