

Westport Transit District Directors' Meeting Minutes

Tuesday, May 14, 2013 – Westport Town Hall – Room 102

Attending

Westport Transit District Directors: Eugene Cederbaum and Jennifer Johnson; SWRPA: Craig Lader; ITN and Westport Human Services Representative: Judith Guthman; and, Norwalk Transit District: Louis Schulman and Nancy Carroll.

Minutes

The meeting was called to order at 10:15 AM. The minutes of the previous meeting held on April 9, 2013 were approved.

Public Comment

Judith Guthman introduced herself as a representative of ITN and Westport Human Services.

Town Budget Status/Marketing

Mr. Cederbaum inquired as to the status of the \$20,000 for marketing and whether the State will match it. Mr. Schulman indicated he would follow-up.

Memorial Day Parade

Mrs. Carroll reported that she had spoken with Jim Ross of the CTC regarding the Memorial Day Parade. Details on time, etc. were still needed. Ms. Johnson stated she would get the exact information.

Ridership

The Directors requested information for future meetings on the cost of extending evening shuttle routes. They also requested a year-end report on ridership at the next meeting.

Westport Bus Study Update

Craig Lader made a presentation on the status of the Westport Bus Study being done by AECOM.

Highlights included:

- The various tasks that the contractor will complete:
 - ◆ Collection of data leading to an Existing Conditions and Needs Analysis
 - ◆ Public outreach with stakeholders, including and Advisory Committee, general public meetings, small stakeholder meetings with select groups and drop-in sessions.
 - ◆ Identification of Alternatives
 - ◆ Development of Recommendations
 - ◆ Implementation, Draft and Final Plans
- Establishing a timeline for the information meetings and fact gathering meetings
- Suggestions were offered by the Directors on outreach and reporting on progress
- The interface with the Rail Parking Study was also discussed.

The meeting was adjourned at 12:10 PM

Respectfully submitted,
Nancy R. Carroll, Chief Operating Officer
Norwalk Transit District