

RESOLUTIONS

(1)

RESOLVED: That upon the recommendation of the Board of Finance and a request by the Westport Arts Advisory Committee, the sum in the amount of \$200,643.00 for 12 Non-Profit Arts Organizations from the ARPA CLFRF Grant Income account is hereby appropriated.

(2)

RESOLVED: That upon the recommendation of the Board of Finance and a request by the Director of Public Works, the sum in the amount of \$1,300,000.00 for Construction and Construction Inspection Services for Replacement of the Burying Hill Beach Groin from the ARPA CLFRF Grant Income account is hereby appropriated.



Westport Arts Advisory Committee

Town Hall • Myrtle Avenue • Westport, CT 06880 • www.westportarts.org

Item 6a
BOF Approved 1/5/22

BACK UP MATERIAL
RTM ITEM # 1

Nancy Diamond
Chair

Richard Epstein
Treasurer

Elizabeth Strick
Secretary

Kathie Bennowitz
Miggs Burroughs

Eric Chiang

Frederic Chiu

John Dodig

Lee Goldstein

Jerri Graham

Diane Lowman

Shobana Mani

Charles Rosoff

Douglas Tirola

Dina Upton

Kimberly Wilson

Honorary Members

Ann Chernow

Ann Sheffer

Jennifer Tooker
First Selectwoman

To: Jennifer S. Tooker, First Selectwoman

Cc: Gary Conrad, Finance Director

From: Nancy Diamond


Lee Goldstein

Date: December 17, 2021

Re: Recommendations for Distribution of ARPA Funds

The Westport Arts Advisory Committee (WAAC), represented by Lee Goldstein, requests to be placed on the agenda of the next Board of Finance meeting to request approval of ARPA funds for twelve not-for-profit arts organizations in the amount of \$200,643.

Attached is an overview of the grant requests by organization, which were approved at WAAC's December 14 meeting.

APPROVED: 
Jennifer S. Tooker
First Selectwoman
Date: 12/17/21

| ORGANIZATION | PROJECT | AMOUNT |
|----------------------------|--|--------|
| Westport History Museum | Graphic novel to explore the American Revolution from six perspectives: women, Indigenous people, enslaved and free African Americans, Loyalists, Patriots. Local authors/illustrators | 20,000 |
| MoCA | Weekly art enrichment workshops for underserved community groups such as STAR, Silver Hill Hospital, Veterans Groups/Homes for the Brave, Bridgeport Boys and Girls Club, etc. | 20,000 |
| Community Band | Commision band piece to commemorate Covid experience, play at Levitt pavillion during annual summer performance | 12,500 |
| Suzuki School Music | Community Concert Series (in person and streamed from Westport Library): CT Guitar Festival, Concerto and Aria Concert, Piano Concerto Concert, Family Pillow Concerts | 20,000 |
| Westport Country Playhouse | Pilot program mobile tour of elementary school play. Touring Westport and Fairfield county. Partnering with TEAM Westport, Connect-Us, Boys and Girls Club of CT/Southport, Westport Library, and Norwalk Housing Authority. | 20,000 |
| Music for Youth | Arkai genre-bending string duo two-day residency and performances at Westport middle schools and high schools. Master classes for orchestra students, performances for full schools | 6,518 |
| JIB Productions | Two projects: 1. Play Time, professionally moderated structured play reading/discussion group, 6 sessions at Senior Center; and 2. partnership with Library, Bridgeport Schools and Westport schools to screen with director talk-back Change the Name, a documentary about a group of middle school students who successfully changed name of chicago park from slave holder to abolitionist. | 20,000 |

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|-----------------------|---|--------|
| WestPAC | Art Storage , professional fees (\$125 hour/160 hours) to perform feasibility study to assess the suitability, required investment, and on-going costs to adapt any of these town-owned facilities for the Collections' specific storage needs. | 20,000 |
| Westport School Music | Faculty Chamber Concert for The Residence of Westport, an assisted living and nursing home facility | 3,625 |
| Beechwood | Four all-arts collaborative events including community scavenger hunts, art opening, story share, and facilitated dinner discussion | 20,000 |
| Levitt | Levitt is requesting grant to underwrite four free presentations as part of their 2022 "50 free shows under the stars" season. Shows to include folk, jazz, rock, and big band concerts. | 20,000 |
| Artists Collective | Beautify new bus shelters with changing local artist work. Full color, large scaled prints of adjudicated works to rotate every 2 months to display on shelters. | 18,000 |
| | | 200643 |

Westport Arts Organizations Grant Requests Summary

| ORGANIZATION | PROJECT | AMOUNT |
|--------------------------------|--|--------|
| Artists Collective of Westport | <p>Beautify new bus shelters with changing local artists' work for the community to enjoy. Full color, large scaled prints of adjudicated works to rotate every two months to display on shelters will improve Westport's curb appeal on well-trafficked streets, enhancing our town and setting us apart from other areas. The artist's name and town they live in will be placed on the work to support local working artists.</p> | 18,000 |
| Beechwood Arts and Innovation | <p>"Hidden Secrets" builds on Beechwood's tradition of bringing the full range of the Westport community together around meaningful themes, explored collaboratively through immersive arts events. Beechwood will host four events that facilitate connection, interaction and healing coming out of the unprecedented two years of COVID. The stimulus will be a trove of "Hidden Secrets" discovered from Beechwood's 200+ year history in Westport, which parallel many of the challenges the community faces in present day and that have already been interpreted through local artists' miniature works (the events themselves were derailed due to COVID). Participants in the events will be randomly assigned to diverse, multigenerational teams to work together to uncover these secrets-based artworks and explore the themes through personal story-shares, facilitated community conversations and an all-arts immersion. Providing a fun and provocative platform for the community – from children to families to singles to seniors – that promises connection, sharing and interaction around meaningful themes.</p> | 20,000 |
| Community Band | <p>Now in its 43rd year, the Westport Community Band, a group of professional and amateur musicians, will commission, from a nationally renowned composer, a musical work that will be a reflection on the pandemic and celebration of survival, to be performed at the Band's annual concert at the Levitt. The piece, which will enter the American band repertoire alongside other elegies written to commemorate pivotal periods in American history, will bear the statement, "Commissioned for the Westport Community Band by the Town of Westport."</p> | 12,500 |
| JIB Productions | <p>Two Projects: 1. Play Group - JIB Productions (Play With Your Food) plans a series of professionally moderated/structured participatory play reading/discussion groups designed to bring Westport's seniors together in creativity and community - 6 sessions at Westport Senior Center. 2. Partnership with Library, Westport and Bridgeport Schools to screen, with director talkback, a documentary film about middle school students who learn the value of tenacity and working as a team, successfully making a major government change.</p> | 20,000 |
| Levitt Pavilion | <p>Levitt is requesting a grant to underwrite four, free presentations as part of their 2022 "50 Free Shows Under the Stars" season. Shows to include folk, jazz, rock, and big band concerts</p> | 20,000 |

| | | |
|---|--|------------------|
| MoCA | MoCA Westport, formerly Westport Arts Center, has provided arts experiences for our community for over fifty years. We are seeking funds for our MoCA Gives Back initiative so that we can mobilize our teachers and volunteers to support underserved groups. Specifically, we hope to partner with and serve adults with special needs, veterans, and children with barriers to access by providing them arts enrichment opportunities such as healing arts classes at our museum. | 20,000 |
| Music for Youth | Arkai, a genre-bending string duo, will hold a two-day residency and performances at Westport middle schools and high schools. Master classes for orchestra students, performances for full schools | 6,518 |
| Suzuki School Music | Community Concert Series (in person and streamed from Westport Library): CT Guitar Festival, Concerto and Aria Concert, Piano Concerto Concert, Family Pillow Concerts | 20,000 |
| WestPAC | WestPac proposes a project to: 1. determine the current and future fine arts storage requirements for the town's Westport Public Art Collections; and 2. assess the suitability of selected town-owned buildings to be fitted to meet those detailed specifications. | 20,000 |
| Westport Country Playhouse | Pilot program: a mobile tour of an elementary school play. Touring Westport and Fairfield County. Partnering with TEAM Westport, Connect- Us, Boys and Girls Club of CT/Southport, Westport Library, and Norwalk Housing Authority | 20,000 |
| Westport Museum for History and Culture | Graphic novel about the American Revolution in Westport from six perspectives: women, Indigenous people, enslaved and free African Americans, Loyalists, Patriots. Free copies for use in 5 th grade American History curricula in Westport Schools. Grant will fund local authors/illustrators to work with Museum researchers and historians to accurately present true stories from Westport history | 20,000 |
| Westport School of Music | Offering a live performance for elderly residents who are not able to attend public events, the Westport School of Music proposes that their annual Faculty Chamber Music Concert be presented at The Residence of Westport, an assisted living and nursing home facility. | 3,625 |
| Total | | \$200,643 |

Guidelines for Grant Applications: ARPA Funds

Grant Origination:

The American Rescue Plan Act (ARPA), launched by the US Department of the Treasury, is designed to provide emergency funding to support communities hardest hit by the COVID-19 crisis, in part through local governments.

Of the \$8.4 million allocated to it, the town of Westport has recommended earmarking \$250,000 for the Arts. In committing to this allocation, Westport recognizes the rich history and value of arts in our community: integral to the fabric of our town and schools, our economy, and our identity.

The Board of Selectmen has determined these funds should be divided among Westport's not-for-profit arts organizations, with the Westport Arts Advisory Committee (WAAC) managing the application process. The Board of Finance has final determination of grant allocations.

Grant Criteria:

Arts organizations were particularly hard hit during COVID. There are enough ARPA funds to almost certainly guarantee each organization can receive some monies. These are the criteria:

- **Community focus and impact:** projects should help the Westport community heal from the myriad negative effects (social, economic, wellness-related...) of COVID.
- **Sustainability:** these are one-time grants and are not designed to support on-going expenses (such as salaries). An emergent need or one-time or pilot project is a better direction, especially programs that might effect permanent change to your organization or the Town.
- **Timeliness:** the Town has its first tranche of monies in hand and will distribute it quickly.
- **Creativity:** you are an arts organization. This is the time to think out of the box and come up with a big idea. Your organization's budget is not a criterion for determining grant amount.

Grant Application Requirements:

You are invited to apply for a one-time grant ranging from \$2,000-20,000. Your application is due no later than Friday, December 3, 2021.

Please submit to Lee Goldstein, WAAC, details below:

We expect to notify organizations of their grant status by January 30, 2022.

Your formal grant request/application should not exceed 2 pages in length and must include the following:

1. a) Your organization's name, address, mission statement, proof of 501 (c)(3) and list of Board of Directors
2. b) Your proposed project, including statement of purpose
3. c) A community impact statement for the proposed project, including a brief description of project goals, expectations, and steps to achieve them
4. d) The total dollar amount of the grant request, including an itemized project budget, and the anticipated start and completion date. The grant money must be used by December 30, 2023
5. e) Audit, IRS Form 990 or 990-N for two of the past three years (2018, 2019, 2020)

Westport Arts Advisory Committee (WAAC) will collect the applications and ensure the information and supporting documents are complete. WAAC will review all submitted applications and make recommendations to the Westport Board of Finance for their review and final approval.

Both the Westport Arts Advisory Committee and Board of Finance will request final project reports, both descriptive and financial, from all grantees, upon completion of the project.

