

FINAL MINUTES



September 8, 2021

The Westport Parks and Recreation Commission held a work session meeting on Wednesday, September 1, 2021 @6pm. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. It was held electronically and recorded via Zoom.

Members Present:

Charles Haberstroh, Chairman; Edward Iannone, Kate Kirby, Alec Stevens

Also Present:

Jamie Sabbach, President & CEO, 110% Inc.; Jennifer Fava, Director of Parks and Recreation; Rick Giunta, Deputy Director; along with members of the public.

Charles Haberstroh began the meeting at 6pm. He reminded the public that this is a work session and the public is allowed to observe, but cannot participate. He then handed over the introduction of the discussion to Jennifer Fava.

Jennifer Fava reviewed with the Commission the on-going process working with 110%, Inc. in developing a draft policy for Financial Sustainability for the Parks and Recreation Department. The first part of this project began with the Commission participating in the Beneficiary of Service Workshop which was held on March 17, 2021. The second part of this process is the development of a Financial Sustainability Strategy policy. Jennifer Fava introduced Jamie Sabbach, President & CEO, 110% Inc.

Jamie Sabbach reviewed with the Commission the Smart Approach to Cost Recovery presentation. She spoke comprehensively about the proposed 2021-2023 Financial Sustainability Appendix A – Financial Sustainability Strategy draft policy which included, Appendix B - Success Metrics.

The Commission was allowed to ask questions during this part of the workshop. When the presentation was completed, a roundtable discussion was held with the Commission and Jamie Sabbach. At the conclusion of the workshop the Commission was in favor of putting it as an agenda item at the October special meeting.

Upon a motion by Edward Iannone, seconded by Alec Stevens, the meeting adjourned at 7:14pm.

Respectfully,
Debbie Detmer, Recording Secretary