



WESTPORTsm

DOWNTOWN PLAN IMPLEMENTATION COMMITTEE

June 2021 Approved Minutes

Thursday, June 17 | 8:30 am

Zoom Meeting

In attendance: Chair: Randy Herbertson; Members: Melissa Kane, Ken Bernhard, Kitt Shapiro, Peter Ratkiewich, Pippa Bell Ader, Sara Harris, Matthew Mandell, Dave Briggs, Brian McGunagle, Harris Falk; Staff: Donna Douglass

The Downtown Plan Implementation Committee held a public meeting at 8:30 a.m. on **Thursday, June 17, 2021** for the following purposes:

- I. Opening Remarks - Chair
 - A. Overall Meeting Goals: ***28 new merchants opening, new lights downtown, no July 2021 meeting.***
No action taken.

- II. Approval of Minutes (5/2021 Meeting): ***Minutes to be posted and voted on at the next meeting.***
No action taken.

- III. Strategic Priority Review
 - A. [CY 2021 Goals](#)
 - B. Public Ideation/Working Groups - scheduling now for PH/Jesup: ***Organize public charettes for an ideation session regarding Parker Harding and Jesup.***
 - C. [Capital Forecast Draft](#) - Status
 - D. Parking Lots Reinvention: ***Baldwin Lot proposal going before P&Z 6/17/21.***
 1. Baldwin Lot
 - a) P&Z Presentation - [6/17 at 7pm](#)
 - b) Avery Lot - proposal under review
 - E. Pedestrian Access

1. Streetscape Improvements: ***Randy Herbertson presented bike racks, benches, waste receptacles to be placed within downtown.***
 - a) [Proposal](#), [Pricing](#) and Status
2. Wayfinding Status: ***Melissa Kane presented the final design phase of approximately 70 signs.***

F. Maintenance

1. Special Services District: ***Randy Herbertson to communicate with the special services district group.***
 - a) [Last Ordinance Draft](#)

No action taken.

- IV. To adjourn the meeting.
MOTION (made by Kane): To adjourn the meeting.

Meeting adjourned at 9:32 AM

Randy Herbertson, Chair
Downtown Plan Implementation Committee
August 19, 2021