Please submit your complete application, no later than Friday, December 3, to:

Lee Goldstein
Westport Arts Advisory Committee leegoldstein@yahoo.com 203-561-6795

Please contact Lee directly with any questions.

As always, we thank you for your continued contributions to Westport and its arts community. We look forward to working with you on these efforts.

Artist Collective Grant Proposal: Art on Bus Shelters

The Artists Collective of Westport Inc 2 Old Hill Rd
Westport, CT 06880

EIN:831047320
(proof of 501 (c)(3) attached)

Board of Directors:

Dale Najarian - President Susan Fehlinger - Secretary Eric Chiang - Treasurer Miggs Burroughs

Nina Bentley Michael Brennecke Elizabeth DeVoll

The Artists Collective of Westport has grown to become a group of the region's well respected professional artists who thrive in a friendly, supportive environment and serve the community. The Collective organizes curated art shows for our community, partner with other non-profit organizations in and around Westport, volunteer to create art experiences at town events, and teach art classes to special populations and underserved.

Mission Statement

The Artists Collective of Westport mission statement is to support and promote a strong visual arts community, create opportunities to foster artists' growth, and engage the public through exhibitions and art experiences.

The Project

Our Proposal for the ARPA grant is to beautify the new bus shelters in Westport by providing a recurring art display for the community to enjoy. This project will showcase our local artists work on a rotating basis and expose their art to a broader audience.

The Artists Collective will put out two Open Calls (2022, 2023) to our members to create original artwork for the bus shelters. An independent committee will review all the entries and choose artists to showcase a piece of their work on a shelter. Once the works have been chosen, The Collective will photograph and digitally scale the art. An outside vendor will be used to print the works in full color. The Collective will have an experienced installation team install the large scale prints on site and rotate the art every two months at each of the shelters.

The Community Impact

The impressive images (on the bus shelters) will be changed every two months providing Westporters and visitors alike a chance to see a variety of creative works of art on a large scale. The artist's name and town they live in will be placed on the work so our community will know the rich resources of our talented local artists. Placing artwork on the bus shelters will improve Westport's curb appeal on well trafficked streets, beautifying our town and setting us apart from other areas. This project will also support local working artists by creating experiences for the community to view their art.

Expenses

The Artists Collective of Westport will be responsible for photographing, digitally scaling and reproducing the artwork, installing and uninstalling every other month. Public Works has approved and ordered four bus shelters and plan to start this project as soon as possible (they plan to add four more in 2023). Since The Collective has the specs of these shelters we can start our Open Call to artists in Jan 2022. Once the bus shelters are built The Collective can start the project immediately and continue to rotate the art into December 2023.

The estimated cost for the project is \$18,000. Expenses would include:

Photographing work (\$1,000)

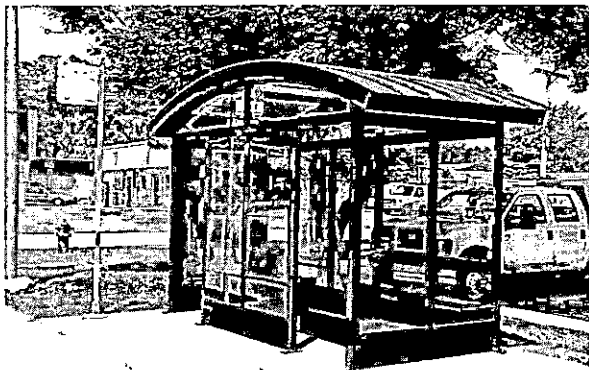
Digitally scaling art for reproduction (\$1,000) Largescale color printing for up to 60 works (\$16,000) Install and uninstall every two month (volunteer)

Thank you for your consideration!

The Artists Collective of Westport

This photo was supplied by

Peter Ratkiewich, P.E. Director of Public Works 110 Myrtle Avenue Westport, CT 06880
203 341 1120 pratkiewich@westportct.gov



Beechwood ARPA Grant application

Beechwood Arts & Innovation
52 Weston Rd
Westport CT 06880
Website: www.beechwoodarts.org

Mission:

Beechwood's mission is to transform the arts experience for the 21st Century by fostering a collaborative, creative and connected community across all arts genres, generations and backgrounds and provide opportunities to:

- Explore meaningful themes through artistic interpretation and meaningful dialogue
- Create intimate, immersive and inspirational experiences
- Fearlessly innovate in ways that shift expectations, create deeper connections to and understanding

of others and of the creative process

501(c)3 est. 8/24/01 (<https://projects.propublica.org/nonprofits/organizations/61613670>)

Proposed Project: "Hidden Secrets of Beechwood" Season

Beechwood Arts & Innovation will use the grant to develop a season of 4 all-arts, collaborative events around 20 recently discovered, yet-to-be-revealed "Hidden Secrets" that are part of the rich and varied history of the 215 yr old Beechwood Property (built in 1806 and includes a 400 yr old Copper Beech) which has had a previously little-known storied life that includes stints as a respected famous gentleman's estate, one of the largest (500+ acres) and first sustainable farms, a golf club, the home of a legendary embezzler that decimated local fortunes, a site of famous meetings and possible underground railroad activity and many more yet-to-be-revealed secrets. The "Hidden Secrets" themselves touch on themes that resonate today, including issues of diversity, sustainability, dark secrets that divided community as well as a legacy, at many points in its history, of the space being opened up to community, to shared conversation around community issues and to celebrate the arts.

In keeping with our mission, Beechwood will draw out these secrets and use them to mine these subjects and themes that resonate with community today and explore these emerging themes through all-art collaborative activities involving Music, Art, Film, Performance & Culinary Arts. Also, in keeping with our mission, we will engage a diverse group of visual and performing artists from both Westport and its neighboring towns and cities to work in collaboration around the theme, featuring art both in the gallery setting, themed with music and in outdoor installations. Performances will range from music to performing arts and spoken word, all around the themes inspired by "Hidden Secrets." We will also explore and celebrate these themes through community conversations and stories.

Beechwood Arts has presented 30 seasons in its 10-year history, each with themes that resonate with and are relevant in the community today. Each successfully brought together diverse groups of both creators and audiences to explore the themes and celebrate Community, Connection, Collaboration through all the arts – and to do so by joining the traditions of the past with future innovation.

The 4 "Hidden Secrets" events will follow the successful structure of past seasons, with additional innovative elements to keep it engaging and fresh.

1. All-Arts Immersion: A first-ever all-arts Community Scavenger "Hunt For Hidden Secrets": This will take place across the property indoors and out, which will involve artists visual interpretations, performances, film or music that accompany and reveal each secret. The Scavenger Hunt will be team-based,

and we will create diverse and multi-generational teams of individuals that don't know each other who will navigate a "treasure map" of Hidden Secrets and race other teams to discover them all. It will end in Beechwood Arts Performance Space for an immersive collaborative arts performance featuring world-class musicians and performers.

2. **Art Opening:** An art opening to the public of the visual art, outdoor installations and a possible collaborative mural illustrating the Hidden Secrets and what they inspire.
3. **"Gather Round" Story Share:** A Story-telling event where creators and community take turns telling 5-minute true stories around themes inspired by the Hidden Secrets.
4. **"Come To The Table" Community Conversation:** A single, facilitated conversation with 18 diverse (age, gender, background, lifestyle, occupation, etc) individuals sitting at one large table sharing a meal and deeply exploring one or more of the themes emerging from the "Hidden Secrets Of Beechwood" events and using that exploration to develop ideas to help community connection and engagement.

Community Impact:

Through the intentional mixing of backgrounds, ages, genders, etc in the Scavenger Hunt teams and the collaborative nature of the storytelling and dinner, the community will learn about others they might not usually interact with and develop a better understanding not only of Westport but surrounding areas. The exploration of relevant community themes through art, games and deep conversation allows the community to listen to and contribute their diverse perspectives in a safe way and increase understanding within the community. Filtering these evocative themes through the lens of the arts allows the community to celebrate and enjoy the themes as well as explore them. The combination of fun, enjoyment and serious exploration creates a meaningful connection among participants.

Budget For The "Hidden Secrets Of Beechwood Season":

Performing Artists for Arts Immersion (Approx 5) & Artists For Collaborative Mural and Art Installations (Approx 10): \$4,500

Hidden Secrets Online Components, Website Social Media, On-line Mktg, etc: \$3,500

Event Production (rental, staff, video, audio, parking/police, cleaning, etc) 4 events: \$10,000 Materials (Programs, Refreshments Items required to serve, Signage, etc): \$4,000

Administrative costs (Piano Tuning, Temp Assistant, etc): \$4,000

Total Cost: \$24,000

Requested Grant: \$20,000



Now in its 43rd year, the Westport Community Band brings professional and amateur musicians together to perform the full range of American band music. Until the pandemic forced the Band to go on hiatus in March of 2020, Monday nights at Bedford Middle School were the time and place in town to hear both traditional and contemporary band music at its best. In May of 2021, the Band assembled a small group of musicians to lead Westport's Memorial Day Parade, a tradition that has been a part of the Band's commitment to community since its inception. Finally, in July of 2021, we came together as a full ensemble and, with only a single rehearsal, performed at the Levitt Pavilion. The Band was finally able to resume weekly rehearsals in September but had to find a new home that would allow proper distancing and ventilation. For the first time, members were asked to contribute towards rental expenses for the rehearsal space at the Penfield Pavilion in Fairfield.

The Band members represent all age groups and come from Westport and a number of surrounding towns. Prior to the pandemic, the Band performed at numerous locations throughout Fairfield County. Annual highlights included the Veterans Day Celebration at Westport Town Hall and the Memorial Day Parade, performances for senior groups in Westport and Weston as well as an annual performance at the Jewish Home (Jewish Senior Services) in Bridgeport. Each spring since 1997, the Band has sponsored the "Play with the Community Band" project, an opportunity for area middle school students to rehearse and perform with the Band over a five-week span. To date, over one thousand area 6th grade student musicians have participated in this highly-praised project dedicated to showing young musicians that involvement in music can last a lifetime.

The COVID-19 pandemic has caused a major disruption in all our lives. As noted in our application, music has historically shown its tremendous power to allow listeners to grieve, to mourn, and to heal in times of tragedy and turmoil. Composers have always been asked to channel the emotions of the country into musical works, and we believe that the ARPA grant will offer the Band the opportunity to commission a musical work that will not only be a reflection on the pandemic and celebration of survival but will also add a piece of music to band repertoire-at-large. The piece will bear the statement "Commissioned for the Westport Community Band by the Town of Westport." Ultimately, our commissioned work will enter American band repertoire alongside other elegies written to commemorate pivotal periods in American history.

a) Your organization's name, address, mission statement, proof of 501 (c)(3) and list of Board of Directors

Westport Community Band
c/o 3 Spur Road
Redding, CT 06896

Mission:

The Westport Community Band, founded in 1977, is composed of adult musicians representing multiple towns in Fairfield and Westchester Counties, who represent a wide variety of professional backgrounds and bring diverse musical experiences to the group. The band is all volunteer and share an interest in exploring challenging concert band literature, improving individual technique, and creating music as an ensemble, while bringing excellent entertainment to our audiences and enjoyment to ourselves.

Under the direction of Sal LaRusso; Bachelor of Music Eastman School of Music, retired director of bands and jazz ensembles at Weston High School, musical director of the Wesleyan University Wind Ensemble, the eighty-plus piece group performs a wide variety of music including concert band compositions, show tunes, marches, pop, and classical. The band performs at numerous civic, charitable and other events in Fairfield County.

