



Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

REVISION #2-Added #4

WESTPORT™

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:

This meeting will be held IN-PERSON IN THE TOWN HALL AUDITORIUM. Town Hall access will be through the front of the building. Masks are required. The meeting will also be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.

Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov.

We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

NOTICE OF BOF PUBLIC MEETING

The Board of Finance will hold its Public Meeting on **Wednesday, August 4, 2021 at 7:30 IN PERSON IN THE AUDITORIUM** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the July 7, 2021 Regular Meeting.
2. Financial Report from the Finance Director. (Discussion Only)
3. Status Update from the Audit Manager. (Discussion Only)
4. In accordance with Section C6-2 of the Town Charter and upon the request of the First Selectman, to recommend the lease of Town owned property known as 136 Riverside Avenue to Abilis, Inc.
5. Upon the request of the Director of Public Works, to approve an appropriation of \$1,492,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500337-10119 for the reconstruction of the Baldwin Lot (accessed from Elm Street).
6. Upon the request of the Director of Public Works, to approve an appropriation of \$290,600.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500339-10120 for funding Westport's share of the Construction and Engineering expenses to replace the Cavalry Road Bridge over the West Branch of the Aspetuck River.

7. Board of Education 4th quarter Financial Report from the Chief Financial Officer. (Discussion Only)
8. Upon the request of the Superintendent of Schools, to approve a transfer from unaudited unexpended 2020-2021 operating funds of the Board of Education to the BOE Carryover Account.
9. In accordance with C.G.S. Section 10-222a and upon the request of the Superintendent of Schools, to approve an appropriation of (amount pending confirmation) to the 2020-2021 Budget, BOE Rentals & Reimbursements Expenditure Account.
10. Upon the request of the Director of Parks and Recreation, to approve an appropriation of \$436,000.00 to the Capital and Non-Recurring Account #31508810-500339-10121 for Improvements to Riverside Park.
11. Upon the request of the Director of Parks and Recreation, to approve an appropriation of \$95,000.00 to the Capital and Non-Recurring Account #31508810-500345-10122 for Professional Services related to the Longshore Capital Improvement Plan.
12. Upon the request of the Finance Director, to approve the following requests for carryover amounts:

<u>Department</u>	<u>Account Name</u>	<u>Amount</u>	<u>Purpose/Reason</u>
a. Personnel	Salaries	\$3,224.90	Increase for Vacant Position
b. Selectman	Fees and Services	\$22,626.37	Fairfield Five Marketing
c. WAAC	Arts Advisory Council	\$2,156.66	Tourism Website
d. Transit	Marketing	\$6,000.00	Billboard Advertising

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.



Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

Item 1

WESTPORTSM

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:

This meeting will be held IN-PERSON IN THE TOWN HALL AUDITORIUM. Town Hall access will be through the front of the building. Masks are required. The meeting will also be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.

Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov.

We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

DRAFT MINUTES FROM THE BOF PUBLIC MEETING

Meeting begins at 7:30pm.

Attendees: Brian Stern, Jim Foster, Nancie Dupier, Andrea Moore, Lee Caney (arrive 7:35pm), Sheri Gordon, and Jay DeMarteau.

The Board of Finance held its Public Meeting on **Wednesday, July 7, 2021 at 7:30 IN PERSON IN THE AUDITORIUM** for the following purposes:

AGENDA

1. *(Formerly #2) To approve the Board of Finance Minutes of the June 2, 2021 Regular Meeting. **Motion to approve - Nancie Dupier, second - Jay DesMarteau. Vote 6-0-0.** (Lee Caney not in attendance for vote.)*
2. *(Formerly #3) Financial Report from the Finance Director. (Discussion Only) - **Gary Conrad presents.***
3. *(Formerly #1) In accordance with Section C6-2 of the Town Charter and upon the request of the First Selectman, to recommend the lease of Town owned property known as 136 Riverside Avenue to Abilis, Inc. - **BOF requested further information at the August 4th meeting.***
4. *Status Update from the Audit Manager. (Discussion Only) - **Lynn Scully presents.***
5. *Liability Review from the Finance Director. (Discussion Only) - **Gary Conrad presents.***
6. *Upon the request of the Finance Director, to approve an appropriation in the amount of \$42,000.00 into Hurricane Isaias Accounts 10101980 – Project 10005, to cover additional storm expenses incurred. **Motion to approve - Sheri Gordon, second Nancie Dupier. Vote 7-0-0.***

7. Upon the request of the Director of Public Works, to approve an appropriation of \$220,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500335-10117 for the purchase of one Four Wheel Drive Front End Loader.
Motion to approve - Andrea Moore, second Jay DesMarteau. Vote 7-0-0.
8. Upon the request of the Director of Public Works, to approve an appropriation of \$154,000.00 to the Capital and Non-Recurring Account 31503310-500336-10118 for the purchase and installation of standard street furniture in the Downtown Area.
Motion to approve - Nancie Dupier, second Andrea Moore. Vote 7-0-0.
9. Upon the request of the Director of Public Works, to approve an appropriation of \$1,492,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500337-10119 for the reconstruction of the Baldwin Lot (accessed from Elm Street). **(Discussion only)**

Motion to Adjourn - Jay DesMarteau, second Sheri Gordon. Vote 7-0-0.

Meeting Adjourns at 9:45pm.

Notes Respectfully submitted by Andrea Moore, Vice Chair.

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

LEASE

THIS LEASE (this “Lease”) is made and entered into by the Town and Tenant (each as defined in the following Basic Lease Information below) effective as of July ____, 2021. The Town and Tenant agree:

1. BASIC LEASE INFORMATION: In addition to the terms that are defined elsewhere in this Lease, these terms are used in this Lease:

TOWN: Town of Westport, Connecticut, a Connecticut municipal corporation
110 Myrtle Avenue
Westport, CT 06880

TENANT: Abilis, Inc., Connecticut nonstock corporation
50 Glenville Street
Greenwich, CT 06831

PREMISES: 136 Riverside Avenue
Westport, CT 06880

TERM: 49 Years
Beginning: August 1, 2021
Ending: July 31, 2070

RENT: Five Hundred Thousand Dollars (\$500,000.00) upon the execution of this Lease; thereafter One Dollar (\$1.00) per year beginning on the first anniversary of this Lease

2. Lease: The Town agrees to lease to Tenant, and Tenant agrees to lease from the Town, the Premises for the Term. The Town grants Tenant, its sublessees and its and their respective employees, contractors, agents, representatives, guests, licensees and invitees, easements, rights and privileges appurtenant thereto, including any right of the Town to use the adjoining driveways, roads, alleys, means of ingress and egress to and from the Premises. The Premises are shown on a certain plan or map attached hereto as Exhibit A.

3. TERM. The term of this Lease will start on August 1, 2021. The term of this Lease will end at 11:59 p.m. on July 31, 2070, unless sooner terminated as provided in this Lease.

4. RENT. Tenant will pay rent during the Term to the Town at the Town’s address

specified in the Basic Lease Information above, or elsewhere as directed by written notice from the Town, as follows:

Upon the execution of this Lease: Five Hundred Thousand Dollars (\$500,000.00); and

Thereafter in annual installments of One Dollar (\$1.00), in advance, on each annual anniversary of this Lease during the Term beginning on the first anniversary of this Lease; provided, however, that Tenant may, at any time and from time to time, prepay such rent, in whole or in part. Tenant will pay the rent even though the Town does not send Tenant a bill for the rent or a notice that it is due.

5. SECURITY DEPOSIT. None.

6. USE. Tenant will use the Premises only as residential rental apartments or other housing for Special Needs Individuals (as defined in §5-2 of the Westport, CT Zoning Regulations); provided, however, that, notwithstanding the foregoing, one of the units may be used as an apartment or other housing for a full-time caregiver that is not a Special Needs Individual. Tenant may not assign this Lease without written permission from the Town, which permission shall not be unreasonably withheld, conditioned or delayed; provided, however, that notwithstanding the foregoing, Tenant shall have the right to assign this Lease without the permission of the Town (but Tenant shall give Landlord written notice thereof within ten (10) days after the effective date of any such assignment) to the surviving entity of any merger or consolidation of Tenant into such entity whose purpose is to provide support for people with disabilities or special needs. Tenant shall maintain its status as a § 501(c)(3) corporation during the entire term of this Lease. Units within the Premises will be deed (or otherwise) restricted by the Town so that at all times during the term of this Lease all units will be occupied by persons whose income is no more than Sixty Percent (60%) of the Area Median Income (“AMI”) or State

Median Income (“SMI”), whichever is less. Subject to the forgoing conditions, Tenant may freely sublease the Premises without written permission from the Town.

7. LAWS. Tenant will comply with all relevant federal, state, and municipal building, housing, sanitation and fire codes affecting health and safety that apply to the Premises. Tenant will pay the amount of any fines for violating any laws or codes.

Tenant agrees to comply with all reasonable Town requirements regarding driveway access and egress to and from Saugatuck Elementary School and associated parking areas, which driveway and parking areas will be maintained, repaired and replaced, as needed, and snow plowed (to reasonably accommodate a twenty-four (24) hour per day, seven (7) day per week operation) by the Town (or, at the direction of the Town, the Board of Education) throughout the Term. Tenant will not block or impede access to the driveway or parking areas in any way or at any time; provided that (i) temporary interruptions of access to the driveway or parking areas while engaged in loading or unloading or in receiving or discharging passengers, property or equipment and (ii) the utilization of parking spaces in accordance with the terms and conditions of this Lease shall not constitute blocking or impeding access to the driveway or parking areas. The Town may from time to time impose additional reasonable rules and regulations or may alter, improve or relocate the driveway and parking areas; provided that (i) such additional rules and regulations do not materially and adversely affect Tenant’s access to or use of the Premises (including the number of available parking spaces) and shall be provided to Tenant at least thirty (30) days prior to enactment and (ii) any alteration, improvement, relocation or other change that substantially and adversely affects Tenant’s access to the Premises must be agreed to in writing by Tenant, in its sole discretion.

8. CARE OF THE PREMISES. Tenant shall be responsible for all interior and exterior

maintenance of the existing building or any future buildings located on the Premises. Such buildings will be kept in reasonably good repair and condition, including physical appearance, during the Term of this Lease, excepting alterations or changes approved by the Town including the Approved Renovations (as defined herein), reasonable wear and tear and damage by casualty or condemnation. Within three (3) business days of the date upon which a Certificate of Occupancy (whether final, temporary, or conditional, **whichever first occurs**) is issued, Tenant will (a) set aside a dedicated fund, initially funded in an amount not less than Two Hundred Fifty Thousand Dollars (\$250,000.00) to be used for such maintenance and repair and (b) provide proof of the existence of such fund to the Town; provided, however, that the Town acknowledges and agrees that Tenant is under no obligation to replenish such fund for amounts so used or to maintain any particular amount or balance in such fund. In addition, during the term of this Lease or until such fund is exhausted, Tenant shall provide ongoing proof of the existence of such fund by providing the Town with quarterly statements from a bank or other financial institution in which the fund is deposited and quarterly accounting statements showing all withdrawals during the applicable quarter and the purpose of such withdrawals. The Town retains the right to have such accounting statements audited by a company or individual of its choosing. Subject to the Town's maintenance, repair and replacement obligations, Tenant will keep the Premises in a reasonably clean and safe condition. Tenant will remove (or store for removal) all recyclable materials, garbage, rubbish, and waste in a reasonably clean and safe manner. Tenant will use all electrical, plumbing, heating, and other facilities and all appliances in a reasonable manner. Tenant will not voluntarily destroy, deface, damage, or remove any part of the Premises or any furnishings or appliances that are affixed to the Premises, or let anyone else do so, other than in connection with alterations or changes approved by the Town (including

the Approved Renovations), the removal, repair and/or replacement of obsolete, worn-out, defective or damaged portions of the Premises (including any furnishings or appliances affixed thereto), reasonable wear and tear excepted. Tenant will maintain the grounds (excluding the parking areas and driveway) and landscaping, including trees (which absent damage by casualty or otherwise may not be voluntarily removed without the Town's prior written consent, which shall not be unreasonably withheld, conditioned or delayed), keep the lawn mown and free of excessive leaves, remove snow and ice from sidewalks as soon as reasonably practicable, and maintain such sidewalks in a reasonably safe manner. Throughout the Term, the Town (or, at the direction of the Town, the Board of Education), at its sole cost and expense, will snow-plow (to reasonably accommodate a twenty-four (24) hour per day, seven (7) day per week operation) and maintain, repair, and replace the parking areas and driveways as necessary to keep them in reasonably good order and condition.

Tenant will behave, and require its sublessees, employees, and guests to behave, in a manner that will not unreasonably disturb the operation of Saugatuck Elementary School or any users of adjacent and nearby properties, including but not limited to athletic fields, open space, and playgrounds. Unreasonably annoying sounds, smells and lights are not allowed. Inflammable or dangerous things may not be kept or used anywhere in the Premises or upon the surrounding grounds.

9. UTILITIES. Tenant will pay for all utilities. As such, Tenant will arrange for a separate meter or meters servicing the Premises, in Tenant's name, and pay for any security deposits, installation fees or other costs, heating fuel, and water charges for the Premises. Tenant will pay for telephone service, cable television, and internet connections. Tenant must open and maintain the accounts for these services in Tenant's own name. Tenant is not allowed to install any

satellite dishes on the Premises or upon the surrounding grounds without the Town's written permission, which permission shall not be unreasonably withheld, conditioned or delayed. In addition, Tenant will pay, when billed and due, all costs and fees associated with hooking-up to and using the municipal sewer, including user charges, assessments, "I and I" charges or other such fees. The rent will not be reduced if any of these services are interrupted through no fault of the Town.

10. ENTERING THE PREMISES. Upon reasonable prior notice, Town representatives, employees, or contractors may enter the Premises at reasonable times to inspect the Premises. Tenant will not unreasonably deny the Town the right to enter the Premises. Tenant agrees, except in the case of emergency when immediate access may be required, that 24 hours advance notice is reasonable.

11. DAMAGE TO THE PREMISES. During the entire term of this Lease, Tenant will maintain hazard and liability insurance naming the Town as an additional insured. Hazard insurance must be in an amount not less than "replacement value." Liability insurance shall not be less than One Million Dollars (\$1,000,000.00).

If any portion of the Premises is damaged by fire or other casualty, Tenant may cancel this Lease by giving written notice to the Town. If Tenant decides to cancel the Lease, Tenant will give the Town notice within one hundred twenty (120) days after the date of the fire or other casualty. In such event, the Lease will end on the date provided in the notice to the Town. If Tenant decides not to cancel the Lease, the insurance proceeds as a result of such fire or other casualty shall be payable to, and be the sole property of, Tenant, and Tenant shall, to the extent that such insurance proceeds are available therefor, with reasonable diligence repair, alter, restore, replace, and rebuild the Premises or portion thereof so damaged or destroyed as soon as

reasonably possible so that it is in substantially the same condition as existed prior to the fire or other casualty.

12. CHANGES. All changes to the existing building shall be subject to review and approval by the Town, which approval shall not be unreasonably withheld, conditioned or delayed. Any approvals issued by any Town official, agency, Board or Commission shall be strictly complied with. Tenant shall be responsible for obtaining all required permits and approvals.

It is understood that Tenant intends to renovate the Premises in accordance with the architectural plans and planting plans attached hereto as Exhibit B (such renovations, collectively, the “Approved Renovations”). The Town has reviewed and hereby confirms that it approves of the Approved Renovations. Upon completion of such Approved Renovations, Tenant will reasonably cooperate with the Town in any applications made to applicable boards or commissions to cause the Premises to be designated as a Local Historic Property.

Further, notwithstanding the foregoing, the Town’s prior approval shall not be required for any alterations, additions, improvements or other changes in or about the Premises which (i) do not require a building permit, (ii) are limited to work within the building located on the Premises, (iii) do not require a change in the certificate of occupancy for the building on the Premises, and (iv) are non-structural. Notwithstanding the foregoing, if the Premises are designated as a Local Historic Property, all exterior modifications, including cosmetic changes, must have prior approval from the Westport Historic District Commission.

13. REMOVAL OF PROPERTY. When this Lease ends, Tenant will leave the Premises and promptly remove all property belonging to Tenant or any sublessee of Tenant. Tenant will leave the Premises in reasonably good and clean condition (excepting reasonable wear and tear,

damage by casualty or condemnation and the Town's maintenance, repair and replacement obligations), and Tenant will repair any damage that was caused by Tenant or any sublessee, employee, or guest, reasonable wear and tear, damage by casualty or condemnation and the Town's maintenance, repair and replacement obligations excepted. Tenant will return all keys to the Town at the address listed at the beginning of this Lease.

14. DEFAULT. Tenant will be in default under this Lease if:

- (a) Tenant does not make a payment of rent within nine (9) days after it is due and such nonpayment continues after ten (10) days' written notice from the Town; or
- (b) Tenant violates or does not do any of the things Tenant agrees to do under this Lease and such violation or default continues for a period of thirty (30) days after written notice thereof from the Town to Tenant; provided, however, that with respect to any violation or default that cannot be reasonably cured within said thirty (30) day period, Tenant shall have ninety (90) days after written notice from the Town to Tenant to cure such default; or
- (c) Tenant completely vacates the Premises before the end of the Lease for a period in excess of fifteen (15) consecutive days without prior notice to the Town; provided, however, that
 - (i) this subsection (c) shall not be applicable until the initial occupancy of the Premises by Tenant's sublessee's following the issuance of a certificate of occupancy for the Approved Renovations, and
 - (ii) Tenant shall not be deemed to have vacated the Premises when and to the extent that the Premises are untenable by reason of damage by fire, other casualty or condemnation.

If Tenant is in default under this Lease, the Town may send Tenant a notice and cancel this Lease. The Lease will end on the date that the Town provides in the notice to Tenant.

If Tenant does not do any of the things Tenant agrees to do under this Lease, Tenant will reimburse the Town for any reasonable and documented out-of-pocket expenditure incurred by the Town to do the things that Tenant did not do.

If Tenant is in default under this Lease and if the Town refers the matter to an attorney to evict Tenant or to collect any money Tenant owes the Town, Tenant will reimburse the Town for reasonable and documented out-of-pocket attorney's fees, court costs and related expenses.

15. LIABILITY. Tenant shall pay for damages actually suffered, and the reasonable and documented out-of-pocket costs spent by the Town relating to any claim to the extent arising from any negligence or willful misconduct or default of this Lease on the part of Tenant or any sublessee, employee, or guest. If an action is brought against the Town because of any such negligence, willful misconduct or default of this Lease, then Tenant shall defend the Town at Tenant's expense with an attorney reasonably acceptable to the Town.

16. SMOKING. Tenant agrees that no smoking is allowed inside the Premises.

17. PARKING. Throughout the term of this Lease, the Town agrees to provide Tenant, at no additional cost or expense to Tenant, as an appurtenance to the Premises, with a minimum of five (5) parking spaces, including, without limitation, one (1) handicapped parking space, for use by Tenant, its sublessees and its and their respective employees, contractors, agents, representatives, guests, licensees and invitees, which parking spaces shall be located in the parking area adjacent to the existing building located on the Premises. Additionally, Tenant and the foregoing individuals shall have the right to utilize in common with others entitled thereto, at no additional cost or expense to Tenant, the other parking areas adjacent to the Premises.

18. QUIET ENJOYMENT: The Town hereby covenants that so long as no default of this Lease by Tenant exists, Tenant shall quietly have, hold and enjoy the Premises.

19. EXHIBITS TO LEASE: The following exhibits are attached to and made a part of this Lease: Exhibit A (Depiction of Premises); and Exhibit B (Approved Renovations).

20. MISCELLANEOUS. The Town can delay enforcing any of rights under this Lease without losing them. The Town's waiver of any default on one occasion shall not prevent the Town from enforcing its rights in the event of any subsequent defaults.

21. SEPARATE PROVISIONS. If any provision of this Lease is invalid or unenforceable, the other provisions of this Lease will still apply and there shall be added as part of this Lease a replacement provision as similar in terms to such invalid or unenforceable provision as may be possible and still be valid and enforceable.

22. NOTICES. Any notices or other communications (other than routine communications having no legal effect) required or permitted under this Lease must be made in writing and shall be personally delivered (whereby delivery is deemed to have occurred at the time of delivery) or sent by certified mail, return receipt requested, postage prepaid (whereby delivery is deemed to have occurred on the third day following deposit with the United States Postal Service), or sent for overnight delivery by a nationally recognized courier such as Federal Express (whereby delivery is deemed to have occurred the business day following deposit with the courier). All notices from Tenant to the Town should be made through the office of the First Selectman, 110 Myrtle Avenue, Westport, CT 06880. Notices from the Town to Tenant will be delivered to 50 Glenville Street, Greenwich, CT 06831, Attention: President and Chief Executive Officer. Either party may change its address for notice from time to time by delivering notice thereof to the other party as provided above.

23. CHOICE OF LAW. Connecticut law shall apply to all state law matters arising under this Lease

24. CONSENT TO TERMS AND CONDITIONS: By signing this Lease, the Town and Tenant hereby agree to all the terms and conditions set forth above.

Dated at Westport, Connecticut, this day of July, 2021.

TENANT: ABILIS, INC.

Signature _____
Name Amy Montimurro
Title President and Chief Executive Officer
Date July ____, 2021

TOWN: TOWN OF WESTPORT

Signature _____
Name JAMES MARPE
Title FIRST SELECTMAN
Date July ____, 2021

Balance of Page Intentionally Left Blank

State of Connecticut)
)
County of Fairfield)

ss:

Personally appeared Amy Montimurro, signer and sealer of the foregoing instrument, who acknowledged herself to be the President and Chief Executive Officer of ABILIS, Inc. and the execution to be her free act and deed and the duly authorized free act and deed of ABILIS, Inc. before me, this day of July, 2021.

Commissioner of the Superior Court/
Notary Public

State of Connecticut)
)
County of Fairfield)

ss: Town of Westport

Personally appeared JAMES MARPE, FIRST SELECTMAN OF THE TOWN OF WESTPORT, signer and sealer of the foregoing instrument, who acknowledged the same to be his free act and deed and the free act and deed of the TOWN OF WESTPORT, before me, this day of July, 2021.

Commissioner of the Superior Court/
Notary Public

EXHIBIT A

DEPICTION OF PREMISES

EXHIBIT B

APPROVED RENOVATIONS

136 Riverside Ave, vicinity, 2005



CURRENT OWNER			TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT				6158 WESTPORT, CT VISION
WESTPORT TOWN OF SAUGATUCK ELEMENTARY & KINGS 110 MYRTLE AVE			1 Level	1 All Public	1 Public	4 Bus. District	Description	Code	Appraisec	Assessed	
							DWELLING	1-3	135,700	95,000	
WESTPORT CT 06880			SUPPLEMENTAL DATA				RES OUTBL	1-4	38,000	26,600	
			Alt Prcl ID 5302092-92C1	Lift Hse Asking \$		EX COM LN	21	19,400,300	13,580,200		
			Historic ID			EX COM BL	22	27,331,000	19,131,700		
			Census 504			EX CM OTB	25	44,500	31,200		
			WestportC G10			Total		46,949,500	32,864,700		
			Survey Ma 9473								
			Survey Ma								
			GIS ID C08032000	Assoc Pid#							

RECORD OF OWNERSHIP			BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)					
WESTPORT TOWN OF			0065 0016	11-14-2002	U	I	0	29	Year	Code	Assessed	Year	Code	Assessed
									2020	21	13,580,200	2020	21	13,580,200
										22	19,131,700		22	16,682,300
										25	31,200		25	31,200
									Total		32,743,100	Total		30,293,700
									Total			Total		31,802,400

EXEMPTIONS			OTHER ASSESSMENTS					
Year	Code	Description	Amount	Code	Description	Number	Amount	Comm Int
Total			0.00					

ASSESSING NEIGHBORHOOD			
Nbhd	Nbhd Name	B	Tracing
0001	0001		

NOTES			
M/ 9473, 6305 - MIDDLE SCHOOL, EXEMPT SAUGATUCK ELEMENTARY SCHOOL			
PARCEL EXTENDS BETWEEN 125 POST RD W & 170 RIVERSIDE AVE & CONTAINS BOTH KINGS HWY SCHOOL & SAUGATUCK ELEM SCHOOL			

BUILDING PERMIT RECORD								VISIT / CHANGE HISTORY						
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments	Date	Id	Type	Is	Cd	Purpost/Result
85702	08-07-2019	AL		0				CONVERT 2ND FLOOR CLAS	06-29-2020	JW			19	Field Review
81619	06-28-2016	AL	Alterations	0	03-20-2017	100	08-11-2016	SAUGATUCK ELEMENTARY	03-20-2017	TM	2	5	69	Partial Int Inspn (See Perm
73101	05-24-2011	AL	Alterations	0	03-20-2017	100		AKA 125 POST RD W - KING	06-27-2016	TM	7		57	Office review - town record
68852	08-06-2007	DE	Demolish		07-22-2008	100		125 PRW - KINGS HWY SCH	05-28-2010	J			11	QC - Check/Field Review
61784	12-20-2001		DEMO - BLOC	0		100		DEMO - BLOCK OUTBUILDIN	07-22-2008	TM	2		55	NOAH - Visual
61220	07-03-2001		RENOV & SITE	14,000,000		100		RENOV & SITE WORK OF BE	05-10-2005	BK			00	Measur+Listed

LAND LINE VALUATION SECTION															
B	Use Code	Description	Zone	Land	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nbhd Adj	Notes	Location Adjustment	Adj Unit Pric	Land Value
1	933	Pub School	A		23.150 AC	1,620,000	0.57475	C	0.75	H	1.200	SIZE		0	19,400,300
Total Card Land Units					23 AC	Parcel Total Land Area: 23					Total Land Value 19,400,300				

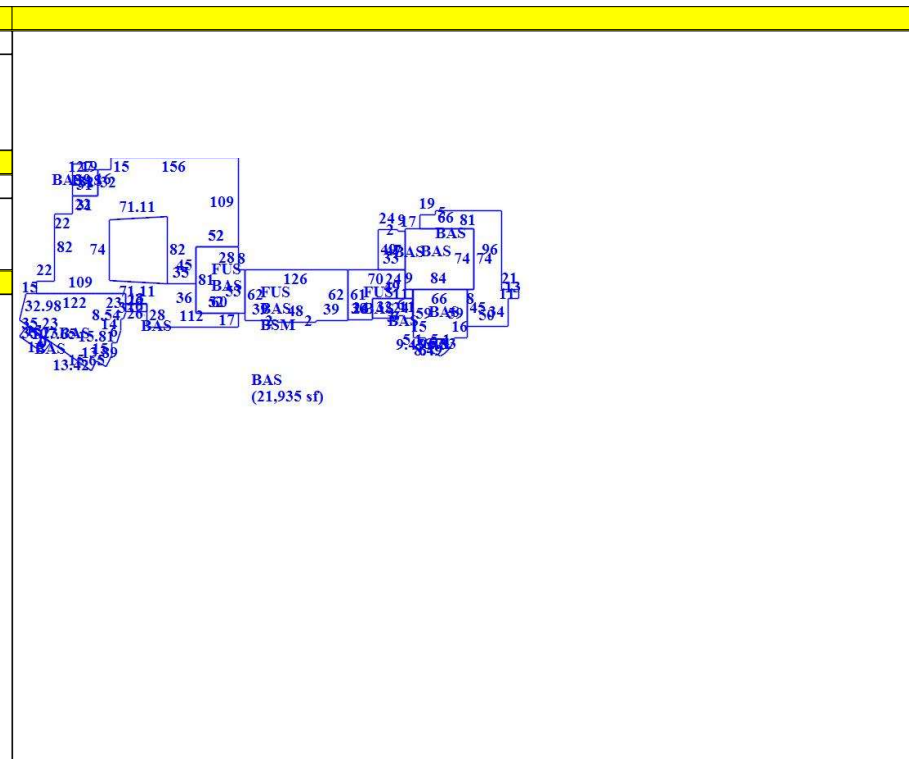
CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd	Description	Element	Cd	Description
Style:	72	School			
Model	94	Commercial			
Grade	06	Good			
Stories:	1				
Occupancy	1.00				
Exterior Wall 1	20	Brick/Masonry			
Exterior Wall 2					
Roof Structure	03	Gable			
Roof Cover	03	Asphalt/F Glas			
Interior Wall 1	05	Drywall			
Interior Wall 2					
Interior Floor 1	12	Hardwood	RCN		28,209,154
Interior Floor 2	11	Ceram Clay Til			
Heating Fuel	03	Gas			
Heating Type	04	Forced Air	Year Built		1936
AC Type	01	None	Effective Year Built		
Bldg Use	933	Pub School	Depreciation Code		A
Income Adj			Remodel Rating		
Heat/AC	00	None	Year Remodeled		
Frame Type	03	Masonry	Depreciation %		34
Baths/Plumbing	02	Average	Functional Obsol		
Ceiling/Walls	06	Ceil & Walls	External Obsol		
Rooms/Prtns	02	Average	Trend Factor		1
Wall Height	10.00		Condition		
% Comn Wall			Condition %		
1st Floor Use:	933		Percent Good		66
			Cns Sect Rcnd		18,618,000
			Dep % Ovr		
			Dep Ovr Comment		
			Misc Imp Ovr		
			Misc Imp Ovr Comment		
			Cost to Cure Ovr		
			Cost to Cure Ovr Comment		

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	L/B	Units	Unit Price	Yr Bilt	Cond. Cd	% Good	Grade	Grade Adj	Appr. Value
TEN	Tennis Court	L	1	34000.00	1980	6	75	3	1.00	25,500
FOP	Open Porch	L	18	27.50	1948	6	75	3	1.00	400
FUB	Farm Utility Bldg	L	442	13.22	1948	6	75	3	1.00	4,200
DCK	Dock/Pier	L	96	250.00	1969	5	60	3	1.00	14,400

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
BAS	First Floor	98,070	98,070		241.70	23,703,607
BSM	Basement Area	0	7,908		84.60	669,028
FUS	Upper Story, Finished	15,873	15,873		241.70	3,836,518
Ttl Gross Liv / Lease Area		113,943	121,851			28,209,153

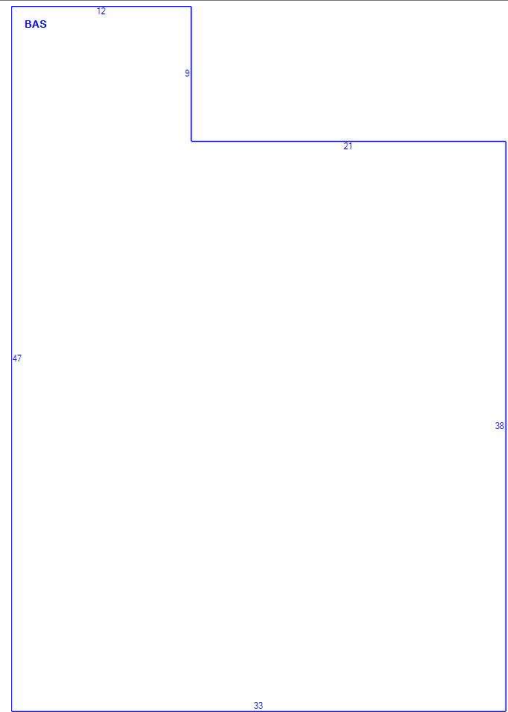


CURRENT OWNER				TOPO		UTILITIES		STRT / ROAD		LOCATION		CURRENT ASSESSMENT				6158 WESTPORT, CT VISION						
WESTPORT TOWN OF SAUGATUCK ELEMENTARY & KINGS 110 MYRTLE AVE WESTPORT CT 06880				1	Level	1	All Public	1	Public	4	Bus. District	Description	Code	Appraisec	Assessed							
				SUPPLEMENTAL DATA		Alt Prcl ID 5302092-92C1		Lift Hse Asking \$		EX COM LN	21	19,400,300	13,580,200									
Historic ID		Survey Ma		GIS ID C08032000		Assoc Pid#		EX COM BL	22	27,331,000	19,131,700	EX CM OTB	25	44,500	31,200							
Census 504		WestportC G10		Survey Ma 9473				Total		46,949,500	32,864,700											
RECORD OF OWNERSHIP				BK-VOL/PAGE		SALE DATE		Q/U		VI		SALE PRICE		VC		PREVIOUS ASSESSMENTS (HISTORY)						
WESTPORT TOWN OF				0065	0016	11-14-2002		U	I			0	29	Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
				2020	21	13,580,200	2020	21	13,580,200	2019	21	15,089,100										
					22	19,131,700		22	16,682,300		22	16,682,100										
					25	31,200		25	31,200		25	31,200										
Total		32,743,100		Total		30,293,700		Total		31,802,400												
EXEMPTIONS				OTHER ASSESSMENTS				This signature acknowledges a visit by a Data Collector or Assessor														
Year	Code	Description		Amount		Code	Description		Number	Amount		Comm Int										
Total				0.00																		
ASSESSING NEIGHBORHOOD														APPRAISED VALUE SUMMARY								
Nbhd		Nbhd Name		B		Tracing		Batch		Appraised Bldg. Value (Card)				27,466,700								
0001		0001						Appraised Xf (B) Value (Bldg)				0										
								Appraised Ob (B) Value (Bldg)				82,500										
								Appraised Land Value (Bldg)				19,400,300										
								Special Land Value				0										
								Total Appraised Parcel Value				46,949,500										
								Valuation Method				C										
								Total Appraised Parcel Value				46,949,500										
BUILDING PERMIT RECORD														VISIT / CHANGE HISTORY								
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments		Date	Id	Type	Is	Cd	Purpost/Result							
LAND LINE VALUATION SECTION																						
B	Use Code	Description	Zone	Land	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nhbd Adj	Notes	Location Adjustment	Adj Unit Pric	Land Value							
2	933	Pub School	A		0.000 AC	0	1.00000	5	1.00		1.000			0	0							
Total Card Land Units					0 AC	Parcel Total Land Area: 23					Total Land Value					19,400,300						

CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd	Description	Element	Cd	Description
Style:	72	School			
Model	94	Commercial			
Grade	01	Minimum			
Stories:	1				
Occupancy	1.00				
Exterior Wall 1	08	Wood on Sheath			
Exterior Wall 2					
Roof Structure	03	Gable			
Roof Cover	03	Asphalt/F Glas			
Interior Wall 1	05	Drywall			
Interior Wall 2					
Interior Floor 1	12	Hardwood			
Interior Floor 2					
Heating Fuel	03	Gas			
Heating Type	04	Forced Air			
AC Type	01	None			
Bldg Use	933	Pub School			
Income Adj					
Heat/AC	00	None			
Frame Type	02	Wood Frame			
Baths/Plumbing	02	Average			
Ceiling/Walls	06	Ceil & Walls			
Rooms/Prtns	02	Average			
Wall Height	10.00				
% Comn Wall					
1st Floor Use:	933				

MIXED USE		
Code	Description	Percentage
933	Pub School	100
		0
		0

COST / MARKET VALUATION		
RCN		262,787
Year Built		1936
Effective Year Built		
Depreciation Code		A
Remodel Rating		
Year Remodeled		
Depreciation %		34
Functional Obsol		
External Obsol		
Trend Factor		1
Condition		
Condition %		
Percent Good		66
Cns Sect Rcnd		173,400
Dep % Ovr		
Dep Ovr Comment		
Misc Imp Ovr		
Misc Imp Ovr Comment		
Cost to Cure Ovr		
Cost to Cure Ovr Comment		



OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)										
Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Good	Grade	Grade Adj	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION							
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value	
BAS	First Floor	1,362	1,362		192.94	262,787	
Ttl Gross Liv / Lease Area		1,362	1,362			262,787	



CURRENT OWNER		TOPO		UTILITIES		STRT / ROAD		LOCATION		CURRENT ASSESSMENT				6158 WESTPORT, CT VISION								
WESTPORT TOWN OF SAUGATUCK ELEMENTARY & KINGS 110 MYRTLE AVE WESTPORT CT 06880		1	Level	1	All Public	1	Public	4	Bus. District	Description	Code	Appraisec	Assessed									
										DWELLING	1-3	135,700	95,000									
										RES OUTBL	1-4	38,000	26,600									
SUPPLEMENTAL DATA										EX COM LN	21	19,400,300	13,580,200									
Alt Prcl ID 5302092-92C1					Lift Hse Asking \$					EX COM BL	22	27,331,000	19,131,700									
Historic ID										EX CM OTB	25	44,500	31,200									
Census 504										Total		46,949,500	32,864,700									
WestportC G10																						
Survey Ma 9473																						
Survey Ma																						
GIS ID C08032000					Assoc Pid#																	
RECORD OF OWNERSHIP				BK-VOL/PAGE		SALE DATE		Q/U V/I		SALE PRICE		VC		PREVIOUS ASSESSMENTS (HISTORY)								
WESTPORT TOWN OF				0065	0016	11-14-2002		U	I	0		29	Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed	
														2020	21	13,580,200	2020	21	13,580,200	2019	21	15,089,100
															22	19,131,700		22	16,682,300		22	16,682,100
															25	31,200		25	31,200		25	31,200
Total												32,743,100		Total		30,293,700		Total		31,802,400		
EXEMPTIONS				OTHER ASSESSMENTS				This signature acknowledges a visit by a Data Collector or Assessor														
Year	Code	Description		Amount		Code	Description	Number	Amount	Comm Int												
Total				0.00																		
ASSESSING NEIGHBORHOOD												APPRAISED VALUE SUMMARY										
Nbhd		Nbhd Name		B		Tracing		Batch														
0001		0001																				
NOTES												Appraised Bldg. Value (Card)				27,466,700						
KINGS HWY SCHOOL MODULAR CLASSROOM												Appraised Xf (B) Value (Bldg)				0						
												Appraised Ob (B) Value (Bldg)				82,500						
												Appraised Land Value (Bldg)				19,400,300						
												Special Land Value				0						
												Total Appraised Parcel Value				46,949,500						
												Valuation Method				C						
												Total Appraised Parcel Value				46,949,500						
BUILDING PERMIT RECORD												VISIT / CHANGE HISTORY										
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments				Date	Id	Type	Is	Cd	Purpost/Result					
LAND LINE VALUATION SECTION																						
B	Use Code	Description	Zone	Land	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nhbd Adj	Notes	Location Adjustment		Adj Unit Pric	Land Value						
3	933	Pub School	A		0.000 AC	0	1.00000	5	1.00		1.000		0			0						
Total Card Land Units					0 AC		Parcel Total Land Area: 23					Total Land Value					19,400,300					

CONSTRUCTION DETAIL						CONSTRUCTION DETAIL (CONTINUED)				
Element	Cd	Description	Element	Cd	Description					
Style:	72	School				<div style="border: 1px solid black; padding: 5px;"> <p>BAS</p> <p style="text-align: right;">31</p> <p style="text-align: center;">41</p> </div>				
Model	94	Commercial								
Grade	03	Average								
Stories:	1									
Occupancy	1.00									
Exterior Wall 1	08	Wood on Sheath								
Exterior Wall 2										
Roof Structure	01	Flat								
Roof Cover	02	Rolled Compos								
Interior Wall 1	05	Drywall								
Interior Wall 2										
Interior Floor 1	05	Vinyl/Asphalt	RCN		267,139					
Interior Floor 2										
Heating Fuel	03	Gas	Year Built		1936					
Heating Type	04	Forced Air	Effective Year Built							
AC Type	01	None	Depreciation Code		A					
Bldg Use	933	Pub School	Remodel Rating							
Income Adj			Year Remodeled							
Heat/AC	00	None	Depreciation %		34					
Frame Type	02	Wood Frame	Functional Obsol							
Baths/Plumbing	02	Average	External Obsol							
Ceiling/Walls	06	Ceil & Walls	Trend Factor		1					
Rooms/Prtns	02	Average	Condition							
Wall Height	10.00		Condition %							
% Comn Wall			Percent Good		66					
1st Floor Use:	933		Cns Sect Rcld		176,300					
			Dep % Ovr							
			Dep Ovr Comment							
			Misc Imp Ovr							
			Misc Imp Ovr Comment							
			Cost to Cure Ovr							
			Cost to Cure Ovr Comment							
OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)										
Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Good	Grade	Grade Adj	Appr. Value
BUILDING SUB-AREA SUMMARY SECTION										
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value				
BAS	First Floor	1,271	1,271		210.18	267,139				
Ttl Gross Liv / Lease Area		1,271	1,271			267,139				



CURRENT OWNER				TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT				
WESTPORT TOWN OF SAUGATUCK ELEMENTARY & KINGS 110 MYRTLE AVE				1	1	1	4	Description	Code	Appraisec	Assessed	6158 WESTPORT, CT
								DWELLING	1-3	135,700	95,000	
WESTPORT CT 06880				SUPPLEMENTAL DATA				RES OUTBL	1-4	38,000	26,600	VISION
				Alt Prcl ID	5302092-92C1			Lift Hse	EX COM LN	21	19,400,300	
Historic ID				Asking \$	EX COM BL	22	27,331,000	19,131,700				
Census	504				EX CM OTB	25	44,500	31,200				
WestportC	G10											
Survey Ma	9473											
Survey Ma												
GIS ID	C08032000			Assoc Pid#								
								Total		46,949,500	32,864,700	

RECORD OF OWNERSHIP				BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)						
WESTPORT TOWN OF				0065	0016	11-14-2002	U	I	0	29	Year	Code	Assessed	Year	Code	Assessed
											2020	21	13,580,200	2020	21	13,580,200
												22	19,131,700		22	16,682,300
												25	31,200		25	31,200
											Total		32,743,100	Total		30,293,700
											Total			Total		31,802,400

EXEMPTIONS				OTHER ASSESSMENTS			
Year	Code	Description	Amount	Code	Description	Number	Amount
Total			0.00				

ASSESSING NEIGHBORHOOD			
Nbhd	Nbhd Name	B	Tracing
0001	0001		

NOTES			
KINGS HWY SCHOOL			
PARCEL TO BE DIVIDED INTO 125 POST RD W (KINGS HWY SCHOOL + PORTION OF FIELDS) & 170 RIVERSIDE AV (SAUGATUCK ELEMENTARY SCHOOL + PORTION OF FIELDS)			

BUILDING PERMIT RECORD								VISIT / CHANGE HISTORY						
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments	Date	Id	Type	Is	Cd	Purpost/Result

LAND LINE VALUATION SECTION																
B	Use Code	Description	Zone	Land	Land Units	Unit Price	I. Factor	Site Index	Cond.	Nbhd.	Nhbd Adj	Notes	Location Adjustment	Adj Unit Pric	Land Value	
4	933	Pub School	A		0.000	AC	0	1.00000	5	1.00	1.000			0	0	
Total Card Land Units					0	AC	Parcel Total Land Area: 23					Total Land Value 19,400,300				

This signature acknowledges a visit by a Data Collector or Assessor

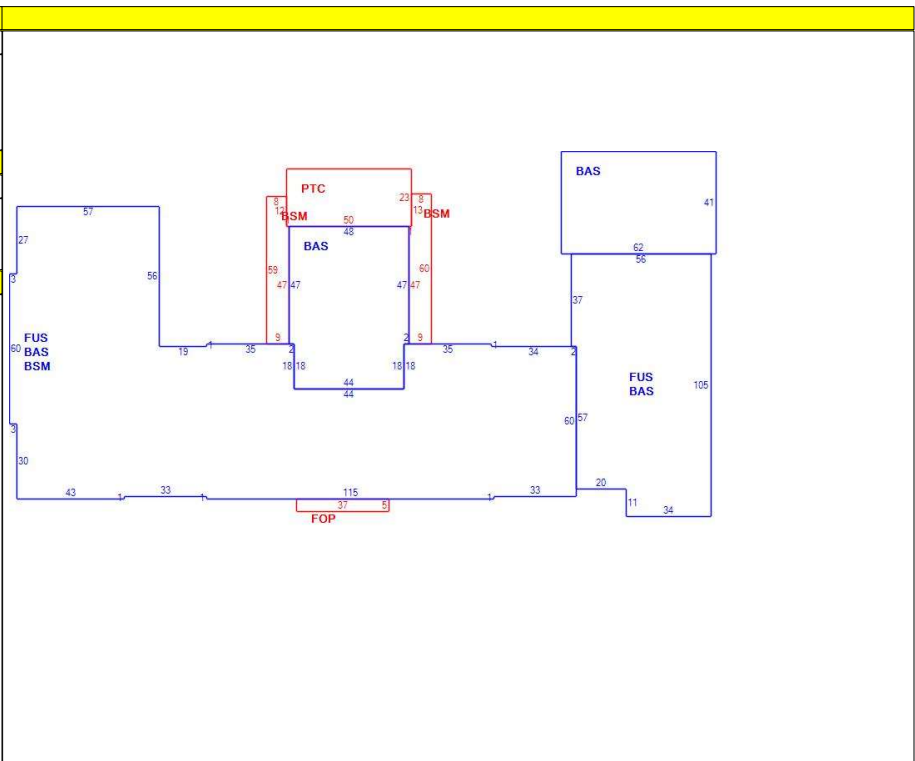
APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card) 27,466,700
 Appraised Xf (B) Value (Bldg) 0
 Appraised Ob (B) Value (Bldg) 82,500
 Appraised Land Value (Bldg) 19,400,300
 Special Land Value 0
 Total Appraised Parcel Value 46,949,500
 Valuation Method C
 Total Appraised Parcel Value 46,949,500

CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd	Description	Element	Cd	Description
Style:	72	School			
Model:	94	Commercial			
Grade:	06	Good			
Stories:	2				
Occupancy:	1.00				
Exterior Wall 1:	20	Brick/Masonry			
Exterior Wall 2:					
Roof Structure:	03	Gable			
Roof Cover:	03	Asphalt/F Glas			
Interior Wall 1:	05	Drywall			
Interior Wall 2:					
Interior Floor 1:	05	Vinyl/Asphalt			
Interior Floor 2:					
Heating Fuel:	02	Oil			
Heating Type:	04	Forced Air			
AC Type:	01	None			
Bldg Use:	933	Pub School			
Income Adj:					
Heat/AC:	00	None			
Frame Type:	03	Masonry			
Baths/Plumbing:	02	Average			
Ceiling/Walls:	06	Ceil & Walls			
Rooms/Prtns:	01	Light			
Wall Height:	8.00				
% Comn Wall:					
1st Floor Use:	933				
			RCN		12,671,696
			Year Built		1926
			Effective Year Built		
			Depreciation Code		A
			Remodel Rating		
			Year Remodeled		
			Depreciation %		34
			Functional Obsol		
			External Obsol		
			Trend Factor		1
			Condition		
			Condition %		
			Percent Good		66
			Cns Sect Rcnd		8,363,300
			Dep % Ovr		
			Dep Ovr Comment		
			Misc Imp Ovr		
			Misc Imp Ovr Comment		
			Cost to Cure Ovr		
			Cost to Cure Ovr Comment		

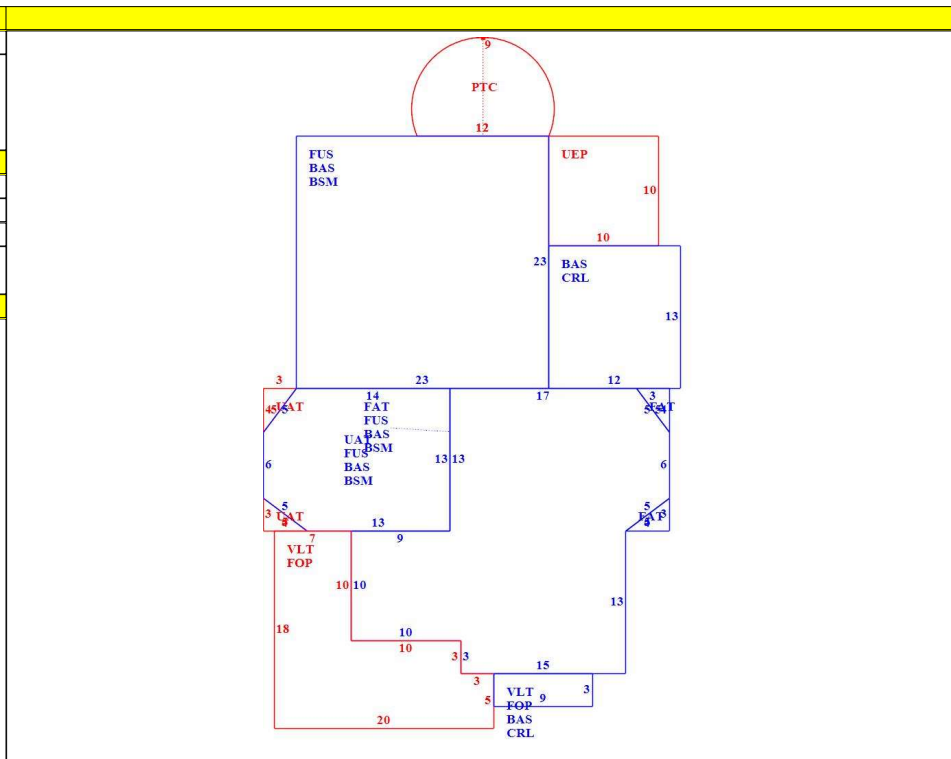
OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)										
Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Good	Grade	Grade Adj	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION						
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
BAS	First Floor	27,406	27,406		228.52	6,262,836
BSM	Basement Area	0	17,338		79.98	1,386,663
FOP	Porch, Open	0	185		56.82	10,512
FUS	Upper Story, Finished	21,816	21,816		228.52	4,985,405
PTC	Patio - Concrete	0	1,150		22.85	26,280
Ttl Gross Liv / Lease Area		49,222	67,895			12,671,696



CONSTRUCTION DETAIL			CONSTRUCTION DETAIL (CONTINUED)		
Element	Cd	Description	Element	Cd	Description
Style:	03	Colonial	Fireplaces	2	
Model	01	Residential	Ceiling Height	8.00	
Grade:	10	B-	Elevator		
Stories:	2.25				
Occupancy	1				
Exterior Wall 1	11	Clapboard			
Exterior Wall 2					
Roof Structure:	03	Gable			
Roof Cover	03	Asphalt Shingl			
Interior Wall 1	03	Plaster			
Interior Wall 2					
Interior Flr 1	14	Carpet			
Interior Flr 2	12	Hardwood			
Heat Fuel	02	Oil			
Heat Type:	05	Hot Water			
AC Type:	01	None			
Total Bedrooms	03	3 Bedrooms			
Total Bthrms:	2	2 Full Baths			
Total Half Baths	0				
Total Xtra Fixtrs					
Total Rooms:	8	8 Rooms			
Bath Style:	01	Old Style			
Kitchen Style:	01	Old Style			
Kitchens	1				
Whirlpool Tubs					
Hot Tubs					
Sauna (SF Area)					
Fin Basement					
Fin Bsmt Qual					
Bsmt. Garages					
Interior Cond	F				
Fireplaces	2				
Ceiling Height	8.00				

CONDO DATA			
Parcel Id	C	Owne	
		B	S
Adjust Type	Code	Description	Factor%
Condo Flr			
Condo Unit			
COST / MARKET VALUATION			
Building Value New		468,093	
Year Built		1880	
Effective Year Built			
Depreciation Code		F	
Remodel Rating		M	
Year Remodeled		2000	
Depreciation %		61	
Functional Obsol		10	
External Obsol			
Trend Factor		1	
Condition			
Condition %			
Percent Good		29	
Cns Sect Rcnld		135,700	
Dep % Ovr			
Dep Ovr Comment			
Misc Imp Ovr			
Misc Imp Ovr Comment			
Cost to Cure Ovr			
Cost to Cure Ovr Comment			



OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)												
Code	Descript	Sub	Sub Ty	L/B	Units	Unit Pric	Yr Blt	Cond. C	% Gd	Grade	Grade A	Appr. V
PAV1	Paving			L	5,500	2.50	2015	5	60		0.00	8,300
LT1	1Pole -			L	5	1980.00	2015	5	60		0.00	29,700

BUILDING SUB-AREA SUMMARY SECTION						
Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
BAS	First Floor	1,464	1,464		135.57	198,473
BSM	Basement Area	0	1,281		27.09	34,706
CRL	Crawl Space	0	183		0.00	0
FAT	Attic, Finished	111	555		27.11	15,048
FOP	Porch, Open	0	248		27.33	6,778
FUS	Upper Story, Finished	1,281	1,281		135.57	173,664
PTC	Patio - Concrete	0	98		13.83	1,356
UAT	Attic, Unfinished	0	221		13.50	2,983
UEP	Porch, Enclosed	0	100		67.78	6,778
VLT	Vaulted Ceiling	0	248		6.56	1,627
Ttl Gross Liv / Lease Area		2,856	5,679			441,413



CURRENT OWNER			TOPO	UTILITIES	STRT / ROAD	LOCATION	CURRENT ASSESSMENT				
WESTPORT TOWN OF SAUGATUCK ELEMENTARY & KINGS 110 MYRTLE AVE WESTPORT CT 06880			1 Level	1 All Public	1 Public	4 Bus. District	Description	Code	Appraisec	Assessed	6158 WESTPORT, CT
1			SUPPLEMENTAL DATA			DWELLING	1-3	135,700	95,000		
						RES OUTBL	1-4	38,000	26,600	VISION	
						EX COM LN	21	19,400,300	13,580,200		
						EX COM BL	22	27,331,000	19,131,700		
						EX CM OTB	25	44,500	31,200		
			Alt Prcl ID 5302092-92C1 Historic ID Census 504 WestportC G10 Survey Ma 9473 Survey Ma GIS ID C08032000			Lift Hse Asking \$ Assoc Pid#	Total		46,949,500	32,864,700	

RECORD OF OWNERSHIP			BK-VOL/PAGE	SALE DATE	Q/U	V/I	SALE PRICE	VC	PREVIOUS ASSESSMENTS (HISTORY)								
WESTPORT TOWN OF			0065 0016	11-14-2002	U	I	0	29	Year	Code	Assessed	Year	Code	Assessed V	Year	Code	Assessed
									2020	21	13,580,200	2020	21	13,580,200	2019	21	15,089,100
										22	19,131,700		22	16,682,300		22	16,682,100
										25	31,200		25	31,200		25	31,200
									Total		32,743,100	Total		30,293,700	Total		31,802,400

EXEMPTIONS				OTHER ASSESSMENTS				PREVIOUS ASSESSMENTS (HISTORY)									
Year	Code	Description	Amount	Code	Description	Number	Amount	Comm Int	Year	Code	Assessed	Year	Code	Assessed V	Year	Code	Assessed
			Total	0.00				This signature acknowledges a visit by a Data Collector or Assessor									
APPRaised VALUE SUMMARY																	
												Appraised Bldg. Value (Card)			27,466,700		
												Appraised Xf (B) Value (Bldg)			0		
												Appraised Ob (B) Value (Bldg)			82,500		
												Appraised Land Value (Bldg)			19,400,300		
												Special Land Value			0		
												Total Appraised Parcel Value			46,949,500		
												Valuation Method			C		
												Total Appraised Parcel Value			46,949,500		

BUILDING PERMIT RECORD										VISIT / CHANGE HISTORY					
Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments		Date	Id	Type	Is	Cd	Purpost/Result
										04-19-2021	PG	8	5	57	Office review - town record

LAND LINE VALUATION SECTION																
B	Use Code	Description	Zone	Land	Land Units	Unit Price	Size Adj	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment	Adj Unit P	Land Value	
5	101	Single Family Re			SF		0.00000		1.00		1.000			0.0000	0	
Total Card Land Units					SF	Parcel Total Land Area					23	Total Land Value			0	

ABILIS, INC.

**Financial Statements and Supplementary Information
with Independent Auditor's Report**

June 30, 2020 and 2019

ABILIS, INC.

Table of Contents

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1
FINANCIAL STATEMENTS	
Statements of Financial Position	3
Statements of Activities	4
Statements of Functional Expenses	5
Statements of Cash Flows	7
Notes to Financial Statements	8
SUPPLEMENTARY INFORMATION	
Schedule of Expenditures of State Financial Assistance	21
Notes to the Schedule of Expenditures of State Financial Assistance	22
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With <i>Government Auditing Standards</i>	23
Independent Auditor's Report on Compliance for Each Major State Program and Report on Internal Control Over Compliance Required by the State Single Audit Act	25
Schedule of Findings and Questioned Costs	27



GUILMARTIN « DIPIRO « SOKOLOWSKI LLC

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Abilis, Inc.:

Report on the Financial Statements

We have audited the accompanying financial statements of Abilis, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2020 and 2019, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Abilis, Inc. as of June 30, 2020 and 2019, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance, as required by the State of Connecticut Single Audit Act (C.G.S. Section 4-230 to 4-236), is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated March 5, 2021, on our consideration of Abilis, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Abilis, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Abilis, Inc.'s internal control over financial reporting and compliance.

Guilmarzi, DiPiro & Sobolowski LLC

Middletown, Connecticut

March 5, 2021

ABILIS, INC.

Statements of Financial Position

June 30, 2020 and 2019

	<u>Assets</u>	
	<u>2020</u>	<u>2019</u>
Current assets:		
Cash	\$ 2,683,356	\$ 2,057,558
Accounts receivable, net	1,298,642	887,815
Grants receivable	1,500,040	702,280
Prepaid expenses and other	<u>235,198</u>	<u>197,545</u>
Total current assets	<u>5,717,236</u>	<u>3,845,198</u>
Property and equipment, net	6,133,627	4,468,131
Cash restricted by donor	<u>1,957,812</u>	<u>601,535</u>
 Total assets	 <u>\$ 13,808,675</u>	 <u>\$ 8,914,864</u>
	<u>Liabilities and Net Assets</u>	
Current liabilities:		
Accounts payable	\$ 1,348,879	\$ 999,747
Accrued expenses	1,690,454	1,512,954
Current portion of long-term debt	185,842	197,864
Due to clients	6,506	62,412
Refundable advance	2,335,410	72,250
Due to State	<u>433,193</u>	<u>294,836</u>
Total current liabilities	<u>6,000,284</u>	<u>3,140,063</u>
Long-term liabilities:		
Long-term debt	<u>2,682,130</u>	<u>2,062,128</u>
Other liabilities:		
DDS cash advance	<u>156,089</u>	<u>156,089</u>
Total liabilities	<u>8,838,503</u>	<u>5,358,280</u>
Net assets:		
Without donor restrictions	2,573,079	2,515,768
Without donor restrictions - board designated	439,281	439,281
With donor restrictions	<u>1,957,812</u>	<u>601,535</u>
Total net assets	<u>4,970,172</u>	<u>3,556,584</u>
 Total liabilities and net assets	 <u>\$ 13,808,675</u>	 <u>\$ 8,914,864</u>

See accompanying notes to financial statements.

ABILIS, INC.

Statements of Activities

For the years ended June 30, 2020 and 2019

Changes in Net Assets Without Donor Restrictions

	<u>2020</u>	<u>2019</u>
Operating revenue and other support:		
Government funding	\$ 21,235,722	\$ 18,369,735
Fees charged to individuals	775,095	1,220,974
Vocational sales	66,610	88,055
Activities	102,763	106,982
Fundraising	502,317	795,710
Contributions	31,816	73,033
Other income	44,347	26,270
Investment income	4,776	2,192
Net assets released from restrictions	<u>631,016</u>	<u>376,441</u>
Total operating revenue and other support	<u>23,394,462</u>	<u>21,059,392</u>
Operating expenses:		
Program services:		
Residential services	11,939,594	10,605,880
Day services	5,625,453	4,958,642
Activities	140,472	133,925
Therapeutic services	<u>1,932,309</u>	<u>1,905,196</u>
Total program services	<u>19,637,828</u>	<u>17,603,643</u>
Supporting services:		
Fundraising and marketing	700,115	673,150
Administrative and general	<u>2,999,208</u>	<u>2,577,616</u>
Total supporting services	<u>3,699,323</u>	<u>3,250,766</u>
Total operating expenses	<u>23,337,151</u>	<u>20,854,409</u>
Change in net assets without donor restrictions	57,311	204,983
Net assets without donor restrictions, beginning of year	<u>2,955,049</u>	<u>2,750,066</u>
Net assets without donor restrictions, end of year	<u>\$ 3,012,360</u>	<u>\$ 2,955,049</u>

Changes in Net Assets With Donor Restrictions

Grants	\$ 1,987,293	\$ 523,581
Net assets released from restrictions	<u>(631,016)</u>	<u>(376,441)</u>
Change in net assets with donor restrictions	1,356,277	147,140
Net assets with donor restrictions, beginning of year	<u>601,535</u>	<u>454,395</u>
Net assets with donor restrictions, end of year	<u>\$ 1,957,812</u>	<u>\$ 601,535</u>
Total change in net assets	<u>\$ 1,413,588</u>	<u>\$ 352,123</u>

See accompanying notes to financial statements.

ABILIS, INC.

Statement of Functional Expenses

For the year ended June 30, 2020
(with comparative totals for 2019)

	Program Services			Supporting Services			2019 Total
	Residential Services	Day Services	Activities	Therapeutic Services	Fundraising and Marketing	Administrative and General	
Salaries and wages	\$ 7,698,339	\$ 3,577,960	\$ 67,254	\$ 1,025,595	\$ 334,878	\$ 1,678,447	\$ 12,505,548
Employee benefits and payroll taxes	2,461,089	1,143,841	21,500	327,873	107,057	536,584	4,006,293
Total salaries and fringe benefits	<u>10,159,428</u>	<u>4,721,801</u>	<u>88,754</u>	<u>1,353,468</u>	<u>441,935</u>	<u>2,215,031</u>	<u>16,511,841</u>
Professional fees	22,675	30,163	17,140	448,025	78,081	255,124	851,208
Supplies	393,992	140,417	32,767	12,276	68,659	182,833	830,944
Mortgage/lease interest	93,414	16,709	-	-	-	4,986	115,109
Property rental	86,173	28,950	1,000	83,866	-	-	199,989
Maintenance/utilities/property insurance	441,401	99,660	-	3,115	-	146,026	690,202
Equipment rental and maintenance	37,995	6,872	-	8,827	-	36,703	90,397
Transportation	283,353	244,593	69	11,764	285	15,895	555,959
Staff development and meetings	31,446	20,503	110	2,176	28	26,503	80,766
Participant wages/taxes	-	64,507	-	-	-	-	64,507
Membership	-	430	-	-	633	6,567	7,630
Depreciation/amortization	226,749	190,973	-	4,449	-	90,928	513,099
Provider tax	116,688	-	-	-	-	-	116,688
Telephone	45,784	8,831	631	4,068	627	12,757	72,678
Other assistance	-	50,775	-	-	-	-	50,775
Fundraising	-	-	-	-	106,534	342	106,876
Postage	496	269	1	275	3,333	5,533	9,907
Total expenses	<u>1,780,166</u>	<u>903,652</u>	<u>51,718</u>	<u>578,841</u>	<u>258,180</u>	<u>784,177</u>	<u>4,356,734</u>
Total program and supporting services	\$ 11,939,594	\$ 5,625,453	\$ 140,472	\$ 1,932,309	\$ 700,115	\$ 2,999,208	\$ 23,337,151
							\$ 20,854,409

See accompanying notes to financial statements.

ABILIS, INC.

Statement of Functional Expenses

For the year ended June 30, 2019

	Program Services			Supporting Services		Total
	Residential Services	Day Services	Activities	Therapeutic Services	Fundraising and Marketing and Administrative and General	
Salaries and wages	\$ 6,634,543	\$ 3,131,683	\$ 66,767	\$ 1,021,923	\$ 1,375,396	\$ 12,505,548
Employee benefits and payroll taxes	2,125,449	1,003,269	21,389	327,385	440,626	4,006,293
Total salaries and fringe benefits	8,759,992	4,134,952	88,156	1,349,308	363,411	16,511,841
Professional fees	64,379	48,497	22,179	411,839	96,875	877,054
Supplies	355,340	132,138	22,147	16,604	47,099	751,802
Mortgage/lease interest	100,832	17,494	-	-	5,221	123,547
Property rental	116,877	11,980	750	84,361	-	213,968
Maintenance/utilities/property insurance	449,759	115,136	-	2,904	137,938	705,737
Equipment rental and maintenance	46,248	7,933	-	8,385	38,799	101,365
Transportation	299,627	243,705	7	18,874	17,578	579,791
Staff development and meetings	30,756	22,362	60	3,538	49,463	106,790
Participant wages/taxes	-	62,897	-	-	-	62,897
Memberships	-	210	-	-	303	6,466
Depreciation/amortization	232,464	153,656	-	5,165	76,416	467,701
Provider tax	111,415	-	-	-	-	111,415
Telephone	37,677	7,218	626	4,035	622	62,869
Fundraising	-	132	-	-	157,183	157,613
Postage	514	332	-	183	7,046	13,553
Total expenses	1,845,888	823,690	45,769	555,888	309,739	4,342,568
Total program and supporting services	\$ 10,605,880	\$ 4,958,642	\$ 133,925	\$ 1,905,196	\$ 673,150	\$ 20,854,409

See accompanying notes to financial statements.

ABILIS, INC.

Statements of Cash Flows

For the years ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
Cash flows from operating activities:		
Change in net assets	\$ 1,413,588	\$ 352,123
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	513,099	467,000
(Increase) in accounts receivable	(410,827)	(50,950)
(Increase) in grants receivable	(797,760)	(160,032)
(Increase) decrease in prepaid expenses	(37,653)	9,728
Increase in accounts payable	349,132	692,058
Increase (decrease) in accrued expenses	177,500	(93,442)
(Decrease) in due to clients	(55,906)	(6,897)
Increase in refundable advance	2,263,160	44,000
Increase (decrease) in due to State	<u>138,356</u>	<u>(103)</u>
Total adjustments	<u>2,139,101</u>	<u>901,362</u>
Net cash provided by operating activities	<u>3,552,689</u>	<u>1,253,485</u>
Cash flows from investing activities:		
Cash payments for the purchase of property	<u>(2,178,795)</u>	<u>(273,171)</u>
Net cash (used) by investing activities	<u>(2,178,795)</u>	<u>(273,171)</u>
Cash flows from financing activities:		
Proceeds of long-term debt	808,055	-
Principal payments on long-term debt	<u>(199,874)</u>	<u>(191,670)</u>
Net cash provided (used) by financing activities	<u>608,181</u>	<u>(191,670)</u>
Net increase in cash	1,982,075	788,644
Cash and restricted cash, beginning of year	<u>2,659,093</u>	<u>1,870,449</u>
Cash and restricted cash, end of year	<u>\$ 4,641,168</u>	<u>\$ 2,659,093</u>
Supplemental disclosures of cash flow information:		
Cash paid during the year for interest	<u>\$ 115,109</u>	<u>\$ 123,547</u>

See accompanying notes to financial statements.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Nature of organization

Abilis, Inc. (Abilis or the Agency) is a nonprofit organization located in Greenwich, Connecticut and founded in 1951. Abilis tailors services to each individual through experienced therapists and through the guidance of experts in Life Services. Funding is primarily provided by the State of Connecticut Departments of Developmental Services and Social Services. Additional revenue is generated through private pay clients and development/fundraising activities.

