

**DRAFT MINUTES-TOWN of WESTPORT-NON-UNION SUPERVISORY PENSION BOARD  
MEETING**

December 10, 2021

A meeting of the Non-Union Supervisory Pension Board the Town of Westport was held on Friday, December 10, 2021, at 11:00 am via Zoom.

PRESENT: Jennifer Tooker, First Selectwoman, Sheri Gordon, Board of Finance Chairwoman, Gary Conrad, Finance Director, Ralph Chetcuti, Personnel/ HR Director

ALSO PRESENT: Susan Capozzo, HR Coordinator.

ABSENT: Kate Boyle-Kirby, Non-Union Supervisory Pension Board Member

Sheri Gordon, Board of Finance Chairwoman, called meeting to order at 11:06 am:

1. To take such action as to postpone approval of September 29, 2021, Non-Union Supervisory Pension Board minutes until the end of the meeting. Upon motion by Sheri Gordon, and seconded by Ralph Chetcuti, it was approved to approve minutes at end of meeting.

**UNRESOLVED:** The September 29, 2021, Non-Union Supervisory Pension Board minutes were not approved due to a lack of quorum from board members that attended this meeting,

2. To take such action as the meeting may determine to approve the death benefit of deceased non-union supervisory employee, Laurence Bradley in the amount of \$74,794.52 to the estate of Maria Luccese.

Upon motion by Gary Conrad seconded by Sheri Gordon, and passed unanimously, it was:

**RESOLVED:** That the death benefit request for the deceased non-union supervisory employee, Laurence Bradley in the amount of \$74,794.52 to the estate of Maria Luccese (Bradley's deceased spouse) is hereby **APPROVED**.

3. To take such action as the meeting may determine to approve the death benefit of deceased non-union supervisory employee, Craig Schmarr in the amount of \$92,704.18 to the estate of Craig Schmarr.

Upon motion by Gary Conrad, seconded by Sheri Gordon and passed unanimously, it was:

**RESOLVED:** That the death benefit request for the deceased non-union supervisory employee, Craig Schmarr in the amount of \$92, 704.18 to the estate of Craig Schmarr is hereby **APPROVED**.

**NEW BUSINESS:** Gary Conrad, Finance Director, introduced a motion to call a Special Meeting to approve the September 29, 2021, Non-Union Supervisory Pension Board minutes. Upon motion by Gary Conrad, and seconded by Ralph Chetcuti, and passed unanimously, it was:

RESOLVED: The Non-Union Supervisory Pension Board will hold a Special Meeting to approve the September 29, 2021 minutes.

The meeting was adjourned at 11:10 AM.

ATTEST:

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Susan M. Capozzo  
Human Resources Coordinator