



Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

WESTPORTSM

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:

This meeting will be held IN-PERSON IN THE TOWN HALL AUDITORIUM. Town Hall access will be through the front of the building. Masks are required. The meeting will also be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.

Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

MINUTES OF BOF PUBLIC MEETING

Attendees: Sheri Gordon, Brian Stern, Mike Keller, Jim Foster, Lee Caney (phone), Jay DesMarteau (phone) (Nancie Dupier absent)

The Board of Finance held its Public Meeting on **Wednesday, December 8, 2021 at 7:30 p.m. IN PERSON IN THE AUDITORIUM** for the following purposes:

AGENDA

1. Election of Board of Finance Chairman and Vice Chairman and Committee Assignments.
Motion to nominate Sheri Gordon as New Chair of the BOF – Lee Caney, second, Jim Foster. Vote 6-0-0 / Motion to nominate Jim Foster as New VC of BOF – Sheri Gordon, second, Mike Keller. Vote 6-0-0.
BOF Audit Committee consists of Lee Caney, Nancie Dupier and Mike Keller.
2. To approve the Board of Finance Minutes of the November 3, 2021 Regular Meeting.
Motion to approve – Brian Stern, second, Jim Foster. Vote 6-0-0.
3. Upon the request of the Town Attorney's office and in accordance with §C6-2 of the Town Charter, to recommend a lease between the Town of Westport and Homes with Hope, Inc. for Town-Owned property known as Susie's House located at 124 Compo Road North, for Project Return.
Motion to approve – Brian Stern, second, Mike Keller. Vote 6-0-0.
4. (Formerly item #9) Upon the request of the Deputy Chief of Police, to approve an appropriation for the Technology Enhancement Project to purchase Body and Vehicle Dash Cameras, Helmet Cams, Modems, WiFi Access Point, Building Security Cameras and Tasers.
Motion to approve \$843,844.40 – Sheri Gordon, second, Jay DesMarteau. Vote 6-0-0.
5. (Formerly item #4) Upon the request of the Board of Finance, to recommend a three month extension of the current interim rent arrangement under the lease between the Town and Longshore Hospitality, LLC.

Motion to approve – Sheri Gordon, second, Jim Foster. Vote 6-0-0.

6. (Formerly item #5) Financial Report from the Finance Director. (Discussion Only) – ***Gary Conrad presents***
7. (Formerly item #6) Two Year and Five Year Capital Forecast update from the Finance Director. (Discussion Only) – ***Gary Conrad presents***
8. (Formerly item #7) Status Update from the Audit Manager. (Discussion Only) – ***Lynn Scully presents***
9. (Formerly item #8) Upon the request of the Board of Education, to amend and restate the BOE Carryover Account Memorandum of Agreement dated August 19, 2015 to address the following:
 - a. Revised Conn. General Statute (CGS) which now provides for a deposit of up to two percent.
 - b. Extends the annual notice deadline to September 15th, originally August 31st.
 - c. No desire to adopt the CGS two percent max annual deposit (keep at one percent).

Motion to RECOMMEND to Selectman’s Office – Brian Stern, second Jim Foster. Vote 6-0-0. (Elio presented)

Motion to adjourn – Jim Foster, second, Mike Keller. Vote 6-0-0.

Meeting adjourned at 8:55pm.

Meeting notes respectfully submitted by Jim Foster, Vice Chair