Board of Directors:

Bill Elias
Peter Flornoy
Patty Gelineau
Mark Goldenberg
Anastasia Gussen
Pam McLaughlin
David Muller
Will Munro
Carrie Parker
Ken Robins
Jim Salvatore

**Proof of 501 (c)(3) included as separate attachment.
Westport Community Band is also registered with guidestar.org**

b) Your proposed project, including statement of purpose

Throughout American history, music has shown its power to allow listeners to grieve, to mourn and to heal. From President Lincoln's Funeral March, written following the assassination of the president, to Stravinsky's Elegy for JFK to the "10 Years On" project written to commemorate 9/11 (including works by Bob Dylan, Johnny Cash, Simon & Garfunkel and others) to "A Child's Requiem" after the Newtown tragedy, composers have been asked to channel the emotions of the country into musical works. As we enter 2022, we believe that the COVID pandemic represents another singular event that warrants commemoration, and that the arts in general, and music in particular, can provide the balm for a community and a nation that has been profoundly changed.

Proposed Project:

We propose to commission the composition of a piece of music from a renowned composer for concert bands specifically to commemorate this singular time in history.

When we couldn't rehearse during COVID, we continued adult music education through a series of master classes held on Zoom. These master classes featured interviews with leading composers, conductors, musicians and experts on the music of concert bands. We learned about their careers, their creative processes and how they

were coping with the pandemic. We learned first-hand how the abrupt cessation of live musical performance impacted both performers and regular audiences.

We would like to commission one (or more) of these talented artists to write a reflection on the pandemic for concert band. And we would like to work with them to bring the piece to life. Each year, we perform at the Levitt Pavilion in Westport in July and we would like to feature this piece in either our 2022 or 2023 concert.

c) A community impact statement for the proposed project, including a brief description of project goals, expectations, and steps to achieve them

This project will have several positive outcomes:

- The members of the band will experience what it is to work directly with a renowned composer and to perform a piece specifically commissioned for its skill level, instrumentation and interests.
- The piece will become a part of the concert band literature, helping to raise awareness for Westport, the Westport Community Band and its composer.
- When, we hope, the pandemic becomes history, this piece will be a remaining artifact of this singular time.

Plan: (here we target July 2022 – but timing is tight and 2023 may be more realistic)

- The band and its conductor will select a composer/composers with whom to work on this piece. (Jan 2022)
- A Zoom brainstorm will help to connect the band and composer in a discussion of the pandemic, its impact, the feelings it imbued. (Feb 2022)
- The composer will write the piece. (Feb-May 2022)
- The band will rehearse the piece with the composer. (June-Jul 2022)
- Performance at Levitt Pavilion. (Jul 2022)

d) The total dollar amount of the grant request, including an itemized project budget, and the anticipated start and completion date

\$12.5K requested to include commission, rehearsal space rental, performance travel for the composer, advertising

Breakdown of \$12,500 budget for Westport Community Band ARPA application:

- Commission for an eight-minute piece written by Dr. Jack Stamp @ \$1000 per minute of music written:
Total= \$8000
(Dr. Stamp is a renowned and prominent contemporary American composer of concert band literature)
- Rehearsal space: 8 rehearsals @ \$250 per rehearsal. Total= \$2000
- Advertising for the event in various online and social media: = \$1000
- Travel expenses/ room and board for composer during in-person rehearsals: = \$1500
- **Total: \$12,500**

See above for proposed timing – plan would be to perform this piece either July 2022 or July 2023.



Westport Museum for History and Culture ARPA FUNDS Project Proposal THE REAL REVOLUTION: Westport a GRAPHIC NOVEL

Westport Historical Society, Inc., D/B/A Westport Museum for History & Culture is located at 25 Avery Place, Westport CT. Its board comprises: Chairperson Cheryl Bliss; Treasurer Dannell Lyne; Secretary Greg Porretta; Director Peggy Jorgenson; and Director Darcy Hicks. **The Museum's mission** is to continually engage in scholarly research and examination of Westport's history as part of the larger American story. We encourage interest in recognizing and preserving the records, relics and historic sites of the Town of Westport and vicinity. We encourage a holistic view of local and national history that is inclusive of the histories of all people and groups represented in American heritage.

Statement of Purpose: To produce a graphic novel to be used primarily in Westport Schools and other educational venues to explore the American Revolution from six new and distinct perspectives: women, Indigenous people, enslaved and free African Americans; Loyalists and patriots.

Project Description: Following a goal of evolutionary historical inquiry encouraged by the NEH's *Toward a More Perfect Union*, commemoration the 250th anniversary of the American Revolution, *The Real Revolution* will use an engaging, modern medium to encourage readers to experience the Revolutionary War in a new way. Focusing on the events of the Danbury Raid (April 21-25, 1777) and Westport the project aims to stimulate readers' query into the humanities and create an excitement for local history by presenting it in a more inclusive light. We will use archival materials held by the Museum as well as other institutions to develop a multi-faceted view of key individuals who are often overlooked in favor of the white, male patriot story.

We will explore the human side of conflict and the real motivations for participating in the Revolution or not. The project offers a complex, layered and holistic understanding of the founding of this country.

A sampling of informative material from the Museum's collection includes Archival letters; Military records from the war; Documents from other institutions relating to the war and particularly the Danbury Raid; Documentation of Black Patriots—Nero Hawley (Trumbull); Cato Treadwell (Norwalk); Documentation from the Black Loyalists like Ishmael Coley, Jack Hide who ultimately emigrated to Nova Scotia; Extensive research regarding gravestone inscriptions from the period.

We plan to take advantage of local talent to produce a graphic novel that tells these stories that we can make available locally and further afield. During the funding period we will create a viable prototype for the graphic novel series look, font palette that can be reused should we pursue other books as a series later. This period will also include consultation with local educators. Our area is rich with writers and illustrators who can create an appealing story told in words and picture to make the experiences of our subjects live in the imaginations of our audience. There is extensive scholarship indicating that sequential art works, i.e., graphic novels, are an excellent entry point for reluctant readers and students who might be wary of history.

Community Impact: The COVID-19 pandemic showed us that multi-faceted learning opportunities are important for children (and adults) in circumstances of remote learning. Because remote work and learning is now part of daily life, we strive for creative solutions to traditional learning. The idea of a graphic novel to engage learners of all ages helps our community heal by coming together over a shared learning innovation. From the Museum's perspective, what better way to accurately teach children and adults about the multi-faceted perspectives on the American Revolution than asking them to step into a history in the most modern way

possible? Stories will include references to artifacts in the Museum's collection and will be told from new local perspectives in both true and unexpected ways. An extensive author's note will place the event in its wider historical context, offering reference materials available at the Museum as well as recommend further reading and research opportunities. Study guides with which to use the graphic novel would also be made available to teachers. *The Real Revolution* fits specifically in Connecticut 5th Grade Social Studies curriculum.

In addition to students the audience for this project includes in-person visitors to the museum (in 2019, the Museum saw over 10,000 visitors) and visitors to our robust virtual programs which generate over 1,000 unique views monthly. Our reach is supported by our close relationship with Connecticut Humanities and our fellow Museums and Cultural sites.

Project Costs:

Specifications for 28-Page Graphic Novel

| | | |
|-------------------------------|--|------------------------|
| Writing & Research | \$100 per page (26 pages) per industry guidelines | 1,950 |
| Art | Pencils, art and coloring - \$130 per page (28 pages) | 3,640 |
| | Typography and Design of Lettering: \$15 per page (28 pages) | 420 |
| | Graphic design | 2,000 |
| Production | 2,000 copies at \$1.25-1.75 for 28 pages full color, US Standard 6.7 X 10.2, 70 lb paper (cover 100 lb) (Complimentary copies to Westport Public School 5th Grade classes) | 2,500-3,500 |
| Marketing | Social media campaign, advertisements in educational publications, complimentary copies to reviewers, etc. | 710 |
| Personnel | Consultant Managing Editor to oversee the project, create and manage deadlines; manage research plans and deadlines; arrange research loans and coordinate with community partners at a rate \$25 per hour for 500 hours | 7,500 |
| | Programs Assistant to assist with scheduling and other administrative functions relating to the project at \$14 for about 430 hours | 5,995 |
| Total | | \$24,965-25,965 |
| Grant Request | | \$20,000 |

Timeline:

| | Jan-22 | Feb. | March | April | May | June | July | August | Sept. | Oct. | Nov. | Dec. | Jan-23 | Feb. | March |
|--------------------|-----------------------|--------------------|------------|-------|-----|------|------|--------|--------------------|---------------|------|------|--------|------|-------|
| Research | January-April | | | | | | | | | | | | | | |
| Writing | | | March-June | | | | | | | | | | | | |
| Art | | February-September | | | | | | | | | | | | | |
| Production | | | | | | | | | September-November | | | | | | |
| Marketing | | | | | | | | | | October-March | | | | | |
| Consultant Editor | January-December | | | | | | | | | | | | | | |
| Programs Assistant | January '22-March '23 | | | | | | | | | | | | | | |

JIB Productions Grant Request

Name: : JIB Productions, Inc. **Address:** PO Box 2161, Westport, CT 06880

Mission Statement:

The mission of JIB Productions, Inc. is to produce high quality professional performing and visual arts programs for general audiences primarily in the Southern Connecticut Region. Utilizing traditional and non-traditional venues and collaboration, JIB presents thought provoking, innovative and relevant programs designed to engage communities in a shared meaningful experience.

Proof of 501(c)(3) status: Attached. EIN # 32-0209993 **Board of Directors:**

Robin Berggren, Westport, CT

Lynda Shannon Bluestein, Fairfield, CT

Beatrice Crumbine, Greenwich, CT Elizabeth Miller, Pound Ridge, NY Jennifer Sandling, Rye, New York Lori Sochol, Westport, CT

Diana Muller, Weston, CT (President) Carole Schweid, Westport, CT (Treasurer)

PROJECT #1: PLAY GROUP

Proposed Project/Statement of Purpose:

JIB Productions is requesting a grant of \$13,800 to create a program for Westport's Seniors to come together and experience the creative and intellectual stimulation and sheer joy that comes with actively participating in a shared artistic activity. Specifically, JIB Productions will research, develop, and administer a participatory playreading program for Seniors at the Westport Senior Center (called **PLAY GROUP!**) Our goal is to hold three (3) free sessions per year for a total of six (6) sessions 2022/2023.

Community Impact

Background:

JIB Productions has a history of creating one-of-a-kind theatrical experiences through its longtime professional playreading series *Play With Your Food*, its unique fundraising events that have taken place in homes and other venues throughout Westport and, most recently, with the creation of "PLAY GROUP", a playreading group held as a 'thank you' to donors. Positioned as a book group for theater lovers, everyone sits in a circle and takes turns reading aloud a play that has been specifically chosen for them (no experience required.) The reading is followed by an in-depth, guided discussion of the themes, characters and playwriting (and listening) techniques. The two plays that were specifically chosen in the past were John Guare's Pulitzer Prize winner *Six Degrees of Separation* and Jon Robin Baitz's *Other Desert Cities*. Both were chosen for the scintillating dialogue, exciting plots and charged themes.

