



## Board of Finance

Town Hall, 110 Myrtle Avenue  
Westport, CT 06880  
BOF@westportct.gov

WESTPORT<sup>SM</sup>

### **SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:**

***This meeting will be held IN-PERSON IN THE TOWN HALL AUDITORIUM. Town Hall access will be through the front of the building. Masks are required. The meeting will also be live streamed on the Town Website [westportct.gov](http://westportct.gov) (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.***

***Comments to be read during the public comment period may be emailed to [BOFcomments@westportct.gov](mailto:BOFcomments@westportct.gov).***

***We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at [westportct.gov](http://westportct.gov) along with the meeting notice posted on the Meeting List & Calendar page.***

### **MINUTES FROM THE BOF PUBLIC MEETING**

Meeting begins at 7:30pm.

Attendees: Brian Stern, Jim Foster, Nancie Dupier, Andrea Moore, Lee Caney (arrive 7:35pm), Sheri Gordon, and Jay DeMarteau.

The Board of Finance held its Public Meeting on **Wednesday, July 7, 2021 at 7:30 IN PERSON IN THE AUDITORIUM** for the following purposes:

### **AGENDA**

1. (Formerly #2) To approve the Board of Finance Minutes of the June 2, 2021 Regular Meeting.  
**Motion to approve - Nancie Dupier, second - Jay DesMarteau. Vote 6-0-0.**  
**(Lee Caney not in attendance for vote.)**
2. (Formerly #3) Financial Report from the Finance Director. (Discussion Only) - **Gary Conrad presents.**
3. (Formerly #1) In accordance with Section C6-2 of the Town Charter and upon the request of the First Selectman, to recommend the lease of Town owned property known as 136 Riverside Avenue to Abilis, Inc. - **BOF requested further information at the August 4th meeting.**
4. Status Update from the Audit Manager. (Discussion Only) - **Lynn Scully presents.**
5. Liability Review from the Finance Director. (Discussion Only) - **Gary Conrad presents.**
6. Upon the request of the Finance Director, to approve an appropriation in the amount of \$42,000.00 into Hurricane Isaias Accounts 10101980 – Project 10005, to cover additional storm expenses incurred. **Motion to approve - Sheri Gordon, second Nancie Dupier. Vote 7-0-0.**

7. Upon the request of the Director of Public Works, to approve an appropriation of \$220,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500335-10117 for the purchase of one Four Wheel Drive Front End Loader.  
**Motion to approve - Andrea Moore, second Jay DesMarteau. Vote 7-0-0.**
8. Upon the request of the Director of Public Works, to approve an appropriation of \$154,000.00 to the Capital and Non-Recurring Account 31503310-500336-10118 for the purchase and installation of standard street furniture in the Downtown Area.  
**Motion to approve - Nancie Dupier, second Andrea Moore. Vote 7-0-0.**
9. Upon the request of the Director of Public Works, to approve an appropriation of \$1,492,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500337-10119 for the reconstruction of the Baldwin Lot (accessed from Elm Street). **(Discussion only)**

*Motion to Adjourn - Jay DesMarteau, second Sheri Gordon. Vote 7-0-0.*

*Meeting Adjourns at 9:45pm.*

*Notes Respectfully submitted by Andrea Moore, Vice Chair.*

*It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or [eflug@westportct.gov](mailto:eflug@westportct.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*