Abilis, Inc. provides the following major classes of programs for its clients:

Therapeutic Services

These services bring together home experts who work together to create a cohesive approach to personalized therapeutic care. These therapies, housed in the Therapy Center in Stamford, Connecticut, are administered using best practices and are available at Abilis or in other environments. Therapeutic services are comprised of the following:

Early intervention

At Abilis, the Birth to Three and Abilis Little Learners services help families meet the developmental and health-related needs of their infants and toddlers. Little Learners is an intensive program designed to meet the needs of children with an autism diagnosis. Both programs provide teachers and therapists who coach and provide support to families in natural learning environments.

Customized therapies

Abilis' therapists tailor plans to the specific needs of the individuals across his/her lifespan. Therapies address communication, social, sensory, physical and cognitive challenges, as well as behavioral issues. A range of experts, including therapists and behaviorists offer a holistic approach to individual care. Together they facilitate comprehensive evaluations, dynamic diagnostic services, and treatments for people of all ages and create personalized plans with specific goals and objectives.

Family supports

Abilis provides families with information on a broad range of topics including community resources, educational options, financial planning, medical professionals and legal advisors. Abilis also offers a mentoring system that links families to share experiences and advice. The Speakers Series focuses on topics designed to help families navigate for their family members.

Life Services

Abilis provides needed supports to people throughout their lives. The goal is to enhance the quality of life through social activities, meaningful employment and high quality residential services. Life Services programs include health and wellness care delivered by certified professionals. Life Services is comprised of the following:

Individual Life Plan

The Individual Life Plan (ILP) is Abilis' signature service. Abilis works collaboratively with families to assess existing needs, plan for future needs, and create a personalized roadmap for anticipated therapeutic and life skills services for their family member with disabilities. From birth through adulthood to later stages in life, the ILP will help families and individuals with disabilities prepare for and successfully navigate major life transitions.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Life Services, continued

Residential Services

Abilis offers a wide range of residential options, which include Intermediate Care Facilities, Community Living Arrangements, Continuous Residential Supports and Supported Living Arrangements. The menu of residential choices allows Abilis to tailor supports to the needs of each adult served. These group homes, as well as supervised apartment living and home sharing, provide a family atmosphere where residents are trained with the necessary skills to maximize their capabilities for self-sufficiency.

Competitive Employment

Through ongoing evaluations of skills and interests, Abilis creates custom career plans for individuals to prepare them for eventual employment in the community. For individuals who are unable to participate in competitive employment in the community, Abilis provides supportive employment opportunities through its own businesses, which were designed with these individuals in mind.

Activities

Abilis offers a range of community-based activities that provide social and recreational opportunities for people of all ages with disabilities. The goal is to allow individuals to build upon their interests and skills in a supportive environment. That nurtures camaraderie and friendship.

Transition Services

Abilis has programs specifically designed to help people with disabilities transition from high school into adulthood (Life Skills program) and eventually into their senior years. Life Skills participants have individualized plans that include vocational, social, recreational and adaptive living goals and objectives. A wide range of daily activities help adults who age out of the workforce to maintain meaningful community and social connections.

Businesses

In an effort to assist individuals to secure community based jobs, Abilis runs multiple businesses designed to help people cultivate their skills and participate in meaningful employment within Abilis. The goal is to find the right business fit to allow individuals to learn and develop skills for the competitive work environment.

Summary of significant accounting policies:

Basis of accounting and presentation

The accounts of Abilis are maintained, and the financial statements are prepared in accordance with accounting principles generally accepted in the United States of America on the accrual basis of accounting. The Agency reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. They are described as follows:

Net assets without donor restrictions - Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net assets with donor restrictions - Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Recent accounting pronouncements adopted

In November 2016, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2016-18, *Statement of Cash Flows: Restricted Cash (Topic 230)*, to address the classification and presentation of changes in restricted cash on the statements of cash flows. The ASU requires that a statement of cash flows explain the change in the total cash, cash equivalents, and amounts generally described as restricted cash and restricted cash equivalents. Thus, amounts generally described as restricted cash or restricted cash equivalents should be included with cash and cash equivalents when reconciling the beginning-of-period and end-of-period total amounts shown on the statements of cash flows. The ASU was adopted on July 1, 2019. Consequently, ending cash and restricted cash as of June 30, 2019 and 2018 were increased from \$2,057,558 to \$2,659,093 and \$1,425,528 to \$1,870,449, respectively in the statements of cash flows.

In May 2014, the FASB issued ASU 2014-09, *Revenue from Contracts with Customers (Topic 606)* including amendments. This update establishes a comprehensive revenue recognition standard. The core principle of the guidance is that an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The Agency implemented this ASU using a modified retrospective method of application as of July 1, 2019.

In June 2018, the FASB issued ASU 2018-08, *Not-for-Profit Entities (Topic 958), Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. This ASU was issued to standardize how grants and other contracts received and made are classified across the sector, as either an exchange transaction or a contribution. If the transaction is deemed to be a contribution, the guidance provides factors to consider with regard to whether the contribution is conditional or unconditional. For contributions received, if determined to be an unconditional contribution, the determination will then need to be made as to whether the contribution is restricted. The ASU will assist in the determination of the nature of the transaction, which will then govern the revenue and expense recognition methodology and timing of the transaction. This ASU was adopted on July 1, 2019.

The adoption of these standards did not have a material impact on our financial position or results of operations for any periods presented and a cumulative adjustment was not recorded to our beginning net asset balance.

Use of estimates

The preparation of the Agency's financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Income taxes

The Agency has received exemption from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Agency has also been classified as an entity that is not a private foundation within the meaning of Section 509(a) of the Internal Revenue Code and qualifies for deductible contributions as provided in Section 170(b)(1)(a)(vi).

Management has reviewed the Agency's reporting and believe they have not taken tax positions that are more likely than not to be determined to be incorrect by the Internal Revenue Service and therefore, no adjustments or disclosures are required. The Agency is subject to routine audits by taxing jurisdictions; however, there are currently no audits for any tax periods pending or in progress.

Cash and cash equivalents

For the purpose of the statements of cash flows, the Agency considers all highly liquid investments with an original maturity of three months or less to be cash equivalents. The Agency had no cash equivalents as of June 30, 2020 or 2019.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Restricted cash

Restricted cash represents cash that has been restricted for either time or purpose by donor. Restricted cash is considered long-term on the statements of financial position.

Accounts receivable

The Agency has accounts receivable related to grants and third party reimbursements, private pay services and others. Based on historical experience, grants are considered fully collectible. Management performs an assessment of collectability related to other receivables and will write off receivables from individuals and other sources after all attempts at collection are exhausted. When appropriate, management maintains an allowance for doubtful accounts, which is based on a review of significant delinquent balances and past collection experience. The allowance for doubtful accounts at June 30, 2020 and 2019 was \$75,000.

Investment valuation and income recognition

Investments are reported at fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date.

Purchases and sales of securities are recorded on the trade date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date.

Property and equipment

The Agency follows the practice of capitalizing all property and equipment with a cost exceeding \$2,500. Depreciation is computed using the straight-line method over the estimated useful lives of the assets with a range in lives from 3 to 30 years. Repairs and maintenance are charged to expense as incurred. For assets sold or otherwise disposed of, the cost and related accumulated depreciation are removed from the accounts, and any resulting gain or loss is reflected in change in net assets for the period.

Realization of long-lived assets

Management evaluates the long-lived assets for impairment using an undiscounted cash flow method whenever events or circumstances indicate the carrying value of an asset may not be recoverable. There were no impairment losses related to long-lived assets as of June 30, 2020 and 2019.

Refundable advances

The Agency presents refundable advances when grant advances and other revenue exceed the eligible costs incurred. Grants require the fulfillment of certain conditions as set forth in the instrument of the grant. Failure to fulfill the conditions could result in the return of funds to grantors.

Deferred revenue

The Agency defers grant advances and other revenue which exceeds the eligible costs incurred. Grants required the fulfillment of certain conditions as set forth in the instrument of the grant. Failure to fulfill the conditions could result in the return of funds to grantors.

Due to State

The Agency presents overpayment for individual clients from grantor as a liability. Due to State for the years ended June 30, 2020 and 2019 was \$433,193 and \$294,836, respectively.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Revenue recognition

Contributions

The Agency receives contributions to support operating activities, endowments and capital projects. These contributions can be from individuals, foundations, corporations or trusts. The Agency records contributions receivable, net of allowances for estimated uncollectable amounts, when there is sufficient evidence in the form of verifiable documentation that an unconditional promise was received. Conditional gifts with a measurable performance or other barrier and right of return are not recognized until the conditions on which they depend are substantially met or explicitly waived by the donor.

Gifts of cash and other assets that are received with donor stipulations limiting the use of the donated assets are reported as net assets with donor restrictions. When a stipulated time restriction ends, or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Contributed services are recognized in the financial statements if they enhance nonfinancial assets or require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. General volunteer services do not meet these criteria for recognition. However, many volunteers have donated significant amounts of time in supporting the Agency's mission and fundraising campaign.

Government grant and contracts

The Agency receives grant and contract funding from various state governments, which may be considered exchange transactions or contributions. The funding received is to provide a variety of program services to the public based on certain performance requirements included in the agreement and/or the incurrence of allowable qualifying expenses and other requirements. Grants and contracts considered to be contributions are representative of nonreciprocal transactions and include conditions stipulated by the government agencies and are, therefore, accounted for as conditional contributions. Public support is recognized as revenue when conditions are satisfied, typically when the Agency has incurred expenditures in compliance with specific contract or grant provisions. The Agency recognizes grants and contracts considered to be exchange transactions once the performance obligations are satisfied. Performance obligations are determined based on the nature of the services provided. The revenue recognized would be reported at the amount reflecting the consideration the Agency expects to receive in exchange for the services provided.

Conditional government grants and contracts not recognized as of June 30, 2020 totaled \$12,901,951.

The Agency received Paycheck Protection Program (PPP) funds from the SBA in May 2020 that is being accounted for as a contribution under ASC 958-605 and is shown as a refundable advance within the statements of financial position.

Birth to Three

Birth to Three services revenue is reported at the amount reflecting the consideration the Agency expects to receive in exchange for the services provided. These amounts are due from third-party payors (including health insurers and government payors). Performance obligations are determined based on the nature of the services provided. Birth to Three services revenue is recognized as performance obligations are satisfied, which is at a point in time. Receivables from customers as of June 30, 2020 and 2019 are reported in accounts receivable on the statements of financial position. Birth to Three accounts receivable balance for the years ended June 30, 2020 and 2019 are provided in Note 5. An allowance for doubtful accounts is maintained for accounts receivables, which is generally based on the number of days outstanding. There was no adjustment to the allowance for doubtful accounts for the years ended June 30, 2020 and 2019. Contract assets represent accrued revenues that have not yet been billed to the customers due to certain contractual terms other than the passage of time. There were no contract assets for the years ended June 30, 2020 and 2019. Birth to Three services that are paid to the Agency in advance represent contract liabilities and are recorded as deferred revenue. As of June 30, 2020 and 2019, there was no deferred revenue.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Fees charged to individuals

The Agency recognizes revenue from fees charged to individuals during the year in which the related services are performed. The performance obligation of delivering these services is simultaneous with when the services are performed by the Agency; therefore, the revenue is recognized ratably over the course of the fiscal year. Receivables from customers as of June 30, 2020 and 2019 are reported in accounts receivable on the statements of financial position. Fees charged to individuals accounts receivable balance for the years ended June 30, 2020 and 2019 are provided in Note 5. An allowance for doubtful accounts is maintained for accounts receivables, which is generally based on the number of days outstanding. There was no adjustment to the allowance for doubtful accounts for the years ended June 30, 2020 and 2019. Contract assets represent accrued revenues that have not yet been billed to the customers due to certain contractual terms other than the passage of time. There were no contract assets for the years ended June 30, 2020 and 2019. Deposits and payments received in advance of services represent contract liabilities and are recorded as deferred revenue.

Because the Agency's performance obligations relate to contracts with a duration of less than one year, the Agency has elected to apply the optional exemption provided in FASB ASC 606-10-50-14(a), *Revenue from Contracts with Customers*, and therefore, is not required to disclose the aggregate amount of the transaction price allocated to performance obligations that are unsatisfied or partially unsatisfied at the end of the reporting period. There are no incremental costs of obtaining a contract and no significant financing components.

Special events

Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. The Agency recognizes special events revenue equal to the fair value of direct benefits to the donors when the special event takes place. The Agency recognizes the contribution element of special events revenue immediately, unless there is a right of return if the special event does not take place.

Cost settlement

The Agency is subject to cost settlement procedures prescribed by various agencies of the State of Connecticut. Management estimates that no cost settlement is due for the years ended June 30, 2020 and 2019.

Advertising expense

Abilis expenses advertising costs as incurred. Advertising expenses totaled \$11,876 and \$2,161 for the years ended June 30, 2020 and 2019, respectively.

Functional allocation of expenses

The costs of providing various program and supporting activities have been summarized on a functional basis in the statements of activities and by nature and function in the statements of functional expenses. Abilis charges direct expenses incurred for a specific function directly to the program or supporting service category. These costs are those that can be specifically identified as being incurred for the activities of that program or supporting service. Other costs incurred that benefit more than one program or supporting service are allocated. Expenses allocated based on square footage include occupancy charges, utilities, mortgage interest, supplies, depreciation and amortization. Salaries, not directly charged, are allocated on the basis of estimates of time and effort. Employee benefits are allocated based on the total salary expenses. Administrative and general expenses are allocated based on the percentage of major program totals. The allocation of administrative and general expenses for residential programs is based on the number of beds per home and the type of home. Abilis reevaluates its allocation method each year.

Subsequent events

The Agency has evaluated events and transactions for potential recognition or disclosure through March 5, 2021, which is the date the financial statements were available to be issued.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Reclassifications

Certain amounts in the 2019 financial statements have been reclassified to conform to the 2020 presentation.

NOTE 2 – CASH AND RESTRICTED CASH

The following table provides a reconciliation of cash and restricted cash reported within the statements of financial position that sum to the amounts shown in the statements of cash flows:

	<u>2020</u>	<u>2019</u>
Cash	\$2,683,356	\$2,057,558
Cash restricted by donor	<u>1,957,812</u>	<u>601,535</u>
 Total cash and restricted cash shown in the statements of cash flows	 <u>\$4,641,168</u>	 <u>\$2,659,093</u>

NOTE 3 – LIQUIDITY AND AVAILABILITY

The Agency manages its liquid resources by focusing on collecting receivables timely to maximize the cash collections due to the Agency. The Agency prepares budgets and monitors expenses.

The following table reflects the Agency's financial assets as of June 30, reduced by amounts not available for general expenditure within one year. Financial assets are considered unavailable when illiquid or not convertible to cash within one year, assets restricted by donor, or because the governing board has set aside the funds for a specific contingency reserve or a long-term investment as board designated endowments. These board designations could be drawn upon if the board approves that action.

	<u>2020</u>	<u>2019</u>
Financial assets:		
Cash and restricted cash	\$ 4,641,168	\$2,659,093
Accounts receivable, net	1,298,642	887,815
Grants receivable	<u>1,500,040</u>	<u>702,280</u>
Financial assets, at year-end	7,439,850	4,249,188
Less those unavailable for general expenditure within one year, due to:		
Board-designated reserves for future contingencies	(439,281)	(439,281)
Cash restricted by donor	<u>(1,957,812)</u>	<u>(601,535)</u>
Financial assets available to meet cash needs for general expenditures within one year	 <u>\$ 5,042,757</u>	 <u>\$3,208,372</u>

NOTE 4 – CONCENTRATIONS

The Agency maintains its cash with high-credit quality financial institutions. At times, such amounts may exceed federal depository insurance limits. At June 30, 2020 the cash balance exceeded the federally insured limit by \$3,767,429.

A substantial portion of the Agency's revenue is derived from grant contracts. Since the contracts are evidenced by signed contracts with government and other agencies, management believes there is nominal credit risk associated with any outstanding grants receivable. For the years ended June 30, 2020 and 2019, approximately 77% and 73% of its revenue is due from the State of Connecticut Department of Developmental Services (DDS), respectively. Approximately 54% and 44% of its accounts receivable is due from DDS, respectively. For the years ended June 30, 2020 and 2019, approximately 13% and 14% of its revenue is due from the State of Connecticut Department of Social Services (DSS), respectively. Approximately 17% and 16% of its accounts receivable is due from DSS, respectively.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

NOTE 5 – ACCOUNTS AND GRANTS RECEIVABLE/DDS BRIDGE FUNDING ADVANCES

The Agency retains bridge funding advances from DDS to fund the cash flow requirements of the Agency's DDS programs in the amount of \$1,025,519 as of June 30, 2020 and 2019.

As shown below, these advances are offset against DDS grants receivable on the accompanying statements of financial position.

	<u>2020</u>	<u>2019</u>
Grants receivable:		
DDS grants receivable	\$ 2,525,559	\$ 1,727,799
Less: DDS advance	<u>(1,025,519)</u>	<u>(1,025,519)</u>
Net grants receivable	<u>\$ 1,500,040</u>	<u>\$ 702,280</u>
Accounts receivable:		
Room and board	\$ 477,427	\$ 257,451
Birth to Three	235,696	122,317
Private pay	54,876	226,720
Board of Education	3,250	9,950
Other receivables	602,393	346,377
Less: allowance for doubtful accounts	<u>(75,000)</u>	<u>(75,000)</u>
Accounts receivable, net	<u>\$ 1,298,642</u>	<u>\$ 887,815</u>

NOTE 6 – FUNDRAISING

Abilis conducts various fundraising activities during the year including various special events and appeals for donations. The total costs of these fundraising activities for the years ended June 30, 2020 and 2019 were \$700,115 and \$673,150.

NOTE 7 – PROPERTY AND EQUIPMENT

Property and equipment consist of the following as of June 30:

	<u>2020</u>	<u>2019</u>
Land	\$ 1,864,084	\$ 1,432,744
Building and improvements	10,709,924	10,091,437
Furniture, fixtures and equipment	2,492,829	1,971,880
Construction in process	<u>639,081</u>	<u>31,262</u>
	15,705,918	13,527,323
Less: accumulated depreciation and amortization	<u>(9,572,291)</u>	<u>(9,059,192)</u>
Property and equipment, net	<u>\$ 6,133,627</u>	<u>\$ 4,468,131</u>

Depreciation expense was \$513,099 and \$467,000 for the years ended June 30, 2020 and 2019, respectively.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

NOTE 8 – REFUNDABLE ADVANCE

Coronavirus Relief Funds

The Agency received federal coronavirus relief funds for fiscal year ended June 30, 2020. The funds were to be spent on PPE and related COVID expenditures. The Agency received \$668,130 of which \$372,271 was spent in fiscal year ended June 30, 2020. The remaining balance of \$295,859 is deemed a refundable advance for the year ended June 30, 2020.

Paycheck Protection Program

On May 1, 2020, the Agency received a Paycheck Protection Program (PPP) loan of \$1,995,269 granted by the U.S. Small Business Administration (the SBA) pursuant to Title I of the Coronavirus Aid, Relief and Economic Security Act (the CARES Act). While the Paycheck Protection Program funds are known as a loan, the Agency is treating them as a cost-reimbursement grant from the government for accounting purposes. Management considers PPP loans to be conditional contributions, with a right-of-return in the form of an obligation to be repaid if barriers to entitlement are not met. These barriers include qualifying expenses to be used to pay for payroll costs, including salaries, commissions and similar compensation, group health care benefits, and paid leaves; rent; utilities; and interest on certain other outstanding debt. Management considers the review of the Agency's application for forgiveness by the lender and the SBA, as well as potential audits, to be administrative in nature rather than barriers to entitlement. While the primary barriers are identifiable, the evolving nature of guidance has not been adequately met at June 30, 2020. Accordingly, for the year ended June 30, 2020, the Agency did not recognize any contribution income as management had not yet concluded that any portion of the barriers has been met with certainty. The balance of the PPP loan is reported as a refundable advance in the accompanying statements of financial position.

At the time of issuance of the financial statements, notice of forgiveness has not been received from the lender. If not forgiven, the lending institution will provide the Agency with a schedule of payments once the amounts to be forgiven have been determined and the principal balance to be repaid becomes known. Any portion of the loan that must be repaid will bear interest at the rate of 1% per annum and shall be due and payable in full in May 2022. At June 30, 2020 this represents a conditional government grant not recognized in the amount of \$1,995,269.

NOTE 9 – CAPITAL LEASES

Abilis has entered into two equipment lease agreements with Dell Financial Services. The first agreement between Abilis and Dell Financial Services requires monthly payments of \$1,050. In addition, Abilis must pay operating costs such as insurance, property taxes and maintenance. Upon expiration of this lease, Abilis will be able to buy the equipment from Dell Financial Services for \$1. The lease agreement expires on September 1, 2021.

The second lease agreement between Abilis and Dell Financial Services requires monthly payments of \$381. In addition, Abilis must pay operating costs such as insurance, property taxes and maintenance. Upon expiration of this lease, Abilis will be able to buy the equipment from Dell Financial Services for \$1. The lease agreement expires on September 1, 2021.

The book value of the leased equipment for the years ended June 30 is as follows:

	<u>2020</u>	<u>2019</u>
Leased equipment	\$ 46,595	\$46,595
Less: accumulated amortization	<u>(13,979)</u>	<u>(7,208)</u>
Net leased equipment	<u>\$ 32,616</u>	<u>\$39,387</u>

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Capital leases, continued

As of June 30, 2020 the aggregate future minimum lease payments under the remaining capital equipment leases are as follows:

	2021	\$ 17,164
	2022	<u>4,291</u>
Total minimum lease payments		21,455
Less: amount representing interest		<u>(919)</u>
Present value of net minimum lease payments		20,536
Less: current portion		<u>(16,292)</u>
Total long-term obligations under capital lease		<u>\$ 4,244</u>

Interest expense incurred on the above leases was \$1,910 and \$2,070 for the years ended June 30, 2020 and 2019, respectively. Amortization of assets held under capital leases is included with depreciation expense.

NOTE 10 – LONG-TERM DEBT

The Agency has several mortgages and notes payable as of June 30, 2020 and 2019. Several mortgages held by the Agency are secured by real property of the Agency. Please see the Schedule of Debt Obligations (Table 10.1) and their respective terms at the end of these footnotes.

NOTE 11 – DDS CASH ADVANCES

When a facility commences operations, the Agency may receive an operational advance equal to the service revenue for one month based on full capacity. These operational advances are applied against the final reimbursement when a facility ceases their agency relationship with DDS. Total operational advances were \$156,089 for the years ended June 30, 2020 and 2019, which was for residential services.

NOTE 12 – OPERATING LEASES

Real estate

The Agency leases its Stamford, Connecticut office facilities under a sublease arrangement from an unrelated third party and is responsible for certain operating expenses, real estate taxes and utilities and services. The lease expired in April 2020 and is currently on a month-to-month basis. Monthly rent is \$6,050.

The Agency has operating lease agreements with an unrelated party to rent two homes in Greenwich, Connecticut. The leases expired in March 2019 and are currently on a month-to-month basis. The homes are used to operate Community Living Arrangements (CLA's) for DDS. Monthly rent for each home is \$1,691.

The Agency has an operating lease agreement with an unrelated party to rent a house in Stamford, Connecticut. The lease expired in April 2020 and is currently on a month-to-month basis. The house is used to operate a CLA program for DDS. Monthly rent is \$3,800.

The Agency has operating lease agreements with unrelated parties to rent houses used to operate Continuous Residential Support (CRS) programs for DDS. Rent expense for CRS programs is reimbursed by the clients and, as a result, there is no corresponding expense in the financial statements, other than rent paid by the Agency as guarantor on the lease agreements.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Real estate, continued

The Agency has miscellaneous informal lease agreements with unrelated parties to rent space for day programs. Rent paid for these programs for the fiscal years ended June 30, 2020 and 2019 was \$29,950 and \$41,203, respectively; all leases are month-to-month.

Related rent expense for the years ended June 30, 2020 and 2019 was \$193,789 and \$207,237.

Vehicles

The Agency leases vehicles and is responsible for the maintenance and insurance costs. Vehicle lease expense for the years ended June 30, 2020 and 2019 was \$182,288 and \$170,679, respectively. The Agency leases vehicles whose monthly payments range from \$380 to \$402. Leases expire from August 2020 to June 2023.

Future minimum lease payments due under all noncancelable operating leases for vehicles are as follows:

2021	\$153,776
2022	68,754
2023	<u>18,222</u>
Total	<u>\$240,752</u>

NOTE 13 – BOARD DESIGNATION OF NET ASSETS WITHOUT DONOR RESTRICTIONS

The Board of Directors has designated a portion of net assets without donor restrictions as the “Abilis Operating Reserve Fund”. This fund is intended to provide an internal source of funds for situations such as a sudden increase in expenses, an unanticipated loss of funding or timing issues with funding. They are not intended to replace a permanent loss of funds or eliminate an ongoing budget gap. It is the intention of Abilis for operating reserves to be used and replenished within a reasonably short period of time. These funds are shown on the statements of financial position under “net assets without donor restrictions - board designated.”

	<u>2020</u>	<u>2019</u>
Unrestricted - board designated:		
Abilis operating reserve fund	<u>\$439,281</u>	<u>\$439,281</u>

NOTE 14 – NET ASSETS WITH DONOR RESTRICTIONS

At June 30, net assets with donor restrictions are available for the following purposes and amounts:

	<u>2020</u>	<u>2019</u>
Abilis Community Foundation grants for:		
Other building renovations	\$ 734,382	\$ 6,332
Respite services	77,578	77,578
Specific assistance	649,801	426,266
MITC	-	15,000
HR strategy	28,795	28,795
Fundraising marketing consultants	24,686	24,686
Scholarship fund	23,661	22,878
New initiatives	373,659	-
COVID relief	20,250	-
Coffee for good	<u>25,000</u>	<u>-</u>
	<u>\$1,957,812</u>	<u>\$601,535</u>

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

NOTE 15 – DEFINED CONTRIBUTION PLAN

Abilis has a defined contribution money purchase pension plan. Employees who attain the required initial service and age requirements as defined in the plan, are eligible to participate in the plan for purposes of making their own salary deferral contributions and receiving employer safe-harbor matching (fully vested) contributions. Participants who also meet the plan's eligibility requirements to receive employer profit sharing contributions are fully vested in those contributions after attaining six years of service as defined under the plan, earning 20% vesting after each of the second through sixth years.

Total pension expense incurred by Abilis for the years ended June 30, 2020 and 2019 was \$755,750 and \$503,550, respectively.

NOTE 16 – CONTINGENCIES

The Agency has received various grants from the Town of Greenwich, Connecticut and the State of Connecticut to assist with making renovations to its facilities and to purchase equipment. Under the terms of the agreements, the Agency must continue to use the equipment and facilities as nonprofit community facilities on a continuous basis for certain time periods from the dates the respective grant funds were expended. If the Agency were to discontinue usage of any of the properties or equipment for their specified grant purpose, a portion of the funding would be refundable to the grantor based on the remaining term of the funding period.

NOTE 17 – RISKS AND UNCERTAINTIES

Recently, the outbreak of the novel coronavirus has adversely impacted global commercial activity and contributed to significant declines and volatility in financial markets. Depending on the severity and length of the outbreak, the novel coronavirus could present material uncertainty and risk with respect to this entity and its operations and financial results.

ABILIS, INC.

Notes to Financial Statements

June 30, 2020 and 2019

Table 10.1
Schedule of Debt Obligations

<u>Lender/Collateral</u>	<u>Purpose</u>	<u>Interest Rate</u>	<u>Monthly Payment</u>	<u>Maturity Date</u>	<u>2020</u>	<u>2019</u>
<u>Mortgage obligations</u>						
Connecticut Housing Finance Authority	12 Orchard Street, Cos Cob, Connecticut	6.00%	\$ 1,183	10/01/21	\$ 58,155	\$ 64,839
JP Morgan Chase Bank	50 Glenville Street, Greenwich, Connecticut	5.17%	5,494	06/01/33	618,263	650,790
JP Morgan Chase Bank	52 Glenville Street, Greenwich, Connecticut	5.06%	1,631	06/01/28	127,102	139,779
Leviticus 23:23 Alternative Fund, Inc.	75 Sanford Lane, Stamford, Connecticut	5.50%	2,775	09/30/31	462,099	469,756
JP Morgan Chase Bank	50 Glenville Street, Greenwich, Connecticut	4.75%	2,170	06/01/25	113,853	133,896
The First Bank of Greenwich	20 Victoria Lane, Stamford, Connecticut	4.75%	6,315	04/01/45	808,055	34,549
JP Morgan Chase Bank	1900 Summer Street, Unit 18, Stamford, Connecticut	5.39%	821	06/01/28	60,996	69,411
JP Morgan Chase Bank	50 Glenville Street, Greenwich, Connecticut	5.22%	3,213	06/01/33	360,173	379,070
Connecticut Community Bank N.A.	94 Turn of River Road, Stamford, Connecticut	5.00%	4,470	06/28/26	279,276	317,902
Total mortgages payable					2,867,972	2,259,992
Less: current portion					(185,842)	(197,864)
Total mortgages payable, net of current portion					\$ 2,682,130	\$ 2,062,128

As of June 30, 2020, the minimum future principal payments for the next five years and thereafter for the above mortgages are as follows:

2021	\$ 185,842
2022	161,388
2023	159,522
2024	191,063
2025	151,235
Thereafter	2,018,922
	<u>\$ 2,867,972</u>

Interest expense related to the above mortgages for the years ended June 30, 2020 and 2019 was \$113,199 and \$121,477, respectively.

SUPPLEMENTARY INFORMATION

ABILIS, INC.

Schedule of Expenditures of State Financial Assistance

For the fiscal year ended June 30, 2020

<u>State Grantor Pass-Through Grantor Program Title</u>	<u>State Grant Program CORE - CT Number</u>	<u>Passed through Subrecipients</u>	<u>Expenditures</u>
Department of Developmental Services (DDS):			
Community Residential Programs	12060-DDS50000-90678	\$ -	\$10,377,697
Employment Opportunities and Day Services	11000-DDS50000-16108	-	<u>5,515,188</u>
Total Department of Developmental Services (DDS)		-	<u>15,892,885</u>
Office of Early Childhood (OEC):			
Birth-to-Three	11000-OEC64855-12192	-	<u>825,580</u>
Total State Financial Assistance		<u>\$ -</u>	<u>\$16,718,465</u>

See notes to schedule.

ABILIS, INC.

Notes to the Schedule of Expenditures of State Financial Assistance

For the year ended June 30, 2020

The accompanying schedule of expenditures of state financial assistance includes state grant activity of Abilis, Inc. under programs of the State of Connecticut for the fiscal year ended June 30, 2020. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs including CLA, CRS, IHS, Day and Birth-to-Three programs.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of Abilis, Inc. conform to accounting principles generally accepted in the United States of America as applicable to not-for-profit organizations.

The information in the schedule of expenditures of state financial assistance is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of accounting

The expenditures reported on the schedule of expenditures of state financial assistance are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the schedule of expenditures of state financial assistance.

NOTE 2 – BRIDGE FUNDING ADVANCES

DDS bridge funding advances have been provided to Abilis, Inc. totaling \$1,025,519 to assist in cash flow needs. For financial statement purposes, this amount is an offset against DDS accounts receivable.



GUILMARTIN ▪ DIPIRO ▪ SOKOLOWSKI LLC

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of
Abilis, Inc.:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States the financial statements of Abilis, Inc., which comprise the statement of financial position as of June 30, 2020 and the related statements of activities, functional expenses and cash flows for the year ended, and the related notes to the financial statements, and have issued our report thereon dated March 5, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Abilis, Inc.'s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Abilis, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Abilis, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Abilis, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of Abilis, Inc.'s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Abilis, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Guilmarini, DiPiro + Sokolowski LLC

Middletown, Connecticut
March 5, 2021



GUILMARTIN • DIPIRO • SOKOLOWSKI LLC

CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR
STATE PROGRAM AND REPORT ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE STATE SINGLE AUDIT ACT**

The Board of Directors
Abilis, Inc.:

Report on Compliance for Each Major State Program

We have audited Abilis, Inc.'s compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of Abilis, Inc.'s major state programs for the year ended June 30, 2020. Abilis, Inc.'s major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Abilis, Inc.'s major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about Abilis, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of Abilis, Inc.'s compliance.

Opinion on Each Major State Program

In our opinion, Abilis, Inc., complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of Abilis, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Abilis, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Abilis, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Guilvanti, DiPiro & Sokolowski LLC

Middletown, Connecticut
March 5, 2021

ABILIS, INC.

Schedule of Findings and Questioned Costs

For the year ended June 30, 2020

1. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's opinion issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified? Yes None reported

Noncompliance material to financial statements noted? Yes No

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? Yes No
- Significant deficiency(ies) identified? Yes None reported

Type of auditor's opinion issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? Yes No

The following schedule reflects the major programs included in the audit:

<u>State Grantor and Program</u>	<u>State CORE - CT Number</u>	<u>Expenditures</u>
Department of Developmental Services (DDS): Community Residential Programs	12060-DDS50000-90678	\$10,377,697
Office of Early Childhood (OEC): Birth-to-Three Program	11000-OEC64855-12192	\$825,580
Dollar threshold used to distinguish between type A and type B programs:	\$334,369	

2. FINANCIAL STATEMENT FINDINGS

No matters were reported.

3. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

No matters were reported.

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

2019
Open to Public Inspection

Do not enter social security numbers on this form as it may be made public.
Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2019 calendar year, or tax year beginning 07/01/19, and ending 06/30/20

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization <div style="text-align: center;">ABILIS, INC.</div> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 50 GLENVILLE STREET City or town, state or province, country, and ZIP or foreign postal code GREENWICH CT 06831	D Employer identification number 06-6009327 E Telephone number 203-531-1880 G Gross receipts \$ 24,750,739
F Name and address of principal officer: AMY MONTIMURRO 50 GLENVILLE STREET GREENWICH CT 06831		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () <input type="checkbox"/> t (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H(c) Group exemption number u
J Website: u WWW.ABILIS.US		
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other u		L Year of formation: 1952 M State of legal domicile: CT

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: ABILIS PROVIDES PEOPLE WITH DEVELOPMENTAL DISABILITIES AND THEIR FAMILIES IN LOWER FAIRFIELD COUNTY WITH SUPPORT AND ADVOCACY FOR BUILDING ABLE LIVES AND STRONG COMMUNITIES.		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	27
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	27
	5	Total number of individuals employed in calendar year 2019 (Part V, line 2a)	5	495
	6	Total number of volunteers (estimate if necessary)	6	0
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
	7b	Net unrelated business taxable income from Form 990-T, line 39	7b	0
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year 1,259,678	Current Year 2,446,925
	9	Program service revenue (Part VIII, line 2g)	19,785,747	22,179,846
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	2,192	4,776
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	24,000	24,000
	12	Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	21,071,617	24,655,547
	Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	
14		Benefits paid to or for members (Part IX, column (A), line 4)		0
15		Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	16,511,841	18,980,417
16a		Professional fundraising fees (Part IX, column (A), line 11e)		0
b		Total fundraising expenses (Part IX, column (D), line 25) u 604,923		
17		Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	4,207,653	4,211,542
18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	20,719,494	23,241,959	
19	Revenue less expenses. Subtract line 18 from line 12	352,123	1,413,588	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	Beginning of Current Year 8,914,864	End of Year 13,808,675
	21	Total liabilities (Part X, line 26)	5,358,280	8,838,503
	22	Net assets or fund balances. Subtract line 21 from line 20	3,556,584	4,970,172

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer	Date		
	AMY MONTIMURRO Type or print name and title	PRES/CEO		
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if PTIN
	CHRISTOPHER B. CONLEY		05/17/21	self-employed P00936552
	Firm's name } GUILMARTIN, DIPIRO & SOKOLOWSKI, LLC	Firm's EIN } 06-0971998		
	Firm's address } 505 MAIN ST MIDDLETOWN, CT 06457-2809	Phone no. 860-347-5689		

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

ABILIS PROVIDES PEOPLE WITH DEVELOPMENTAL DISABILITIES AND THEIR FAMILIES IN LOWER FAIRFIELD COUNTY WITH SUPPORT AND ADVOCACY FOR BUILDING ABLE LIVES AND STRONG COMMUNITIES.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **11,939,594** including grants of \$) (Revenue \$ **13,786,103**)

RESIDENTIAL SERVICES - TO PROVIDE SUPPORTS NECESSARY FOR INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES TO LIVE AS INDEPENDENTLY AS POSSIBLE IN ENVIRONMENTS THAT PROMOTE SELF SUFFICIENCY. ABILIS OFFERS A WIDE RANGE OF RESIDENTIAL OPTIONS, WHICH INCLUDE INTERMEDIATE CARE FACILITIES, COMMUNITY LIVING ARRANGEMENTS, CONTINUOUS RESIDENTIAL SUPPORTS AND SUPPORTED LIVING ARRANGEMENTS. THE MENU OF RESIDENTIAL CHOICES ALLOWS ABILIS TO TAILOR SUPPORTS TO THE NEEDS OF EACH ADULT SERVED. THESE GROUP HOMES, AS WELL AS SUPERVISED APARTMENT LIVING AND HOME SHARING, PROVIDE A FAMILY ATMOSPHERE WHERE RESIDENTS ARE TRAINED WITH THE NECESSARY SKILLS TO MAXIMIZE THEIR CAPABILITIES FOR SELF-SUFFICIENCY.

4b (Code:) (Expenses \$ **5,625,453** including grants of \$) (Revenue \$ **6,202,756**)

SEE SCHEDULE O

4c (Code:) (Expenses \$ **1,932,309** including grants of \$) (Revenue \$ **2,021,614**)

THERAPEUTIC SERVICES - PROVIDES EDUCATION AND SUPPORT TO CHILDREN WITH DEVELOPMENTAL DISABILITIES AND THEIR FAMILIES. THESE SERVICES BRING TOGETHER HOME EXPERTS WHO WORK TOGETHER TO CREATE A COHESIVE APPROACH TO PERSONALIZED THERAPEUTIC CARE. THESE THERAPIES, HOUSED IN THE THERAPY CENTER IN STAMFORD, CONNECTICUT, ARE ADMINISTERED USING BEST PRACTICES AND ARE AVAILABLE AT ABILIS OR IN OTHER ENVIRONMENTS.

4d Other program services (Describe on Schedule O.)

(Expenses \$ **140,472** including grants of \$ **50,000**) (Revenue \$ **102,763**)

4e Total program service expenses **u 19,637,828**

Part IV Checklist of Required Schedules

		Yes	No
1	Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	X	
2	Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?	X	
3	Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>		X
4	Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>		X
5	Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If "Yes," complete Schedule C, Part III</i>		X
6	Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>		X
7	Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>		X
8	Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>		X
9	Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>		X
10	Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi endowments? <i>If "Yes," complete Schedule D, Part V</i>		X
11	If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a	Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	X	
b	Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>		X
c	Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>		X
d	Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>		X
e	Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	X	
f	Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	X	
12a	Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	X	
b	Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>		X
13	Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>		X
14a	Did the organization maintain an office, employees, or agents outside of the United States?		X
b	Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>		X
15	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>		X
16	Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>		X
17	Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I</i> (see instructions)		X
18	Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	X	
19	Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>		X
20a	Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>		X
b	If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21	Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	X	

Part IV Checklist of Required Schedules (continued)

		Yes	No
22	Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>		X
23	Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	X	
24a	Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>		X
b	Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c	Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d	Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a	Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>		X
b	Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>		X
26	Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>		X
27	Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>		X
28	Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions, for applicable filing thresholds, conditions, and exceptions):		
a	A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>		X
b	A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>		X
c	A 35% controlled entity of one or more individuals and/or organizations described in lines 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>		X
29	Did the organization receive more than \$25,000 in non-cash contributions? <i>If "Yes," complete Schedule M</i>		X
30	Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>		X
31	Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>		X
32	Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>		X
33	Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>		X
34	Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>		X
35a	Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b	If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>		
36	Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>		X
37	Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>		X
38	Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note: All Form 990 filers are required to complete Schedule O.	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance

Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable		
b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	X	

Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)

		Yes	No
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	2a	495
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note: If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	2b	X
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?	3a	X
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	3b	
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	4a	X
b	If "Yes," enter the name of the foreign country u See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	5a	X
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	5b	X
c	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	5c	
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	6a	X
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	6b	
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	7a	X
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?	7b	
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	7c	X
d	If "Yes," indicate the number of Forms 8282 filed during the year	7d	
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	7e	X
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	7f	X
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	7g	
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	7h	
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	8	
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?	9a	
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	9b	
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note: See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	14b	
15	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	15	X
16	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	16	X

Part VI Governance, Management, and Disclosure For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

Section A. Governing Body and Management

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.		
1b	Enter the number of voting members included on line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
8a	The governing body?	X	
8b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	X	
11b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done	X	
13	Did the organization have a written whistleblower policy?	X	
14	Did the organization have a written document retention and destruction policy?	X	
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
15a	The organization's CEO, Executive Director, or top management official	X	
15b	Other officers or key employees of the organization If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).	X	
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
16b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

Section C. Disclosure

- 17** List the states with which a copy of this Form 990 is required to be filed **u CT**
- 18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.
 Own website Another's website Upon request Other (explain on Schedule O)
- 19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20** State the name, address, and telephone number of the person who possesses the organization's books and records **u**

JUDITH RAPHAEL **50 GLENVILLE STREET** **CT 06831** **203-531-1880**
GREENWICH

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors

Check if Schedule O contains a response or note to any line in this Part VII

Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations. See instructions for the order in which to list the persons above.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) AMY MONTIMURRO	50.00									
PRES/CEO	0.00			X			243,609	0	15,671	
(2) JUDITH RAPHAEL	50.00									
FINANCE DIRECTOR	0.00			X			134,599	0	34,604	
(3) GILBERT WALL	42.00									
DIR INFORMATION TECH	0.00					X	108,123	0	42,733	
(4) KAREN FEDER	50.00									
DIR THERAPY SERVICES	0.00					X	133,155	0	9,355	
(5) ROCCO PORTANOVA	50.00									
CONTROLLER	0.00					X	120,277	0	9,250	
(6) LORIANNE O'DONNELL	50.00									
COO	0.00			X			15,386	0	0	
(7) KATHY MALITZ ALTAMORE	3.00									
DIRECTOR	0.00	X					0	0	0	
(8) AMY COMIS	3.00									
DIRECTOR	0.00	X					0	0	0	
(9) DEBBIE HILIBRAND	3.00									
DIRECTOR	0.00	X					0	0	0	
(10) JENNY PATCHEN	3.00									
DIRECTOR	0.00	X					0	0	0	
(11) DAVID GORTZ	3.00									
DIRECTOR	0.00	X					0	0	0	

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(12) VINCENT ANNUNZIATA	3.00								
DIRECTOR	0.00	X					0	0	
(13) EDITH CHEN	3.00								
DIRECTOR	0.00	X					0	0	
(14) THEO BROWN	3.00								
DIRECTOR	0.00	X					0	0	
(15) ANDREW SCHIRMER	3.00								
DIRECTOR	0.00	X					0	0	
(16) ANNE KAMPMANN	3.00								
DIRECTOR	0.00	X					0	0	
(17) HOWARD LEVY	3.00								
DIRECTOR	0.00	X					0	0	
(18) MARGO MICHALSKI	3.00								
DIRECTOR	0.00	X					0	0	
(19) CATHERINE POLISI-JONES	3.00								
DIRECTOR	0.00	X					0	0	
1b Subtotal							755,149	111,613	
c Total from continuation sheets to Part VII, Section A									
d Total (add lines 1b and 1c)							755,149	111,613	

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **u 5**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		X
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	X	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		X

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **u 0**

Part VIII Statement of Revenue

Check if Schedule O contains a response or note to any line in this Part VIII

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1a Federated campaigns	1a	107,750				
	b Membership dues	1b					
	c Fundraising events	1c	563,407				
	d Related organizations	1d					
	e Government grants (contributions)	1e	73,652				
	f All other contributions, gifts, grants, and similar amounts not included above	1f	1,702,116				
	g Noncash contributions included in lines 1a-1f	1g	\$				
	h Total. Add lines 1a-1f	u	2,446,925				
	Program Service Revenue	2a RESIDENTIAL SERVICES	Business Code 624310	13,786,103	13,786,103		
b EMPLOYMENT/BUSINESS/TRANS		623990	6,202,756	6,202,756			
c THERAPEUTIC SERVICES		624100	2,021,614	2,021,614			
d ACTIVITIES		624310	102,763	102,763			
e GIFT SHOP-VOCATIONAL SALES		624100	66,610			66,610	
f All other program service revenue							
g Total. Add lines 2a-2f		u	22,179,846				
Other Revenue		3 Investment income (including dividends, interest, and other similar amounts)	u	4,776			4,776
	4 Income from investment of tax-exempt bond proceeds	u					
	5 Royalties	u					
	6a Gross rents	6a	(i) Real				
			(ii) Personal				
	b Less: rental expenses	6b					
	c Rental inc. or (loss)	6c					
	d Net rental income or (loss)	u					
	7a Gross amount from sales of assets other than inventory	7a	(i) Securities				
			(ii) Other				
	b Less: cost or other basis and sales exps.	7b					
	c Gain or (loss)	7c					
	d Net gain or (loss)	u					
8a Gross income from fundraising events (not including \$ 563,407 of contributions reported on line 1c). See Part IV, line 18	8a		95,192				
		8b	95,192				
		c Net income or (loss) from fundraising events	u				
9a Gross income from gaming activities. See Part IV, line 19	9a						
		9b					
		c Net income or (loss) from gaming activities	u				
10a Gross sales of inventory, less returns and allowances	10a						
		10b					
		c Net income or (loss) from sales of inventory	u				
Miscellaneous Revenue	11a MANAGEMENT FEES	Business Code 561000	24,000			24,000	
	b						
	c						
	d All other revenue						
	e Total. Add lines 11a-11d	u	24,000				
12 Total revenue. See instructions	u	24,655,547	22,113,236	0	95,386		

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	50,000	50,000		
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	519,859		519,859	
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	13,862,614	12,369,148	1,158,588	334,878
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	755,750	649,957	88,197	17,596
9 Other employee benefits	2,794,605	2,403,404	326,132	65,069
10 Payroll taxes	1,047,589	900,942	122,255	24,392
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	851,208	518,003	255,124	78,081
12 Advertising and promotion				
13 Office expenses	209,402	146,582	46,068	16,752
14 Information technology				
15 Royalties				
16 Occupancy	425,237	377,935	47,302	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	115,109	110,123	4,986	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	513,099	422,171	90,928	
23 Insurance	341,051	269,430	71,621	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a TRANSPORTATION	555,959	539,779	15,895	285
b PROGRAM	507,041	318,369	136,765	51,907
c REPAIRS & MAINTENANCE	123,903	96,800	27,103	
d PROVIDER TAX	116,688	116,688		
e All other expenses	452,845	348,497	88,385	15,963
25 Total functional expenses. Add lines 1 through 24e	23,241,959	19,637,828	2,999,208	604,923
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X

		(A) Beginning of year		(B) End of year	
Assets	1	Cash—non-interest-bearing	1,963,497	1	1,845,525
	2	Savings and temporary cash investments	695,596	2	2,795,643
	3	Pledges and grants receivable, net		3	
	4	Accounts receivable, net	1,590,095	4	2,798,682
	5	Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		5	
	6	Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B)		6	
	7	Notes and loans receivable, net		7	
	8	Inventories for sale or use		8	
	9	Prepaid expenses and deferred charges	197,545	9	235,198
	10a	Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 15,705,917		
	b	Less: accumulated depreciation	10b 9,572,290	10c 4,468,131	6,133,627
	11	Investments—publicly traded securities		11	
	12	Investments—other securities. See Part IV, line 11		12	
	13	Investments—program-related. See Part IV, line 11		13	
	14	Intangible assets		14	
	15	Other assets. See Part IV, line 11		15	
16	Total assets. Add lines 1 through 15 (must equal line 33)	8,914,864	16	13,808,675	
Liabilities	17	Accounts payable and accrued expenses	2,512,701	17	3,039,343
	18	Grants payable		18	
	19	Deferred revenue		19	
	20	Tax-exempt bond liabilities		20	
	21	Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22	Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons		22	
	23	Secured mortgages and notes payable to unrelated third parties	2,259,992	23	2,867,972
	24	Unsecured notes and loans payable to unrelated third parties		24	
	25	Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D	585,587	25	2,931,188
	26	Total liabilities. Add lines 17 through 25	5,358,280	26	8,838,503
Net Assets or Fund Balances	Organizations that follow FASB ASC 958, check here <input checked="" type="checkbox"/> and complete lines 27, 28, 32, and 33.				
	27	Net assets without donor restrictions	2,955,049	27	3,012,360
	28	Net assets with donor restrictions	601,535	28	1,957,812
	Organizations that do not follow FASB ASC 958, check here <input type="checkbox"/> and complete lines 29 through 33.				
	29	Capital stock or trust principal, or current funds		29	
	30	Paid-in or capital surplus, or land, building, or equipment fund		30	
	31	Retained earnings, endowment, accumulated income, or other funds		31	
32	Total net assets or fund balances	3,556,584	32	4,970,172	
33	Total liabilities and net assets/fund balances	8,914,864	33	13,808,675	

Part XI Reconciliation of Net Assets

Check if Schedule O contains a response or note to any line in this Part XI

1	Total revenue (must equal Part VIII, column (A), line 12)	1	24,655,547
2	Total expenses (must equal Part IX, column (A), line 25)	2	23,241,959
3	Revenue less expenses. Subtract line 2 from line 1	3	1,413,588
4	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	4	3,556,584
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain on Schedule O)	9	
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	10	4,970,172

Part XII Financial Statements and Reporting

Check if Schedule O contains a response or note to any line in this Part XII

		Yes	No
1	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
2a	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		X
2b	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	X	
2c	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	X	
3a	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
3b	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(20) CESAR RABELLINO	3.00								
DIRECTOR	0.00	X					0	0	
(21) ELEANOR RITCH	3.00								
DIRECTOR	0.00	X					0	0	
(22) MITCH COHEN	3.00								
DIRECTOR	0.00	X					0	0	
(23) DICK FRANCK	3.00								
DIRECTOR	0.00	X					0	0	
(24) RICHARD GOLD SMITH	3.00								
DIRECTOR	0.00	X					0	0	
(25) LINDA WISE	3.00								
DIRECTOR	0.00	X		X			0	0	
(26) MARCO VIOLA	3.00								
DIRECTOR	0.00	X					0	0	
(27) LINDY URSO	3.00								
DIRECTOR	0.00	X					0	0	
1b Subtotal									
c Total from continuation sheets to Part VII, Section A									
d Total (add lines 1b and 1c)									

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **u**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	3	
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	4	
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>	5	

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **u**

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(28) JAMES SHAPIRO	3.00								
DIRECTOR	0.00	X					0	0	
(29) ALONSO MARTINEZ	3.00								
CHAIRPERSON	0.00	X		X			0	0	
(30) JERRY CINCOTTA	3.00								
1ST VICE CHAIRPERSON	0.00	X		X			0	0	
(31) MARTIN A. CLARKE	3.00								
1ST VICE CHAIRPERSON	0.00	X		X			0	0	
(32) MICHAEL BELOFF	3.00								
TREASURER	0.00	X		X			0	0	
(33) ULRIKA DRINKALL	3.00								
SECRETARY	0.00	X		X			0	0	
1b Subtotal									
c Total from continuation sheets to Part VII, Section A									
d Total (add lines 1b and 1c)									

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization **u**

	Yes	No
3 Did the organization list any former officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>		
4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>		
5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>		

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization **u**

SCHEDULE A
(Form 990 or 990-EZ)

Public Charity Status and Public Support

OMB No. 1545-0047

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

2019

Department of the Treasury
Internal Revenue Service

u Attach to Form 990 or Form 990-EZ.

Open to Public Inspection

u Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization

ABILIS, INC.

Employer identification number

06-6009327

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state:
- 5 An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university:
- 10 An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
 - a **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
 - b **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
 - c **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
 - d **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
 - e Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
 - f Enter the number of supported organizations
 - g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Table with 7 columns: (a) 2015, (b) 2016, (c) 2017, (d) 2018, (e) 2019, (f) Total. Rows include: 1 Gifts, grants, contributions, and membership fees received; 2 Tax revenues levied for the organization's benefit; 3 The value of services or facilities furnished by a governmental unit; 4 Total. Add lines 1 through 3; 5 The portion of total contributions by each person; 6 Public support. Subtract line 5 from line 4.

Section B. Total Support

Table with 7 columns: (a) 2015, (b) 2016, (c) 2017, (d) 2018, (e) 2019, (f) Total. Rows include: 7 Amounts from line 4; 8 Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources; 9 Net income from unrelated business activities; 10 Other income. Do not include gain or loss from the sale of capital assets; 11 Total support. Add lines 7 through 10.

12 Gross receipts from related activities, etc. (see instructions) 12
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

Section C. Computation of Public Support Percentage

Table with 2 columns: Line number, Percentage. Rows include: 14 Public support percentage for 2019; 15 Public support percentage from 2018 Schedule A, Part II, line 14; 16a 33 1/3% support test—2019; 16b 33 1/3% support test—2018; 17a 10%-facts-and-circumstances test—2019; 17b 10%-facts-and-circumstances test—2018; 18 Private foundation.

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	1,182,298	1,357,101	1,586,950	1,259,678	2,446,925	7,832,952
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	13,976,329	15,170,532	16,766,488	19,697,691	22,299,038	87,910,078
3 Gross receipts from activities that are not an unrelated trade or business under section 513						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
5 The value of services or facilities furnished by a governmental unit to the organization without charge						
6 Total. Add lines 1 through 5	15,158,627	16,527,633	18,353,438	20,957,369	24,745,963	95,743,030
7a Amounts included on lines 1, 2, and 3 received from disqualified persons						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
c Add lines 7a and 7b						
8 Public support. (Subtract line 7c from line 6.)						95,743,030

Section B. Total Support

Calendar year (or fiscal year beginning in)	(a) 2015	(b) 2016	(c) 2017	(d) 2018	(e) 2019	(f) Total
9 Amounts from line 6	15,158,627	16,527,633	18,353,438	20,957,369	24,745,963	95,743,030
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	954	578	1,270	2,192	4,776	9,770
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
c Add lines 10a and 10b	954	578	1,270	2,192	4,776	9,770
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	20,000	24,000	24,000	24,000	24,000	116,000
13 Total support. (Add lines 9, 10c, 11, and 12.)	15,179,581	16,552,211	18,378,708	20,983,561	24,774,739	95,868,800
14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

15 Public support percentage for 2019 (line 8, column (f), divided by line 13, column (f))	15	99.87 %
16 Public support percentage from 2018 Schedule A, Part III, line 15	16	99.86 %

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2019 (line 10c, column (f), divided by line 13, column (f))	17	%
18 Investment income percentage from 2018 Schedule A, Part III, line 17	18	%
19a 33 1/3% support tests—2019. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization <input checked="" type="checkbox"/>		
b 33 1/3% support tests—2018. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here . The organization qualifies as a publicly supported organization <input type="checkbox"/>		
20 Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions <input type="checkbox"/>		

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer (b) and (c) below.</i>		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in Part VI when and how the organization made the determination.</i>		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in Part VI what controls the organization put in place to ensure such use.</i>		
4a Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked 12a or 12b in Part I, answer (b) and (c) below.</i>		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer (b) and (c) below (if applicable). Also, provide detail in Part VI, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in Part VI.</i>		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? <i>If "Yes," complete Part I of Schedule L (Form 990 or 990-EZ).</i>		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in Part VI.</i>		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in Part VI.</i>		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in Part VI.</i>		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer 10b below.</i>		
b Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

Part IV Supporting Organizations *(continued)*

		Yes	No
11	Has the organization accepted a gift or contribution from any of the following persons?		
a	A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
b	A family member of a person described in (a) above?		
c	A 35% controlled entity of a person described in (a) or (b) above? <i>If "Yes" to a, b, or c, provide detail in Part VI.</i>		

Section B. Type I Supporting Organizations

		Yes	No
1	Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? <i>If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.</i>		
2	Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? <i>If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.</i>		

Section C. Type II Supporting Organizations

		Yes	No
1	Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? <i>If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).</i>		

Section D. All Type III Supporting Organizations

		Yes	No
1	Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
2	Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? <i>If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).</i>		
3	By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? <i>If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.</i>		

Section E. Type III Functionally-Integrated Supporting Organizations

1	Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).		
a	<input type="checkbox"/> The organization satisfied the Activities Test. <i>Complete line 2 below.</i>		
b	<input type="checkbox"/> The organization is the parent of each of its supported organizations. <i>Complete line 3 below.</i>		
c	<input type="checkbox"/> The organization supported a governmental entity. <i>Describe in Part VI how you supported a government entity (see instructions).</i>		
2	Activities Test. <i>Answer (a) and (b) below.</i>		
a	Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? <i>If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.</i>		
b	Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? <i>If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.</i>		
3	Parent of Supported Organizations. <i>Answer (a) and (b) below.</i>		
a	Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? <i>Provide details in Part VI.</i>		
b	Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? <i>If "Yes," describe in Part VI the role played by the organization in this regard.</i>		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

1 Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1 Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):			
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e Discount claimed for blockage or other factors (explain in detail in Part VI):			
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Table with 2 columns: Section D - Distributions (lines 1-10) and Current Year.

Table with 4 columns: Section E - Distribution Allocations (see instructions), (i) Excess Distributions, (ii) Underdistributions Pre-2019, and (iii) Distributable Amount for 2019. Rows include lines 1-10 and sub-rows a-e.

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

PART III, LINE 12 - OTHER INCOME DETAIL

MISCELLANEOUS INCOME **\$ 116,000**

Schedule B(Form 990, 990-EZ,
or 990-PF)Department of the Treasury
Internal Revenue Service**Schedule of Contributors****u Attach to Form 990, Form 990-EZ, or Form 990-PF.
u Go to www.irs.gov/Form990 for the latest information.**

OMB No. 1545-0047

2019

Name of the organization

ABILIS, INC.

Employer identification number

06-6009327

Organization type (check one):

Filers of:**Section:**

Form 990 or 990-EZ

 501(c)(**3**) (enter number) organization 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation 527 political organization

Form 990-PF

 501(c)(3) exempt private foundation 4947(a)(1) nonexempt charitable trust treated as a private foundation 501(c)(3) taxable private foundationCheck if your organization is covered by the **General Rule** or a **Special Rule**.**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.**General Rule**

-
- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

-
- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33
- ¹
- /
- ₃
- % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of
- (1)**
- \$5,000; or
- (2)**
- 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

-
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000
- exclusively*
- for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

-
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions
- exclusively*
- for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an
- exclusively*
- religious, charitable, etc., purpose. Don't complete any of the parts unless the
- General Rule**
- applies to this organization because it received
- nonexclusively*
- religious, charitable, etc., contributions totaling \$5,000 or more during the year ► \$

Caution: An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990, 990-EZ, or 990-PF), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2019)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	THE COMMUNITY FUND OF DARIEN 30 OLD KINGS HIGHWAY SOUTH DARIEN CT 06820	\$ 17,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	UNITED WAY OF GREENWICH 500 WEST PUTNAM AVE SUITE 415 GREENWICH CT 06830	\$ 97,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	UNITED WAY OF WESTERN CONNECTICUT 1150 SUMMER STREET SUITE 2C STAMFORD CT 06905	\$ 10,250	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	ABILIS COMMUNITY FOUNDATION 10 FORT HILL LN GREENWICH CT 06831	\$ 70,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	HILIBRAND FOUNDATION 100 CONYERS FARM DR. GREENWICH CT 06831	\$ 47,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	MARTIN A. CLARKE 23 PERRYRIDGE RD GREENWICH CT 06830	\$ 26,210	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	ALEX KRUEGER 19 MEADOW PL OLD GREENWICH CT 06870	\$ 25,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
8	HOLLAND & KNIGHT LLP 10 SAINT JAMES AVE, FL 11 BOSTON MA 02116	\$ 25,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
9	MARCO VIOLA 45 BROOKRIDGE DR GREENWICH CT 06830	\$ 5,839	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10	IRVING WLADAWSKY 32 STONYBROOK RD WESTPORT CT 06880	\$ 19,607	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
11	JOHN R. GORDON 635 PARK AVE, APT 10 NEW YORK NY 10065	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
12	MAX J. & WINNIE S. ROSENSHEIN FOUNDATION 260 MADISON AVE, 15TH FLOOR NEW YORK NY 10016	\$ 20,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
13	KATHY MALITZ ALTAMORE 18 HILLCREST PARK RD OLD GREENWICH CT 06870	\$ 6,153	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
14	THE RUDOLPH J. AND DAPHNE A. MUNZER FOUNDATION 3450 E. SPRING STREET, SUITE 216 LONG BEACH CA 90806	\$ 50,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
15	RICHARD GOLDSMITH 31 THREE WELLS LANE DARIEN CT 06820	\$ 205,843	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
16	THE PRA TRUST PO BOX 313 COLEBROOK CT 06021	\$ 7,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
17	GE ENERGY FINANCIAL SERVICES 800 LONG RIDGE RD STAMFORD CT 06902	\$ 6,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
18	TOYOTAL OF GREENWICH, INC. 75 E PUTNAM AVE COS COB CT 06807	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
19	GREENWICH DEPARTMENT OF HUMAN SERVICES, TOWN OF GREENWICH 101 FIELD POINT ROAD GREENWICH CT 06830	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
20	HELEN AND RITTER SHUMWAY FOUNDATION C/O U.S. TRUST, BANK OF AMERICA 1 EAST AVE ROCHESTER NY 14638	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
21	CESAR RABELLINO AND DANIELLA MINI 169 LAKE AVE GREENWICH CT 06830	\$ 10,201	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
22	GERRISH H. MILLIKEN FOUNDATION PO BOX 1926-M-416 SPARTANBURG SC 29304	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
23	JAMES SHAPIRO 1 HILLS END LANE WESTON CT 06883	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
24	STEVEN AND ALEXANDRA COHEN FOUNDATION 46 CUMMINGS POINT RD STAMFORD CT 06902	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
25	FIRST COUNTY BANK FOUNDATION 117 PROSPECT ST STAMFORD CT 06901	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
26	S&L MARX FOUNDATION 15 E PUTNAM AVE STE 270 GREENWICH CT 06830	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
27	CONNECTICUT PHARAMACY VALERIE BELL CADMAN 664 MAIN AVE STE B NORWALK CT 06851	\$ 5,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
28	OGILVY HEALTH 400 INTERPACE PARKWAY PARSIPPANY NJ 07054	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
29	SUSAN HALPER 175 DEERFIELD LN N PLEASANTVILLE NY 10570	\$ 7,210	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
30	LESLIE SMITH CLARKE 161 RIVERSIDE AVE WESTPORT CT 06880	\$ 11,742	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
31	MELANIE CLARKE 200 MERCER ST PRINCETON NJ 08540	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
32	JOHN DWYER BUILDERS MANAGERS, LLC 33 SMITH PLACE TRUMBULL CT 06611	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
33	J. MORGAN RUTMAN P.O. BOX 525 RYE NH 03870	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
34	RUTHANNE RUZIKA 97 INDIAN HEAD RD RIVERSIDE CT 06878	\$ 15,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
35	TOWN OF GREENWICH OFFICE OF COMMUNITY DEVELOPMENT 101 FIELD POINT RD GREENWICH CT 06830	\$ 54,302	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
36	BANK OF AMERICA MATCHING GIFT PROGRAM 100 NORTH TRYON ST CHARLOTTE NC 28255	\$ 7,483	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
37	THE RESOURCE FOUNDATION 50 VISTA DR. GREENWICH CT 06830	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
38	ANONYMOUS 50 GLENNVILLE ST GREENWICH CT 06831	\$ 11,033	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
39	PFIZER, INC. 235 EAST 42ND ST NEW YORK NY 10017	\$ 7,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
40	JEROME J. CINCOTTA 6 WILLOW RD RIVERSIDE CT 06878	\$ 6,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
41	THEODORE W. DUCAS 109 OXFORD ST. APT 10 ARLINGTON MA 02474	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
42	ALERA GROUP JOSEPH ENRIGHT 1100 SUMMER ST STAMFORD CT 06905	\$ 7,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
43	NANCY A. FOGWELL 77 INDIAN FIELD RD GREENWICH CT 06830	\$ 9,648	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
44	ANDORN FAMILY TRUST RICHARD W. FRANCK 5 MARY LN RIVERSIDE CT 06878	\$ 5,089	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
45	THE HEARST FOUNDATION ROBERT FRESHE 300 W 57TH ST. FL 26 NEW YORK NY 10019	\$ 75,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
46	DAVID A. GORTZ 306 DANBURY RD. APT 8 WILTON CT 06897	\$ 15,345	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
47	FAIRFIELD COUNTY'S COMMUNITY FOUNDATION 383 MAIN AVE. STE 401 NORWALK CT 06851	\$ 40,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
48	BLACKROCK MATCHING GIFT PROGRAM SHAMIRA KELSEY PO BOX 8809 PRINCETON NJ 08543	\$ 6,900	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I** **Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
49	LEANDER GRAYSON KRUEGER 19 MEADOWN PLACE OLD GREENWICH CT 06870	\$ 6,839	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
50	VIKI LAURA LIST 250 BEECHWOOD DRIVE BRYN MAWR PA 19010	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
51	BUENA VISTA TELEVISION HOWARD LEVY 14 DORCHESTER LN RIVERSIDE CT 06878	\$ 13,265	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
52	STPEHEN LURITO 15 STONEY WYLDE LN GREENWICH CT 06830	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
53	ANDREA MARTINEZ 77 HAVENMEYER LN, UNIT 54 STAMFORD CT 06902	\$ 7,032	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
54	SUZANNE MCGRAW FOUNDATION 6 LANDMARK SQ. 9TH FLOOR STAMFORD CT 06901	\$ 40,040	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
55	MARGOT MICHALSKI 11 LAFAYETTE CT. APT 5A GREENWICH CT 06830	\$ 5,442	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
56	ADRIANA OSPINA 77 HAVENMEYER LN., UNIT 54 STAMFORD CT 06902	\$ 15,916	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
57	LOUIS J. PAGLIA 2 OAKWOOD LN GREENWICH CT 06830	\$ 10,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
58	CITY OF STAMFORD COMMUNITY DEVELOPMENT OFFICE 888 WASHINGTON BLVD., 10TH FL STAMFORD CT 06901	\$ 14,350	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
59	BROTHERS BROOK FOUNDATION MAUREEN SHEEHAN 201 BROAD ST. 14TH FL STAMFORD CT 06091	\$ 45,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
60	ODYSSEY GROUP FOUNDATION LISA STRASSER 300 FIRST STAMFORD PL STAMFORD CT 06902	\$ 20,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization

ABILIS, INC.