Goals and Benefits:

After nearly two years in virtual isolation, our goal at JIB Productions is to create shared meaningful artistic experiences (with a purpose) for our Senior population. We know from both our current activities and previous experience that most Seniors are willing to venture out, but only in an environment that feels safe. We also know that this population actively appreciates and relishes the artistic heritage and programs Westport as a town offers them.

The benefits of creating an ongoing series of playreading sessions are multifold:

- Intellectual stimulation: strong writing, intense drama, provocative discussions stimulate the mind.
- Community: Theater is a team sport. It's a lot of fun to discover a play, share thoughts and ideas with a like-minded peer group. Everyone, not to mention Seniors, has had enough alone time over the last 1 1/2 years.
- Physical Stimulation: Reading out loud gives everyone a good workout. And there are many who have been isolated for too long. Plus - laughing is good for you!
- Emotional Enjoyment: Plays are written to be heard. The joy of beautiful writing. The satisfaction of an emotional resolution. The joy of a new activity.

How Will It Work?

We are proposing a series of three PLAYGROUPS each year spread out seasonally. Each would have approx. 20 participants and run for two hours. We would like to hold them at the Westport Senior Center whom we have partnered with before for private events. A different play will be specifically chosen for each session and with enough advanced-planning, participants will register in advance and receive a large-type copy of the play to read at home in advance (if desired.) Participants will then gather in a circle to read the play aloud round-robin style. Once the play is finished, while participants are digesting what they have read, we will present research on the playwright, the play's origin and begin a guided discussion of its themes, style, characters and its mechanics as a play. Two specifically chosen professional actors/acting teachers that JIB has worked with will participate as well to offer insight into how they approach scripts, character development, etc. Attendees can participate in all six sessions or come to one as each event will function independently.

Our request is for \$13,800 or \$2,300 per session, beginning in spring 2022 and concluding in fall, 2023:

Budget

Producer - Research and Preparation Time/Administration of Event: \$750
 Artistic Director - Research and Preparation Time/Administration: \$1000
 Materials (royalties, scripts, copying, mail): \$250
 Actors Participation: \$200
 Publicity: \$50
 Refreshments: \$50
TOTAL PER SESSION = \$2,300 x 6 sessions = \$13,800

Project #2

Through its SHORT CUTS program, JIB Productions proposes screening a 20-minute film, *Change the Name*, for middle and high school students from Westport, Bridgeport and Norwalk. Two separate programs for 150 students each will take place at the Westport Library. A conversation with the 5th grade teacher from the school, Bianca Jones, and the film's director, Cai Thomas, will follow the film to comprise a 45-minute program.

Change the Name follows middle school students in Chicago who, with the support of their teacher, spent 3 years advocating to change the name of an inner-city park from a slaveholder's (Douglas) to an abolitionist's (Douglass). The director is an effervescent, inspiring 20-something woman from Chicago. Their teacher is equally charismatic, committed and inspirational.

African American/Black and Puerto Rican/Latino Course of Studies classes at Staples view this as "an awesome opportunity." Additionally, the Library has the capability and wishes to present the program virtually. Last year it partnered with schools in Westport and Bridgeport to bring the author Kwame Alexander into public and private virtual classrooms and 3000 students participated.

The purpose of this project is two-fold: to model an "anything is possible" example for students at their vulnerable age; and to share widely with our neighboring communities the opportunity to see inner city students achieve incredible success under challenging circumstances.

Community impact, project goals, expectations:

This project will bring together several student communities to discuss, together, ways in which they can achieve success in today's stressful Covid climate. The students in *Change the Name* conducted their advocacy during Covid ...they achieved their success in November 2020. Cai Thomas is a young, vibrant woman. She can also talk about her journey to becoming a successful filmmaker. Bianca Jones' students referred to her as their "best teacher ever."

Our goal is to reach 300 students in person and 1000+ virtually. We will connect with TEAM Westport, the Carver Foundation and LiveGirl (Norwalk); the Walter Lockett Foundation (Bridgeport) and others to help reach out to as many students as possible.

Our expectation is that open dialogue among 3 Fairfield County student groups will be eye opening and positive. Westport sharing its resources with neighboring towns is also a model we wish to encourage.

Itemized Project Budget

| | | |
|------------------------------------|----------------|------|
| 2 round-trip airfare from Chicago: | \$400 | |
| Round-trip car to/from airport: | 300 | |
| 6 buses (50 kids each) | 2400 | |
| Library audio / video | 600 | |
| Stipend for Cai Thomas | 500 | |
| Stipend for Bianca Jones | 500 | |
| JIB Staff | | 1400 |
| Misc meals, etc | 100 | |
| Total | \$6,200 | |

Plans are for Spring 2022

Friends of the Levitt Pavilion, Inc.

Office: 260 Compo Road South, Westport, CT 06880

Mission: The Friends of the Levitt Pavilion, Inc. d/b/a the Levitt Pavilion® is an independent and unique 501(c)(3) not-for-profit organization that exists to:

- Provide free and abundant access to the performing arts;
- Present and support a diverse and dynamic spectrum of artists from around the county, the country and the globe – all of whom are compensated; and
- Preserve, maintain and steward an iconic outdoor cultural and community destination where people of all ages and backgrounds are welcome and encouraged to get to know the arts, nature, and each other.

Board of Directors: Janet Plotkin, Chair; Dan Aron, President; Patricia E. Blaufuss, Secretary; Julie Monahan, Treasurer; Patrick Ashe, G. Kenneth Bernhard, Esq., Bridgett di Bonaventura, Miggs Burroughs, Andrew Fleischman, Esq., Karen Hess, Roger Leifer, Esq., Gabriella Mays, Kalyn Paul, Freda Welsh, Executive Director

Proposed project: The Levitt Pavilion requests the maximum grant amount of \$20,000 and will use the ARPA funds to underwrite four free presentations as part of our 2022 Season. The receipt of this funding will help expedite our producing process and help us maintain our additional free offerings in 2022.

Community impact: The Levitt Pavilion's extraordinary and unparalleled output of free world-class programming impacts the community positively in myriad ways including but not limited to: The ability for attendees to safely gather and enjoy the performing arts without economic barrier; the compensation of the artists, the support of whom is always central to our mission and existence, but which is now paramount to the artists' ongoing recovery from the pandemic; the event-specific producing budget for each event, which for example, includes support of local restaurants and businesses for hospitality and accommodations, local vendors including tech rentals and photography, and the engagement of our technicians who are also recovering from the pandemic and who in turn positively impact our local economy.

Free access to the arts is integral to a just, empathetic and creative society. The Levitt Pavilion creates and promotes a barrier-free opportunity to enjoy and experience the arts, including for those who might not be able to afford to attend otherwise. The Levitt Pavilion engages in strategic and ongoing outreach in a commitment to diversity our audiences; we continually improve and strengthen our commitment to diversity on stage and throughout our organization.

As such, the Levitt Pavilion's mission and associated programs build, sustain and cultivate community, create dialogue, enrich lives, spark imaginations, and help generate empathy. The live arts experiences in and of themselves range from joyful to moving, transcendent to transporting, entertaining to inspiring. The Levitt Pavilion's commitment to free and equitable access to the arts strengthens Westport's reputation as an arts friendly community and is cited as a magnet for families and individuals to move to Westport.

The Levitt Pavilion builds and grows a community that transcends a zip code while at the same time it is an anchor organization for Downtown; we attract visitors from the Tri-State area and beyond who then shop and dine while here. Nationally, the average per person per event audience expenditure is \$31.47 (Source: Americans for the Arts "Arts and Economic Prosperity 5 Report"). The Levitt Pavilion attracted and served over 65,000 patrons in 2021. As an organization, we too directly contract with local vendors in producing and promoting our shows and ancillary events like our Gala cocktail party which was held this year at Don Memo and Walrus Alley.

Our track record in terms of professionally and sustainably producing shows and maintaining our facility demonstrates our ability to deploy the funds meaningfully and efficiently, with maximum community impact. The Levitt Pavilion® produces one of the largest and longest-running outdoor performing arts programs in the nation, including our signature “50 FREE SHOWS UNDER THE STARS” and our ongoing Stars on Tour Series, attracting over 65,000 patrons each year.

Our free programming includes: A range of performing arts including music, dance, comedy, cabaret, film; with programs for all ages and tastes; world-class artists from all over the globe, including established and award-winning artists as well as emerging artists; RiverSwing: A series of free including a free dance lesson; the acclaimed Children’s Series.

Our free presentations feature Grammy Award winning artists, rising stars, festival favorites and international sensations - and have included Low Cut Connie, Ranky Tanky, The Woods Brothers, DJ Rekha, Trevor Hall, the Rad Trads, Delta Rae, Chris Brubeck, Cynthia Sayer, Vince Giordano and the Nighthawks, Pedro Giraud, Scott Sharrard, Black 47, Binky Griptite, and Mihali - to name *just a few of the thousands* of acclaimed artists who have been presented free-of-charge.

The Levitt Pavilion produces spectacular paid-ticket special events and series throughout the year, on site and off, the proceeds from which help underwrite the cost of our free programming and year-round operations; and which create compelling cultural experiences and dialogues. Our Stars-on-Tour events regularly feature iconic performers, such as Sheryl Crow, John Fogerty, Melissa Etheridge, Nile Rodgers & CHIC, Willie Nelson with special guest Keith Richards, Tony Bennett, Ray Charles, Tom Jones, The Doobie Brothers, Dave Mason, The Beach Boys, Blues Traveler, Chuck Berry, Little Richard, Michael McDonald, Jose Feliciano, Judy Collins, Michael Bolton, Roberta Flack, the Gipsy Kings, Our Native Daughters, and many more.

SAMPLE BUDGET:

Estimated program production cost is inclusive of negotiated artist fees, technical direction/technicians, rentals, hospitality, travel and accommodations, show-specific marketing, on-site show specific staffing, covid-related screening, safety and cleaning protocols (pending 2022 safety protocols). Each program will welcome and serve between 860 and 1600 attendees (capacity to be determined based on safety protocols and seating layout).

| Dates are TBD | Program – Sample Genres | Sample Production Cost |
|----------------------|--------------------------------|-------------------------------|
| June 2022 | FOLK | 5,275 |
| June 2022 | JAZZ | 5,275 |
| July 2022 | ROCK | 4,075 |
| August 2022 | BIG BAND | 5,375 |
| <i>Program Total</i> | | <i>\$20,000</i> |

More about the Levitt Pavilion: In operation since 1973, the Levitt Pavilion built its first home - a wooden bandshell along the banks of the Saugatuck River - and debuted its first free summer season in 1974. In 2014, the Levitt Pavilion cut the ribbon on a brand new facility representing the culmination of the Friends of the Levitt Pavilion’s \$9.5M comprehensive capital project, to which the Town contributed \$1M.

CONTACT: Executive Director: Freda Welsh, freda.welsh@gmail.com
 Director of Marketing and Development: Carleigh Welsh, carleigh@gmail.com

MoCA Westport Grant Application

Please find our following grant application to request funds from Westport's American Rescue Plan Act allocation. We wish you luck in the decision process.

