

**Minutes from Downtown 2020 Committee Meeting May 16, 2013
Room # 309 at 8:15 AM**

In Attendance: Lou Gagliano, Bob Jacobs, Ken Bernhard, Gerry Kagan, Craig Rebecca Schiavone, and Dan Kail

Absent: Valerie Smith-Malin,

Summary of Minutes

1. Minutes of previous meetings of April 23, April 29 and May 6, 2013 were approved without changes.
2. Chairman noted that E-mails had been sent to all seven responders to the RFP. All were still interested in the Westport project.
3. Discussions proceeded as to whether a letter drafted by Ken Bernhard on behalf of the group should be sent to members of the Planning and Zoning Commission ahead of the second meeting with the Commission scheduled for May 30th. Chairman as requested by the Committee had spoken with the First Selectman, and he shared with the group the comments from the discussion. Based on consensus of the group it was decided that the Chair should seek a pre-meeting with the Chairman of the Commission. Following that meeting the Chairman will update the group in order to determine any correspondence or additional follow up with the Commission ahead of the May 30th meeting.
4. Meeting was adjourned at 9:10 AM.