Employer identification number

06-6009327**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
61	CLARE SYED 8 DINGLETOWN RD GREENWICH CT 06830	\$ 13,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
62	ROBERT R. YOUNG FOUNDATION DAVID A. WALLACE 143 PARK ST. NEW CANAAN CT 06840	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
63	CORRINE WELSH 256 ROUND HILL RD. GREENWICH CT 06831	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
64	ELISA WILSON 5 SPRING ST RIVERSIDE CT 06878	\$ 6,063	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
65	ANONYMOUS 75 FIFTH AVENUE NEW YORK NY 10022	\$ 300,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
66	BHL PLAYERS ASSOCIATION 300 WILSON AVENUE NORWALK CT 06854	\$ 6,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Supplemental Financial Statements

u Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. u Attach to Form 990.

u Go to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public Inspection

Name of the organization

ABILIS, INC.

Employer identification number

06-6009327

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?, 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

Part II Conservation Easements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 2 columns: Held at the End of the Tax Year. Rows include: 1 Purpose(s) of conservation easements held by the organization (check all that apply), 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year, 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year u, 4 Number of states where property subject to conservation easement is located u, 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?, 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year u, 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year u \$, 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?, 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 2 columns: u \$. Rows include: 1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items. b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenue included on Form 990, Part VIII, line 1, (ii) Assets included in Form 990, Part X, 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items: a Revenue included on Form 990, Part VIII, line 1, b Assets included in Form 990, Part X

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply):

- a** Public exhibition
- b** Scholarly research
- c** Preservation for future generations
- d** Loan or exchange program
- e** Other

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? Yes No

Part IV Escrow and Custodial Arrangements.

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? Yes No

b If "Yes," explain the arrangement in Part XIII and complete the following table:

- c** Beginning balance
- d** Additions during the year
- e** Distributions during the year
- f** Ending balance

	Amount
1c	
1d	
1e	
1f	

2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? Yes No

b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

Part V Endowment Funds.

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance					
b Contributions					
c Net investment earnings, gains, and losses					
d Grants or scholarships					
e Other expenditures for facilities and programs					
f Administrative expenses					
g End of year balance					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

- a** Board designated or quasi-endowment **u**
- b** Permanent endowment **u**
- c** Term endowment **u**

The percentages on lines 2a, 2b, and 2c should equal 100%.

3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

- (i)** Unrelated organizations
- (ii)** Related organizations

	Yes	No
3a(i)		
3a(ii)		
3b		

b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		1,864,084		1,864,084
b Buildings		9,948,656	7,577,544	2,371,112
c Leasehold improvements		711,261	432,112	279,149
d Equipment		2,492,828	1,552,734	940,094
e Other		689,088	9,900	679,188
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)		u		6,133,627

Part VII Investments – Other Securities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 12.)	u	

Part VIII Investments – Program Related.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, col. (B) line 13.)	u	

Part IX Other Assets.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 15.)	u

Part X Other Liabilities.

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) REFUNDABLE ADVANCE	2,335,410
(3) OTHER OBLIGATIONS	433,183
(4) DDS CASH ADVANCES	156,089
(5) DUE TO CLIENTS	6,506
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, col. (B) line 25.)	u 2,931,188

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	25,381,755
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
	a Net unrealized gains (losses) on investments	2a		
	b Donated services and use of facilities	2b		
	c Recoveries of prior year grants	2c		
	d Other (Describe in Part XIII.)	2d	726,208	
	e Add lines 2a through 2d	2e	726,208	
3	Subtract line 2e from line 1		3	24,655,547
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4a		
	b Other (Describe in Part XIII.)	4b		
	c Add lines 4a and 4b	4c		
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)		5	24,655,547

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	23,968,167
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
	a Donated services and use of facilities	2a		
	b Prior year adjustments	2b		
	c Other losses	2c		
	d Other (Describe in Part XIII.)	2d	726,208	
	e Add lines 2a through 2d	2e	726,208	
3	Subtract line 2e from line 1		3	23,241,959
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
	a Investment expenses not included on Form 990, Part VIII, line 7b	4a		
	b Other (Describe in Part XIII.)	4b		
	c Add lines 4a and 4b	4c		
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)		5	23,241,959

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART X - FIN 48 FOOTNOTE

THE AGENCY HAS RECEIVED EXEMPTION FROM FEDERAL INCOME TAX UNDER SECTION 501(C)(3) OF THE INTERNAL REVENUE CODE. THE AGENCY HAS ALSO BEEN CLASSIFIED AS AN ENTITY THAT IS NOT A PRIVATE FOUNDATION WITHIN THE MEANING OF SECTION 509(A) OF THE INTERNAL REVENUE CODE AND QUALIFIES FOR DEDUCTIBLE CONTRIBUTIONS AS PROVIDED IN SECTION 170(B)(1)(A)(VI).

MANAGEMENT HAS REVIEWED THE AGENCY'S REPORTING AND BELIEVE THEY HAVE NOT TAKEN TAX POSITIONS THAT ARE MORE LIKELY THAN NOT TO BE DETERMINED TO BE INCORRECT BY THE INTERNAL REVENUE SERVICE AND THEREFORE, NO ADJUSTMENTS OR DISCLOSURES ARE REQUIRED. THE AGENCY IS SUBJECT TO ROUTINE AUDITS BY TAXING JURISDICTIONS; HOWEVER, THERE ARE CURRENTLY NO AUDITS FOR ANY TAX PERIODS

Part XIII Supplemental Information *(continued)*

PENDING OR IN PROGRESS.

PART XI, LINE 2D - REVENUE AMOUNTS INCLUDED IN FINANCIALS - OTHER

FUNDRAISING EXPENSES \$ 95,192

NET ASSETS RELEASED FROM RESTRICTION \$ 631,016

PART XII, LINE 2D - EXPENSE AMOUNTS INCLUDED IN FINANCIALS - OTHER

FUNDRAISING EXPENSES \$ 95,192

NET ASSETS RELEASED FROM RESTRICTONS \$ 631,016

**SCHEDULE G
(Form 990 or 990-EZ)**

Supplemental Information Regarding Fundraising or Gaming Activities

OMB No. 1545-0047

Complete if the organization answered "Yes" on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

2019

Department of the Treasury
Internal Revenue Service

U Attach to Form 990 or Form 990-EZ.

Open to Public Inspection

U Go to www.irs.gov/Form990 for instructions and the latest information.

Name of the organization

ABILIS, INC.

Employer identification number

06-6009327

Part I Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a** Mail solicitations
- b** Internet and email solicitations
- c** Phone solicitations
- d** In-person solicitations
- e** Solicitation of non-government grants
- f** Solicitation of government grants
- g** Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? Yes No

b If "Yes," list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

Part II Fundraising Events. Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events	
		<u>GALA</u> (event type)	<u>WALK IN PARK</u> (event type)	<u>DANCING STAR</u> (total number)	(add col. (a) through col. (c))	
Revenue	1	Gross receipts	373,659	171,950	112,990	658,599
	2	Less: Contributions	342,211	123,732	97,464	563,407
	3	Gross income (line 1 minus line 2)	31,448	48,218	15,526	95,192
Direct Expenses	4	Cash prizes				
	5	Noncash prizes				
	6	Rent/facility costs				
	7	Food and beverages				
	8	Entertainment				
	9	Other direct expenses	31,448	48,218	15,526	95,192
	10	Direct expense summary. Add lines 4 through 9 in column (d)				
11	Net income summary. Subtract line 10 from line 3, column (d)					

Part III Gaming. Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))	
Revenue	1	Gross revenue				
Direct Expenses	2	Cash prizes				
	3	Noncash prizes				
	4	Rent/facility costs				
	5	Other direct expenses				
	6	Volunteer labor	<input type="checkbox"/> Yes % <input type="checkbox"/> No	<input type="checkbox"/> Yes % <input type="checkbox"/> No	<input type="checkbox"/> Yes % <input type="checkbox"/> No	
7	Direct expense summary. Add lines 2 through 5 in column (d)					
8	Net gaming income summary. Subtract line 7 from line 1, column (d)					

9 Enter the state(s) in which the organization conducts gaming activities: _____
 a Is the organization licensed to conduct gaming activities in each of these states? Yes No

b If "No," explain: _____

10a Were any of the organization's gaming licenses revoked, suspended, or terminated during the tax year? Yes No

b If "Yes," explain: _____

11 Does the organization conduct gaming activities with nonmembers? **Yes** **No**

12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? **Yes** **No**

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility	13a	%
b An outside facility	13b	%

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name **u**

Address **u**

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue? **Yes** **No**

b If "Yes," enter the amount of gaming revenue received by the organization **u** \$ and the amount of gaming revenue retained by the third party **u** \$

c If "Yes," enter name and address of the third party:

Name **u**

Address **u**

16 Gaming manager information:

Name **u**

Gaming manager compensation **u** \$

Description of services provided **u**

- Director/officer Employee Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? **Yes** **No**

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year **u** \$

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions.

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

**SCHEDULE I
(Form 990)**

Department of the Treasury
Internal Revenue Service

**Grants and Other Assistance to Organizations,
Governments, and Individuals in the United States**
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.
u Attach to Form 990.
u Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2019

**Open to Public
Inspection**

Name of the organization

ABILIS, INC.

Employer identification number

06-6009327

Part I General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? Yes No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of non-cash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)	COFFEE FOR GOOD INC. 48 MAPLE AVE GREENWICH CT 06830	83-4441264	501C3	50,000		BOOK		EMPLOYMENT SERVICES
(2)								
(3)								
(4)								
(5)								
(6)								
(7)								
(8)								
(9)								

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table **u 1**
- 3 Enter total number of other organizations listed in the line 1 table **u**

For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule I (Form 990) (2019)

Part III Grants and Other Assistance to Domestic Individuals. Complete if the organization answered "Yes" on Form 990, Part IV, line 22.

Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
1					
2					
3					
4					
5					
6					
7					

Part IV Supplemental Information. Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

PART I, LINE 2 - PROCEDURES FOR MONITORING THE USE OF GRANT FUNDS

ABILIS, INC. INQUIRES WITH THE MANAGEMENT OF COFFEE FOR GOOD, INC. AS TO HOW THE FUNDS WERE SPENT.

SCHEDULE J
(Form 990)

Department of the Treasury
Internal Revenue Service

Name of the organization

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest
Compensated Employees

u Complete if the organization answered "Yes" on Form 990, Part IV, line 23.
u Attach to Form 990.

uGo to www.irs.gov/Form990 for instructions and the latest information.

OMB No. 1545-0047

2019

Open to Public
Inspection

ABILIS, INC.

Employer identification number

06-6009327

Part I Questions Regarding Compensation

1a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|--|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?

3 Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|---|---|
| <input type="checkbox"/> Compensation committee | <input checked="" type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input type="checkbox"/> Compensation survey or study |
| <input checked="" type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment?
- b** Participate in, or receive payment from, a supplemental nonqualified retirement plan?
- c** Participate in, or receive payment from, an equity-based compensation arrangement?
- If "Yes" to any of lines 4a–c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5–9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization?
- b** Any related organization?
- If "Yes" on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III

9 If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

	Yes	No
1b		
2		
4a		X
4b		X
4c		X
5a		X
5b		X
6a		X
6b		X
7		X
8		X
9		

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
1 AMY MONTIMURRO PRES/CEO	(i)	243,609	0	0	14,608	1,063	259,280	0
	(ii)	0	0	0	0	0	0	0
2 JUDITH RAPHAEL FINANCE DIRECTOR	(i)	134,599	0	0	8,346	26,258	169,203	0
	(ii)	0	0	0	0	0	0	0
3 GILBERT WALL DIR INFORMATION TECH	(i)	108,123	0	0	6,979	35,754	150,856	0
	(ii)	0	0	0	0	0	0	0
4	(i)							
	(ii)							
5	(i)							
	(ii)							
6	(i)							
	(ii)							
7	(i)							
	(ii)							
8	(i)							
	(ii)							
9	(i)							
	(ii)							
10	(i)							
	(ii)							
11	(i)							
	(ii)							
12	(i)							
	(ii)							
13	(i)							
	(ii)							
14	(i)							
	(ii)							
15	(i)							
	(ii)							
16	(i)							
	(ii)							

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

Ⓛ Attach to Form 990 or 990-EZ.

Ⓛ Go to www.irs.gov/Form990 for the latest information.

OMB No. 1545-0047

2019

Open to Public
Inspection

Name of the organization

ABILIS, INC.

Employer identification number

06-6009327

FORM 990, PART III, LINE 4B - SECOND ACCOMPLISHMENT

EMPLOYMENT, BUSINESSES AND TRANSITION SERVICES - TO PROVIDE SUPPORT FOR INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES IN DEVELOPING EMPLOYMENT SKILLS, OPPORTUNITIES, AND CAREER EXPLORATION. THIS PROGRAM IS SPECIFICALLY DESIGNED TO HELP PEOPLE WITH DISABILITIES TRANSITION FROM HIGH SCHOOL INTO ADULTHOOD (LIFE SKILLS PROGRAM) AND EVENTUALLY INTO THEIR SENIOR YEARS. LIFE SKILLS PARTICIPANTS HAVE INDIVIDUALIZED PLANS THAT INCLUDE VOCATIONAL, SOCIAL, RECREATIONAL AND ADAPTIVE LIVING GOALS AND OBJECTIVES. A WIDE RANGE OF DAILY ACTIVITIES HELP ADULTS WHO AGE OUT OF THE WORKFORCE TO MAINTAIN MEANINGFUL COMMUNITY AND SOCIAL CONNECTIONS. IN AN EFFORT TO ASSIST INDIVIDUALS TO SECURE COMMUNITY BASED JOBS, ABILIS RUNS MULTIPLE BUSINESSES DESIGNED TO HELP PEOPLE CULTIVATE THEIR SKILLS AND PARTICIPATE IN MEANINGFUL EMPLOYMENT WITHIN ABILIS. THE GOAL IS TO FIND THE RIGHT BUSINESS FIT TO ALLOW INDIVIDUALS TO LEARN AND DEVELOP SKILLS FOR THE COMPETITIVE WORK ENVIRONMENT.

FORM 990, PART III, LINE 4D - ALL OTHER ACCOMPLISHMENTS

ACTIVITIES - ABILIS OFFERS A RANGE OF COMMUNITY-BASED ACTIVITIES THAT PROVIDE SOCIAL AND RECREATIONAL OPPORTUNITIES FOR PEOPLE OF ALL AGES WITH DISABILITIES. THE GOAL IS TO ALLOW INDIVIDUALS TO BUILD UPON THEIR INTERESTS AND SKILLS IN A SUPPORTIVE ENVIRONMENT. THAT NURTURES CAMARADERIE AND FRIENDSHIP.

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990

A DETAILED REVIEW IS PERFORMED BY THE DIRECTOR OF FINANCE AND THE CEO.

Name of the organization

Employer identification number

ABILIS, INC.

06-6009327

AFTER THEIR REVIEW, A COPY OF THE 990 IS PROVIDED TO THE FINANCE COMMITTEE OF THE BOARD OF DIRECTORS.

FORM 990, PART VI, LINE 12C - ENFORCEMENT OF CONFLICTS POLICY

BOARD MEMBERS ARE RESPONSIBLE FOR DISCLOSING ANY CONFLICT OF INTEREST. THEY ARE GIVEN THE POLICY AS PART OF THEIR BOARD HANDBOOK AND IT IS REVIEWED ANNUALLY.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL

THE EXECUTIVE COMMITTEE OF THE BOARD CONDUCTS ANNUAL REVIEWS OF THE PRESIDENT/CEO AND MAKES RECOMMENDATIONS FOR ANY INCREASE.

FORM 990, PART VI, LINE 15B - COMPENSATION PROCESS FOR OFFICERS

SALARY INCREASES FOR OTHER OFFICERS ARE APPROVED BY THE PRESIDENT/CEO AND ARE BASED ON PERFORMANCE EVALUATIONS.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION

FINANCIAL STATEMENTS, GOVERNING DOCUMENTS AND CONFLICT OF INTEREST POLICY ARE READILY AVAILABLE UPON REQUEST. THE ANNUAL REPORT PUBLISHED ON THE AGENCY'S WEBSITE CONTAINS GRAPHS SHOWING REVENUE AMOUNTS BY SOURCE AND EXPENSE AMOUNTS BY MAJOR PROGRAM.

FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS EXPLANATION

FUNDRAISING EXPENSES	\$	95,192
NET ASSETS RELEASED FROM RESTRICTION	\$	631,016
FUNDRAISING EXPENSES	\$	-95,192
NET ASSETS RELEASED FROM RESTRICTONS	\$	-631,016

First Selectmen's Real Property Committee Special Meeting Minutes
June 18, 2021

The First Selectman's Real Property Committee held a special meeting at 4:00 pm on June 18, 2021 to make recommendations to the Board of Finance regarding the proposed lease of town owned property at 136 Riverside Ave to Abilis, Inc.

Present electronically: Committee members Helen Garten, Iain Bruce and Martin Fox.

Abilis is a nonprofit provider of services to people with developmental disabilities in lower Fairfield County. Following renovation of the property to create six apartments, Abilis will rent units to at least five special needs individuals (one apartment may be rented to a full time caregiver).

Upon execution of the lease, the town will receive an upfront rental payment of \$500,000. The funds will be donated to Abilis by 41 Richmondville LLC, which will also be responsible for renovating the building and grounds, with construction contract warranties from Coastal Luxury Homes LLC. The lease will not be executed until the donation agreement and construction contract have been entered into by Abilis, ensuring that the funds are in place.

The Committee considered the following factors:

—The property, which once served as office space for the Board of Education, is no longer needed for municipal or school use.

—The house and grounds are legally part of a larger town owned parcel (170 Riverside Ave) containing two elementary schools, a playing field and a building currently rented to PAL. The entrance to Saugatuck Elementary School is contiguous to the house, and the parking lot at the rear is used jointly by the school, PAL and the general public. These factors make sale of the property as a stand alone parcel difficult.

—Providing housing to people with disabilities has been identified as an important municipal goal. The apartments to be created at 136 Riverside will be the first independent living units in town to meet this housing need.

—The proposed tenant, Abilis Inc., is a reputable provider of services to the special needs community with a strong balance sheet and experience in managing supportive housing. A full time caregiver hired by Abilis is anticipated to live on premises. The Committee believes that Abilis' involvement makes this plan superior to an earlier proposal for supportive housing at this site.

—The units will qualify for moratorium points under 8-30g of the Connecticut General Statutes.

—The building is in need of significant maintenance work, both interior and exterior. It will be completely renovated, at no expense to the town, in accordance with plans approved by the Planning & Zoning Commission that preserve most of the historically significant exterior. Future maintenance will be the tenant's responsibility. Financial arrangements will be in place to ensure adequate resources are available for repairs during the term of the lease.

—The 49 year lease will be prepaid, removing financial risk from the town.

—The building will be returned to residential use, which is more in keeping with the neighborhood than alternatives such as commercial use.

Based on these factors, the Committee concluded that the proposed lease is the best use for this property. In the short term, the town will receive a cash payment up front and will retain ownership of a building that will be completely renovated at no cost to taxpayers. In the long term, the lease will meet the town's goals of removing the financial risk of ongoing building maintenance, preserving local historical resources and providing housing opportunities to underserved individuals.

Helen Garten, Chair



To: Eileen Flug
From: Michael S. Frawley
Superintendent of Maintenance
Date: June 29, 2021
Re: 136 Riverside Avenue

Eileen

I want to inform you we have been doing a weekly inspection of the 136 Riverside Avenue property since the Board of Ed vacated the property in 2017. Due to the fact the Town intended to sell the property, no capital projects or forecasting has been completed. Attached is a spreadsheet containing the last three years of completed work orders on the building.

136 Riverside is on Town sewer so there is no septic to maintain.

If you have any questions, please give me a call.

Thank you.

Michael S. Frawley

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

Status: Closed Work Orders

30665	Public Works	Yang Property		6/18/2019	6/19/2019	0.25	\$8.64
Medium	Doug Meier			1	6/19/2019		
Facilities Maintenance				6/18/2019	6/19/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Walk the property. Inspect interior.	12:49:39 AM			
Michael Frawley							
30725	Public Works	Yang Property		6/25/2019	6/26/2019	0.7	\$24.55
Medium	William Halliwell				6/25/2019		
Facilities Maintenance				6/25/2019	6/26/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked building and fuel oil at 3/4	12:49:06 AM			
Michael Frawley							
30793	Public Works	Yang Property		7/2/2019	7/3/2019	0.25	\$8.23
Medium	William Frawley			3	7/5/2019		
Facilities Maintenance				7/2/2019	7/8/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building	12:54:03 AM			
Michael Frawley							
30861	Public Works	Yang Property		7/9/2019	7/10/2019	0.25	\$8.70
Medium	Doug Meier			2	7/11/2019		
Facilities Maintenance				7/9/2019	7/12/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Ck Bldg and Grounds	12:53:51 AM			
Michael Frawley							
30925	Public Works	Yang Property		7/16/2019	7/17/2019	0.7	\$24.73
Medium	William Halliwell			1	7/17/2019		
Facilities Maintenance				7/16/2019	7/17/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil level at 3/4	12:54:55 AM			
Michael Frawley							
30998	Public Works	Yang Property		7/23/2019	7/24/2019	0.7	\$24.73
Medium	William Halliwell			1	7/24/2019		
Facilities Maintenance				7/23/2019	7/24/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building.....	12:55:37 AM			
Michael Frawley							
31058	Public Works	Yang Property		7/30/2019	7/31/2019	0.7	\$24.73
Medium	Paul Byron			1	7/31/2019		
Facilities Maintenance				7/30/2019	7/31/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel tank level at 3/4.	12:54:19 AM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
31140	Public Works	Yang Property		8/6/2019	8/7/2019	0.7	\$24.73
Medium	William Halliwell			1	8/7/2019		
Facilities Maintenance				8/6/2019	8/7/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil tank at 5/8	12:54:44 AM			
Michael Fraw ley							
31196	Public Works	Yang Property		8/13/2019	8/14/2019	0.35	\$11.61
Medium	William Halliwell				8/13/2019		
Facilities Maintenance				8/13/2019	8/14/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check oil and check for damage.	12:57:36 AM			
Michael Fraw ley							
31251	Public Works	Yang Property		8/20/2019	8/21/2019	0.25	\$8.70
Medium	Doug Meier			3	8/23/2019		
Facilities Maintenance				8/20/2019	8/26/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and grounds	1:24:40 AM			
Michael Fraw ley							
31313	Public Works	Yang Property		8/27/2019	8/28/2019	0.5	\$17.41
Medium	Doug Meier			1	8/28/2019		
Facilities Maintenance				8/27/2019	8/28/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and grounds.	1:02:35 AM			
Michael Fraw ley							
31375	Public Works	Yang Property		9/3/2019	9/4/2019	0.25	\$8.70
Medium	Doug Meier			2	9/5/2019		
Facilities Maintenance				9/3/2019	9/6/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds.	1:17:26 AM			
Michael Fraw ley							
31431	Public Works	Yang Property		9/10/2019	9/11/2019	0.25	\$8.70
Medium	Doug Meier			1	9/11/2019		
Facilities Maintenance				9/10/2019	9/12/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds	12:49:17 AM			
Michael Fraw ley							
31523	Public Works	Yang Property		9/17/2019	9/18/2019	0.7	\$24.73
Medium	Paul Byron			1	9/18/2019		
Facilities Maintenance				9/17/2019	9/18/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel tank at 3/4.	12:45:29 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
31559	Public Works	Yang Property		9/24/2019	9/25/2019	0.7	\$24.73
Medium	Paul Byron			1	9/25/2019		
Facilities Maintenance				9/24/2019	9/26/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building...fuel tank at 3/4.	1:26:47 AM			
Michael Fraw ley							
31632	Public Works	Yang Property		10/1/2019	10/2/2019	0.25	\$8.70
Medium	Doug Meier			1	10/2/2019		
Facilities Maintenance				10/1/2019	10/2/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and property oil full	1:51:28 AM			
Michael Fraw ley							
31693	Public Works	Yang Property		10/8/2019	10/9/2019	0.25	\$8.70
Medium	Doug Meier			2	10/10/2019		
Facilities Maintenance				10/8/2019	10/10/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds	1:10:33 AM			
Michael Fraw ley							
31754	Public Works	Yang Property		10/15/2019	10/16/2019	0.25	\$8.70
Medium	Doug Meier			2	10/17/2019		
Facilities Maintenance				10/15/2019	10/17/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and Grounds.	12:46:01 AM			
Michael Fraw ley							
31820	Public Works	Yang Property		10/22/2019	10/23/2019	0.35	\$12.18
Medium	Doug Meier			3	10/25/2019		
Facilities Maintenance				10/22/2019	10/28/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building.....	12:47:45 AM			
Michael Fraw ley							
31848	Public Works	Yang Property		10/25/2019	10/25/2020	1	\$35.34
Low	Paul Byron	Basement			10/25/2019		
Facilities Maintenance		State Certificates		10/25/2019	10/28/2019		
Drop-off State Certificates for buildings mechanicals.			Delivered & placed State certificates in basement at designated boiler & water heater.	2:32:58 PM			
Michael Fraw ley							
31870	Public Works	Yang Property		10/29/2019	10/30/2019	0.5	\$16.99
Medium	Doug Meier			1	10/30/2019		
Facilities Maintenance				10/29/2019	10/31/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Bldg and Grounds. Turn up thermostat and check for heat. Oil Tank:Full	12:49:29 AM			
Michael Fraw ley							
31988	Public Works	Yang Property		11/5/2019	11/6/2019	0.25	\$8.70
Medium	Doug Meier			3	11/8/2019		
Facilities Maintenance				11/5/2019	11/8/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Ck Bldg and Grds	12:42:33 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
32064	Public Works	Yang Property		11/12/2019	11/13/2019	0.5	\$16.99
Medium	Doug Meier			2	11/14/2019		
Facilities Maintenance				11/12/2019	11/14/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds	12:46:50 AM			
Michael Frawley							
32105	Public Works	Yang Property		11/19/2019	11/20/2019	0.25	\$8.70
Medium	Doug Meier			2	11/21/2019		
Facilities Maintenance				11/19/2019	11/21/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and Grounds. Oil Tank Level:1/2	1:20:48 AM			
Michael Frawley							
32165	Public Works	Yang Property		11/25/2019	11/27/2019	0.5	\$16.99
Medium	Doug Meier			2	11/27/2019		
Facilities Maintenance				11/25/2019	11/27/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and grounds oil tank 3/4	8:00:15 AM			
Michael Frawley							
32234	Public Works	Yang Property		12/3/2019	12/4/2019	0.45	\$16.88
Medium	Paul Byron			1	12/4/2019		
Facilities Maintenance				12/3/2019	12/4/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building for tripped alarm "back door unlocked", fuel oil tank at 5/8.	1:38:24 AM			
Michael Frawley							
32278	Public Works	Yang Property		12/10/2019	12/11/2019	0.7	\$24.73
Medium	William Halliwell			1	12/11/2019		
Facilities Maintenance				12/10/2019	12/11/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil at 1/2.	12:42:16 AM			
Michael Frawley							
32326	Public Works	Yang Property		12/17/2019	12/18/2019	0.25	\$8.70
Medium	Doug Meier			2	12/19/2019		
Facilities Maintenance				12/17/2019	12/19/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 1/4 Notified Mike.	1:32:31 AM			
Michael Frawley							
32371	Public Works	Yang Property		12/24/2019	12/25/2019		\$0.00
Medium	William Halliwell			3	12/27/2019		
Facilities Maintenance				12/24/2019	12/27/2019		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel at 7/8	12:42:35 AM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
32415	Public Works	Yang Property		12/31/2019	1/1/2020	0.5	\$16.99
Medium	Doug Meier			2	1/2/2020		
Facilities Maintenance				12/31/2019	1/2/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Property Oil Tank: 5/8	1:10:28 AM			
Michael Fraw ley							
32471	Public Works	Yang Property		1/7/2020	1/8/2020	0.5	\$16.99
Medium	Doug Meier			1	1/8/2020		
Facilities Maintenance				1/7/2020	1/8/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level:1/2	12:51:32 AM			
Michael Fraw ley							
32526	Public Works	Yang Property		1/14/2020	1/15/2020	0.7	\$24.73
Medium	William Halliwell				1/14/2020		
Facilities Maintenance				1/14/2020	1/14/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil tank at 1/2	12:48:03 AM			
Michael Fraw ley							
32571	Public Works	Yang Property		1/21/2020	1/22/2020	0.7	\$24.73
Medium	William Halliwell			2	1/23/2020		
Facilities Maintenance				1/21/2020	1/23/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel tank at 3/4	1:34:08 AM			
Michael Fraw ley							
32622	Public Works	Yang Property		1/28/2020	1/29/2020	0.7	\$24.73
Medium	Paul Byron			2	1/30/2020		
Facilities Maintenance				1/28/2020	1/30/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil tank at 1/2	12:46:26 AM			
Michael Fraw ley							
32703	Public Works	Yang Property		2/4/2020	2/5/2020	0.7	\$24.73
Medium	Paul Byron			1	2/5/2020		
Facilities Maintenance				2/4/2020	2/5/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & oil tank level at 1/2	1:42:01 AM			
Michael Fraw ley							
32777	Public Works	Yang Property		2/11/2020	2/12/2020	0.7	\$24.73
Medium	William Halliwell			1	2/12/2020		
Facilities Maintenance				2/11/2020	2/12/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil at 3/8.	12:44:39 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
32794	Public Works	Yang Property		2/12/2020	2/13/2020	2	\$70.67
Medium	Paul Byron	Building Wide		1	2/13/2020		
Facilities Maintenance				2/12/2020	2/13/2020		
Open building at 12PM and close at 3:00pm For Dennis Peters 203-733-2936			Open and close and alarm	4:42:12 PM			
Michael Frawley							
32805	Public Works	Yang Property		2/14/2020	2/14/2020	0.7	\$25.31
Medium	Paul Byron	1st Floor			2/14/2020		
Facilities Maintenance		136 Riverside Alarm		2/14/2020	2/14/2020		
Alerted to automatic alarm, check building & reset.			Checked Building & reset alarm when cleared.	3:18:00 PM			
Michael Frawley							
32821	Public Works	Yang Property		2/18/2020	2/19/2020	0.7	\$24.73
Medium	Paul Byron			1	2/19/2020		
Facilities Maintenance				2/18/2020	2/19/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil level at 1/4.	1:22:59 AM			
Michael Frawley							
32891	Public Works	Yang Property		2/25/2020	2/26/2020	0.25	\$8.70
Medium	Doug Meier				2/25/2020		
Facilities Maintenance				2/25/2020	2/26/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check bldg and Grounds. Oil Tank Level:3/4	1:19:32 AM			
Michael Frawley							
32944	Public Works	Yang Property		3/3/2020	3/4/2020	0.35	\$11.61
Medium	William Halliwell				3/3/2020		
Facilities Maintenance				3/3/2020	3/3/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check heat and oil fuel 3/4.	1:44:22 AM			
Michael Frawley							
33002	Public Works	Yang Property		3/10/2020	3/11/2020	0.7	\$24.73
Medium	William Halliwell			2	3/12/2020		
Facilities Maintenance				3/10/2020	3/12/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil at 1/2.	12:50:13 AM			
Michael Frawley							
33056	Public Works	Yang Property		3/17/2020	3/18/2020	0.7	\$25.35
Medium	William Halliwell			2	3/19/2020		
Facilities Maintenance				3/17/2020	3/19/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil at 1/2.	1:32:21 AM			
Michael Frawley							
33107	Public Works	Yang Property		3/24/2020	3/25/2020	0.7	\$25.35
Medium	William Halliwell			1	3/25/2020		
Facilities Maintenance				3/24/2020	3/25/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel level at 3/8	12:45:22 AM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
33158	Public Works	Yang Property		3/31/2020	4/1/2020	0.7	\$25.35
Medium	William Halliwell			1	4/1/2020		
Facilities Maintenance				3/31/2020	4/2/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil tank at 5/8	1:20:22 AM			
Michael Fraw ley							
33215	Public Works	Yang Property		4/7/2020	4/8/2020	0.25	\$8.92
Medium	Doug Meier			1	4/8/2020		
Facilities Maintenance				4/7/2020	4/9/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Ck Bldg and Grds.. Oil Tank below a 1/4	12:46:19 AM			
Michael Fraw ley							
33269	Public Works	Yang Property		4/14/2020	4/15/2020	0.25	\$8.92
Medium	Doug Meier			2	4/16/2020		
Facilities Maintenance				4/14/2020	4/16/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Ck bldg. and grds oil tank 3/4	12:48:15 AM			
Michael Fraw ley							
33334	Public Works	Yang Property		4/21/2020	4/22/2020	0.25	\$8.50
Medium	William Frawley			2	4/23/2020		
Facilities Maintenance				4/21/2020	4/23/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked building	1:14:46 AM			
Michael Fraw ley							
33370	Public Works	Yang Property		4/28/2020	4/29/2020	0.7	\$25.35
Medium	William Halliwell			2	4/30/2020		
Facilities Maintenance				4/28/2020	4/30/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil tank at 1/2.	12:52:38 AM			
Michael Fraw ley							
33480	Public Works	Yang Property		5/5/2020	5/6/2020	0.5	\$8.50
Medium	Staff Maintenance			1	5/6/2020		
Facilities Maintenance				5/5/2020	5/6/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building	1:32:24 AM			
Michael Fraw ley							
33550	Public Works	Yang Property		5/12/2020	5/13/2020	0.7	\$25.35
Medium	Paul Byron			2	5/14/2020		
Facilities Maintenance				5/12/2020	5/14/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil tank at 1/2.	1:15:18 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
33595	Public Works	Yang Property		5/19/2020	5/20/2020	0.7	\$25.35
Medium	William Halliwell			2	5/21/2020		
Facilities Maintenance				5/19/2020	5/21/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building and fuel oil tank at 1/2	1:25:02 AM			
Michael Frawley							
33648	Public Works	Yang Property		5/26/2020	5/27/2020	0.25	\$8.50
Medium	William Frawley			1	5/27/2020		
Facilities Maintenance				5/26/2020	5/28/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked building	2:37:46 AM			
Michael Frawley							
33704	Public Works	Yang Property		6/2/2020	6/3/2020	0.25	\$8.92
Medium	Doug Meier			2	6/4/2020		
Facilities Maintenance				6/2/2020	6/5/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds	1:38:36 AM			
Michael Frawley							
33734	Public Works	Yang Property		6/8/2020	6/8/2020	0.5	\$17.84
Medium	Doug Meier	Building Wide			6/8/2020		
Facilities Maintenance				6/8/2020	6/8/2020		
Open building at 9 M and close at 3:00pm For Gault			Opened at 9 went back after lunch and did a walk thru then rearmed alarm and locked up	7:06:21 AM			
Michael Frawley							
33751	Public Works	Yang Property		6/9/2020	6/10/2020	0.7	\$25.35
Medium	William Halliwell			2	6/11/2020		
Facilities Maintenance				6/9/2020	6/11/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil tank at 1/2.	1:26:05 AM			
Michael Frawley							
33801	Public Works	Yang Property		6/16/2020	6/17/2020	0.7	\$25.95
Medium	Doug Meier			2	6/18/2020		
Facilities Maintenance				6/16/2020	6/18/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building & fuel oil tank at 1/2.	1:28:54 AM			
Michael Frawley							
33855	Public Works	Yang Property		6/23/2020	6/24/2020	0.7	\$25.35
Medium	William Halliwell			2	6/25/2020		
Facilities Maintenance				6/23/2020	6/25/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked Building...	1:26:03 AM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
33895	Public Works	Yang Property		6/30/2020	7/1/2020	0.5	\$17.42
Medium	Doug Meier			1	7/1/2020		
Facilities Maintenance				6/30/2020	7/1/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Ck Bldg and Grds	2:14:06 AM			
Michael Fraw ley							
33957	Public Works	Yang Property		7/7/2020	7/8/2020	2	\$69.67
Medium	Doug Meier			2	7/9/2020		
Facilities Maintenance				7/7/2020	7/13/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 5/8. Alarm panel is showing a fault. Called Sonitrol and they ran a diagnostic on the system. A service call is recommended . We tried to check the boxes in the basement but were unable to open.	1:30:19 AM			
Michael Fraw ley							
33982	Public Works	Yang Property		7/13/2020	7/10/2020	3	\$104.51
High	Doug Meier	Basement			7/13/2020		
Facilities Maintenance				7/13/2020	8/7/2020		
Cant set alarm issue w ith Alarm panel				3:19:36 PM			
Michael Fraw ley			Retuned to shop to grab keys and met contractor at Yang Property. Stayed with him till he was done. Secured house and set alarm.				
34003	Public Works	Yang Property		7/14/2020	7/15/2020	0.5	\$17.42
Medium	Doug Meier			2	7/16/2020		
Facilities Maintenance				7/14/2020	7/16/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds	1:33:19 AM			
Michael Fraw ley							
34049	Public Works	Yang Property		7/21/2020	7/22/2020	0.5	\$17.42
Medium	Doug Meier				7/21/2020		
Facilities Maintenance				7/21/2020	7/21/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds.	1:54:44 AM			
Michael Fraw ley							
34108	Public Works	Yang Property		7/28/2020	7/29/2020	0.5	\$17.42
Medium	Doug Meier			1	7/29/2020		
Facilities Maintenance				7/28/2020	7/30/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Ck Bldg and Grds	1:28:09 AM			
Michael Fraw ley							
34179	Public Works	Yang Property		8/4/2020	8/5/2020	0.5	\$17.42
Medium	Doug Meier				8/4/2020		
Facilities Maintenance				8/4/2020	8/4/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			check building and grounds	2:07:04 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
34238	Public Works	Yang Property		8/11/2020	8/12/2020	3	\$365.51
Medium	Doug Meier			1	8/12/2020		
Facilities Maintenance				8/11/2020	8/24/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				12:47:44 AM			
Michael Frawley			Check Building and Grounds. Alarm is Down at this time . Tried resetting but unable to clear codes. 8/13 Contacted Sonitrol and ran a diagnostic test on keypad and alarm panel. Unable to communicate with panel. Set up a service call and they will call Mike as soon as they have a Tech available. 8/14 Open for service tech. He rebooted and downloaded new software after storm power outage. Returned at end of day to confirm alarm is working properly.				
34295	Public Works	Yang Property		8/18/2020	8/19/2020	0.5	\$17.42
Medium	William Halliwell			1	8/19/2020		
Facilities Maintenance				8/18/2020	8/20/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				1:28:14 AM			
Michael Frawley			Check Building and Grounds				
34347	Public Works	Yang Property		8/25/2020	8/26/2020	0.5	\$17.42
Medium	Doug Meier			1	8/26/2020		
Facilities Maintenance				8/25/2020	8/27/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				1:31:40 AM			
Michael Frawley			Check Building and Grounds				
34400	Public Works	Yang Property		9/1/2020	9/2/2020	0.5	\$17.42
Medium	Doug Meier			2	9/3/2020		
Facilities Maintenance				9/1/2020	9/3/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				2:18:34 AM			
Michael Frawley			Check Building and Grounds				
34464	Public Works	Yang Property		9/8/2020	9/9/2020	0.5	\$17.42
Medium	Doug Meier			1	9/9/2020		
Facilities Maintenance				9/8/2020	9/10/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				12:41:42 AM			
Michael Frawley			Check Building and Grounds				
34555	Public Works	Yang Property		9/15/2020	9/16/2020	0.25	\$8.50
Medium	William Frawley			1	9/16/2020		
Facilities Maintenance				9/15/2020	9/17/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				12:41:53 AM			
Michael Frawley			checked building				
34602	Public Works	Yang Property		9/22/2020	9/23/2020	0.5	\$17.42
Medium	Doug Meier			1	9/23/2020		
Facilities Maintenance				9/22/2020	9/23/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				1:18:30 AM			
Michael Frawley			Check Building and Grounds. Oil Tank Level: 1/2				