Kind regards,
Colleen Thomas

Head of Education Development/MoCA Westport/(203) 222-7070/Colleen@mocawestport.org

A) MoCA Westport, f/k/a Westport Arts Center
19 Newtown Turnpike, Westport, CT 06880
501(c)(3) Issued April 1974, EIN 06-0890501 (Determination letter attached)

Board of Directors: William D. Felton; Chairman, Derek Goodman; President, Shari Lebowitz; 1st Vice President, Michael Kalman; 2nd Vice President, Tom Hofstetter; 3rd Vice President, Michael Delgass; Treasurer, Elizabeth Strick; Secretary, James Marpe; Ex officio, First Selectman of Westport, Eric Bernheim, Gary Cosgrave, Paul Efstathiou, Kristin Foster, Derek Goodman, Elizabeth Gorayeb, Pamela Hovland, Jennifer Kanfer, Andy McGrade, Deborah Murtaugh, Joyce M. Pauker, Rachel A. Pencu, Jane Preiser, Deirdre Price, Oliver Pursche, Joyce Thompson, Douglas Tirola, Samantha Yanks, Leonard Everett Fisher (Honorary).

The mission of MoCA Westport is to support our community through building a deeper understanding of and passion for the arts by presenting thought-provoking and relevant arts experiences.

B) Every day, our team at MoCA Westport seeks new ways to welcome visitors to our museum for visual arts exhibitions, musical performances, educational programs and more. We are proud of how our museum has been a home base for many in our community to connect with one another, and we also acknowledge that there are barriers to entry that inhibit others from accessing our wonderful opportunities. We seek to dismantle those barriers in our everyday work, and explicitly through our MoCA Gives Back program, which identifies and addresses healing arts opportunities within underserved communities. Through this program, we facilitate weekly art enrichment classes with the STAR, Inc., *Lighting the Way* organization which serves individuals who have intellectual and developmental disabilities from their Norwalk and New Canaan locations. We are so thankful for this opportunity, and believe that we can do more to engage and connect with our community in the coming year. Since we are already set up to facilitate art programming on site, we believe that a grant of \$20,000 would go far to provide weekly art enrichment workshops for potential groups such as Silver Hill Hospital, Veterans Groups/Homes for the Brave, Boys & Girls Clubs of Bridgeport and others. Friends of the MoCA Gives Back Committee have identified several such potential connections that would avail themselves of partnering with us, but we need to ensure that we can further fund this dynamic programming before we reach out. Please consider partnering with us in this initiative as we seek to provide greater access to the arts to our community.

C) At MoCA Westport, we believe that it is our prerogative to seek out opportunities to make a positive impact in our world. We recognize that our entire community has been impacted by the COVID-19 pandemic, and acknowledge that underserved populations are disproportionately vulnerable to the social and economic problems that it has caused. With this in mind, we believe that we should utilize our resources, including our beautiful museum and grounds, and mobilize our excellent teaching staff and volunteers, to seek and address healing arts needs through our MoCA Gives Back program. MoCA Gives Back is grounded in the research and knowledge that artistic endeavors have a positive and direct impact on a person's emotional and physical well-being. What distinguishes this program as unique is that it is our goal to deliver enriched instruction and innovative projects such as abstract painting, mixed media sculpture, and creative song writing that will empower creativity and promote life skills and well being.

To meet this goal, our objectives are to:

1. Continue to develop our MoCA Gives Back Committee and volunteer base so that they can be stewards of our outreach efforts.
2. Continue to partner with STAR, Inc. to meet the needs of their constituents to engage with the arts.
3. Utilize our Committee to develop current relationships and foster new connections to determine what community needs exist outside our current understanding.
4. Strategize ways to prioritize community needs and evaluate ways we can mobilize our resources to address those needs.
5. Raise funds in advance and continually to continue to offer outreach programming.
6. Evaluate our work on a quarterly basis to assess progress against goals and vision.

We are cautiously optimistic in our expectations as to the success of this program, as our organization has a team that is highly motivated to make a difference to those in need. Our expectation is that this year, we will build funding through grants and sponsorship opportunities so that we can extend healing art classes to an additional underserved group and implement this program by September 2022. We hope that you consider partnering with us as we work to make this vision a reality, we know that we have great potential to make a difference.

D) Our grant request is for the full amount allowed, as we would love to extend our programming to as many people as possible. However, since our work is scalable, we would be very grateful for any amount given as we are building this program from the ground up and any gift will be appreciated. With a grant of \$20,000, we would distribute \$10,500 for the educators' salary, \$6,500 in materials, \$1,500 for marketing, communication, and fundraising materials, \$500 in administrative costs, \$500 for equipment, and \$500 for miscellaneous expenses.

Music for Youth, Inc.

PO Box 403, Westport CT 06881

musicforyouth.net

musicforyouthct@gmail.com

Contact/Phone: Misty Beyer, Executive Program Director; 203-940-2776 Letter of determination attached

Board of Directors

Darwin Shen, President, Chairman of the Board

Misty Beyer, Executive Program Director

James Harman, Treasurer

Joseph Bogardus, Joshua Bustamante, Michael Crowley, Felicity Woodhill, Tommy Xie

Mission Statement

The purpose of Music for Youth, Inc. is to foster a love and knowledge of live classical and world music in young people through music presentations, in school programs and Free Young Persons' Concerts, thus encouraging the study, performance and understanding of music by students of all ages.

Proposed Project, Statement of Purpose

The Covid pandemic has had a major impact on Westport's schools. In the music program, this has limited the students' ability to attend live music performances and, for those in the Orchestra program, the ability to perform and interact directly with experts in their instruments.

We would engage the dynamic Arkai Duo (<https://www.arkaimusic.com>) in a Residency program at the Westport Middle and High School Music program. The Arkai Duo has been traveling around the country providing residency programs to Middle and High school students. This young, exciting duo plays repertoire that spans the classical, world and contemporary literature. They are the new generation of performers that has successfully navigated the challenging terrain of the evolving music scene.

The Residency program would provide a series of performances and master classes for the Orchestra program. If the principals at the High School and Middle Schools are interested in a school-wide performance, that could be arranged as part of the proposal

MFY has brought artists into the Westport Schools for successful residencies that helped enhance, energize, and create new possibilities through this engagement. The purpose would be to provide live performances and master classes that will inspire, engage, and potentially create a fresh palette of new ideas for students for all ages.

We would schedule the residency with Mr. Steven Zimmerman, the Music Director of the Westport Schools. The residencies would be tailored to the schedules of the music teachers. We have been in touch with Mr Zimmerman about the proposed residency program.

Anticipated start date would be in October 2022. The residency could be completed in 2 consecutive days, or the duo could return on 2 separate occasions.

Please see attached budget.

Proposed MFY ARPA Budget 2022-2023

| | Day 1 | Day 2 | Subtotal | Comments |
|----------------|--------------|--------------|-----------------|---|
| Arkai Duo | 2500 | 3500 | 6000 | Inc 1 school-wide performance, 2 days of workshops and master classes |
| Meals | 70 | 70 | 140 | |
| Lodging | 139 | 139 | 278 | Estimated |
| Transportation | 50 | 50 | 100 | Metro North |
| Totals | 2759 | 3759 | \$6,518 | |

Westport Country Playhouse / Application for Westport ARP Funds 2021

Organization name and address

Westport Country Playhouse 25 Powers Court
Westport, CT 06880

Mission Statement

Founded in 1931, the Playhouse is a non-profit that produces theater from playwrights, actors, directors, and designers of all backgrounds, while entertaining audiences and exploring human and societal issues along the way.

The total dollar amount of the grant request and the anticipated start and completion date

The Playhouse respectfully requests a \$20K grant to support a production and mobile tour of SCAREDY KAT PRESENTS in Fairfield County from 9/12/22 through 12/21/22.

Proposed project, including statement of purpose

As part of our Education and Community Engagement Department's **pilot** mobile touring unit in 2022, the Playhouse will produce SCAREDY KAT PRESENTS, directed by Director of Education Jenny Nelson. This play tells the touching and timely story of Kathryn, an 11 year-old girl paralyzed by social anxiety. She is estranged from her classmates and spends all of her time in her basement with her two passions: Alfred Hitchcock and stop motion animation. Through the introduction of a new friend, Nadia, Kathryn must learn how to share her dream – and potentially make a friend along the way.

The mobile touring unit is a pilot program and part of a new initiative to build lasting relationships with young audiences in Westport and surrounding communities in Fairfield County. The initiative serves as a touch point for historically under-served audiences in Fairfield County by providing theatrical experiences in a familiar and trusted environment such as their school, a library, or other type of community center or setting. During the run of the production, the Playhouse will partner with TEAM Westport and other partners to offer a number of community engagement initiatives to further explore the work on stage through workshops, talkbacks, a curriculum guide, and other educational activities.

The production will run from 9/12/22 – 12/21/22, with an expectation of 25-30 performances. The tour will consist of 4 actors, a stage manager, scenery, and costumes traveling from the Playhouse to each location in an already-donated van. The Playhouse estimates we will serve 7,000-10,000 people, targeting students, teachers, school administration and staff, and members of community organizations in Westport and surrounding towns and cities in Fairfield County.

Community impact statement for the proposed project, including a brief description of project goals, expectations, and steps to achieve them

In the aftermath of COVID-19, schools and youth organizations are in significant need of artistic experiences that provide tools and strategies for young people to support their emotional well-being. SCAREDY KAT PRESENTS poignantly destigmatizes mental health issues such as anxiety and panic disorder through the narrative of two 11-year old girls, their burgeoning friendship, and their positive connection to the arts as a mode of authentic expression. The arts has the unique ability to create a haven for young people to learn about themselves and find healthy ways to express their emotions and thoughts. The play has the potential to inspire empathy in young people regarding mental health as well as provide them with a lasting, positive experience with the arts. This is a play for young people that is both touching and timely. We are confident it will resonate with young audiences because it authentically captures the joys and struggles of adolescence while also attempting to destigmatize anxiety and panic disorder. Through this pilot program, we hope to reach as many young people as possible with this unique and important play. We believe that theatre is just not a physical space; it is something more than brick and mortar. Theatre can happen anywhere and should be accessible to all. The mobile unit works in tandem with our earnest desire to give access to youth in Westport and surrounding communities to authentic theatrical experiences. By touring this production to schools and youth organizations, it is our hope to engage in conversation with young people about mental health and the restorative power of the

arts. The mobile unit is a pilot program that is part of a new initiative to build sustainable and lasting relationships with Westport and surrounding communities. This initiative will also act as a touch point for historically under-served audiences and provide theater in a familiar and trusted environment.

The intended audience is a diverse cross-section of elementary and middle school students in Westport and Fairfield County. The play has a projected audience of 10,000 people including students, teachers, school administration/staff, as well as members of local community organizations, including the economically and culturally diverse cities of Norwalk and Bridgeport.

To develop more diverse audiences, the Playhouse will offer free and reduced tickets to schools and community groups via a sliding-scale fee structure for this touring production. During the run of the tour, the Playhouse will offer student workshops, talkbacks, and other educational and cultural opportunities to enhance learning and community engagement around the themes of the production.

Our community outreach program regularly engages and partners with area schools/educators, community colleges, youth organizations, arts organizations, after-school programs, and LGBT groups. Our partners for this touring production include TEAM Westport, Connect-Ups, Boys and Girls Club of CT/Southport, Westport Library, and Norwalk Housing Authority. Participation will be encouraged via our partners and through a comprehensive print and digital marketing plan.

Key project dates

Pre-production will begin 6/1/22 and run through 8/26/22. The bulk of the pre-production process includes building the production and touring calendars, casting/hiring actors, and marketing/promoting the tour to public schools and community organizations. This also includes the design process and hiring of a stage manager and scenic/costume/sound designers.

