

## MINUTES (APPROVED)

The Board of Selectmen held a public hearing on Wednesday, August 14, 2013, at 4:30 p.m. in Room 309 of the Westport Town Hall. Present at the meeting were: Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh, Gail Kelly, Stephen Edwards, Police Chief Dale Call, Barbara Butler, Susanne Lebrija, Eileen Zhang, Marc Hartog, Scott Smith, Rob Reeves, Attorney W. Fitzpatrick, and Patricia Scully recording secretary.

### MINUTES

1. The minutes of the Board of Selectmen's public hearing of July 17, 2013 were presented by the recording secretary. There were no additions/deletions/revisions. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the minutes of the Board of Selectmen's public hearing of July 17, 2013 as presented are hereby APPROVED.

### APPROVAL OF TEMPORARY CLOSURE OF CHURCH LANE, FROM POST ROAD EAST/MAIN STREET INTERSECTION TO ELM STREET ON WEDNESDAY, SEPT. 18, 2013 FROM 3-6 P.M. FOR WESTPORT/WESTON FAMILY Y 90<sup>TH</sup> BIRTHDAY CELEBRATION

2. Item #2 was presented by Scott Smith and Rob Reeves representing the Westport/Weston Family Y. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request to the Traffic Authority for the temporary closure of Church Lane from the Post Road East/Main Street intersection to Elm Street on Wednesday, Sept. 18, 2013, from 3 – 6 p.m. for the Westport/Weston Family Y 90<sup>th</sup> Birthday Celebration, contingent upon compliance with comments from town departments, is hereby APPROVED.

### APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN TOWN OF WESTPORT AND OPERATION FUEL AS RELATES TO PROGRAMS PROVIDING ENERGY ASSISTANCE, AS RECOMMENDED BY HUMAN SERVICES DEPARTMENT

3. Item #3 was presented by Senior Services Coordinator Susanne Lebrija. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a Memorandum of Understanding between the Town of Westport and Operation Fuel as relates to programs providing energy assistance and as recommended by the Human Services Department is hereby APPROVED.

### APPROVAL OF ACCEPTANCE OF GRANT AND A MEMORANDUM OF UNDERSTANDING BETWEEN TOWN OF WESTPORT AND UNITED WAY OF COASTAL FAIRFIELD COUNTY IN THE AMOUNT OF \$6,000 TO SUPPORT POSITIVE

YOUTH DEVELOPMENT'S PARENTING AND COMMUNITY SERVICE CORPS PROGRAMS, AS RECOMMENDED BY HUMAN SERVICES DEPARTMENT

4. Item #4 was presented by Human Services Director Barbara Butler. Mr. Haberstroh said that he would recuse himself from the vote as his wife was an employee of the Westport Human Services Department. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 2-0 (Mr. Joseloff and Mrs. Kassen voting), it was:

RESOLVED: That the request for acceptance of a grant and a Memorandum of Understanding between the Town of Westport and United Way of Coastal Fairfield County in the amount of \$6,000 to support Positive Youth Development's Parenting & Community Services Corps programs, as recommended by the Human Services Department, is hereby APPROVED.

APPROVAL OF RENEWAL OF MEMORANDUM OF UNDERSTANDING BETWEEN TOWN OF WESTPORT AND THE RETIRED AND SENIOR VOLUNTEER PROGRAM OF SWCT (RSVP) AS RELATES TO ASSISTING WESTPORT ELDERLY AND DISABLED RESIDENTS WITH TRANSPORTATION TO MEDICAL APPOINTMENTS AND AS RECOMMENDED BY HUMAN SERVICES DEPARTMENT

5. Item #5 was presented by Senior Services Coordinator Susanne Lebrija. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for the renewal of a Memorandum of Understanding between the Town of Westport and the Retired and Senior Volunteer Program of SWCT (RSVP), as relates to assisting Westport elderly and disabled residents with transportation to medical appointments and as recommended by the Human Services Department, is hereby approved

APPROVAL OF AGREEMENT FOR PARAMEDIC SERVICES BETWEEN TOWN OF WESTPORT AND NORWALK HOSPITAL ASSOCIATION AS RELATES TO PARAMEDIC MOBILE EMERGENCY MEDICAL SERVICES

6. Item #6 was presented by EMS Crew Chief Marc Hartog. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for an agreement for paramedic services between the Town of Westport and the Norwalk Hospital Association, as relates to paramedic mobile emergency medical services, is hereby APPROVED.

APPROVAL OF TWO TECHNICAL SERVICE SUPPORT AGREEMENT ADDENDUMS BETWEEN WESTPORT EMERGENCY MEDICAL SERVICES AND PHYSIO-CONTROL, INC. AS RELATES TO ON-SITE REPAIR AND ONE ON-SITE INSPECTION PER YEAR OF LIFEPAK EQUIPMENT

7. Item #7 was presented by EMS Crew Chief Marc Hartog. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for two Technical Service Support Agreement Addendums between the Westport Emergency Medical Services and Physio-Control, Inc., as relates to on-site repair and one on-site inspection per year of Lifepack equipment, is hereby APPROVED.

APPROVAL OF AGREEMENT BETWEEN TOWN OF WESTPORT AND CITY OF NORWALK AS RELATES TO JUVENILE REVIEW BOARD SERVICES, AS RECOMMENDED BY WESTPORT POLICE DEPARTMENT

8. Item #8 was presented by Police Chief Dale Call. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for an agreement between the Town of Westport and the City of Norwalk as relates to juvenile review board services and as recommended by the Westport Police Department is hereby APPROVED.