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
34639	Public Works	Yang Property		9/29/2020	9/30/2020	0.7	\$24.38
Medium	William Halliwell			1	9/30/2020		
Facilities Maintenance				9/29/2020	9/30/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check heat and check for damage.	1:41:31 AM			
Michael Frawley							
34709	Public Works	Yang Property		10/6/2020	10/7/2020	0.5	\$17.42
Medium	Doug Meier			2	10/8/2020		
Facilities Maintenance				10/6/2020	10/8/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 1/2	9:04:54 PM			
Michael Frawley							
34749	Public Works	Yang Property		10/12/2020	10/14/2020	0.5	\$17.42
Medium	Doug Meier			2	10/14/2020		
Facilities Maintenance				10/12/2020	10/15/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds.	12:58:20 AM			
Michael Frawley							
34808	Public Works	Yang Property		10/19/2020	10/21/2020	0.5	\$17.42
Medium	Doug Meier			3	10/22/2020		
Facilities Maintenance				10/19/2020	10/22/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and grounds	12:52:17 AM			
Michael Frawley							
34855	Public Works	Yang Property		10/26/2020	10/28/2020	0.5	\$17.42
Medium	Doug Meier			3	10/29/2020		
Facilities Maintenance				10/26/2020	10/29/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds Oil Tank Level: 1/2	12:59:17 AM			
Michael Frawley							
34991	Public Works	Yang Property		11/2/2020	11/4/2020	0.7	\$24.38
Medium	William Halliwell			3	11/5/2020		
Facilities Maintenance				11/2/2020	11/6/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check heat in building oil 1/2.	3:02:51 AM			
Michael Frawley							
35068	Public Works	Yang Property		11/9/2020	11/11/2020	0.35	\$12.19
Medium	William Halliwell			3	11/12/2020		
Facilities Maintenance				11/9/2020	11/12/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check heat and building for damage oil was 1/2 .	12:56:02 AM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
35093	Public Works	Yang Property		10/1/2020	10/1/2020		\$298.83
Medium	Outside Contractor	Basement		47	11/17/2020		
Contractor				11/12/2020	12/3/2020		
Yearly - Fire-Oil Fired Boiler-(A) - Refer to PM schedule details.			Boiler PM completed.	9:32:33 AM			
Michael Frawley							
35112	Public Works	Yang Property		11/16/2020	11/18/2020	0.5	\$17.85
Medium	Doug Meier			2	11/18/2020		
Facilities Maintenance				11/16/2020	11/18/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 3/4	12:51:51 AM			
Michael Frawley							
35163	Public Works	Yang Property		11/23/2020	11/25/2020	0.5	\$15.05
Medium	William Frawley			2	11/25/2020		
Facilities Maintenance				11/23/2020	11/27/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked heat alarm interior exterior heat	12:56:06 AM			
Michael Frawley							
35212	Public Works	Yang Property		11/30/2020	12/2/2020	0.5	\$15.05
Medium	Mark Palmer			3	12/3/2020		
Facilities Maintenance				11/30/2020	12/3/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			check building and grounds	1:32:19 AM			
Michael Frawley							
35280	Public Works	Yang Property		12/7/2020	12/9/2020	0.5	\$15.05
Medium	William Frawley			2	12/9/2020		
Facilities Maintenance				12/7/2020	12/10/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building interior exterior heat and alarm	1:12:29 AM			
Michael Frawley							
35317	Public Works	Yang Property		12/14/2020	12/16/2020	0.5	\$17.85
Medium	Doug Meier			2	12/16/2020		
Facilities Maintenance				12/14/2020	12/16/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 1/2	2:24:27 AM			
Michael Frawley							
35367	Public Works	Yang Property		12/21/2020	12/23/2020	0.5	\$15.05
Medium	William Frawley			2	12/23/2020		
Facilities Maintenance				12/21/2020	12/23/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building interior exterior heat alarm	1:10:13 AM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
35407	Public Works	Yang Property		12/28/2020	12/30/2020	0.5	\$17.85
Medium	Doug Meier			2	12/30/2020		
Facilities Maintenance				12/28/2020	12/30/2020		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and Grounds. Fuel Tank Level: 3/4	1:13:41 AM			
Michael Frawley							
35468	Public Works	Yang Property		1/4/2021	1/6/2021	0.5	\$15.05
Medium	Mark Palmer			3	1/7/2021		
Facilities Maintenance				1/4/2021	1/7/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building heat alarm interior and exterior	2:39:17 AM			
Michael Frawley							
35504	Public Works	Yang Property		1/11/2021	1/13/2021	0.5	\$15.05
Medium	Mark Palmer	Building Wide		2	1/13/2021		
Facilities Maintenance				1/11/2021	1/13/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			check building inside and out and oil	1:53:49 AM			
Michael Frawley							
35569	Public Works	Yang Property		1/18/2021	1/20/2021	0.5	\$15.05
Medium	Mark Palmer			2	1/20/2021		
Facilities Maintenance				1/18/2021	1/20/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building and heat and oil	2:07:07 AM			
Michael Frawley							
35614	Public Works	Yang Property		1/25/2021	1/27/2021	0.5	\$15.05
Medium	Mark Palmer			3	1/28/2021		
Facilities Maintenance				1/25/2021	1/28/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building and heat	1:16:30 AM			
Michael Frawley							
35700	Public Works	Yang Property		2/1/2021	2/3/2021	0.5	\$17.85
Medium	Doug Meier			1	2/2/2021		
Facilities Maintenance				2/1/2021	2/2/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Dig Path to stairs and oil fill Oil Tank Level: 3/4	2:58:34 AM			
Michael Frawley							
35750	Public Works	Yang Property		2/8/2021	2/10/2021	0.5	\$17.85
Medium	Doug Meier			2	2/10/2021		
Facilities Maintenance				2/8/2021	2/10/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 1/2	1:12:26 AM			
Michael Frawley							
35774	Public Works	Yang Property		2/11/2021	2/11/2021	0.75	\$26.13
Medium	William Frawley	Basement			2/11/2021		
Facilities Maintenance				2/11/2021	2/11/2021		
meet with aquarion to change water meter			open yang property to allow aquarion to change water meter	3:13:48 PM			
Michael Frawley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
35791	Public Works	Yang Property		2/15/2021	2/17/2021	0.5	\$17.85
Medium	Doug Meier			2	2/17/2021		
Facilities Maintenance				2/15/2021	2/17/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level: 1/4	1:56:30 AM			
Michael Fraw ley							
35855	Public Works	Yang Property		2/22/2021	2/24/2021	4	\$142.82
Medium	Doug Meier			3	2/25/2021		
Facilities Maintenance				2/22/2021	2/25/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			When we arrived the building was cold. Checked boiler and found Oil Tank was Empty. Came back to shop for fuel and we were able to use the service truck and drop approximately 26 gallons of fuel. Bled lines and got boiler back up and running. After checking the thermostat noticed battery level was low. Changed out batteries and waited for system to run and satisfy. Santa has since made a delivery and we checked back again Thursday and system is working fine.	1:30:06 AM			
Michael Fraw ley							
35918	Public Works	Yang Property		3/1/2021	3/3/2021	0.25	\$6.35
Medium	Mark Palmer			1	3/2/2021		
Facilities Maintenance				3/1/2021	3/2/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building inside and out	4:48:55 AM			
Michael Fraw ley							
35978	Public Works	Yang Property		3/8/2021	3/10/2021	0.5	\$17.85
Medium	Doug Meier	Building Wide		2	3/10/2021		
Facilities Maintenance				3/8/2021	3/31/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds. Oil Tank Level:1/2	1:16:26 AM			
Michael Fraw ley							
36021	Public Works	Yang Property		3/15/2021	3/17/2021	0.5	\$15.05
Medium	Mark Palmer			2	3/17/2021		
Facilities Maintenance				3/15/2021	3/18/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Inspect building inside and out.	2:28:08 AM			
Michael Fraw ley							
36083	Public Works	Yang Property		3/22/2021	3/24/2021	0.15	\$3.81
Medium	Mark Palmer			2	3/24/2021		
Facilities Maintenance				3/22/2021	3/24/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Checked building inside and out.	1:13:08 AM			
Michael Fraw ley							
36135	Public Works	Yang Property		3/25/2021	3/31/2021	0.25	\$9.14
Medium	Doug Meier			6	3/31/2021		
Facilities Maintenance				3/25/2021	3/31/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds OIL TANK LESS THAN 1/4.	8:00:33 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
36148	Public Works	Yang Property		3/25/2021	3/25/2021	0.75	\$29.56
High	William Drobish	2nd Floor			3/25/2021		
Facilities Maintenance				3/25/2021	3/26/2021		
Check 2nd floor porch door , alarm w as triggered				3:22:50 PM			
Michael Fraw ley			Found inner door not dead bolted and outer door not secure , secured outer door and dead bolted inner , reset alarm				
36223	Public Works	Yang Property		4/5/2021	4/7/2021	0.25	\$8.71
Medium	William Frawley			2	4/7/2021		
Facilities Maintenance				4/5/2021	4/8/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building	1:27:30 AM			
Michael Fraw ley							
36278	Public Works	Yang Property		4/12/2021	4/14/2021	0.25	\$8.71
Medium	William Frawley			3	4/15/2021		
Facilities Maintenance				4/12/2021	4/15/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building alarm heat interior and exterior	1:09:03 AM			
Michael Fraw ley							
36354	Public Works	Yang Property		4/19/2021	4/21/2021	0.5	\$17.85
Medium	Doug Meier			4	4/23/2021		
Facilities Maintenance				4/19/2021	4/26/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check Building and Grounds	1:09:21 AM			
Michael Fraw ley							
36406	Public Works	Yang Property		4/26/2021	4/28/2021	0.35	\$12.19
Medium	William Halliwell			4	4/30/2021		
Facilities Maintenance				4/26/2021	4/30/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check heat & interior & exterior	1:20:55 AM			
Michael Fraw ley							
36525	Public Works	Yang Property		5/3/2021	5/5/2021	0.25	\$8.71
Medium	William Frawley			3	5/6/2021		
Facilities Maintenance				5/3/2021	5/7/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building alarm heat interior and exterior	2:22:42 AM			
Michael Fraw ley							
36539	Public Works	Yang Property		5/4/2021		0.75	\$26.13
Medium	William Frawley	Building Wide			5/4/2021		
Facilities Maintenance				5/4/2021	5/4/2021		
open building for boiler and hot w ater inspection				3:14:41 PM			
Michael Fraw ley							
36604	Public Works	Yang Property		5/10/2021	5/12/2021	0.25	\$8.71
Medium	William Frawley			1	5/11/2021		
Facilities Maintenance				5/10/2021	5/11/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building alarm heat interior and exterior	1:13:31 AM			
Michael Fraw ley							

Work Order Summary List

Selected Date Range for Request Dates:6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	CreatedDate/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

36663	Public Works	Yang Property		5/17/2021	5/19/2021	0.5	\$15.05
Medium	William Frawley			2	5/19/2021		
Facilities Maintenance				5/17/2021	5/20/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building alarm heat interior and exterior	1:10:18 AM			
Michael Frawley							

36703	Public Works	Yang Property		5/24/2021	5/26/2021	0.5	\$15.49
Medium	Tomas Kerrigan			2	5/26/2021		
Facilities Maintenance				5/24/2021	5/27/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			Check building and grounds	1:14:18 AM			
Michael Frawley							

36756	Public Works	Yang Property		5/31/2021	6/2/2021	0.5	\$17.85
Medium	Doug Meier			2	6/2/2021		
Facilities Maintenance				5/31/2021	6/3/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			check building and grounds	1:53:01 AM			
Michael Frawley							

36803	Public Works	Yang Property		6/4/2021	6/10/2021	0.75	\$27.43
Medium	Doug Meier	Building Wide		6	6/10/2021		
Facilities Maintenance				6/4/2021	6/11/2021		
The proposed tenant for 136 Riverside along with Sam Gault, who is arranging the renovation, would like to visit the building next Thursday June 10 at 11 am for about an hour			Open and turn off alarm. Was told they would only be a few minutes so i stayed and then re armed alarm panel and locked up.	8:48:17 AM			
Michael Frawley							

36820	Public Works	Yang Property		6/7/2021	6/9/2021	0.25	\$8.71
Medium	William Frawley			2	6/9/2021		
Facilities Maintenance				6/7/2021	6/10/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.			checked building building heat alarm interior and exterior	1:28:05 AM			
Michael Frawley							

36842	Public Works	Yang Property		5/5/2021	5/5/2021		\$160.00
Medium	Outside Contractor	Boiler Room			5/5/2021		
Contractor				6/8/2021	6/8/2021		
State Boiler Inspection Boiler			State Boiler Inspection Boiler complete	7:46:38 AM			
Michael Frawley							

Count: 115 Work Orders		Avg. Age of WO's 2		Total for Closed Work Orders 66.749999		\$3,033.87	
-------------------------------	--	---------------------------	--	---	--	-------------------	--

Status: Work In Progress							
---------------------------------	--	--	--	--	--	--	--

36877	Public Works	Yang Property		6/14/2021	6/16/2021		\$0.00
Medium	Staff Maintenance			1			
Facilities Maintenance				6/14/2021	6/15/2021		
Weekly - 136 Riverside Ave-Building Insp-(W) - Refer to PM schedule details.				11:24:34 AM			
Michael Frawley							

Count: 1 Work Orders		Avg. Age of WO's 1		Total for Work In Progress 0		\$0.00	
-----------------------------	--	---------------------------	--	-------------------------------------	--	---------------	--

6/15/2021 10:56:09 AM

Page 16 of 17

Work Order Summary List

Selected Date Range for Request Dates: 6/15/2019 - 6/15/2021 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
Count: 116 Work Orders		Avg. Age of WO's 2		Grand Total		66.7499996	\$3,033.87

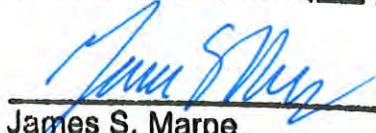


WESTPORT, CONNECTICUT

DEPARTMENT OF PUBLIC WORKS

TOWN HALL, 110 MYRTLE AVE.
WESTPORT, CONNECTICUT 06880
(203) 341 1120

Approved for submission
To Board of Finance (6/21/21)


James S. Marpe
First Selectman

June 18, 2021

Mr. James S. Marpe
First Selectman
Town Hall
Westport, CT 06880

Re: Request for Appropriation of \$1,492,000.00 along with bond and note authorization to the Municipal Improvement Fund Account for reconstruction of the Baldwin Lot, (accessed from Elm Street).

Dear Mr. Marpe,

This office herein requests an appropriation of \$1,492,000 along with bond and note authorization to the Municipal Improvement Fund Account for reconstruction of the Baldwin Lot. The parking lot is poorly drained and often floods, due to its dysfunctional drainage system, and the fact that much of the lot sits below the 25-year flood level. The pavement is approximately 45 to 50 years old, is potholed and alligator-cracked in many areas. The existing parking layout does not meet current P&Z standards. Effectively this lot needs to be completely rebuilt.

The new design will replace the drainage system, provide water-quality management, elevate the lot to get most of the parking out of the flood zone, install new lighting, landscaping, and Public Safety measures, along with the installation of ten electric vehicle chargers. The geometry of the parking layout will conform to current P&Z parking standards, and improve circulation as much as possible.

The design provides for the possibility of having a crossover in to the adjacent private Avery Lot, as the administration is currently in negotiations with the private lot owner to create a mutually beneficial passageway that will provide an additional egress for both parking lots.

We anticipate the project will go out to bid in the fall of 2021 and construction will start after the Winter holidays, weather permitting. The project is in the 5-year Capital forecast at a level of \$1.3M for Fiscal year 2022.

Respectfully,



Peter A. Ratkiewich, P.E
Director of Public Works

cc: Gary Conrad, Finance Director
G:\Pw_off\PAR\APPRQST\AveryBalwinCON.docx

RECEIVED
JUN 18 2021
TOWN OF WESTPORT
SELECTMAN'S OFFICE

BALDWIN PARKING LOT - ENGINEER'S ESTIMATE

Section	Item #	Description	Qty	Unit	Unit Cost	Total Cost
I.	SITE PREPARATION/DEMOLITION					
	A.	Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
	B.	Site Demolition	1	LS	\$ 75,000.00	\$ 75,000.00
	C.	Reclaim Existing Parking Lot	6000	SY	\$ 7.00	\$ 42,000.00
	D.	Clearing and Grubbing	1	LS	\$ 20,000.00	\$ 20,000.00
		Subtotal				\$ 147,000.00
II.	SOIL EROSION AND SEDIMENT CONTROL					
	A.	Mud Tracking Pad	1	LS	\$ 10,000.00	\$ 10,000.00
	B.	Catch Basin Inserts	10	EA	\$ 100.00	\$ 1,000.00
	C.	Erosion Control Fence	1200	LF	\$ 3.00	\$ 3,600.00
		Subtotal				\$ 14,600.00
III.	EARTHWORK					
	A.	Rough Grading	1.5	AC	\$ 10,000.00	\$ 15,000.00
	B.	Fine Grading	1.5	AC	\$ 10,000.00	\$ 15,000.00
	C.	Remove and replace unsuitable subbase material	1	LS	\$ 40,000.00	\$ 40,000.00
	D.	Import Fill	2450	CY	\$ 20.00	\$ 49,000.00
						\$ 119,000.00
IV.	STORM DRAINAGE					
	A.	Reconstruct catch basins	3	EA	\$ 4,000.00	\$ 12,000.00
	B.	Construct Yard Drain	1	EA	\$ 1,500.00	\$ 1,500.00
	C.	Construct Headwall	1	EA	\$ 3,500.00	\$ 3,500.00
	D.	Storm Drainage Pipe	390	LF	\$ 75.00	\$ 29,250.00
	E.	Rain Garden Underdrain	160	LF	\$ 35.00	\$ 5,600.00
	F.	Construct Infiltration swales and raingarden	1	LS	\$ 15,000.00	\$ 15,000.00
						\$ 66,850.00
V.	UTILITIES					
	A.	Telecom Conduit (Blueight, callboxes and security cameras)	590	LF	\$ 25.00	\$ 14,750.00
	B.	Electric Vehicle Supply Equipment Conduit	270	LF	\$ 25.00	\$ 6,750.00
	C.	Heavy Duty Pull Boxes for EV Charging Stations	2	EA	\$ 2,000.00	\$ 4,000.00
	D.	Handhole	6	EA	\$ 1,000.00	\$ 6,000.00
	E.	Security Camera	8	EA	\$ 2,500.00	\$ 20,000.00
	F.	Blueight Security Station	4	EA	\$ 7,500.00	\$ 30,000.00
	G.	Fiber Optic Conduit run from Avery to Elm	600	LF	\$ 50.00	\$ 30,000.00
	H.	Fiber Optic Pull Boxes	3	EA	\$ 2,000.00	\$ 6,000.00
	I.	NVR and mounting box	1	EA	\$ 5,000.00	\$ 5,000.00
						\$ 122,500.00
VI.	SITE IMPROVEMENTS					
	A.	Extruded Concrete Curb (6")	1650	LF	\$ 15.00	\$ 24,750.00
	B.	On-Site Asphalt Top Course (2" Thick)	677	TON	\$ 140.00	\$ 94,780.00
	C.	On Site Asphalt Base Course (2" Thick)	677	TON	\$ 140.00	\$ 94,780.00
	D.	On-Site Densely Graded Aggregate (DGA) (6" Thick)	5650	SY	\$ 7.00	\$ 39,550.00
	E.	Traffic Painting	1	LS	\$ 15,000.00	\$ 15,000.00
	F.	Traffic/Parking Signs	10	EA	\$ 500.00	\$ 5,000.00
	G.	Bollard	10	EA	\$ 1,500.00	\$ 15,000.00
	H.	Topsoil/Mulch	1	LS	\$ 15,000.00	\$ 15,000.00
	I.	Plantings	1	LS	\$ 40,000.00	\$ 40,000.00
	J.	EV Charging Station	10	EA	\$ 10,000.00	\$ 100,000.00
	K.	Light Fixtures (Pole)	14	EA	\$ 7,000.00	\$ 98,000.00
	L.	Modular Block Retaining Wall	1000	SF	\$ 30.00	\$ 30,000.00
	M.	New Portion of Stone Wall	1	LS	\$ 10,000.00	\$ 10,000.00
	N.	Timber Post & Beam Guiderail	230	LF	\$ 55.00	\$ 12,650.00
	O.	Wooden Fence	370	LF	\$ 35.00	\$ 12,950.00
	P.	Compactor Slab, 3 Ph Transformer, Conduit, Enclosure	1	LS	\$ 220,000.00	\$ 220,000.00
						\$ 827,460.00
		TOTAL CONSTRUCTION COST				\$ 1,297,410.00
		CONTINGENCY (15%)				\$ 194,611.50
		GRAND TOTAL				\$ 1,492,021.50
				Say		\$ 1,492,000.00

Submitted by:
 Peter A. Ratkiewicz, P.E.
 Director of Public Works

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Department of Public Works Date: 6/18/2021

PROJECT NAME AND DESCRIPTION
 Reconstruction of the Baldwin Parking Lot

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO
 If no, why not?
 If yes, answer the following two questions:
 Which FY was the project first proposed? 2019
 Which FY was the project first planned? 1998

APPROXIMATE COST:	\$1,297,410	COST IN CAPITAL FORECAST:	\$1,300,000
CONTINGENCY (15%):	\$194,611.50		
	\$1,492,021.50	←TOTAL	REQUEST→ \$1,492,000

SOURCE OF FUNDS:

CAPITAL BOND <input checked="" type="checkbox"/>	GEN'L FUND <input type="checkbox"/>
CNR <input type="checkbox"/>	GRANT <input type="checkbox"/>
STATE <input type="checkbox"/>	OTHER <input type="checkbox"/>

OTHER, DESCRIBE:

PAYBACK PERIOD: N/A

PROJECTED START DATE: February 2022	EST. COMPLETION DATE: July-August 2022
ESTIMATED USEFUL LIFE: 30 years	

Is this project part of a larger capital project? NO

Has an RFP been issued? YES NO Bid will be advertised November 2021

Have bids been received? YES NO Number of bids received: see above

Was the lowest bid the winner? YES NO If not, why? see above

Who will benefit from the project? The downtown area as a whole will benefit from this project, but on a larger scale, the entire Town will benefit from the enhancement of this lot, as it will convert what is now an eyesore in to a modern, inviting parking lot that will compliment the general development that has occurred in the area

Is it a replacement? YES NO

The existing Baldwin Lot is in extremely poor condition. the pavement is broken, drainage runs backward causing flooding. parking is poorly laid out and non-conforming to today's

If yes, describe condition of what is to be replaced: standards.

Pictures attached?	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
--------------------	---	-----------------------------

What other approvals/reviews are necessary to begin this project? RTM, BOS

FINANCE

This section to be completed by the Finance Director.

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:

IF APPROVED:

IF NOT APPROVED:

REVIEW/SIGN-OFF

DEPARTMENT HEAD		DATE: 6-18-21
FINANCE DIRECTOR		DATE: 6/21/2021
FIRST SELECTMAN		DATE: 6/21/21



Photo of flooded lot due to dysfunctional drainage system



Cracked deteriorated pavement



Poor Drainage area rear of lot



Ditch along West side of lot



WESTPORT, CONNECTICUT

DEPARTMENT OF PUBLIC WORKS
TOWN HALL, 110 MYRTLE AVE.
WESTPORT, CONNECTICUT 06880
(203) 341 1120

July 19, 2021

Mr. James S. Marpe
First Selectman
Town Hall
Westport, CT 06880

Re: Request for Appropriation along with bond and note authorization to the Municipal Improvement fund, for funding Westport's share of the Construction and Construction Engineering expenses for replacement of the Cavalry Road Bridge over the West Branch of the Aspetuck River

Dear Mr. Marpe,

This office herein requests an appropriation along with bond and note authorization to the Municipal Improvement fund, in the amount of \$290,600 for funding Westport's share of the Construction expenses for replacement of the Cavalry Road Bridge, (Bridge #04964), over the West Branch of the Saugatuck River. The work will be a complete replacement of the bridge deck and abutments.

The existing bridge was constructed in 1956 and straddles the Town Line between Westport and Weston. The Connecticut DOT determined in 2016 that the bridge requires replacement, and assigned the task of replacement to the Town of Weston. The bridge is eligible for funding under the Federal Local Bridge Program, which provides 80% reimbursement of expenses to the Town(s).

Because the Bridge spans the Town line, both Towns must share the remaining 20% of associated costs. There are two ways to split the cost according to State Statute. 1) Execute an interlocal Agreement between the Towns, or 2) use the default formula provided in CGS 13a-238, which apportions the cost according to the two town's tax revenue. During the design phase the Town opted to use the default formula under the Statute.

The Westport Share of the Local funding is approximately 73.16% and the Weston Share is approximately 26.84%. This is subject to change every year as the grand list and the resulting calculation will change from year to year. To be conservative, this office has estimated Westport's share to be 75%

The attached backup information shows how we arrived at the figure of \$290,600. In the current capital forecast, we carried a figure of \$350,000.

Letter to J. Marpe, Cavalry Road Bridge Construction Appropriation, 7-19-21

The project was bid by the Town of Weston in December of 2020. The low bid came in at \$1,474,105.00. The Construction Engineering costs were negotiated with the State DOT. The maximum charge that the Engineering firm, WMC Engineers, can charge is \$286,400.00. The grand total for construction and Construction Engineering is \$1,761,505.00. Westport's 75% of the 20% local share calculates out to \$290,648.33. We are requesting \$290,600.00.

The project is currently underway and should be completed by the end of November.

Respectfully,

A handwritten signature in black ink, appearing to read "Peter A. Ratkewich", with a long horizontal flourish extending to the right.

Peter A. Ratkewich, P.E
Director of Public Works

cc: Gary Conrad, Finance Director
G:\Pw_off\PAR\APPRQST\CavalryRdBrgCON.doc

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Department of Public Works Date: 7/19/2021

PROJECT NAME AND DESCRIPTION
 Construction and Construction Inspection of the Cavalry Road Bridge

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO
 If no, why not?
 If yes, answer the following two questions:
 Which FY was the project first proposed? 2019
 Which FY was the project first planned? 2013

APPROXIMATE COST:	\$264,226.00	COST IN CAPITAL FORECAST: \$350,000	
CONTINGENCY (10%):	\$ 26,423.00		
	\$290,649.00	←TOTAL	REQUEST→ \$290,600.00

SOURCE OF FUNDS:

CAPITAL BOND <input checked="" type="checkbox"/>	GEN'L FUND <input type="checkbox"/>
CNR <input type="checkbox"/>	GRANT <input type="checkbox"/>
STATE <input type="checkbox"/>	OTHER <input type="checkbox"/>

OTHER, DESCRIBE:
 PAYBACK PERIOD: 20 years

PROJECTED START DATE: April 1 2021	EST. COMPLETION DATE: Dec. 1 2021
ESTIMATED USEFUL LIFE: 75 years	

Is this project part of a larger capital project? No

Has an RFP been issued? YES NO This project was bid by and is being administered by the Town of Weston. The costs are the result of a bid process overseen by the State DOT

Have bids been received? YES NO Number of bids received: 10

Was the lowest bid the winner? YES NO If not, why?