Rehearsals will take place at the Playhouse beginning 8/29/22 and running through 9/9/22. During this time, the director will stage the production, adding any technical and design elements such as sound cues, costumes, props, and scenery. The mobile tour will begin 9/12/22 and conclude on 12/21/22.

Attachments

- Proof of 501(c)(3)
- Board of Trustees List
- Itemized Project Budget
- 2019 and 2020 Audits

Westport Country Playhouse
Project Budget for Mobile Tour 2022

INCOME

Cash Project Income

| | |
|--------------------------------|--------------|
| Programming Income | 10000 |
| Sponsorship/Contributed Income | 45000 |
| Donated funds for van purchase | 20000 |
| Total Cash | 75000 |

Grants Requested

| | |
|-------------------------------|---------------|
| Westport ARP funds | 20000 |
| Westport Women's Club | 2500 |
| Westport Young Women's League | 2500 |
| Total Grants Requested | 25,000 |

TOTAL INCOME **\$100,000**

EXPENSES

Salary Costs:

| | |
|---|--------------|
| Managing Director (1) | 7250 |
| Artistic Director / Associate A.D. (2) | 14100 |
| Production Management (4) | 11600 |
| Actors (4) | 14424 |
| Stage Manager (1) | 4309 |
| Education Director/Coordinator (2) | 5288 |
| Total Salaries | 56971 |
| Fringe Benefits | 8530 |
| Total Salaries & Fringe Benefits | 65501 |

Direct Costs: Travel

| | |
|----------------------------------|-------------|
| Train fare for 6 NYC to Westport | 2500 |
| Mileage for 10 NYC to Westport | 500 |
| Total Travel Expenses | 3000 |

Direct Costs: Other

| | |
|----------------------------------|-----------------|
| Designers (3) | 6500 |
| Scenic Materials | 3500 |
| Costumes | 1000 |
| Misc. Production | 249 |
| Program Materials | 250 |
| Van – donated funds to purchase | 20000 |
| Total Direct Costs: Other | \$31,499 |

TOTAL EXPENSES **\$100,000**

Suzuki School of Music ARP Grant Request

Name, address, mission statement, proof of 501©3 and List of Board of Directors Name: Suzuki Music School of Westport, Inc.

Address: 246 Post Road East, Westport, CT 06880

Mission Statement: Our mission is to provide a high standard of musical education using the Suzuki method, a method that promotes respect, discipline, personal confidence, teamwork, and a strong work ethic, all within a nurturing environment that enriches family bonds.

DEI (Diversity Equity Inclusion) Statement: Our mission includes an unequivocal commitment to diversity and inclusion through our curriculum, broad-based financial aid, and expansive community outreach programs. Our Leadership and Board seek to create and foster an environment and community of diversity, equity, inclusion, and justice.

EIN #: 06-1498198

Proof of 501©3c: *(Please See Attached)* Incorporation Letter; Bylaws; Certificate of Good Standing

Board of Directors: Dr. Andrew Smith (Executive Director); Michele Heimbauer (President); Rick Michalek (Secretary); Preneshan Ramaloo; Jennifer Woodbury

b. Proposed Project: The 2022 Community Concert Series

Statement of Purpose:

The Suzuki Music School of Westport's **2022 Community Concert Series** will revitalize Westport, bringing residents together following the social isolation caused by Covid-19. This three-part Concert Series reaches diverse audiences within our community, both in person and virtually.

- (1) the Connecticut Guitar Festival - March 11-13, 2022; Westport Town Library
- (2) the Concerto & Aria Concerts - April 3 & 10, 2022; Westport Town Library
- (3) the Family Pillow Concerts - September & October, 2022; Suzuki Music School

c. Project Goals, Expectations, and Steps

Community Impact Statement:

Our **2022 Community Concert Series** will enrich and heal the Westport community through music. Our partnership with the Westport Town Library allows us to present in-person performances blended with virtual programs using the library's high-tech facilities, raising the profile of Westport as a leading arts community to a broader worldwide audience. The Suzuki School's Blake Recital Room (100-seat capacity), with its concert grand piano, recording, and broadcast facilities, is the only dedicated classical music venue in Central Westport.

Prior to 2020, over 500 parents and children passed through the school each week; however, the pandemic has taken a substantial toll on student enrollment, reducing it by at least a third. With the lack of certainty, new families have not been enrolling in music education classes due to fears and risks caused by the pandemic. The school's fiscal reliance on tuition means its community programming is in jeopardy. It is important to keep the Suzuki Music School's family-centered educational mission moving forward post-pandemic and to preserve its 20-year history of offering performances within a wide array of community venues. Regrettably, without the assistance of grants and funding to remediate the impact of the pandemic, the school will not be able to continue in its mission.

d. Total Dollar Budget Request: \$20,000 (Please See Attached):

The Connecticut Guitar Festival—www.connecticutguitarfestival.com. This community outreach program brings an array of Grammy-winning artists to the Westport community through concerts, lectures, and educational workshops. Showcasing all styles of guitar—Classical, Blues, Rock, Jazz, World and Contemporary—the festival is a celebration of the communal love of the guitar as the people’s instrument. Suzuki Music School partners with the Westport Public Library, WSHU, WMNR, and other community arts organizations to bring this exciting event to the community. In-person performances will appear on the library’s stage, while the library’s technical support team will help the Suzuki Music School reach a wide array of people virtually on Zoom and via radio. As a nascent program in Feb. 2020, this festival attracted 800 walk-through visitors; the 2021 virtual series garnered 80,000 views around the world through in-person, radio, and Zoom performances and presentations.

Date: March 11-13, 2022

Location: Westport Public Library

Amount: \$12,000

The Concerto Concerts https://youtu.be/rWLu_w5XEpo are among our most extraordinary community events, which include the **Concerto & Aria Concert** and **The Piano Concerto Concert**. This series offers talented young musicians an opportunity to be a featured soloist with a professional orchestra comprised of local performers. In this program, children from ages 5-18 perform with the region’s leading conductors, in a stunning demonstration of Suzuki education. These free concerts are open to the public and are inspiring events for audiences of all ages.

Date: April 3 & April 10, 2022 Location: Westport Public Library

Concerto & Aria Concert: \$3,000

Piano Concerto Concert: \$3,000

Family Pillow Concerts are free Sunday afternoon concerts for the entire family, featuring guest artists from pop to classical to modern, as children enjoy the music in a relaxed, child-friendly environment. Parents and children bring comfy pillows and sit with the performer(s). This series is free, open to the entire community, and live-streamed. Ordinarily, Suzuki Music School offers five of these beloved concerts per year; however, lacking the pre- pandemic student enrollment and funding, these concerts have been reduced to only two, for which we hope this grant money will be available to support.

Date: Two-Concert Series—September and October 2022

Location: Blake Recital Room, Suzuki Music School of Westport

Amount: \$2,000

e. Financials Please See Attached: IRS 990s for FY2018 and 2019

Grant Budget

| | |
|---|-----------------|
| Suzuki Music School of Westport | |
| Westport Arts Advisory Committee | |
| 2021 ARPA Grant | |
| 2022 Concert Series | |
| Connecticut Guitar Festival Budget | |
| Artists & Teachers | 7500 |
| (7 artists & educators w. travel) | |
| Educational Events - Administration & Marketing | 1200 |
| Radio Advertising (WSHU, WPKN, WGBH) | 1500 |
| Live Event Personnel Costs (7 at \$100) | 700 |
| Print & Reproduction | 900 |
| Mailings | 200 |
| SUBTOTAL | 12000 |
| 2 Concerto Concerts | |
| Orchestral Musicians Fees | 4500 |
| Conductors Fee | 700 |
| Marketing - Radio & Print | 800 |
| SUBTOTAL | 6000 |
| 2 Family Pillow Concerts Series | |
| Artist Fees | 1400 |
| Marketing - Radio & Print | 600 |
| SUBTOTAL | 2000 |
| TOTAL | \$20,000 |

The Friends of Westport Public Art Collections ARPA Grant Proposal

Friends of WestPAC propose using a \$20,000 Westport ARPA grant to determine the current and future fine arts storage requirements for the Westport Public Art Collections, and to initiate planning to repurpose a portion of an appropriate town-owned building to meet those detailed specifications.

Westport Public Art Collections ("WestPAC") is a cultural asset of our town, with currently 1,900 works of fine art in a broad range of media: paintings, watercolors, drawings, prints, illustrations, cartoons, photographs, sculptures, and murals by notable American artists — giants of the international art world, and important artists who established their homes and studios in the Westport community. WestPAC's original works of art are exhibited throughout Westport's school and municipal buildings — hallways, libraries, classrooms, lobbies, offices, and conference rooms. They create visually stimulating learning and work environments for students and residents of all ages.

The approximately 500 works not currently on display (unframed, needing conservation, light sensitive, off rotation, recently delivered, incoming/outgoing loans, pending exhibition, works stored during facilities maintenance) are held in two ad-hoc storage areas provided by WPS. The main storage is a 104 sq. ft. closet in a school building. While the space is relatively secure and dry, it is much too small and many works can't be properly nor archivally stored. Current storage does not have proper fire suppression, humidity, temperature or light control, has limited security, is difficult to access, and inconvenient for loading and unloading. The second temporary space is a textbook storage room.

The Collections has grown steadily over its 110 years and has doubled in size since 2000. An impact of the pandemic has been a dramatic increase in the number of art works offered as donations to the Collections. This is maybe due to "pandemic purging" but also the unfortunate impact of COVID-19 on older residents and artists. While not every donation is accepted, there is no space to evaluate, document, photograph or catalog items. In the last 12 months 214 works have been accessioned - increasing the Collections by over 12%. This has put pressure on our very constrained storage space which is overflowing to other makeshift rooms, risking damage to these works. For example, we received a recent gift of award-winning photographs by Westport native Lynsey Addario packed in 3 large storage crates (6' x' 3' x 2'; 100 lbs each) and had to find temporary storage for them.

For several years, the idea of using a portion of various town facilities, including Golden Shadows, for Collections storage have been discussed. While merits and concerns have been raised, we know of no professional feasibility study to assess the suitability, required investment, and on-going costs to adapt any of these facilities for the Collections' specific storage needs.

PROJECT OVERVIEW

The project objective is to document the fine arts storage requirements for the Collections to accommodate its long-term needs. We will work with the Public Works Department to identify candidate town facilities, including Golden Shadows, and conduct feasibility studies of their suitability to meet those requirements. We anticipate also being able to provide high level plans and cost estimates for retrofitting the most promising facility. We will contract with qualified museum facilities, and structural and MEP (mechanical, electrical and plumbing) engineering firms to conduct the studies. The deliverables will be: a detailed definition of the requirements to properly store the fine art works of WestPAC; a feasibility assessment of town facilities to meet those requirements, and high level plans and resource requirements for retrofitting the most feasible candidate location. Note: additional work outside the scope of this proposal will be required for detailed plans and construction estimates and may interlock with other town infrastructure projects.

The entire \$20,000 budget will be allocated to professional fees to conduct the studies, assisted by WestPAC volunteers. We have identified several qualified firms and have held initial discussions of interest. The budget is based on an estimated 160 hours of work at a blended staff work and principal review rate of \$125/hour. Any

travel costs to be included in consulting fees. Detailed proposals and final contracting will follow once the actual grant has been awarded and funding has been received.

