

**Joint RTM Finance Committee Meeting
November 30, 2021**

RTM Finance Committee Members Present:

Finance Committee: Jeff Wieser, Chair; Jessica Bram; Seth Braunstein; Stephen Shackelford; Cathy Talmadge

Other Town Officials Present: Pete Ratkiewich, Director, Public Works

RTM Finance Committee met to consider the following:

“To take such action as the meeting may determine, upon the recommendation of the Board of Finance and a request by the Finance Director, to approve an appropriation of \$250,000.00 for COVID Reimbursement to the General Fund Covid-19 Expense account from the ARPA CLFRF Grant Income account.”

Pete Ratkiewich presented this request.

Mr. Ratkiewich explained that the Town has been keeping very close track of expenditures that are directly related to unexpected and non-recurring COVID costs. We have received various reimbursements through government programs, but per numbers compiled by Gary Conrad, Finance Director of the Town, we have currently spent \$180,000 more than the previous reimbursements, and we have relative certainty that that number will grow by at least \$80,000 in the months ahead. With this outlook this request is asking for \$250,000 from the ARPA funds, as anticipated by that activity.

We generally agreed that this is a very appropriate use of the ARPA funding, though there was some suggestion that the ARPA funding should not be used to reimburse the General Fund for previously spent COVID funds. We agreed that we would vote on the basis that we could get a general accounting from Gary Conrad prior to the RTM Meeting on Dec. 7.

On a motion by Jeff Wieser and second by Cathy Talmadge, the Finance Committee voted 4-0 in favor of the request, with Stephen Shackelford abstaining.

Jeff Wieser, Finance Committee Chair and Reporter

| Org | Object | Project | Description | 2022 Actual | 2021 Actual | 2020 Actual | Total to Date 12-2-2021 |
|---|--------|---------|--------------------------------|-------------------|-------------------|-------------------|-------------------------|
| 10101980 | 511000 | 10004 | Salaries-COVID | 23,220.00 | 25,725.00 | 0.00 | 48,945.00 |
| 10101980 | 513000 | 10004 | Extra Help & Overtime-COVID19 | 611.81 | 52,961.74 | 106,258.65 | 159,832.20 |
| 10101980 | 528900 | 10004 | Transportation/Meal Allowances | 0.00 | 37.33 | 18,933.25 | 18,970.58 |
| 10101980 | 561000 | 10004 | Supplies-COVID | 3,019.79 | 107,776.64 | 157,143.95 | 267,940.38 |
| 10101980 | 589000 | 10004 | Miscellaneous Expenses-COVID | 108,913.86 | 152,140.28 | 89,656.16 | 350,710.30 |
| | | | | 135,765.46 | 338,640.99 | 371,992.01 | 846,398.46 |
| Encumbrances | | | | | | | |
| | | | | | | | 95,348.00 |
| | | | | | | | 9,452.75 |
| Total encumbered | | | | | | | 104,800.75 |
| Totwl Expenditures including encumbrances | | | | | | | 951,199.21 |
| Appropriations | | | | 9/1/2020 | | | 400,000.00 |
| | | | | 4/6/2021 | | | 380,000.00 |
| Total Appropriations | | | | | | | 780,000.00 |
| Shortfall | | | | | | | (171,199.21) |
| Request for ARPA funds | | | | | | | 250,000.00 |