Who will benefit from the project? All residents of Westport who traverse Cavalry Road

[Empty box]

Is it a replacement? YES NO

The existing bridge is intact but is in a condition of "piano key" deterioration of the precast planks that form the

If yes, describe condition of what is to be replaced: bridge deck

Pictures attached? YES NO

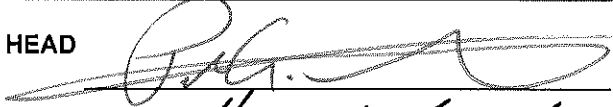
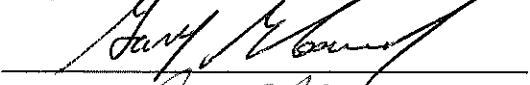

What other approvals/reviews are necessary to begin this project?
The Project has already begun. It is being administered by the Town of Weston and started last April. The funding request will need to be accepted by the RTM

FINANCE

This section to be completed by the Finance Director.

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:
IF APPROVED:
IF NOT APPROVED:

REVIEW/SIGN-OFF

DEPARTMENT HEAD		DATE: 7-19-21
FINANCE DIRECTOR		DATE: 3/20/2021
FIRST SELECTMAN		DATE: 7/20/2021

CAVALRY ROAD BRIDGE CONSTRUCTION EXPENSE BREAKDOWN

Low Bid for Bridge Reconstruction	\$1,475,105.00
Maximum CEI Fee per ConnDOT	\$286,400.00
Subtotal - Construction Costs	\$1,761,505.00
Federal Share @ 80%	\$ 1,409,204.00
Town Share @ 20%	\$ 352,301.00
Weston Share - est. at 25% of Town Share	\$ 88,075.25
Westport Share - est. at 75% of Town Share	\$ 264,225.75
10% Contingency	\$ 26,422.58
total	\$ 290,648.33

REQUEST \$ 290,600.00



STATE OF CONNECTICUT

2800 BERLIN TURNPIKE, P.O. BOX 317546
NEWINGTON, CONNECTICUT 06131-7546



November 24, 2020

Mr. Jonathan Luiz
Town Administrator
Town of Weston
56 Norfield Road
Weston, Connecticut 06883

Dear Mr. Luiz:

Subject: Consultant Inspection Services Selection Approval
State Project No. 157-085
Bridge No. 04964
Cavalry Road over West Branch Saugatuck River
Town of Weston
Federal Project No. 6157(009)
Master Agreement No. 3.11-02(13)
CORE ID No. 13DOT0226AA

The Department of Transportation (Department) has received and hereby approves the selection by the town of Weston (Town) to have WMC Consulting Engineers, Inc. (WMC) provide Construction Inspection Services for the subject project. The Department is also in receipt of your October 16, 2020 e-mail (copy enclosed), which indicates the Town's concurrence with WMC's construction inspection man-hour and fee proposal (copy enclosed).

The Department hereby approves a \$286,400 inspection fee, which includes \$17,400 for Direct Costs and an extra work allowance of \$26,000. A Department-approved Town/Consultant Construction Inspection Services Agreement will be transmitted to you under a separate cover for execution by the Town and WMC.

If you have any questions or require additional information please contact the Project Engineer, Marc P. Byrnes, at (860) 594-3489 or Brian J. Reilly of BL Companies, 860-760-1911.

Very truly yours,

Bartholomew Sweeney, P.E.

Bartholomew P. Sweeney, P.E.
Division Chief of Bridges
Bureau of Engineering and Construction

Digitally signed by Bartholomew Sweeney, P.E.
DN: cn=Bartholomew Sweeney, P.E., o=State of Connecticut,
ou=Department of Transportation,
ou=Engineering & Construction, ou=Division Chief - Bridges, ou=Division of
Engineering & Construction, ou=State of Connecticut,
c=US, email=bsweeney.ct@dot.state.ct.us

Enclosures

cc: Jay A. Costello - WMC

December 7, 2020

Mr. Jonathon Luiz
Town Administrator – Town of Weston
Weston Town Hall
56 Norfield Road
Weston, CT 06883

Re: **CONSTRUCTION BIDDING – RECOMMENDATION OF AWARD**
Replacement of Bridge No. 04964, Cavalry Road over West Branch Saugatuck River
Weston, Connecticut
State Project No. 157-085 ~ FAP #6157(009)

Dear Mr. Luiz:

We have reviewed the bids received on November 18th, 2020 for construction of the above referenced project. Enclosed please find the following:

- Copy of transmittal for pre-award documents list sent to apparent low bidder in accordance with section 11 of the Guidelines for Municipalities Advertising, Bidding & Award of Contracts for the Federal Local Bridge Program
- Pre-award documents submitted to date by NJR Construction LLC
- Bid Analysis Summary and Bid Packages
- Bid analysis and justification for accepting the low bid of NJR Construction LLC
- WMC Consulting Engineer's recommendation to accept the low bid of NJR Construction LLC

Bid Summary

Following is a list of all bidders submitting to the bid opening on November 18th, 2020, along with the total bid amount. All bids were checked for correctness.

• <u>NJR</u>	\$1,475,105.00
• <u>Dayton Construction Company</u>	\$1,494,330.00
• <u>Nagy Brothers</u>	\$1,514,120.00
• <u>Guerrera</u>	\$1,539,318.50
• <u>Hemlock</u>	\$1,630,253.95
• <u>Loureiro</u>	\$1,722,645.00
• <u>McNamee</u>	\$1,847,650.00

• <u>New England Infrastructure</u>	\$1,943,557.00
• <u>PJF Construction</u>	\$1,947,559.50
• <u>Brunalli</u>	\$1,987,016.50

Bid Analysis

No errors were found in the first two low bids. The third bid had a math error on the total amount which changed the bid from \$1,513,720.00 to \$1,514,120.00. Since the apparent low bid of \$1,475,105.00 from NJR Construction LLC is not, more than 20% under or 10% over the Engineer's construction estimate of \$1,759,523.71, a bid analysis is not required for acceptance of the bid. Bid tabulation sheet has been attached for reference.

Award Recommendation

The low bidder has successfully completed the construction of bridge rehabilitation/replacement projects for municipalities in Connecticut of similar size and scope to the proposed bridge project. These include recent projects for the Connecticut Department of Transportation, including work for but not limited to municipalities of Marborough CT, Winchester CT, Easton CT, Norwalk CT, Stamford CT, New Canaan CT, and Litchfield CT.

- The information submitted by the contractor and results of random reference checks with State and municipal agencies indicate that supervisory personnel to be assigned to the project have sufficient experience in all of the work elements required for the project and that the contractor has the equipment and other resources to perform the work.

Based upon our evaluation of the above information, we find no outstanding reason for the Town of Weston not to award construction of the above referenced project to the apparent low bidder, NJR Construction LLC for the amount of \$1,475,105.00.

Attached is a draft letter to the CTDOT CLE requesting concurrence of the Town's wish to award the project to NJR Construction LLC.

If you have any questions or require additional information, please call at your earliest convenience.

Sincerely, Edward H.
Scoville Jr.
P.E.L.


Digitally signed by Edward H.
Scoville Jr. P.E.L.
DN: cn=Edward H. Scoville Jr. P.E.L.,
o=WMC Consulting Engineers, ou,
email=EScoville@wmcengineers.co
m, c=US
Date: 2020.12.08 09:21:03 -05'00'

Edward H. Scoville Jr. P.E.L.
WENGELL, McDONNELL & COSTELLO, INC.

Cc: Marc Byrnes, P.E, State of Connecticut Local Bridge Program
Brian J. Reilly, P.E., BL Companies

INTEROFFICE MEMORANDUM

TO: MR. THOMAS SCARICE Item 7
SUPERINTENDENT OF SCHOOLS

FROM: ELIO LONGO 
CHIEF FINANCIAL OFFICER

SUBJECT: 2020-2021 END-OF-YEAR FINANCIAL REPORT (UNAUDITED)

DATE: AUGUST 2, 2021

CC: R. MCARDLE, BUDGET FILE

The 2020-2021 fiscal year has been closed and reconciled preliminarily with the Town of Westport's records. The year ended having encumbrances & expenditures totaling \$121,544,549 or 99.68% of the FY21 budget appropriation with a \$391,939 fund balance.

The following are the final general fund balances in the designated line items (*see Exhibit A for detailed references*):

ACCOUNT CATEGORY	AMOUNT
100s – Salaries	\$292,981
200s - Employee Benefits	204,103
300s - Purchased Services	126,649
400s - Purchased Property Services	(213,540)
500s - Other Purchased Services	(97,477)
600s - Supplies and Materials	(23,104)
700s – Equipment	8,049
800s - Other Expenses	94,278
Net Surplus/Deficit	<u>\$391,939</u>

The Board of Education traditionally approves final transfer of funds to enable the Administration to make a final adjustment to budgeted line items so that actual expenditures are reflected for the year. The adopted budget remains as adopted which will allow for an appropriate comparison between budget and final expenditures should the need arise. Therefore, we are requesting the following:

I. ADMINISTRATIVE RECOMMENDATION:

It is requested that the Board approve the following transfers:

Transfer from:

200s – Benefits	(105,145)
300s – Purchased Services	(126,649)
700s – Equipment	(8,049)
800s – Other Expenses	(94,278)
	<u>(334,121)</u>

Transfer to:

400s – Purchased Property Svcs.	213,540
500s – Other Purchased Svcs.	97,477
600s – Supplies and Materials	23,104
	<u>\$334,121</u>

Included in this report are several exhibits that help to explain the activities of the fiscal year as follows:

- Exhibit A General Fund Operating Expenditures by Object**
 This report details the financial records by object, i.e. what types of goods and services were purchased during the year.

- Exhibit B Tuition Based Budgets**
 This report represents expenditures supported by tuition payments received from other school districts and Preschool participants. No expenditures are made from this fund without the corresponding revenue to support the payments. Comparison to budget is merely a reference and does not generate "turnback" funds to the town.

- Exhibit C Private School Services**
 This report represents mandated program expenditures such as a school nurse and transportation for Greens Farms Academy.

- Exhibit D State & Federal School Grants – DELAYED**
 This report details the total state and federal grants received and expended during the fiscal year. The largest grant received is IDEA Part B to support special education children. Most federal grants are of a two year duration which allows funds to be "carried over" to the following fiscal year.

Exhibit E

Rentals & Reimbursements Summary

This report summarizes the activity indicating the source of the revenue (Activity Code) and the total expenditures made for each activity. The Board of Finance and RTM use this report to appropriate the funds expended as part of the Town's year end closing process.

Exhibit F

Project Summary - DELAYED

A summary report of maintenance projects that were either completed or work-in-process during the 2020-2021 fiscal year.

II. ADMINISTRATIVE RECOMMENDATION:

It is requested that the Board approve the End of Year Financial Report as presented.

**WESTPORT PUBLIC SCHOOLS
2020-2021 REVENUE OFFSET BUDGETS**

		# Students	Project Return & Special Ed	# Students	Pre-School	Total Revenue Offset Budgets
PROJECTED REVENUE			\$ -		\$ 283,352	\$ 283,352
Tuition Type	Est. Tuition					
Project Return/Special Ed			\$ -			\$ -
Partial Self Contained						
PRE-SCHOOL						
5 days per week	\$ 6,859	12		\$ 82,312	\$ 82,312	
Extended Day	\$ 10,581	19		\$ 201,040	\$ 201,040	
Employee Regular Day	\$ 1,715	-				
Employee Extended Day	\$ 2,645	-		\$ -	\$ -	
			\$ -	31	\$ 283,352	\$ 283,352
ACTUAL REVENUE					\$ 156,891	\$ 156,891
ACTUAL EXPENDITURES						
CERTIFIED STAFF						
Sped Teacher					\$ 74,210	\$ 74,210
NON-CERTIFIED STAFF						
Paraprofessionals					\$ 21,816	\$ 21,816
BENEFITS						
Health					\$ 19,093	\$ 19,093
Social Security/Medicare					\$ 5,493	\$ 5,493
CONTRACTED SERVICES (OT/PT, Consultations, Evals, Other)					\$ -	\$ -
REFUNDS					\$ 1,539	\$ 1,539
ACTUAL EXPENDITURES			\$ -		\$ 122,151	\$ 122,151
Revenue generated but no appropriation requested for:						
Employee Tuition - Fund 81	\$ 255,534					

**WESTPORT PUBLIC SCHOOLS
PRIVATE SCHOOL BUDGET**

Object Code	Description	2015-2016 Year-End Expenditures	2016-2017 Year-End Expenditures	2017-2018 Year-End Expenditures	2018-2019 Year-End Expenditures	2019-2020 Year-End Expenditures	2020-2021 Adopted Budget	2019-2020 Expended & Encumbered
109	Special Ed Teacher	54,063	51,057	51,823	52,601	55,945	54,191	56,727
126	Nurses	46,525	48,640	49,613	50,605	51,617	52,650	52,650
155	Non-Certified Subs	-	-				-	
210	Health Insurance	14,628	14,628	15,374	17,357	18,901	22,293	12,175
220	FICA/Med	4,222	4,312	4,385	4,463	4,622	4,813	4,696
510	Pupil Transportation	195,449	213,038	223,691	223,691	248,941	321,995	321,995
517	Pupil Transp - Fuel, Buses	27,528	25,663	23,750	23,750	23,885	28,738	27,222
	Charge to Fund 01					(10,111)		
	TOTAL	\$ 342,415	\$ 357,338	\$ 368,636	\$ 372,467	\$ 393,800	\$ 484,679	\$ 475,464

**WESTPORT PUBLIC SCHOOLS
RENTALS & REIMBURSEMENTS
as of June 30, 2021**

EXHIBIT E

	Revenues Received	Expenditure Detail	Expenditures as of 06/30/21	Balance to Town
Account 852				
Outside Activities & School Use	\$ 8,739.02			
Payroll				
BOE staff		\$ 2,392.38		
FICA/Medicare		\$ 174.17		
		\$ 2,566.55	\$ 2,566.55	
Non Payroll Expenditures			\$ 6,172.47	
TOTAL	\$ 8,739.02		\$ 8,739.02	\$ -

Revenue & Expense Detail

Revenues

Fingerprinting	\$ 2,650.61
All Other (Under \$5,000)	\$ 6,088.41
	\$ 8,739.02

Expenditures

Payroll (including FICA/Med)	\$ 2,566.55
Electricity	\$ 4,414.73
Fingerprinting	\$ 1,546.04
Misc. reimbursements	\$ 211.70
	\$ 8,739.02

INTEROFFICE MEMORANDUM - DRAFT

TO: GARY CONRAD
TOWN FINANCE DIRECTOR

FROM: ELIO LONGO
CHIEF FINANCIAL OFFICER, WESTPORT PUBLIC SCHOOLS

SUBJECT: 2020-2021 END-OF-YEAR CLOSE OUT (UNAUDITED)

DATE: AUGUST 4, 2021

CC: S. SCARICE, R. MCARDLE, AND S. CAREY

The status of the Westport Public Schools **2020-2021 General Fund 01** as of June 30, 2021 is as follows:

Adopted Budget:	\$121,936,488.00	(101-06-60-650-00000-586100)
Expended through 6/30/21	<u>(119,083,215.82)</u>	
Balance Available	\$ 2,853,272.18	
Less Accounts Payable	(804,683.67)	
Less Payroll Payable	<u>(122,423.97)</u>	
Balance Available	\$ 1,926,164.54	
Less Continued Appropriation	<u>\$ (1,534,225.67)</u>	
Balance Less Cont. App.	\$ 391,938.87	
BOE Carryover Acct Request	<u>\$ (0.00)</u>	
Return to Town	\$ 391,938.87	

The detail of the appropriation unexpended at 6/30/2021 (cash) includes:

2020-21 Accounts Payable:	\$ 804,683.67
2020-21 Payroll Payable:	\$ 122,423.97
2020-21 Outstanding Encumbrances:	<u>\$ 1,534,225.67</u>
Total cash unexpended at 6/30/2020:	\$ 2,461,333.31

The status of other **2020-2021** Board of Education funds is as follows:

Fund 04 – Tuition Based Budgets		
Revenue Received	\$ 156,891.00	
Accounts Receivable	<u>0.00</u>	
Total Revenue	\$ 156,891.00	(101-30-00-650-00000-431100)
Expended through 6/30/21	<u>(122,150.91)</u>	(101-06-60-650-00000-588000)
Net Funds Available	\$ 34,740.09	
Continued Appropriation	<u>(3,430.00)</u>	
Return to Town	\$ 31,310.09	

Fund 07 – Private Schools Budget

Adopted Budget:	\$ 484,679.00	(101-06-60-652-00000-588000)
Expended through 6/30/21:	<u>(475,464.23)</u>	
Balance Available	\$ 9,214.77	
Continued Appropriation	<u>0.00</u>	
Return to Town	\$ 9,214.77	

Fund 08 – DELAYED

Revenue Received from 7/1/20 to 6/30/21
Less:
Expended FY20 through 6/30/21
Accounts Payable
Payroll Payable
Encumbrances
Subtotal
Carry Forward from FY20
Refunded to State of CT
Subtotal

Fund 12 – Rentals & Reimbursements Budget

Revenue Received:	\$ 8,739.02	(101-70-00-651-00000-479023)
Expended through 6/30/20:	<u>(8,527.32)</u>	(101-06-60-651-00000-588000)
Balance Available	\$,211.70	
Accounts Payable	<u>(211.70)</u>	
Return to Town	\$ 0.00	

The status of the Westport Public Schools **2019-2020 General Fund 01** as of June 30, 2020 is as follows:

Continued Appropriation to FY21	\$ 575,701.96
Total Expenditures made: 6/30/21	<u>(486,684.38)</u>
Balance Available	\$ 89,017.58
Continued Appropriation	<u>0.00</u>
Return to Town	\$ 89,017.58

I would like to thank you and your staff for your assistance throughout the past year.

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q & FISCAL YEAR END (UNAUDITED)
June 30, 2021
Theoretical Expenditure Rate: 100%

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Descriptions	2020-2021 ADOPTED BUDGET	2020-2021 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2020-2021 ENCUMBERED TO DATE	2020-2021 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
5,317,348	5,403,166	5,323,764	100	Certified Administrators	5,511,769	5,511,769			5,590,982	101%		5,590,982	(79,213)	-1.4%
1,875,276	2,076,448	2,055,637	101	Directors	2,147,323	2,147,323			2,182,792	102%		2,182,792	(35,469)	-1.7%
22,846,979	23,188,723	23,180,329	102	Reg Ed Teachers	23,549,231	23,549,231			24,083,223	102%		24,083,223	(533,992)	-2.3%
11,628,676	11,778,849	11,847,837	103	Special Area Teachers	12,290,564	12,290,564			12,009,702	98%		12,009,702	280,862	2.3%
4,293,239	4,246,724	4,444,203	104	Support Teachers	4,464,618	4,464,618			4,465,194	100%		4,465,194	(576)	0.0%
79,535	104,021	114,424	105	Curr/Instr Resource	82,358	82,358			54,191	66%		54,191	28,168	34.2%
910,798	930,297	804,517	107	Library/Media Teachers	898,143	898,143			846,541	94%		846,541	51,602	5.7%
1,463,683	1,500,395	1,467,460	108	Guidance	1,529,846	1,529,846			1,416,076	93%		1,416,076	113,770	7.4%
4,554,832	4,695,295	4,732,128	109	Special Ed Teachers	5,067,980	5,067,980			4,848,325	96%		4,848,325	219,655	4.3%
1,613,902	1,614,249	1,678,766	110	Psychologists	1,747,876	1,747,876			1,742,037	100%		1,742,037	5,839	0.3%
226,362	237,067	323,943	113	Social Workers	262,166	262,166			255,798	98%		255,798	6,368	2.4%
1,307,615	1,412,585	1,489,732	114	Speech/Hearing Therapists	1,497,531	1,497,531			1,605,864	107%		1,605,864	(108,333)	-7.2%
143,903	115,609	116,768	115	Staff Dev/Leadership	117,929	117,929			117,929	100%		117,929	-	0.0%
661,124	686,315	671,535	116	Extra-Curricular	748,447	748,447			548,118	73%		548,118	200,329	26.8%
612,237	629,105	624,598	118	Coaches-Intrmr/Intrschstic	651,257	651,257			606,783	93%		606,783	44,474	6.8%
112,507	122,098	102,768	119	Curriculum Work/Other	115,000	115,000			141,990	123%		141,990	(26,990)	-23.5%
\$ 57,648,017	\$ 58,740,945	\$ 58,978,409		Sub-Total Certified Salaries	\$ 60,682,038	\$ 60,682,038	\$	\$	\$ 60,515,543		\$	\$ 60,515,543	166,495	0.3%
100.0%	1.9%	0.4%			2.9%	2.9%		0.0%	99.7%		0.0%	99.7%	0.3%	
1,254,533	1,254,230	1,267,806	120	Support Supervisors	1,263,301	1,263,301			1,267,354	100%		1,267,354	(4,053)	-0.3%
2,535,495	2,514,948	2,531,919	121	Secretaries	2,677,853	2,677,853			2,556,368	95%		2,556,368	121,485	4.5%
1,789,074	1,859,305	1,780,276	122	Paraprofessionals	1,909,915	1,909,915			1,836,013	96%		1,836,013	73,902	3.9%
2,750,902	2,952,375	3,374,723	123	Sped Paraprofessionals	3,258,860	3,258,860			3,224,924	99%		3,224,924	33,936	1.0%
2,687,981	2,670,997	2,523,226	124	Custodians	2,764,828	2,764,828			2,955,717	107%		2,955,717	(190,889)	-6.9%
594,233	615,592	607,512	125	Maintainers	633,541	633,541			633,764	100%		633,764	(223)	0.0%
893,629	899,444	894,330	126	Nurses	926,636	926,636			930,843	100%		930,843	(4,207)	-0.5%
260,967	244,894	239,771	127	Nurses Aides	278,008	278,008			252,820	91%		252,820	25,188	9.1%
566,911	565,164	603,220	128	Technology Assistants	617,904	617,904			616,951	100%		616,951	953	0.2%
296,453	308,685	344,467	129	Security Aides	344,179	344,179			315,704	92%		315,704	28,475	8.3%
246,584	267,840	201,756	130	Bus Monitors	260,000	170,000	(90,000)		86,823	51%		86,823	83,177	48.9%
240,183	240,703	215,044	131	Athletics	246,000	246,000			210,585	86%		210,585	35,415	14.4%
145,777	138,945	135,724	133	Other	149,289	149,289			145,620	98%		145,620	3,669	2.5%
612,129	679,019	739,121	135	Occupational Therapists	769,253	769,253			800,867	104%		800,867	(31,614)	-4.1%
180,001	182,087	185,053	136	Physical Therapists	186,589	186,589			189,247	101%		189,247	(2,658)	-1.4%
22,071	21,992	21,375	140	Adult Ed Mandated	23,000	23,000			21,375	93%		21,375	1,625	7.1%
\$ 15,076,923	\$ 15,416,219	\$ 15,665,323		Sub-Total Non-Certified Salaries	\$ 16,309,156	\$ 16,219,156	\$ (90,000)	\$	\$ 16,044,976		\$	\$ 16,044,976	174,180	1.1%
100.0%	2.3%	1.6%			4.1%	3.5%		0.0%	98.9%		0.0%	98.9%	1.1%	
266,732	292,731	267,768	150	Perm Cert Subs	327,600	327,600			352,170	108%		352,170	(24,570)	-7.5%
174,810	151,712	105,245	151	Daily Cert Subs	177,400	177,400			81,523	46%		81,523	95,877	54.0%
35,945	36,150	23,050	152	Staff Training Cert Subs	40,000	40,000			5,925	15%		5,925	34,075	85.2%
55,757	56,600	26,638	153	PPT Cert Subs	57,000	57,000			27,864	49%		27,864	29,136	51.1%
854,334	782,155	837,185	154	Long Term Subs	780,000	780,000			722,147	93%		722,147	57,853	7.4%
245,870	276,387	202,012	155	Non-Cert Subs	270,000	270,000			279,249	103%		279,249	(9,249)	-3.4%

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q & FISCAL YEAR END (UNAUDITED)

June 30, 2021

Theoretical Expenditure Rate: 100%

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Descriptions	2020-2021 ADOPTED BUDGET	2020-2021 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2020-2021 ENCUMBERED TO DATE	2020-2021 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
480,645	633,328	553,260	156	Overtime	520,000	520,000			750,817	144%		750,817	(230,817)	-44.4%
\$ 2,114,093	\$ 2,229,063	\$ 2,015,158		Sub-Total Other Salaries	\$ 2,172,000	\$ 2,172,000	\$ -	\$ -	\$ 2,219,694	0.0%	\$ -	\$ 2,219,694	(47,694)	-2.2%
100.0%	5.4%	-9.6%			7.8%	7.8%		0.0%	102.2%		0.0%	102.2%	-2.2%	
\$ 74,839,033	\$ 76,386,228	\$ 76,658,890		TOTAL SALARIES	\$ 79,163,194	\$ 79,073,194	\$ (90,000)	\$ -	\$ 78,780,213		\$ -	\$ 78,780,213	292,981	0.4%
100.0%	2.1%	0.4%			3.3%	3.1%		0.0%	99.6%		0.0%	99.6%	0.4%	
14,145,247	15,415,241	15,431,120	210	Health Insurance	16,406,438	16,406,438			16,406,438	100%		16,406,438	-	0.0%
336,046	341,468	357,089	211	Group Life Insurance	351,712	351,712			261,737	74%		261,737	89,975	25.6%
45,730	44,556	35,310	212	Teacher Child Care (WEA)	43,000	43,000			36,875	86%		36,875	6,125	14.2%
42,335	30,602	21,552	213	Health Insurance Waiver	35,000	35,000			25,155	72%		25,155	9,845	28.1%
2,081,337	2,173,235	2,136,239	220	FICA/Medicare	2,217,330	2,217,330			2,184,387	99%		2,184,387	32,943	1.5%
20,316	18,736	18,559	240	Course Reimbursement	50,000	50,000			20,049	40%		20,049	29,951	59.9%
42,623	38,764	94,997	250	Unemployment Compensation	50,000	50,000			86,090	172%		86,090	(36,090)	-72.2%
444,343	374,654	368,687	260	Workers Compensation	450,000	450,000		12,000	383,669	85%		395,669	54,331	12.1%
36,697	35,703	32,918	287	Uniform Allowance	45,000	45,000			31,434	70%		31,434	13,566	30.1%
35,165	34,543	37,014	290	Other Employee Benefits	38,000	38,000			34,543	91%		34,543	3,457	9.1%
\$ 17,229,838	\$ 18,507,501	\$ 18,533,486		TOTAL BENEFITS	\$ 19,686,480	\$ 19,686,480	\$ -	\$ 12,000	\$ 19,470,377		\$ -	\$ 19,482,377	204,103	1.0%
100.0%	7.4%	0.1%			6.2%	6.2%		0.1%	98.9%		0.0%	99.0%	1.0%	
71,652	103,391	83,894	320	HomeBound	90,000	90,000			135,542	151%		135,542	(45,542)	-50.6%
6,188	6,809	9,341	321	Gifted Activities	15,000	15,000			3,481	23%		3,481	11,519	76.8%
-	-	-	322	Educational Interns	120,000	120,000			102,000	85%		102,000	18,000	15.0%
622,986	438,823	332,436	323	Instr Program Improvements	381,010	364,137	(16,873)	15,016	188,099	52%		203,115	161,022	44.2%
6,827	12,350	7,622	324	Pupil Services	11,000	8,270	(2,730)	2,225	6,034	73%		8,259	11	0.1%
239,971	260,020	258,180	325	PPT Consultations	272,000	260,065	(11,935)		297,523	114%		297,523	(37,458)	-14.4%
128,481	117,292	38,707	327	Student Evaluations-Outside	120,000	120,600	600		116,060	96%		116,060	4,540	3.8%
19,176	19,345	9,625	328	Medical Advisors	20,000	8,000	(12,000)		8,000	100%		8,000	-	0.0%
516,831	674,702	511,118	330	Other Prof/Tech Services	475,260	519,198	43,938	2,532	508,111	98%		510,642	8,556	1.6%
373,441	501,302	670,267	331	Legal/Negotiations	462,000	462,000		51,216	404,783	88%		455,999	6,001	1.3%
\$ 1,985,555	\$ 2,134,035	\$ 1,921,190		TOTAL PURCHASED SERVICES	\$ 1,966,270	\$ 1,967,270	\$ 1,000	\$ 70,989	\$ 1,769,632		\$ -	\$ 1,840,621	126,649	6.4%
100.0%	7.5%	-10.0%			2.3%	2.4%		3.6%	90.0%		0.0%	93.6%	6.4%	
97,395	94,450	87,604	411	Water/Sewer	95,671	95,671		21,715	75,182	79%		96,897	(1,226)	-1.3%
1,702,294	1,839,161	2,022,719	413	Electricity	1,811,166	1,811,166		400,188	1,827,702	101%		2,227,890	(416,724)	-23.0%
933,868	866,075	725,514	414	Natural Gas	913,152	913,152		203,529	716,802	78%		920,331	(7,179)	-0.8%
14,374	14,094	11,461	415	Heating Oil	15,550	15,550		4,929	14,647	94%		19,576	(4,026)	-25.9%
529,616	519,970	525,178	421	Contracted Maintenance	660,560	625,936	(34,624)		586,868	94%		586,868	39,068	6.2%
799,952	825,625	691,665	431	Building Maintenance	472,182	587,437	115,255		578,915	99%		578,915	8,523	1.5%
260,050	226,030	226,851	432	Grounds Maintenance	282,387	212,598	(69,789)		199,693	94%		199,693	12,904	6.1%
99,235	68,637	77,148	433	Repair Equip (Instructional)	121,830	123,874	2,044	14,063	106,280	86%		120,343	3,531	2.9%
69,974	127,507	39,138	434	Repair Equip (Non-Instructional)	81,825	60,606	(21,219)		46,294	76%		46,294	14,312	23.6%
352,420	130,679	238,398	435	Building Projects	865,999	796,961	(69,038)	148,295	424,463	53%		572,757	224,204	28.1%

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q & FISCAL YEAR END (UNAUDITED)

