



WESTPORTsm

DOWNTOWN PLAN IMPLEMENTATION COMMITTEE

September 2021 Draft Minutes

Wednesday, September 15 | 8:30 AM

In attendance: Chair: Randy Herbertson; Members: Sam Arciola, Gary Conrad, Jen Fava, Peter Ratkiewich, Derrre O'Farrelly, Mary Young, Matthew Mandell, Kim Willson, Steve Smith; Staff: Donna Douglass

The Downtown Plan Implementation Committee held a remote public meeting at 8:30 a.m. on **Wednesday, September 15, 2021**, for the following purposes:

- I. Opening Remarks – Chair
 - a. Overall Meeting Goals
 - b. [New website](#) (pw: dpic)

No Action Taken

- II. Approval of Minutes (8/19/2021 Meeting)

MOTION (made by Wilson): To approve the minutes of the August 19, 2021, meeting.

SECOND: Ratkiewich

VOTE: Unanimously approved.

- III. Strategic Priority Review

- a. [CY 2021 Goals](#)
- b. Parking Lots Reinvention

- i. Baldwin Lot

1. Funding status & timing- *received funding at the 9/14/21 RTM meeting to proceed forward with construction documents and go out to bid in October. Work should start after January 2, 2022, with the goal to be substantially complete prior to the festival season in early June.*

- ii. Parker Harding/Jesup

1. ARPA Funding forum – *Special Board of Selectman meeting on 9/22.*

- iii. Imperial Lot

1. First vision review: *Nancy Thiel presented a proposed plan for the current Imperial Log starting with a renaming to Newman Park. Ideas included wrapping a park around the parking lot better connecting the lot with the Downtown area via current bridge. Adding restrooms, storage facility, shuttle stop, ADA accessible, pedestrian trails, possible man-powered boat launch and splash pad, pavilion for the Farmers' Market which would not impact weekday parking spots, planting of trees on the parking lot, plan for a conversation with Remarkable Theater and their future plans. Concerns from the commission and public: the process moving through zoning, snow removal storage, the positioning of the pavilion and trees and their impact on other uses for the lot.*

c. Pedestrian Access

- i. Streetscape Improvements
- ii. Funding status & timing: *Received approval for funding to replace street furniture downtown.*
- iii. Wayfinding Status

d. Sustainability

- i. Saugatuck River [Dredging update](#): *Permits can take up to 8 years, so still a long ways to go. The actual process is relatively quick, however.*

e. Maintenance

- i. Special Services District
 1. [Last Ordinance Draft](#)
 2. Cost development

No action taken.

IV. Opportunities

- a. [Cultural District](#)

No action taken.

V. To adjourn the meeting.

Motion (made by Ratkiewich): To adjourn the meeting.

Second: Willson

Meeting adjourned 9:25 AM