



TOWN OF WESTPORT
DEPARTMENT OF PUBLIC WORKS

110 MYRTLE AVENUE
WESTPORT, CT 06880
203-341-1793

PERMIT FEE \$50.00

DRIVEWAY PERMIT APPLICATION

PERMIT #

APPLICANT INFORMATION

DRIVEWAY LOCATION:
CALL BEFORE YOU DIG #
ASSESSOR'S MAP #
TAX LOT #
NAME OF APPLICANT/OWNER
ADDRESS
PHONE #
EMAIL
APPLICANT'S SIGNATURE
DATE
NAME OF CONTRACTOR
ADDRESS
PHONE #
EMAIL

PERMIT REQUIREMENTS

- 1. Driveway must conform to the requirements of the Town "Driveway Ordinance".
2. Applicant must submit a "PLOT PLAN", or a scaled drawing, showing the following items:
a.) Location and dimensions of the driveway in relation to the abutting property lines and street lines.
b.) Location of all applicable utilities, i.e. storm drainage (Town, State or private), utility poles, fire hydrants, transformers ...etc. that may be in conflict with the proposed driveway.
3. No decorative stone or stone like materials (i.e. Belgium Block, brick, concrete ...etc.) are to be placed within the Town's Right-of-Way without prior approval from the Town Engineering Dept., if an approval is granted the Applicant must execute a Hold-Harmless Agreement and file it on the Land Records in the Town Clerk's office prior to the commencement of construction.
4. Applicant must obtain a permit from the Town of Westport Tree Warden prior to the removal of any trees within the Town right-of-way.
5. Applicant is required to post the "House Number" to which this driveway serves and the house number must be displayed in a prominent location so to be seen at night by "Emergency Vehicles" and must be installed prior to final approvals.
6. If an applicant is proposing a driveway onto a private right-of-way, the applicant must provide the Town with documented proof that the property has rights to use such right-of-way.
7. Permit valid for one year from date of issue.

ENGINEERING ONLY

PERMIT ISSUED BY
DATE
ADDITIONAL NOTES AND/OR REQUIREMENTS
APPROVED BY
DATE