



## WESTPORT CONNECTICUT

## BOARD OF FINANCE

### MINUTES

The Board of Finance held its Special Public Hearing on **Thursday, May 23, 2013** in the Auditorium of Town Hall. The meeting was called to order at 8:00 p.m.

Members present: Collins, Garten, Kaner, Lasersohn, Pincavage, Rea, Stern (Mr. Stern left at 9:26 p.m.)

### AGENDA

#### DISCUSSION/REVIEW

1. Financial Report from the Finance Director

Finance Director Gary Conrad made the presentation. No action was taken.

2. Status Update from the Internal Auditor.

Internal Auditor Lynn Scully made the presentation. No action was taken.

#### DETERMINATION OF TAX RATE

3. The Board will set the tax rate for Fiscal Year 2013-2014.

Mr. Pincavage moved and Mr. Lasersohn seconded a motion to set the tax rate at 18.13 mills.

#### Motion WITHDRAWN

Mr. Stern moved and Ms Collins seconded a motion to set the tax rate at 17.91 mills.

Mr. Lasersohn moved and Mr. Rea seconded a motion to set the tax rate at 18.07 mills.

**Vote: 5-2 (Ms Garten and Mr. Stern voted no). Motion APPROVED**

#### APPOINTMENT OF AUDITORS

4. The Board will appoint independent auditors for the fiscal year ending June 30, 2013.

Ms Garten moved and Mr. Rea seconded a motion to appoint McGladrey LLP as the town's independent auditors for the fiscal year ending June 30, 2013.

**Vote: 7-0. Motion APPROVED**

Mr. Stern left after agenda item 4.

#### **TRANSFERS IN THE 2012-2013 BUDGET**

5. The Board considered the following request(s) for transfer amounts of \$3,000 or less that were approved by the First Selectman:

a) A request by the Registrars of Voters for a transfer of \$1,500 from the Registrars Account #10101140-532000 (Contract Services) to the Registrars Account #10101140-585000 (Education & Expenses) in order to cover increase in cost ROVAC conferences and other shortfalls.

6. A request by the Tax Collector pursuant to CGS § 12-165 for a transfer of \$178,320.47 to the Suspense Tax Book representing uncollected motor vehicle and personal property tax accounts.

**Vote: 6-0. Motion APPROVED**

#### **APPROPRIATIONS IN THE 2012-2013 BUDGET**

7. A request by the Town Clerk for an appropriation of \$8,750 to various Town Clerk Accounts for costs of recording land record documents to the State due to a greater number of recordings.

**Vote: 6-0. Motion APPROVED**

8. A request by the Registrars of Voters for an appropriation of \$16,317.01 to the Elections Primary Account #10101142-536001 and \$15,575 to the Democratic Primary Overtime Account #10101142-536002 totaling \$31,892.01 for the cost of the August 14, 2012 Dual Primary.

**Vote: 6-0. Motion APPROVED**

9. A request by the Public Works Director for an appropriation of \$95,000 with bond and note authorization to the Municipal Improvement Fund (MIF) Account (Bulkley Ave. North/Old Road) to complete engineering design of proposed sewer extension at Buckley Ave. North vicinity and Old Road vicinity.

**Vote: 6-0. Motion APPROVED**

10. A request by the Director of Public Works for an appropriation of \$300,000 to the Capital & Nonrecurring Expenditure Fund (C&NEF) Account for installation of new roof at the Saugatuck Senior Housing.

**Vote: 6-0. Motion APPROVED**

11. A request by the Superintendent of Schools for an appropriation of \$112,400 (with bond and note authorization) to the Educational Facilities Improvement Fund (EFIF) Account (Underground Oil Storage Tanks) to remove three underground oil storage tanks at Coleytown Elementary, Long Lots Elementary and Coleytown Middle Schools; replacement of conduit surrounding oil supply line at Staples; and replacement of protective mechanism associated with spill containment pipe at Green Farms School.

Mr. Lasersohn moved and Ms Garten seconded a motion to recommend an appropriation of \$58,900 covering the removal of the three underground oil storage tanks at Coleytown Middle, Coleytown Elementary and Long Lots Elementary Schools and installation of a generator tank at Long Lots Elementary.

**Vote: 4-2 (Mr. Pincavage and Mr. Rea voted no). Motion APPROVED**

12. A request by the Parks and Recreation Director along with the Board of Education for an appropriation of \$320,000 to the Capital & Nonrecurring Expenditure Fund (C&NEF) for replacement of the existing tennis courts at Staples High School.

**Vote: 6-0. Motion APPROVED**

### **DISCUSSION**

13. Discussion of the Selectman's Five-Year Capital Forecast.

**POSTPONED**

### **APPROVAL OF MINUTES**

14. Approve the Board of Finance Minutes of the April 8, 2013 meeting.

Mr. Pincavage moved and Mr. Lasersohn seconded a motion to approve the April 8, 2013 minutes.

**Vote: 6-0. Motion APPROVED**

### **ADJOURNMENT**

Mr. Pincavage moved and Mr. Lasersohn seconded a motion to adjourn at 11:15 p.m.

**Vote: 6-0. Motion APPROVED**

Approved by BoF 6/5/13