

**Minutes from Downtown 2020 Committee Meeting August 2, 2013
Room # 309 at 8:15 AM**

In Attendance: Lou Gagliano (Chair), Ken Bernhard, Gerry Kagan, Dan Kail, Craig Rebecca Schiavone, and Robert Jacobs

Absent: Jessica Newshel

Summary of Minutes

Actions Taken

1. Minutes from the two previous meetings were approved without changes.
2. The group following a discussion of the next steps decided it would be best to write a letter to the members of the P&Z Downtown sub committee indicating the Committee's desires to meet work towards a collaborative process. The process is to include a review of the consultant candidates leading to a decision as to which group to propose to complete a Master Plan for the downtown. Chair to draft for review by Ken Bernhard.
3. It was determined that the group through the Chair contact the Town Attorney to determine the meaning of the term "Advisory Group" used by members of the P&Z Commission to describe the relationship of our Committee to the Commission.

Other Matter Discussed

1. Chair asked for the members to thank the two summer interns: Andrea Sherman and Kyja Kutnik. The Chair noted that he has requested that the Selectman write a formal letter of thanks to each of them.
2. Chair announced that he would be out of the State from 8/8/13- 9/17/13, and has asked Ken Bernhard to coordinate activity during this period of time.
3. Chair briefly discussed the items that would be prepared at the time of meeting with the Board of Finance to request funds, and to explain the

reasons for such funding. These included improved commercial tax growth, solutions to flooding reducing the risk to lower commercial values, reduction of town maintenance costs due to repairs following flooding events, and funding through grants and negotiations with developers leading to payment for infrastructure improvements. This meeting will likely occur following our meetings with the P&Z sub committee on downtown.

4. Members of the committee and members of the public in attendance provided their thoughts about the strengths and weaknesses of the three consulting groups. The intention of this discussion was not to reach a decision or a consensus but to merely provide an opportunity to hear the reactions of the committee and members of the public in attendance at this meeting.

The meeting was adjourned at 9:35 AM.