June 30, 2021

Theoretical Expenditure Rate: 100%

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Descriptions	2020-2021 ADOPTED BUDGET	2020-2021 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2020-2021 ENCUMBERED TO DATE	2020-2021 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
299,055	6,988	49,252	436	Grounds Projects	130,290	103,643	(26,647)		63,760	62%		63,760	39,883	38.5%
205,670	142,110	263,335	437	Restore/Prevent Maintenance	342,592	345,000	2,408	57,360	449,128	130%		506,488	(161,488)	-46.8%
171,410	169,701	166,005	440	Equip Rentals & Copiers	174,625	174,625			151,099	87%		23,526	23,526	13.5%
45,684	47,283	48,938	441	Building Rental	51,386	51,386			50,651	99%		735	735	1.4%
8,238	10,558	9,000	450	Gas/Travel Maintenance	9,000	9,000			8,890	99%		110	110	1.2%
194,871	149,226	266,808	451	Custodial Supplies	260,000	300,000	40,000		294,970	98%		5,030	5,030	1.7%
186,451	252,835	242,032	452	Maintenance Supplies	261,000	396,717	135,717		391,962	99%		4,755	4,755	1.2%
106,362	83,746	80,548	490	School Security	180,000	106,255	(73,745)	9,801	96,132	90%		522	522	0.5%
\$ 6,076,919	\$ 5,574,675	\$ 5,771,592		TOTAL PROPERTY SERVICES	\$ 6,729,215	\$ 6,729,577	\$ 362	\$ 859,680.21	\$ 6,083,437		\$ -	\$ 6,943,117	(213,540)	-3.2%
100.0%	-8.3%	3.5%			16.6%	16.6%		12.8%	90.4%		0.0%	103.2%	-3.2%	
3,837,571	3,651,000	3,413,467	510	Transportation - Regular	3,877,290	3,967,290	90,000	6,000	4,000,047	101%		4,006,047	(38,757)	-1.0%
924,562	925,593	858,706	511	Trans-Spec Ed-Internal	1,128,761	1,128,761			945,610	84%		183,151	183,151	16.2%
106,736	69,406	56,384	512	Trans-Spec Ed-Public	177,259	177,259			170,646	96%		6,613	6,613	3.7%
304,891	405,562	489,144	513	Trans-Spec Ed-Private	341,017	341,017		6,550	311,781	91%		22,687	22,687	6.7%
39,629	44,512	19,123	516	Trans-Field Trips	70,285	67,285	(3,000)	5,773	13,201	20%		48,310	48,310	71.8%
220,077	228,674	125,394	517	Gasoline-Buses	288,888	288,888			142,913	49%		145,975	145,975	50.5%
162,255	171,541	177,474	520	Property Insurance	167,507	167,507			191,554	114%		(24,047)	(24,047)	-14.4%
10,405	9,889	9,313	521	Flood Insurance	10,492	10,492			9,777	93%		715	715	6.8%
338,796	333,866	347,707	523	Liability Insurance	345,982	345,982			345,442	100%		540	540	0.2%
145,483	146,121	126,000	529	Athletic Insurance	138,304	138,304			120,752	87%		17,552	17,552	12.7%
367,000	412,424	306,274	530	Communication Systems	395,476	395,476		29,568	377,137	95%		(11,229)	(11,229)	-2.8%
34,118	35,581	21,585	535	Postage	35,500	35,500		426	13,221	37%		21,853	21,853	61.6%
21,497	14,629	24,794	540	Advertising	18,000	18,000			18,722	104%		(722)	(722)	-4.0%
27,530	22,125	20,891	550	Printing	34,100	34,100		1,000	10,758	32%		22,342	22,342	65.5%
2,218,944	2,385,787	2,159,295	560	Tuition-Public	2,715,709	2,715,709		95,625	2,594,857	96%		25,228	25,228	0.9%
35,714	43,621	-	563	Tuition-Court & Agency Placed	-	-			-	0%		-	-	0.0%
633,506	675,415	1,136,743	567	Tuition-Litigation	750,000	750,000		178,000	1,146,753	153%		(574,753)	(574,753)	-76.6%
17,523	22,158	26,014	569	Tuition-Summer Programs	27,000	27,000			-	0%		27,000	27,000	100.0%
40,323	44,328	30,974	580	Staff Travel/Mileage	72,400	72,400		3,634	38,700	53%		42,334	42,334	41.5%
\$ 9,486,559	\$ 9,642,231	\$ 9,349,282		TOTAL OTHER PURCH SERVICES	\$ 10,593,970	\$ 10,680,970	\$ 87,000	\$ 326,577	\$ 10,451,871		\$ -	\$ 10,778,447	(97,477)	-0.9%
100.0%	1.6%	-3.0%			13.3%	14.2%		3.1%	97.9%		0.0%	100.9%	-0.9%	
908,826	863,292	823,349	611	Supplies-Instructional	869,080	864,266	(4,814)	38,622	759,704	88%		65,939	65,939	7.6%
867,583	773,338	772,895	612	Software	836,825	861,720	24,895	9,145	945,564	110%		(92,988)	(92,988)	-10.8%
155,616	135,374	171,258	613	Tech Supplies	151,925	127,030	(24,895)	4,918	166,416	131%		(44,304)	(44,304)	-34.9%
39,616	40,669	29,089	615	Graduation Expenses	36,800	36,800		4,387	29,748	81%		2,665	2,665	7.2%
409,360	330,517	403,108	641	Textbooks	430,115	436,950	6,835	29,821	368,840	84%		38,288	38,288	8.8%
120,037	104,791	100,703	642	Library Books & Periodicals	103,456	106,978	3,522	10,166	91,259	85%		5,553	5,553	5.2%
12,559	12,075	15,070	643	A/V Materials	14,886	11,886	(3,000)	696	8,164	69%		3,026	3,026	25.5%
165,423	139,377	152,610	690	Non Instructional Supplies	185,165	181,758	(3,407)	16,716	142,322	78%		22,719	22,719	12.5%
19,269	18,831	48,970	691	Health Supplies	19,000	19,000		6,594	36,408	192%		(24,002)	(24,002)	-126.3%
\$ 2,698,290	\$ 2,418,264	\$ 2,517,050		TOTAL SUPPLIES AND MTLs.	\$ 2,647,252	\$ 2,646,387	\$ (865)	\$ 121,066	\$ 2,548,425		\$ -	\$ 2,669,491	(23,104)	-0.9%

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q & FISCAL YEAR END (UNAUDITED)

June 30, 2021

Theoretical Expenditure Rate: 100%

2017-2018 Year-End Expense	2018-2019 Year-End Expense	2019-2020 Year-End Expense	Object Code	Descriptions	2020-2021 ADOPTED BUDGET	2020-2021 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2020-2021 ENCUMBERED TO DATE	2020-2021 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
100.0%	-10.4%	4.1%			5.2%	5.1%		4.6%	96.3%		0.0%	100.9%	-0.9%	
40,094	38,674	17,680	731	Equip-New Instructional	16,100	16,151	51	35	10,014	62%		10,049	6,102	37.8%
123,442	45,290	5,251	732	Equip-New Non Instructional	10,092	10,092			8,792	87%		8,792	1,300	12.9%
110,113	42,751	91,659	733	Equip-Replace Instructional	62,950	80,775	17,825	26,431	113,029	140%		139,460	(58,685)	-72.7%
39,015	2,184	(676)	734	Equip-Replace Non Instructional	69,500	47,910	(21,590)	20,550	24,914	52%		45,464	2,446	5.1%
52,546	75,017	74,827	735	Furniture	24,139	32,936	8,797	17,012	31,406	95%		48,418	(15,482)	-47.0%
751,531	692,475	966,142	736	Tech Equip-Instructional	385,144	381,814	(3,330)	49,016	259,081	68%		308,097	73,717	19.3%
44,871	27,510	28,529	737	Tech Equip-Non Instructional	16,928	20,258	3,330		21,606	107%		21,606	(1,348)	-6.7%
\$ 1,161,611	\$ 923,902	\$ 1,183,412		TOTAL EQUIPMENT	\$ 584,853	\$ 589,936	\$ 5,083	\$ 113,044	\$ 468,843		\$ -	\$ 581,887	8,049	1.4%
100.0%	-20.5%	28.1%			-50.6%	-50.1%		19.2%	79.5%		0.0%	98.6%	1.4%	
88,751	86,212	85,901	810	Dues & Fees	114,427	111,947	(2,480)		88,665	79%		88,665	23,282	20.8%
28,965	29,124	15,424	811	Student Act & Awards	35,300	35,200	(100)		26,758	76%		26,758	8,442	24.0%
380,622	401,429	406,608	812	Student Athletics	415,527	415,527		30,870	322,103	78%		352,973	62,554	15.1%
\$ 498,338	\$ 516,764	\$ 507,933		TOTAL OTHER	\$ 565,254	\$ 562,674	\$ (2,580)	\$ 30,870	\$ 437,526		\$ -	\$ 468,396	94,278	16.8%
100.0%	3.7%	-1.7%			11.3%	10.8%		5.5%	77.8%		0.0%	83.2%	16.8%	
\$ 113,976,141	\$ 116,103,600	\$ 116,442,836		GRAND TOTAL	\$ 121,936,488	\$ 121,936,488	\$ 0	\$ 1,534,226	\$ 120,010,323		\$ -	\$ 121,544,549	\$ 391,939	0.3%
100.0%	1.9%	0.3%			4.7%	4.7%		1.3%	98.4%		0.0%	99.68%	0.32%	

BOARD OF EDUCATION - CARRYOVER ACCOUNT

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Total
Beg. balance	\$ -	\$ 17,937.00	\$ 96,047.32	\$ 136,516.88	\$ 210,167.43	\$ 410,167.43	\$ 1,401,734.04	
+ Deposits	\$ 223,763.00	\$ 513,957.00	\$ 327,075.11	\$ 250,000.00	\$ 200,000.00	\$ 1,182,504.64		\$ 2,697,299.75
- Expenditures	\$ (205,826.00)	\$ (435,846.68)	\$ (286,605.55)	\$ (176,349.45)	\$ -	\$ (167,894.98)		\$ (1,272,522.66)
- Encumbrances	\$ -	\$ -	\$ -		\$ -	\$ (23,043.05)		\$ (23,043.05)
Ending balance	\$ 17,937.00	\$ 96,047.32	\$ 136,516.88	\$ 210,167.43	\$ 410,167.43	\$ 1,401,734.04		\$ 1,401,734.04

Admin recommendation:

Colliers (CPPM) encumbrance	\$ (50,000.00)
Release to Town	\$ (675,000.00)
	<u>\$ (725,000.00)</u>
Target balance:	<u><u>\$ 676,734.04</u></u>



WESTPORT CONNECTICUT
PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD, WESTPORT, CT 06880
(203) 341-5090

July 23, 2021

The Honorable James S. Marpe
First Selectman
Town Hall
110 Myrtle Avenue
Westport, CT 06880

Dear Mr. Marpe:

The Parks and Recreation Department respectfully requests to be placed on the Board of Finance Agenda for an appropriation of \$436,000.00 from the Capital Non-Recurring Fund.

This request is for improvements to Riverside Park.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Jennifer A. Fava', is written over the typed name.

Jennifer A. Fava
Director of Parks and Recreation


cc: Gary Conrad



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD, WESTPORT, CT 06880
(203) 341-5090

MEMO TO: Board of Finance

MEMO FROM: Jennifer A. Fava, Director of Parks and Recreation 

DATE: July 23, 2021

RE: **Appropriation Request for Riverside Park Improvements**

Riverside Park is zoned as a DOSRD 3 property and therefore is limited to passive use. The goal is to utilize as many resources available on site and to maintain a natural environment while making enhancements to improve accessibility and create multiple vistas throughout the property. Additionally, this plan will create ecological improvements to the park by removing invasives and creating habitats such as a pollinator garden.

SLR Consulting was hired to develop a design plan for improvements to Riverside Park. The development of this plan has been a focus of the Parks Advisory Committee over the past several months. SLR has met with the PAC on five separate occasions since March 2021 to gather input and make adjustments based on feedback received during these public meetings. The plan was reviewed and approved unanimously by the Parks and Recreation Commission during its July 21, 2021 meeting, along with proceeding with the appropriation request.

The conceptual design plan (attached) has been broken out into three (3) separate areas for ease of discussion. You will also see an area noted as "future phase improvements." This portion includes an overlook platform, as well as a boardwalk that traverses through the marsh area and would connect with the walkway that already exists along the river. Due to the cost of this item and state permitting requirements, it was determined that it should be looked at for a future phase.

The attached budget breaks out the current portion of improvements related to the three (3) areas, as well as the future phase. The total cost for the plan of improvements we would like to proceed with at this time is \$510,000.00. However, the portion related to the sidewalk and parking lot in the amount of \$73,350.00 will be covered by the DPW operating budget and sidewalk capital appropriation.

Therefore, we are asking for an appropriation in the amount of \$436,000.00 to the Capital and Non-Recurring Account #31508810-500339-10121 for Improvements to Riverside Park.

attachments

Riverside Park
Conceptual Budget for Improvements

Item	Quantity	Unit	Unit Cost	Totals	Remarks
Area 1 Riverside Avenue Interface and Landscape Improvements (Appx. 1.6 Acres)					
					<i>Subtotal:</i>
Constructed Improvements:					\$104,790
Parking Area - repave and maximize use	700	SY	\$50.00	\$35,000	<i>includes site prep/removals</i>
Demo & Removals of existing bituminous sidewalk	1	LS		\$8,000	
Concrete Sidewalk Infill (assume 5" over 8")	1900	SF	\$11.00	\$20,900	
Curbing - concrete	240	LF	\$30.00	\$7,200	
Road repair	30	SY	\$75.00	\$2,250	
Timber guardrail/cobble filtration shoulder	140	LF	\$60.00	\$8,400	
Bicycle Rack	2	EA	\$1,800.00	\$3,600	<i>Support alternative transport modes</i>
Pedestrian Entry at former driveway - stone slab pavers	180	SF	\$28.00	\$5,040	<i>Formal entrance feature for walkers</i>
Wood picnic tables and benches	6	EA	\$1,200.00	\$7,200	
Platform Destination at wetland (10 x 15)	150	SF	\$48.00	\$7,200	
Landscape Remediation - Invasive Management and Native Plantings					\$96,750
Bioinfiltration swale-custom soil mix and plantings	1000	SF	\$4.00	\$4,000	<i>Direct & filter runoff from paved parking area through naturally low area</i>
Landscape Buffer adjacent to residential parcels	4000	SF	\$12.00	\$48,000	<i>Clear invasives, make screening more robust with native vegetation</i>
Meadow Planting / Pollinator Plantings	3500	SF	\$3.50	\$12,250	<i>Ecological & aesthetic feature in wet areas unresponsive of lawn</i>
Gully behind boulders - remediation	1	LS		\$10,000	<i>invasives clearing and new native plantings for ecological value</i>
Upland Wetland area - remediation	1	LS		\$12,500	<i>invasives clearing and new native plantings for ecological value</i>
Lawn Area - amend existing as needed	4000	SY	\$2.50	\$10,000	
Sub Total				\$201,540	
Area 2 - Northern Peninsula - Recreational and Landscaping Improvements (Appx 1.2 Acres)					
					<i>Subtotal:</i>
Constructed Improvements:					\$66,300
Constructed Lawn Path with gravel base	3500	SF	\$4.00	\$14,000	<i>Build up over existing irregular terrain</i>
Accessible Trail - stabilized aggregate	3200	SF	\$9.00	\$28,800	<i>ADA Accessible trail</i>
Vista destination, riverfront	2	EA	\$1,500.00	\$3,000	
Vista destinations - northern perimeter	2	EA	\$4,000.00	\$8,000	
Rustic Seating/Picnic areas (Inland)	5	EA	\$2,500.00	\$12,500	<i>Utilize existing stone for seat walls</i>
Landscape Remediation - Invasive Management and Native Plantings					\$38,000
Northern perimeter and tidal marsh	1	LS		\$20,000	<i>Necessary to locate and develop river vista points and boardwalk</i>
Inland	1	LS		\$18,000	<i>Inland, related to seating/picnic destinations</i>
Sub Total				\$104,300	

Riverside Park
Conceptual Budget for Improvements

Item	Quantity	Unit	Unit Cost	Totals	
Area 3 - Landscaping and Ecological Improvements (Appx. .75 Acres)					
Constructed Improvements:					<i>\$47,860</i>
Accessible trail 6' wide - stabilized aggregate on grade	840	SF	\$9.00	\$7,560	<i>At-grade trail link from lawn area</i>
Accessible trail 6' wide - stabilized aggregate over riprap	900	SF	\$9.00	\$8,100	<i>Rocky promontory area</i>
Stone Overlook Destination	1	LS		\$25,000	
Wood deck platform destination - embayment	1	LS		\$7,200	<i>Accessible destination feature located above tidal embayment</i>
Landscape Remediation - Invasive Management and Native Plantings					<i>\$46,500</i>
Rubble/woodland area	1	LS		\$24,000	<i>Potential future rock scramble feature</i>
Penninsula, related to trail construction	1	LS		\$10,000	<i>Rocky promontory clearing for construction and repopulation</i>
Southern perimeter and tidal marsh	1	LS		\$12,500	<i>Perimeter adjacent to and within tidal flatlands</i>
Sub Total				\$94,360	
Subtotal - Future Phase Improvements				\$400,200	
5% Minor Items				\$20,010	<i>Site signage, other incidental items</i>
20% Contingency				\$80,040	
Total				\$500,250	
Rounded Total				\$510,000	
Note:					
This conceptual budget is intended to provide an order of magnitude suitable for planning purposes. Detailed planning and design will require refinement of costs shown. Conceptual costs do not include allowances for design, engineering, land acquisitions, easements, or construction inspection. Budget estimates for these items may be developed during detailed design.					
Future Phase Improvements:					
	Quantity	Unit	Unit Cost	Totals	Remarks
Elevated Boardwalk through tidal marsh - State Permitting Required					
Accessible Trail - stabilized aggregate	800	SF	\$9.00	\$7,200	
Custom overlook platform -timber decking, accessible	240	SF	\$130.00	\$31,200	
Elevated Boardwalk (pedestrian only, elevation TBD)	300	LF	\$1,000.00	\$300,000	<i>Provides link to existing riverfront walkway to the North</i>
SubTotal				\$338,400	
5% Minor Items				\$16,920	
20% Contingency				\$67,680	
Total				\$423,000	
Rounded Total				\$430,000	



RIVERSIDE AVENUE

SAUGATUCK RIVER (TIDAL)

A PROVIDE PAVED PARKING AREA FOR 10 CARS, INCLUDING 1 DEDICATED ACCESSIBLE SPACE AND ADD BICYCLE RACKS TO PROMOTE ALTERNATIVE MODES OF TRANSPORTATION. MAINTAIN THE EXISTING CURB CUTS AND ACCESS FOR MAINTENANCE VEHICLES INTO THE SITE.

PROVIDE CONTINUOUS CONCRETE SIDEWALK ALONG RIVERSIDE AVENUE

EXTEND THE NATURALIZED WOODLAND EDGE ALONG THE RESIDENTIAL PROPERTY WITH NATIVE SHRUBS AND FLOWERING TREES

DIRECT RUNOFF FROM THE PARKING AREA TO AN EXISTING LOW AREA TO CAPTURE AND TREAT STORMWATER. PLANT THE BASIN WITH WILDFLOWERS AND NATIVE PERENNIALS AND ADD PICNIC TABLES

B EXISTING ACCESS AT FORMER DRIVEWAY TO BE RE-DESIGNED AS ACCESSIBLE PEDESTRIAN ENTRANCE WITH LARGE STONE SLAB PAVERS

STRENGTHEN WOODLAND PLANTINGS ADJACENT TO RESIDENCES WITH A MIX OF NATIVE FLOWERING TREES AND SHRUBS

CREATE A NATURALIZED EDGE WITH NO-MOW GRASSES, WET MEADOW, AND POLINATOR PLANTINGS. UTILIZE LANDFORM AND PLANTED EDGES TO CREATE UNIQUE SPACES TO ENJOY & EXPLORE

PROVIDE PICNIC OR SEATING SPACES TUCKED WITHIN THE LANDSCAPE

PROVIDE A WETLAND EDGE DESTINATION PLATFORM FOR BIRDWATCHING POTENTIAL FOR AN ARTISTIC BIRD BLIND FEATURE

MAINTAIN THE OPEN PASSIVE NATURE AND VIEWS ACROSS THE LAWN

FUTURE PHASE IMPROVEMENTS

A PROVIDE AN ACCESSIBLE ROUTE TO DESTINATION VISTAS

ADDRESS THE REMOVAL OF INVASIVES AND THE ESTABLISHMENT OF NATIVE VEGETATION IN THE FILL AREA TO THE NORTH TO IMPROVE THE ECOLOGICAL VALUE

CREATE AN ACCESSIBLE VISTA NEAR THE EMBAYMENT FOR SITTING AND SUNBATHING

B CREATE A LEVEL AND STABLE TRAIL OF REPURPOSED STONE TO ACCESS THE PROMONTORY. INCORPORATE INFORMAL SEATING/VISTA OPTIONS ALONG THE PATH

PROVIDE AN OVERLOOK DESTINATION WITH STEPPED LANDINGS NESTLED INTO THE ROCKY PROMONTORY

REPLANT DISTURBED VEGETATION AND RETAIN THE STONY TERRAIN TO PROVIDE A MORE ADVENTUROUS EXPERIENCE IF DESIRED

A CONSTRUCT AN ACCESSIBLE ROUTE TO VISTA DESTINATIONS. MAINTAIN A NATURAL APPEARANCE BY UTILIZING NATURAL STONE OR CRUSHED GRANITE

INTERNAL NATURAL PATHWAYS PROVIDE ACCESS THROUGH EXISTING VEGETATION AND NEW NATIVE PLANTINGS

RE-UTILIZE STONE RUBBLE FROM THE SITE TO DEFINE SPACES, OR TO CONSTRUCT SEATING OR SEAT WALLS

CREATE RUSTIC SPACES FOR PICNICING AND SEATING DOTTED WITHIN THE LANDSCAPE

THE GRASSY PENINSULA BELOW THE COASTAL JURISDICTION LINE WILL REMAIN UNDEVELOPED

B REMOVE INVASIVE THICKETS ALONG THE PERIMETER OF THE PENINSULA TO OPEN UP VIEWS AND CREATE VISTA DESTINATIONS UPRIVER

ESTABLISH NATIVE PLANTINGS TO IMPROVE ECOLOGICAL DIVERSITY AND HABITAT

PROVIDE INFORMAL MOWN FOOTPATHS THROUGH PLANTINGS TO VISTA POINTS OVERLOOKING THE LANDSCAPE ACROSS THE TIDAL MARSH

C FUTURE DEVELOPMENT POTENTIAL: CONSTRUCT A BOARDWALK CONNECTION WHICH WILL PROVIDE A UNIQUE ENVIRONMENTAL EXPERIENCE AND LINK TO THE PEDESTRIAN WATERFRONT PATHWAY TO THE NORTH



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD, WESTPORT, CT 06880
(203) 341-5090

July 19, 2021

The Honorable James S. Marpe
First Selectman
Town Hall
110 Myrtle Avenue
Westport, CT 06880

Dear Mr. Marpe:

The Parks and Recreation Department respectfully requests to be placed on the Board of Finance Agenda for an appropriation of \$95,000 from the Capital Non-Recurring Fund.

This request is for professional services related to the Longshore Capital Improvement Plan.

Respectfully,

Jennifer A. Fava
Director of Parks and Recreation

cc: Gary Conrad

Approved for submission
To Board of Finance (07/19/21)


James S. Marpe
First Selectman



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD, WESTPORT, CT 06880
(203) 341-5090

MEMO TO: Board of Finance

MEMO FROM: Jennifer A. Fava, Director of Parks and Recreation 

DATE: July 22, 2021

RE: **Appropriation Request for Longshore Capital Improvement Plan**

Prior to the pandemic shutdown, an RFP was issued for architectural and engineering services to establish a Capital Improvement Plan for Longshore Club Park. This project is included in the Parks and Recreation Department Five Year Capital Forecast in the amount of \$85,000.00 in FY20/21.

The objective of this project is to create an overall capital improvement plan for the park that will best meet the needs of the multiple user groups that utilize this facility.

Selection Process

Eight (8) proposals were received with proposed costs ranging from \$69,500.00 to \$122,000.00. All eight (8) proposals were reviewed with three (3) firms granted interviews. Two (2) firms were then selected for a second interview. Based upon the proposals and information garnered from the interviews, it was determined that Stantec is best suited for the needs of this project. The provided references were contacted. All gave excellent comments/reviews of their work with Stantec.

Selected Firm

Stantec Consulting Services (based out of New Haven, Connecticut) is an interdisciplinary landscape architecture, engineering, and architecture design and environmental services practice with an extensive portfolio of park planning experience. They have significant experience with coastal projects.

The core on-staff team includes expertise in assessment, engagement and design; civil engineering; traffic planning; buildings/architecture; code analysis; and dock/marine/coastal engineering.

Attached is a selection of pages from Stantec's proposal to provide you with additional background information and relevant project experience.

Timeframe & Cost

This project is expected to take approximately six (6) months once underway. It will include an evaluation of existing conditions, the gathering of public input through a variety of methods,

the development of concepts, preliminary cost estimates for each improvement, and the phasing of improvements.

The fee for Stantec is is not to exceed \$95,000.00.

Project Deliverables

Project deliverables will include:

- Public Involvement Report – documentation as to how public input was sought as well as the resulting information
- Existing conditions assessment
- Conceptual annotated plans with improvement recommendations
- Anticipated regulatory schedule
- Order-of-magnitude opinion of probable construction cost
- Final preferred plan
- Capital plan for phased improvements along with probable construction costs

The Parks and Recreation Commission unanimously approved proceeding with this appropriation request during its July 21, 2021 meeting. Therefore, we request an appropriation of \$95,000.00 to the Capital and Non-Recurring Account #31508810-500345-10122 for Professional Services related to the Longshore Capital Improvement Plan.

attachments

3. Our Firm, Your Team

Who we are

Stantec

Parks, especially our waterfronts, are desirable destinations and one of the most precious public resources that we all share. Recognizing this importance and responsibility is why it's our mantra to design with community in mind.

Our team of award-winning landscape architects has earned a reputation as leaders in public park planning, design and implementation. We lead projects that range from neighborhood vest pocket parks and community based athletic facilities, to premiere waterfront, cultural, educational, and historic park sites. We provide creative and technical expertise to our clients from our New Haven office, with the resources of our interdisciplinary regional practice and backed by our award-winning national portfolio.

Since 1954, our local strength, knowledge, and relationships, coupled with our world-class expertise, have allowed us to go anywhere to meet our clients' needs in more creative and personalized ways. We collaborate across disciplines to the benefit of our clients. Our work—professional consulting in planning, architecture, engineering, landscape architecture, and environmental sciences—begins at the intersection of community, creativity, and client relationships. With a long-term commitment to people and places, Stantec has the unique ability to connect to projects on a personal level and advance the quality of life in communities across the globe.

Key personnel and team organization

Each staff person identified in our Organization Chart meets and exceeds the qualifications stated in the Request for Proposals, including a minimum of five (5) years of park and capital improvement planning for multi-use parks in the State of Connecticut and throughout the region. Our combined interdisciplinary skills, complimentary design and technical backgrounds, large public park and public works experience, and ability to identify physical needs, define improvement strategies, prepare effective and highly communicative graphics, and accurately reflect cost in capital improvement plans will be a valuable resource to the Town of Westport. The Longshore Club Park plan will require high-end illustrative plans and graphics and a comprehensive layering of improvement strategies to guide the Town in park capital planning in the years to come. Limits of work, priorities and phased implementation, and limited disruption to park use will be keys to success. Our team and respective staff are well-prepared to provide these services.





4. Relevant Projects and References

Stantec and our dedicated team members have direct relevant project experience in park planning and design. As Principal-in-Charge, Gary Sorge, FASLA, AICP, has led many assignments similar in scope to and as endearing to its patrons and stakeholders as is Longshore Club Park. Over his 30+ years with Stantec, Gary's work has focused on park planning and design, infrastructure design in public space, and coastline resiliency. Representative projects include, but are not limited to:

- Silver Sands State Park, Milford, CT
- Cummings Park/West Beach, Stamford, CT
- J. Boccuzzi Park, Stamford, CT
- Greenwich Point Park, Greenwich, CT
- Bushwick Inlet Park, Brooklyn, NY
- Clute Park, Watkins Glen, NY
- Corning Preserve Park, Albany, NY
- Cranbury Park, Norwalk, CT
- Pleasure Beach Park, Bridgeport, CT
- Eisenhower Park, Milford, CT
- Great Lawn, Central Park, New York, NY
- Open Hearth Park, Sydney, Nova Scotia

Key Team members, Jeff Olszewski, RLA and Travis Ewen, RLA, have participated on many of these assignments. Mr. Olszewski has over 18 years of relevant experience in Connecticut and has participated as project manager on our J. Boccuzzi Park Master Plan, Cummings Park Post-Master Plan Phased Implementation, and Greenwich Point Park Capital Improvement Plan. Mr. Ewen is lead designer, bringing over 18 years of national and international interdisciplinary design expertise for parks and public spaces, most recently for Clute Park in Watkins Glen, NY. Phil Katz, PE, will lead our engineering team, bringing his most recent experience at Silver Sands State Park in Milford, CT, encompassing a new beachfront pavilion, a maintenance facility, gateway, circulation and parking upgrades, and regulatory approvals.

A distinguishing characteristic of our team is our interdisciplinary approach as demonstrated in the expertise represented on our team Organization Chart. Our Organization Chart identifies key personnel, their roles, and relationships for the Longshore Club Park Site Plan. Resumes provided also highlight our key staff along with their years of relevant park design experience, titles, and representative projects. Park planning requires interdisciplinary thinking. Our landscape architects routinely lead teams comprised of our in-house planners, engineers, architects, and environmental scientists and have the representative portfolio of completed works and references to demonstrate our success.

References

Our clients say it best! From planning to design and construction, contacts from three (3) of our select representative projects have been included at the end of this section. We welcome you to reach out.



Silver Sands State Park // Milford, CT

For the State of Connecticut Department of Construction Services and the Department of Energy and Environmental Protection, Stantec lead the \$4.2M renovation of circulation and parking facilities, landscape, utility upgrades and the design of a new bathhouse and maintenance facilities.

The design factors storm resiliency and flood impacts. Located on Long Island Sound, Silver Sands State Park is constructed on fill and nestled among vast areas of upland and tidal wetlands. Visitation to the State park has increased in recent years and renovations are needed to accommodate demand, enhance the visitor's experience and provide the requisite staff and emergency response facilities much needed at the popular waterfront destination.

Cummings Park and West Beach Facilities Master Plan // Stamford, CT



We collaborated with City staff and residents to design one of Stamford’s most popular recreation destinations. When completed, the 100-plus acre property will provide a little bit of everything, from a beach and coastal habitat to shady wooded uplands.

Our team performed the site analysis, extensive public outreach and park facilities master planning services for Cummings Park and West Beach in Stamford, Connecticut. Located along Westcott Cove, the park contains two beaches, shorefront promenades, pavilions, walking paths, multiple sports fields and courts and a marina. The master site plan addresses needed improvements to circulation patterns and existing structures as well as overall aesthetic and passive recreation enhancements. Stamford’s Facilities Master Plan proposes a phased implementation strategy, including a renovated promenade and concession

area, enhanced vehicular and pedestrian access with designated bike lanes, adaptive reuse of existing structures, reorganized parking, sports fields and play areas, re-established natural habitat and tree canopy, and overall landscape and aesthetic improvements.

In response to severe damage from recent storms, additional services included new marina design, boat launch facility improvements, beach resiliency studies and nourishment programs and sea level rise impact exhibits determined the basic requirements of the project and how they could best be met.



John J. Boccuzzi Park Master Plan // Stamford, CT

This master plan lays the groundwork for Phase 1 Design and reactivates Boccuzzi Park's waterfront.

An 11.7-acre waterfront park nestled in the residential Waterside Neighborhood in south Stamford. Like many parks located in densely populated areas, it serves as a destination for passive and active recreation and as a relief from everyday life. Additionally, Boccuzzi Park is unique by functioning as both a marine educational hub, and a southern terminus of an interconnected path system that will connect north to the Mill River Greenway.

Our team evaluated the entire park, looking at all aspects of passive and active recreation, and the challenges and opportunities regarding sustainability and resiliency associated with a coastal park. Keeping these in mind and assessing the desired uses from various stakeholder groups, we developed a master plan that expands the

functions and aesthetics of the park, meets the needs of the end users while enhancing its use as a revenue generator for the City.

The master plan balances the presence of after school programming and an environmental education facility with the needs of all residents. Proposed improvements and amenities include an updated comfort station, cohesive and compact circulation and parking design to provide more open space, a more accessible waterfront, with Eco-revetment to address storm events and sea level rise, passive and active recreation, playgrounds, and seamless connections to the neighborhoods and greenway to the north.



Greenwich Point Park Capital Improvement Plan // Greenwich, CT

Through extensive collaboration with the Town of Greenwich, residents, and stakeholder groups, Stantec was charged with the development of a capital improvement plan and magnitude of costs for the phased improvements at Greenwich Point Park.

In our team's intensive investigation and outreach it was clear to see how important and popular this gem is to the Town of Greenwich. Additionally, it was obvious to see how the park's own popularity has taken a toll on its amenities and where additional facilities would enrich the park visitor's experience. Phase I of the work included an asset management and facilities enhancement plan. Woodlands; parking; shared paths and roads; circulation pathway capacity, delineation and congestion; shoreline protection; invasive species control and access controls appear to be critical conditions that require mapping, evaluation, and strategy for improvement and sustainable management.

Phase II of the work included a prioritized capital improvement plan and magnitude of cost. Each improvement item identified a priority ranking derived from Town and public feedback, approximate cost to execute the work, and a project champion that would help facilitate the funding and implementation.

This work provided a road map for the Town of Greenwich to gain community approval, critical project funding, phased implementation and, most importantly, greatly enhanced recreational experiences for residents and visitors.



Pleasure Beach Park Master Plan // Bridgeport, CT

Since a fire destroyed the only wooden access bridge in 1996, conditions of the park's amenities steadily declined while nature gradually reclaimed portions of the abandoned 65-acre peninsula island. The City of Bridgeport has begun to restore the park as passive and active recreation space while protecting environmentally sensitive tidal wetlands, dunes, and wildlife habitat.

As part of the environmental component to the overall master plan being developed, Stantec's assignment included providing federal species monitoring for a proposed piling-supported fishing pier in Bridgeport Harbor as a part of the overall waterfront improvement plan. Species include least tern (*Sterna antillarum*) and piping plover (*Charadrius melodus*), both of which are state-listed threatened species (plover are also federally listed). It was the depth of the qualified staff at Stantec that allowed for a rapid reaction to the permit conditions and maintained the construction schedule.

Stantec's master plan included a feasibility report outlining and illustrating existing opportunities, alternative design concepts, an implementation plan and a strategy for generating revenue to support the park's staff, security, and maintenance needs as well as future improvements. Phased improvements commenced in 2012 and access to the park was restored in 2014. New trails, renovated pavilions and restrooms, water tanks, a shoreline playground and new plantings were completed in initial phases of the master plan implementation.



Eisenhower Park Master Plan // Milford, CT

The objective of the project was to create a four-season park with recreation amenities, as well as preservation of woodlands, topography and wetlands. Safety, maintenance, aesthetics and stormwater management were key planning issues.

Following extensive study, a Master Plan was prepared for the development of this 350-acre recreational park with amenities appealing to all age groups.

The park currently contains a softball field, community garden, playground, fishing pond, tennis courts, walking trails and a 3/4-mile length of the Wepawaug River. Stantec presented many passive and recreational amenities to be considered by the City of Milford as enhancements to the current park.

To prepare the Master Plan, Stantec took inventory of the site, provided a detailed map, studied the environmental implications of redevelopment and, with the City, determined the basic requirements of the project and how they could best be met.