



WESTPORTSM

Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:

This meeting will be held IN-PERSON IN THE TOWN HALL AUDITORIUM. Town Hall access will be through the front of the building. Masks are required. The meeting will also be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.

Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov.

We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

MINUTES OF THE BOF PUBLIC MEETING

Meeting Begins at 7:30pm

Attendees: Brian Stern, Chair, Andrea Moore, Sheri Gordon, Nancie Dupier, Jay DesMarteau, Lee Caney, and Jim Foster

The Board of Finance held its Public Meeting on **Wednesday, June 2, 2021 at 7:30 IN PERSON IN THE AUDITORIUM** for the following purposes:

AGENDA

1. (formerly #9) Upon the request of the Board of Education, to approve an appropriation in the amount of \$1,470,000 along with bond and note authorization to the Municipal Improvement Fund Account in order to award BOE 21-011-RFP to Silktown Roofing, Inc., for a partial roof replacement at Saugatuck Elementary School. ***Motion at approve - Brian Stern, Second - Andrea Moore. Vote 7-0-0.***
2. (formerly #1) To approve the Board of Finance Minutes of the May 19, 2021 Regular Meeting. ***Motion to approve - Nanci Duper, Second - Sheri Gordon, Vote 7-0-0.***
3. (formerly #2) Financial Report from the Finance Director. (Discussion Only) - ***Gary Conrad presents***
4. (formerly #3) Status Update from the Audit Manager. (Discussion Only) - ***Sheri Gordon presented for Lynn Scully***
5. (formerly #4) A request by the Tax Collector pursuant to CGS § 12-165 for a transfer of \$155,219.64 to the Suspense Tax Book representing uncollected motor vehicle and personal property tax accounts. ***Motion to approve-Nancie Dupier, second Andrea Moore. Vote 7-0-0.***

6. (formerly #5) Upon the request of the First Selectman, to approve a transfer of \$185,000.00 to the appropriate department salary accounts from Account #10109917-519000 (Reserve Salary Adjustments) for non-bargaining employees' salary increases. **Motion to approve - Brian Stern, second Nancie Dupier. Vote 7-0-0.**
7. (formerly #6) Upon the request of the Fire Chief, to approve an appropriation in the amount of \$69,748.00 to the Capital and Non-Recurring Fund account #31502220-500332 to replace and upfit for public safety use the existing Car 3 Command Unit. **Motion to approve - Sheri Gordon, second Nanice Dupier. Vote 7-0-0.**
8. (formerly #7) Upon the request of the Fire Chief, to approve an appropriation in the amount of \$66,262.00 to the Capital and Non-Recurring Fund account #31502220-500333 to replace and upfit for public safety use the existing Command Staff SUV Unit. **Motion to approve -Andrea Moore, second Nancie Dupier. Vote 7-0-0.**
9. (formerly #8) Upon the request of the Fire Chief, to approve an appropriation in the amount of \$95,990.00 to the Capital and Non-Recurring Fund account #31502220-500334 to replace, upfit for public safety use and mounting of equipment for a Dive Rescue Unit. **Motion to approve - Sheri Gordon, second Nancie Dupier. Vote 7-0-0.**

Motion to adjourn - Andrea Moore, second Jim Foster Vote 7-0.

Meeting adjourns at 8:44pm

Notes respectfully submitted by Andrea Moore, Vice Chair

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.