TIMELINE (illustrative - to be finalized with service provider schedules; assumes grant award 1/31/22):

Feb 2022 - RFP process - detailed discussions and proposals collected

- Work with the Public Works Department to identify candidate town facilities

Mar 2022 - Consultant selection; joint project planning

Apr 2022 - Field work. Study requiring school access to be scheduled during Apr 15-22 school break May 2022

- Draft findings; conduct follow up field work

Jun 2022 - Final report shared with WAAC, Selectperson's Office & Board of Finance. Publicly available.

BENEFITS

Conducting this work will result in these community benefits:

1. A template for identifying and assessing potential storage facilities in order to lower the risk to and reduce future costs of the Collections due to: handling damage to works in storage; costs of frame repair, conservation, and mold remediation; risk of damage due to fire, sprinklers or water intrusion, humidity, pests and theft; with potential savings in insurance coverage premiums.
2. An understanding of the suitability of town-facilities for fine art storage and potential risks or limitations.
3. For the most suitable location, a high-level plan and resource requirement estimate for moving forward with a retrofit, perhaps time-phased.

The fine art collection of the Town of Westport is a cultural asset and has come to reinforce the town's distinct character for residents, students, teachers and visitors. Through generous gifts, it continues to grow in quality and volume. As an asset, it should be appropriately managed and protected, and we have reached a point where current facilities are insufficient. This project, funded by a \$20,000 Westport ARPA grant, starts us down the path to providing the right storage facilities to protect this town gem.

The Friends of Westport Public Art Collections Inc, PO Box 688, Westport, CT 06881 is a 501c3 non-profit corporation (EIN: 81-3624942, IRS determination date 9/20/2016). The 2021-22 Board members are Scott Bennewitz, Ive Covaci, Michelle Mechanic and Kathleen Motes Bennewitz. The Organization has been formed to raise and maintain funds and to use such funds exclusively to support the care, conservation, maintenance and educational use of the Westport Public Art Collections for the benefit of present and future generations of Westport students and residents, and for the preservation and promotion of the artistic heritage of the Town of Westport.

Westport ARPA Grant Proposal by The Friends of Westport Public Art Collections

ATTACHMENTS

1. IRS 501(c)(3) determination letter 9/20/2016
2. Proof of IRS 990-N submissions
(Note, no financial information is collected on Form 990-N)
3. Qualified Professional Firms Friends of WestPAC have consulted: - Applebaum & Himmelstein
- SRI Fine Art Services
- Stephen Rustow (information online at museoplan.com)

+ Referrals to two additional qualified firms to be contacted

Westport School of Music Grant Application

On behalf of the Westport School of Music, I am pleased to submit this proposal for \$3,625 to the Westport Arts Advisory Committee for special funds through the American Rescue Plan Act.

The mission of the Westport School of Music is to provide quality music instruction for children and adults of all ages, regardless of ability, ethnic origin or income. One of the best ways for students to learn about music, performance and their own instrument is by listening to live performances by mature, professional musicians. WSM offers this opportunity at its annual Faculty Chamber Music Concert. Held on the Sunday before Thanksgiving in the sanctuary of the United Methodist Church of Westport and Weston, this concert was held for 15 consecutive years without interruption before the Covid pandemic forced its cancellation in November of 2020. Though plans were made to present it again in November of 2021 – concerns about the latest Covid variants forced its postponement until April of 2022. Funds for the performance are provided by a most generous family whose sons attended WSM for many years, whose parents left funds in their estate for the continuation of the concert - considered a “gift” in perpetuity to both the congregation of the UMC and the Westport School of Music. Their funding has completely covered all artistic fees and post-concert reception costs, allowing anyone in the general public to attend both, free of charge.

PROPOSED PROJECT: Through special funding from The Arts Advisory Committee, WSM would like to repeat this performance for an audience who is not able to attend the public concert. We are currently in discussion with Ms. Heather Wood, the Resident Engagement Director at The Residence at Westport, an assisted-living facility which also has a memory care unit. This facility has a lovely, large room which includes a good baby grand piano (absolutely required for this concert) and Ms. Wood has stated that The Residence at Westport would “love to host our concert”. We agreed that due to concerns regarding the Covid virus and variants (especially in a facility for the elderly) **the date for the concert may be not until the end of 2022 or in 2023.**

WSM would like to offer a performance of 6-8 pieces of music written for chamber groups (of 2-5 musicians each) performing on the piano, violin, viola, cello, string bass, flute, clarinet, saxophone, guitar and voice. Examples of repertoire from past faculty concerts include: Schubert’s “*Trout Quintet*” for piano quintet (violin, viola, cello, string bass & piano)

Cole Porter’s *Night and Day* – arranged for string bass & jazz piano

Strauss’ *On the Blue Danube* – four-handed piano (two pianists sitting side-by-side) Steven Sondheim’s *A Little Night Music* – for voice & acoustic guitar

STATEMENT OF PURPOSE: One of the greatest losses of the pandemic “Shut-down” of 2020 and 2021 has been the loss of live performance, be it music, theatre or dance. **However, for residents of facilities (assisted-living, nursing homes, hospitals etc.) this loss can be felt every day, in the most “normal” of times when other members of the community are enjoying the performing arts as they did pre-Covid.**

Most facilities do their best to offer some type of arts “entertainment” – including the dedicated community choirs, bands and dance groups who donate their performance as a type of community service which is most admirable and worthwhile. But the **opportunity for residents in a nursing home or other facility to see and listen to professional classical and jazz musicians from just a few feet away is often a rare occurrence.**

GOALS, EXPECTATIONS: The goal of this concert is to provide beauty, enjoyment, emotional and intellectual stimulation, pleasure and healing through the power of music – live music. We expect that the audience will be moved to experience one or more of these and preparation before the concert (in the weeks leading up to it, and just before it starts) will help that process. As Ms. Wood stated to me: “Live music just brings a whole different life to our community” – when asked how the isolation of the last 18 months had affected her residents.

STEPS:

1. WSM will create a flyer to be distributed to residents, their families and staff of the facility to inform them of the concert, reasons for its occurrence, and information about the specific music, musicians and instruments to be presented.
2. WSM will create a hard-copy program for each member of the audience which lists the music, short description of pieces and composers, and names and bios of musicians.
3. WSM Director and members of the WSM Board of Trustees will welcome the audience, thank the hosting facility and Westport Arts Advisory Committee, and present a brief background about this project and the Westport School of Music.
4. Following the performance, the facility may offer refreshments for the audience while musicians, board members and staff greet residents and their family members individually. Most people love to ask questions of professional musicians about their lives, their instruments, their careers etc. and this time for an artist "Meet and Greet" can be a highlight of the entire event for many.

Thank you very much for your consideration. Page 3 is the project budget and list of the WSM Board of Trustees, and I have attached our IRS 501 (c) (3) letter and Form 990's for 2019 & 2020. Please contact me if I may provide any additional information.

Artist Fees

| | |
|---|---------|
| 10 musicians (WSM teachers) @ \$250 (includes rehearsals and travel) | \$2,500 |
|---|---------|

| | |
|---------------------|-----|
| Piano tuning | 100 |
|---------------------|-----|

Marketing costs

| | |
|--|-----|
| Designer fees & printing of flyers and programs | 300 |
|--|-----|

| | |
|--|-----|
| Administration @ 25% (includes Director's and staff time) | 725 |
|--|-----|

| | |
|--------------|----------------|
| TOTAL | \$3,625 |
|--------------|----------------|

WSM Board of Trustees for 2021-22

Ryan Kopreski, Chair
Sue Rubin, Past-Chair
Tessa Bachman, Vice-Chair
HQ Nguyen, Treasurer
Nancy Gallagher, Secretary
Sarah Miller, President and Director



WESTPORT, CONNECTICUT

DEPARTMENT OF PUBLIC WORKS
TOWN HALL, 110 MYRTLE AVE.
WESTPORT, CONNECTICUT 06880
(203) 341 1120

BACK UP MATERIAL
RTM ITEM # 2

December 20, 2021

Ms. Jennifer S. Tooker
First Selectwoman
Town Hall
Westport, CT 06880

APPROVED: J. S. Tooker
Jennifer S. Tooker
First Selectwoman
Date: 12/20/21

Re: Appropriation from American Rescue Plan Act, (ARPA), funds, for Construction and Construction Inspection Services for Replacement of the Burying Hill Beach Groin

This office, herein, requests an appropriation from the American Rescue Plan Act funds, in the amount of \$1,300,000 for construction and construction inspection services, for the replacement of the Burying Hill Beach Groin. The existing groin was constructed by the Army Corp. of Engineers around 1950. It serves to prevent beach sand from entering New Creek at the mouth of the stream. Currently it is in a state of disrepair, to the extent that it is a potential hazard to the visiting public. In its current state, it is also not an effective sand deterrent. The project is in the capital forecast for 2023. In reality, it has been discussed for several years, and the jetty is actually now overdue for replacement.

Attached please find an Opinion of Probable Cost from Roberge Associates Coastal Engineering.

Respectfully,

A handwritten signature in black ink, appearing to read "Peter Ratkiewich", written over a horizontal line.

Peter Ratkiewich
Director of Public Works
G:\Pw_off\PAR\APPRQST\BuryingHillJetCON

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Department of Public Works Date: 12/17/21

PROJECT NAME AND DESCRIPTION
Burying Hill Beach Groin Reconstruction

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO
 If no, why not?
 If yes, answer the following two questions:
 Which FY was the project first proposed? 2019
 Which FY was the project first planned? 2018

| | | | |
|--------------------|-------------|---------------------------|----------------------|
| APPROXIMATE COST: | \$1,167,000 | COST IN CAPITAL FORECAST: | \$900,000 |
| CONTINGENCY (10%): | \$116,700 | | |
| | \$1,283,700 | ←TOTAL | REQUEST→ \$1,300,000 |

SOURCE OF FUNDS:

| | |
|---------------------------------------|---|
| CAPITAL BOND <input type="checkbox"/> | GEN'L FUND <input type="checkbox"/> |
| CNR <input type="checkbox"/> | GRANT <input type="checkbox"/> |
| STATE <input type="checkbox"/> | OTHER <input checked="" type="checkbox"/> |

OTHER, DESCRIBE: American Rescue Plan Act, (ARPA), funds

PAYBACK PERIOD: 70 years

PROJECTED START DATE: February 2022 EST. COMPLETION DATE: June 2022

ESTIMATED USEFUL LIFE: 70 years

Is this project part of a larger capital project? No

Has an RFP been issued? YES NO This will be out to bid first week in January

Have bids been received? YES NO Number of bids received: _____

Was the lowest bid the winner? YES NO If not, why? _____

Who will benefit from the project? All in Westport that utilize Burying Hill Beach



Burying Hill Beach Groin

Opinion of Probable Costs - Town of Westport

| Project Information | |
|---------------------|--------------------------|
| Project Name: | Burying Hill Beach Groin |
| Project Number: | 2018140 |
| Project Location: | Westport, CT |
| Client: | Town of Westport |
| Prepared By: | Matt Rakowski |
| Date: | December 20, 2021 |

| Cost Criteria | |
|--|-------|
| Project Manager | 2.0% |
| General Conditions | 5.0% |
| City Cost Index for Crew & Equipment | 1.170 |
| City Cost Index for Materials | 1.000 |
| Profit (on Materials and Equipment) | 15.0% |
| Inflation | 6.0% |
| Contingency | 15.0% |
| Sales Tax on Materials | 6.35% |
| Sales Tax on Labor (new construction only) | 0.00% |

| Assumptions | |
|---|--|
| 1. Unrestricted site access with no disruptions | |
| 2. 2020 US Dollars | |
| 3. Standard Union Labor Rates Including O & P per RS Means adjusted for region. | |
| 4. Equipment Rates includes Profit only per RS Means adjusted for region. | |
| 5. City Cost Index for Crew & Equipment per RS Means | |
| 6. City Cost Index = 1.0 for Materials provided by local supplier. | |

| Summary of Costs | |
|---|-----------------|
| Professional CA Services (5% Construction Cost) | \$ 56,000.00 |
| Mobilization & Demobilization | \$ 73,000.00 |
| Demolition | \$ 120,000.00 |
| Timber Groin | \$ 918,000.00 |
| Estimated Project Total | \$ 1,167,000.00 |

The Opinion of Probable Costs (OPCs) for construction work are made by RACE on the basis of professional judgment and experience. In consideration of these OPCs, it is critical to note that RACE has no control over the cost or availability of labor, equipment, materials, market conditions, or the Contractors method of pricing. RACE makes no warranty, express or implied, that any bids or negotiated cost of the Work will not vary from the OPC provided. If the Client requires greater assurance of estimated construction costs, then the Client may consider engaging an independent cost estimator for this service.



