



Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

WESTPORTSM

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:

This meeting will be held IN-PERSON IN THE TOWN HALL AUDITORIUM. Town Hall access will be through the front of the building. Masks are required. The meeting will also be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.

Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov.

We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

DRAFT MINUTES OF THE BOF EXECUTIVE SESSION - Began at 7pm

Attendees: Andrea Moore, Nancie Dupier, Sheri Gordon, Lee Caney, Jim Foster and Brian Stern. Jay DesMarteau not present.

The Board of Finance held a Special Meeting on **Wednesday, October 6, 2021 at 7:00 p.m. in the Auditorium of Town Hall** for the following purpose. It is anticipated that the Board of Finance will vote to go into Executive Session for such discussion:

AGENDA

1. To discuss On-going Negotiations of Bargaining Unit and Leases. (Chairman to Present)

DRAFT MINUTES OF THE BOF PUBLIC MEETING Began at 7:35 pm

The Board of Finance held its Public Meeting on **Wednesday, October 6, 2021 at 7:30 IN PERSON IN THE AUDITORIUM** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the September 1, 2021 Regular Meeting.
Motion to approve - Sheri Gordon, second - Brian Stern. Vote 6-0-0.
2. Westport Transit District Scorecard Presentation (Discussion Only) - *Peter Gold presents*
3. Upon the request of the Fire Chief, to approve a transfer in the amount of \$167,673.00 to cover overtime expenses due to two Firefighter vacancies to FLSA Open Position Account 10102220-513413; \$157,650.00 from Salary Account 10102220-511000 and \$10,023.00 from Holiday Account 10102220-511006.
Motion to approve - Andrea Moore, Second Nancie Dupier. Vote 6-0-0.
4. Financial Report from the Finance Director. (Discussion Only) - *Gary Conrad presents*

5. Status Update from the Audit Manager. (Discussion Only) - *Lynn Scully presents*
6. To review the 2022 Board of Finance Calendar. (Discussion Only) - *Brian Stern presents*
7. Upon the request of the Superintendent of Schools, to approve an Appropriation in the amount of \$5,476,812.00 along with bond and note authorization to the Municipal Improvement Fund Account 30506650-500350-10111 for the partial replacement of the Staples High School Roof as well as replacement of existing roof ladders and drains.
To be further discussed and a vote taken at the October 20th Special Meeting of the BOF
8. Presentation of the Selectman's Plan for the use of the American Rescue Plan Act of 2021 (ARPA) funds to be distributed to the Town of Westport. (Discussion Only) - *Lynn Scully presents*

Motion to Adjourn - Nancie Dupier, second Lee Caney. Vote 6-0-0.

Meeting Adjourned at 10:45pm

Meeting Notes respectfully submitted by Andrea Moore, Vice Chair

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.