APPROVAL OF REVISION TO MUNICIPAL PARKING LOT ADJACENT TO 6 WILTON ROAD TIME LIMIT FROM THE CURRENT TWO HOURS TO ONE HOUR, AS SUPPORTED BY THE WESTPORT POLICE DEPARTMENT AND THE PLANNING & ZONING DEPARTMENT

9. Item #9 was presented by Attorney W. Fitzpatrick representing the property owner of 6 Wilton Road. Police Chief Dale Call also spoke to the request. There were 15 parking spaces in the municipal parking lot that would be changed to a one-hour parking limit. After discussion, First Selectman Joseloff requested that this item be brought back to the Board of Selectmen with an update on the revision in six months (February 2014). Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a revision to the time limit for the 15 parking spaces in the municipal parking lot adjacent to 6 Wilton Road from the current two hours to one hour, as supported by the Westport Police Department and the Planning & Zoning Department, is hereby APPROVED.

APPROVAL OF HOSTED EMAIL SECURITY SERVICE AGREEMENT BETWEEN TOWN OF WESTPORT AND EDGEWAVE, INC. AS RELATES TO EMAIL SECURITY SERVICE DELIVERY OF INBOUND/OUTBOUND ANTI-SPAM, ANTI-VIRUS BLOCKING, MALWARE BLOCKING, EMAIL POLICY ENFORCEMENT AND TLS ENCRYPTION, AS RECOMMENDED BY INFORMATION TECHNOLOGY DIRECTOR

10. Item #10 was presented by IT Director Eileen Zhang. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for a Hosted Email Security Service Agreement between the Town of Westport and Edgewave, Inc., as relates to email security service delivery of inbound/outbound anti-spam, anti-virus blocking, malware blocking, email policy enforcement and TLS encryption, and as recommended by the Information Technology Director, is hereby APPROVED.

APPROVAL OF AWARD OF DESIGN CONTRACT TO SILVER PETRUCELLI ASSOCIATES FOR REPLACEMENT OF SAUGATUCK CO-OP BUILDING ROOF, AS RECOMMENDED BY PUBLIC WORKS DIRECTOR

APPROVAL OF AUTHORIZING FIRST SELECTMAN GORDON F. JOSELOFF TO ACCEPT FINANCIAL ASSISTANCE PROPOSAL DATED AUGUST 2013 FROM CONNECTICUT DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR REPLACEMENT OF ROOF ON THE SAUGATUCK CO-OP BUILDING

11./12. Public Works Director Stephen Edwards presented requests relating to the replacement of the Saugatuck Co-op building roof. Upon motion by Shelly A. Kassen, seconded by Charles W. K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request for the award of a design contract to Silver Petrucelli Associates for the replacement of the Saugatuck Co-op building roof, as recommended by the Public Works Director, is hereby APPROVED.

RESOLVED: That the request to authorize First Selectman Gordon F. Joseloff to accept the Financial Assistance Proposal dated August 2013 from the Connecticut Department of Economic and Community Development for the replacement of the roof on the Saugatuck Co-op building is hereby APPROVED.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, the public hearing was adjourned at 5:45 p.m.

Patricia Scully  
Recording Secretary

MINUTES (APPROVED)

The Water Pollution Control Authority held a public hearing on Wednesday, August 14, 2013, at 4:30 p.m. in Room 309 of the Westport Town Hall. Present at the meeting were: Gordon F. Joseloff, Shelly A. Kassen, Charles W.K. Haberstroh, Gail Kelly, Stephen Edwards, Police Chief Dale Call, Barbara Butler, Susanne Lebrija, Eileen Zhang, Marc Hartog, Scott Smith, Rob Reeves, Attorney W. Fitzpatrick, and Patricia Scully recording secretary.

MINUTES

1. The minutes of the Water Pollution Control Authority's public hearing of July 17, 2013 were presented by the recording secretary. There were no additions/deletions/revisions. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the minutes of the Water Pollution Control Authority's public hearing of July 17, 2013 as presented are hereby APPROVED.

APPROVAL OF SANITARY SEWER CONNECTION AT PROPERTY KNOWN AS 11 SUNRISE ROAD, CONTINGENT UPON COMPLIANCE WITH WPCA COORDINATOR'S LETTER OF JULY 30, 2013

2. Item #2 was presented by Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request to the Water Pollution Control Authority for a sanitary sewer connection at property known as 11 Sunrise Road, contingent upon compliance with the WPCA Coordinator's letter of July 30, 2013 attached, is hereby APPROVED.

APPROVAL OF SUPPLEMENTAL SANITARY SEWER CONNECTION AT PROPERTY KNOWN AS 11 LEE'S LANE, CONTINGENT UPON COMPLIANCE WITH WPCA COORDINATOR'S LETTER OF AUG. 6, 2013

3. Item #3 was presented by Public Works Director Stephen Edwards. Upon motion by Shelly A. Kassen, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, it was:

RESOLVED: That the request to the Water Pollution Control Authority for a supplemental sanitary sewer connection at property known as 11 Lee's Lane, contingent upon compliance with the WPCA Coordinator's letter of Aug. 6, 2013 attached, is hereby APPROVED.

Upon motion by Gordon F. Joseloff, seconded by Charles W.K. Haberstroh and passed by a vote of 3-0, the public hearing was adjourned at 5:45 p.m.

Patricia Scully  
Recording Secretary