Item 1 Demolition

| A: Materials & Products | Quantity | Units | Unit \$ | Extended \$ | Comments |
|-------------------------|----------|-------|---------|-------------|-------------------|
| | | | | \$ | |
| | | | | \$ | |
| | | | | \$ | |
| | | | | \$ | |
| | | | | \$ | |
| | | | | \$ | |
| Subtotal | | | | \$ | subtotal |
| City Cost Index | | | 1.000 | \$ | cost index |
| Adjusted Cost | | | | \$ | adjusted cost |
| Profit | | | 15.00% | \$ | profit profit |
| Subtotal | | | | \$ | subtotal subtotal |
| Sales Tax | | | 6.35% | \$ | sales tax |
| Total Material Cost | | | | \$ | material cost |

| B: Installation Tasks | Crew | No. of Shifts | \$ Shift | Extended \$ | Comments |
|-----------------------|------|---------------|-------------|--------------|----------|
| Demolition | 2 | 8.0 | \$ 3,584.36 | \$ 28,674.36 | |
| | | | \$ | \$ | |
| | | | \$ | \$ | |
| | | | \$ | \$ | |
| | | | \$ | \$ | |
| Subtotal | | | | \$ 28,674.36 | |
| Sales Tax | | | 0.00% | \$ | |
| Subtotal | | | | \$ 28,674.36 | |

| C: Subcontractor / Other | Quantity | Units | Unit \$ | Extended \$ | Comments |
|--------------------------|----------|-------|-------------|--------------|----------|
| Pile Demolition | 162 | LS | \$ 375.00 | \$ 60,750.00 | |
| Disposal / Dumpster | 2 | LS | \$ 1,100.00 | \$ 2,200.00 | |
| Subtotal | | | | \$ 62,950.00 | |
| Profit | | | 0.00% | \$ | |
| Subtotal | | | | \$ 62,950.00 | |

| Item Totals | | | | Total | Comments |
|--------------------|--|--|--|---------------|----------|
| A+B+C | | | | \$ 91,624.36 | |
| Project Manager | | | | \$ 1,832.49 | |
| General Conditions | | | | \$ 4,672.84 | |
| Inflation | | | | \$ 5,887.78 | |
| Contingency | | | | \$ 15,602.62 | |
| Total | | | | \$ 119,620.09 | |



Item 1

Groin

| A: Materials & Products | Quantity | Units | Unit \$ | Extended \$ | Comments |
|----------------------------|----------|-------|-----------|----------------------|----------------------------------|
| Timber Piles | 162 | EA | \$ 606.00 | \$ 98,172.00 | 12" diameter tapered x 30' long |
| Timber Wales | 1,608 | LF | \$ 35.00 | \$ 56,280.00 | 10x10 |
| Timber Sheeting | 1,044 | EA | \$ 102.00 | \$ 106,488.00 | 3x10x10' |
| 3" Threaded Rod | 324 | EA | \$ 66.00 | \$ 21,384.00 | 1" diameter threaded rod (Galv.) |
| 2" Threaded Rod | 162 | EA | \$ 44.00 | \$ 7,128.00 | 1" diameter threaded rod galv. |
| Nuts | 972 | EA | \$ 1.20 | \$ 1,166.40 | |
| Washers | 972 | EA | \$ 0.80 | \$ 777.60 | |
| Subtotal | | | | \$ 291,396.00 | |
| City Cost Index | | | 1.000 | \$ | |
| Adjusted Cost | | | | \$ 291,396.00 | |
| Profit | | | 15.00% | \$ 43,709.40 | |
| Subtotal | | | | \$ 335,105.40 | |
| Sales Tax | | | 6.35% | \$ 21,279.19 | |
| Total Material Cost | | | | \$ 356,384.59 | |

| B: Installation Tasks | Crew | No. of Shifts | \$ Shift | Extended \$ | Comments |
|------------------------------|------|---------------|-------------|---------------|----------|
| Excavation | 3 | 10.0 | \$ 4,259.13 | \$ 42,591.28 | |
| Revetment | 3 | 5.0 | \$ 4,259.13 | \$ 21,295.64 | |
| Pile Installation | 1 | 20.0 | \$ 8,339.74 | \$ 166,794.73 | |
| Wale & Sheeting Installation | 2 | 20.0 | \$ 3,584.30 | \$ 71,685.90 | |
| Site Clean-up | 1 | 5.0 | \$ 8,339.74 | \$ 41,698.68 | |
| Subtotal | | | | \$ 344,066.23 | |
| Sales Tax | | | 0.00% | \$ | |
| Subtotal | | | | \$ 344,066.23 | |

| C: Subcontractor / Other | Quantity | Units | Unit \$ | Extended \$ | Comments |
|--------------------------|----------|-------|-------------|-------------|----------|
| Miscellaneous Hardware | 1 | LS | \$ 2,000.00 | \$ 2,000.00 | |
| Subtotal | | | | \$ 2,000.00 | |
| Profit | | | 15.00% | \$ 300.00 | |
| Subtotal | | | | \$ 2,300.00 | |

| Item Totals | Total | Comments |
|--------------------|----------------------|----------|
| A+B+C | \$ 702,750.82 | |
| Project Manager | 2.0% \$ 14,055.02 | |
| General Conditions | 5% \$ 35,840.29 | |
| Inflation | 6% \$ 45,158.77 | |
| Contingency | 15% \$ 119,670.73 | |
| Total | \$ 917,475.63 | |

Crew 1

Piles

| A: Labor | Bare Cost | Incl. O&P |
|-------------------------------|-----------|--------------------|
| Foreman | \$ 56.85 | \$ 86.00 |
| Pile Driver | \$ 54.20 | \$ 84.20 |
| Crane Operator | \$ 59.20 | \$ 88.50 |
| Oiler | \$ 50.55 | \$ 75.55 |
| Equipment Operator | \$ 53.00 | \$ 79.20 |
| Laborer | \$ 39.95 | \$ 60.95 |
| Laborer | \$ 39.95 | \$ 60.95 |
| Subtotal | | \$ 535.35 |
| Hours per Shift | | 8 |
| Total Shift Labor Rate | | \$ 4,282.80 |

| B: Equipment | Bare Cost (Daily) | Incl. Profit (Daily) |
|-----------------------------------|-------------------|----------------------|
| Crawler Crane, 50 Ton | \$ 1,319.00 | \$ 1,450.90 |
| Diesel Hammer, 15k ft-lbs | \$ 587.60 | \$ 646.36 |
| Lead, 60 ft high | \$ 74.80 | \$ 82.28 |
| Air Compressor, 600 cfm | \$ 552.60 | \$ 607.86 |
| (2) 3" x 50 ft Hoses | \$ 29.80 | \$ 32.78 |
| Miscellaneous Tools | \$ 25.00 | \$ 25.00 |
| Subtotal | | \$ 2,845.18 |
| Adjustment for variable Shift | | \$ |
| Total Shift Equipment Rate | | \$ 2,845.18 |

| | | |
|---------------------------------|-------|--------------------|
| Total Daily Crew Rate | | \$ 7,127.98 |
| City Cost Index | 1:170 | \$ 1,211.76 |
| Adjusted Daily Crew Rate | | \$ 8,339.74 |



Crew 2

Timber Framing

| A. Labor | Bare Cost | Incl. O&P |
|------------------------|------------------|----------------------|
| Carpenter Foreman | \$ 56.85 | \$ 86.00 |
| Equ. Operator (med) | \$ 56.75 | \$ 84.85 |
| Laborer | \$ 39.95 | \$ 60.95 |
| Subtotal | | \$ 231.80 |
| Hours per Shift | | 8 |
| Total Shift Labor Rate | | \$ 1,854.40 |

| B. Equipment | Bare Cost (Daily) | Incl. Profit (Daily) |
|-------------------------------|--------------------------|-----------------------------|
| Miscellaneous Tools | \$ 75.00 | \$ 75.00 |
| Excavator (3.5 cy) | \$ 2,401.00 | \$ 1,134.10 |
| | \$ - | \$ - |
| Subtotal | | \$ 1,209.10 |
| Adjustment for variable Shift | | \$ |
| Total Shift Equipment Rate | | \$ 1,209.10 |

| | | |
|--------------------------|-------|-------------|
| Total Daily Crew Rate | | \$ 3,063.50 |
| City Cost Index | 1.170 | \$ 520.80 |
| Adjusted Daily Crew Rate | | \$ 3,584.30 |



Crew 3

Earth Work

| A. Labor | Bare Cost | Incl. O&P |
|------------------------|-----------|-------------|
| Laborer Foreman | \$ 42.10 | \$ 63.25 |
| Laborer | \$ 39.95 | \$ 60.95 |
| Laborer | \$ 39.95 | \$ 60.95 |
| Equ. Operator (med) | \$ 56.75 | \$ 84.85 |
| | \$ - | \$ - |
| Subtotal | | \$ 270.00 |
| Hours per Shift | | 8 |
| Total Shift Labor Rate | | \$ 2,160.00 |

| B. Equipment | Bare Cost (Daily) | Incl. Profit (Daily) |
|-------------------------------|-------------------|----------------------|
| Hyd. Excavator (3.5 CY) | \$ 2,401.00 | \$ 1,134.10 |
| Skid steer | \$ 174.20 | \$ 191.62 |
| Vibratory Plate | \$ 46.00 | \$ 54.56 |
| Miscellaneous Tools | \$ 100.00 | \$ 100.00 |
| | \$ - | \$ - |
| Subtotal | | \$ 1,480.28 |
| Adjustment for variable Shift | | \$ - |
| Total Shift Equipment Rate | | \$ 1,480.28 |

| | | |
|--------------------------|-------|-------------|
| Total Daily Crew Rate | | \$ 3,640.28 |
| City Cost Index | 1.170 | \$ 618.85 |
| Adjusted Daily Crew Rate | | \$ 4,259.13 |