



**Civilian Review Panel**  
**Action Minutes**  
**(full audio recording of meeting available on Town website)**  
**June 23, 2021 Meeting**

In attendance: Harold Bailey, Melissa Kane, Jennifer Tooker, Captain David Farrell (Westport PD), Attorney Eileen Flug, Attorney Floyd Dugas (via teleconference)

Meeting was called to order at 11:14am by Ms. Kane, as acting administrator, in order to act on the following agenda items:

**1) *Elect a Chair of the Civilian Review Panel (CRP)***

- A vote was taken upon a motion by Ms. Kane, seconded by Ms. Tooker, to elect Mr. Bailey as the CRP Chair. The vote was unanimous.

**2) *Review the CRP Mission Statement***

**3) *Review the CRP process & role***

- Items 2 & 3 were discussed jointly
- Ms. Flug led a review of the Mission Statement and Charge of the CRP
- Ms. Flug & Mr. Dugas answered questions regarding the CRP process, with a focus on the circumstances under which Executive Session is appropriate and what information is appropriate to include in public meeting documentation. The attorneys will research whether records being discussed in Executive Session need to be publicized.
- Captain Farrell answered specific questions regarding the Police Department's complaint review process.
- Recommendation was made by Panel to invite WPD, FD and EMS to report on the status of disciplinary complaints received this year at the next meeting of the CRP.
- Recommendation was made by the Panel to invite WPD, FD and EMS to present on the process of filing and investigating complaints, including a review of each department's civilian complaint policies and forms, if any, at the next meeting of the CRP.
- Recommendation was made by panel to post complaint filing process information submitted by WPD, FD and EMS on the CRP page of the Town website.
- Public Comment was allowed. Various statements were made and questions were asked regarding why CERT could not handle lower tier complaints made to police dept (addressed by Captain Farrell), and why the Panel remains at 3 members instead of 5 (to be answered at next regularly scheduled meeting by Chair).

**4) *Review WPD Internal Affairs file 21-01, incident file number 2021-000809, regarding Officer David Scinto, dated January 21, 2021***

-Upon a motion by Ms. Tooker, seconded by Ms. Kane, the CRP voted unanimously to go into Executive Session to discuss Item 4 of the agenda.



WESTPORT

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Executive session was concluded at approx 1:10pm.

Once the public session was reconvened, Mr. Bailey read the following resolution into the record:

“The panel has reviewed the investigation *of WPD Internal Affairs file 21-01, incident file number 2021-000809, regarding Officer David Scinto, dated January 21, 2021* with Captain Farrell and found the process to be in accord with departmental processes and completed in a timely manner; the investigation to be thorough and exhaustive; and the outcome to be fair and appropriate. We await the decision of the Chief of Police on final resolution.”

Upon a motion by Ms. Tooker, seconded by Ms. Kane, the CRP voted unanimously to adopt the resolution.

There were no public attendees present and no comment made.

Upon a motion by Ms. Kane, seconded by Ms. Tooker, the CRP voted unanimously to adjourn at 1:17pm .

The date and time of the next CRP meeting is to be determined.