



WESTPORT™

**JOINT COMMITTEE PUBLIC MEETING**  
(Historic District Commission and Architectural Review Board)

**Tuesday, December 7, 2021, 7:00 PM**  
**DRAFT MINUTES**

**Members Present:**

Ward French, Co-Chair  
Vesna Herman, ARB Member  
Jon Halper, ARB Member  
David Mann, ARB Member

Martha Eidman, HDC Member

**Staff Present:**

Donna Douglass, HDC Administrator

Notice is hereby given that the Joint Committee of the Historic District Commission and the Architectural Review Board held an electronic public meeting on **Tuesday, December 7, 2021** at 7:00 PM for the following purpose:

1. To approve minutes from the November 3, 2021 meeting.  
**MOTION (made by Harper): To approve the minutes of the November 3, 2021 meeting.**  
**SECOND: Eidman**  
**SEATED: French, Herman, Halper, Eidman**  
**VOTE: Unanimously approved**
2. To review and comment on the proposed new Main Street tunnel submitted by Miggs Burroughs for property owned by the Town of Westport. Comments offered at the meeting will be considered in anticipation of further zoning review and approvals.  
**No action taken. Committee in favor of the concept but asked applicant to return with alterations for further review.**
3. To review and comment on the proposed new addition and windows at **10 Bay Street** (PID# C09//156/000) submitted by Nick DeMaio, Philip Cerrone Architect for property owned by 10 Bay Street Property LLC. Comments offered at the meeting will be considered in anticipation of further zoning review and approvals.  
**No action taken. Application held open pending alterations and further review.**
4. To review and comment on the proposed new façade at **15 Myrtle Ave, Unit 1** (PID# D10//001/000) submitted by Rick Hoag, Frederick William Hoag Architect for property owned by R W 15 Myrtle LLC. Comments offered at the meeting will be considered in anticipation of further zoning review and approvals.  
**MOTION (made by French): To approved the proposed new façade at 15 Myrtle Ave, Unit 1 (PID# D10//001/000) submitted by Rick Hoag, Frederick William Hoag Architect for property owned by R W 15 Myrtle LLC.**  
**SECOND: Halper**  
**SEATED: French, Herman, Halper, Mann, Eidman**

**VOTE: Unanimously approved**

5. To review and comment on the proposed new signage and awning at **40 Post Road East/21 Jesup Road** (PID# C09//153/000) submitted by John Massari, Accent Signs & Awnings for property owned by Winwest Post LLC/Win Properties Inc. Comments offered at the meeting will be considered in anticipation of further zoning review and approvals.

**No action taken. Application held open.**

6. To review and comment on the proposed new Text Amendment #807/PZ-21-0076 to amend §43-5.2, Site Plan Review and Hearings contained in the Zoning Regulations to modify process for review of Small Scale project located in the Village District Overlay (VDO) Zone/Westport Center submitted by Mary Young, P&Z Director. Comments offered at the meeting will be considered in anticipation of further zoning review and approvals.

**MOTION (made by French): To approved the proposed new Text Amendment #807/PZ-21-0076 to amend §43-5.2, Site Plan Review and Hearings contained in the Zoning Regulations to modify process for review of Small Scale project located in the Village District Overlay (VDO) Zone/Westport Center submitted by Mary Young, P&Z Director.**

**SECOND: Halper**

**SEATED: French, Herman, Halper, Mann, Eidman**

**VOTE: Unanimously approved**

7. To adjourn the meeting.

**Meeting Adjourned at 8:03 PM**

Bill Harris, HDC Chairman  
Ward French, ARB Chairman  
December 9, 2021