

Board of Selectmen Meeting
June 23, 2021
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, June 23, 2021, at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Eileen Zhang, Jillian Cabana, Gary Conrad, Elaine Daignault, presenters as noted in the minutes and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/90>

MINUTES

1. Jen Tooker presented Item #1. There was a minor adjustment that was noted and corrected. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectmen's and Water Pollution Control Authority's meetings of June 9, 2021 are hereby APPROVED.

APPROVE CLOSURE OF RAILROAD PLACE + ESTABLISH TEMP NO PARKING ON RIVERSIDE FOR SLICE OF SAUGATUCK FESTIVAL

2. Westport Weston Chamber of Commerce Executive Director Matthew Mandell presented Item #2. Lieutenant Jillian Cabana represented the Police Department for its review and comments related to public safety. Mr. Mandell noted that the event will be held within the same footprint as previous years; Homes With Hope will be the recipient of proceeds. Traffic back-ups that occurred in previous years will be addressed with strategically located Police signage. Lieutenant Cabana requested that additional officers be hired to insure adequate coverage. Mr. Mandell agreed that he would work with the Police Department to ensure previous public safety concerns, including vehicle and pedestrian management, will be addressed. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request to (i) close the Town roadway known as Railroad Place and (ii) establish temporary "No Parking" on the east side of Riverside Avenue from noon to 9:00 PM on Saturday, September 25, 2021 (Rain Date: Sunday, September 26, 2021) for the Slice of Saugatuck Event is hereby APPROVED.

APPROVE NAMING STAPLES HIGH SCHOOL FOOTBALL FIELD THE "COACH PAUL LANE FIELD" AND REFER TO RTM

3. Gridiron Club Member Jim Adrian presented Item #3. Mr. Adrian provided history and background of Coach Lane's accomplishments and contributions to the Town. It was noted that both the Board of Education and the Parks & Recreation Commission supported the naming. It was determined that the official name that would be presented to the Representative Town Meeting for its review and final approval would be "Coach Paul Lane Field." Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with the Policy for Naming Town Property, naming the Town owned property known as the Staples High School Football Field, located at 70 North Avenue, the

“Coach Paul Lane Field,” and further, forwarding the request to the Representative Town Meeting for its review at its next scheduled public meeting is hereby APPROVED.

APPROVE MAINTENANCE AGREEMENT BETWEEN THE TOWN AND TOTAL COMMUNICATIONS, INC FOR COMMUNICATION SYSTEM MAINTENANCE

4. Information Technology Director Eileen Zhang presented Item #4. Ms. Zhang indicated that the agreement applied to the Board of Education, Town and Library phone systems. The competitive low bidder for Bid 21-020T (Purchase of Cisco VoIP Phone System Maintenance) was Total Communications, Inc. at \$92,489.02. Total Communications has maintained the Town’s VoIP system for the past 13 years. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Maintenance Agreement between the Town of Westport and Total Communications, Inc. as it relates to equipment hardware, software, and maintenance for the Town, Board of Education and Westport Library telephone communications systems is hereby APPROVED.

APPROVE MAINTENANCE AGREEMENT BETWEEN THE TOWN AND WEISSCO FOR UPS SYSTEM EQUIPMENT

5. Information Technology Director Eileen Zhang presented Item #5. Ms. Zhang stated that Weissco Power Company was the low bidder for the RFP for the Maintenance and Service of 6 UPS (Uninterrupted Power Supplies) at the Police and Fire Stations. Weissco has provide maintenance to the Town since 2017 and the Town is satisfied with its service. The costs of this agreement for the Police, Fire and IT departments have been budgeted. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Maintenance Agreement between the Town of Westport and Weissco Power as it relates to the UPS System equipment is hereby APPROVED.

APPROVE AMENDMENT NO 2 TO PHARMACY SERVICE AGREEMENT BETWEEN TOWN AND MAXOR PLUS, LTD

6. Finance Director Gary Conrad presented Item #6. Mr. Conrad described the prescription benefit plan available to retirees and noted its success and financial benefit. The current agreement has been active since 2012, and the amendment will extend the agreement to June, 2024. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that Amendment No. 2 to Pharmacy Service Agreement between the Town of Westport and MaxorPlus Ltd., extending the term of the existing agreement for pharmacy benefit management services until June 30, 2024 is hereby APPROVED.

APPROVE AND CERTIFY GRANT ASSISTANCE AGREEMENTS AND RELATED DOCUMENTS FOR SC SDBG CV GRANT

7. Human Services Director Elaine Daignault presented Item #7. She noted that this is a grant for Westport Homeless & Food Insecurity Improvements (Homes With Hope) at the Gillespie Center under the State’s Small Cities Community Development Grant Program, Grant # SC2015803. While the Town initially applied for \$250,000 for this grant and another \$250,000 for COVID Assistance, the Department of Housing re-purposed the COVID funds to the Homeless & Food Insecurity Improvements grant so that our total amount granted is now \$500,000. These funds will be utilized to implement COVID-related and

other improvement projects to the Town owned property known as the Gillespie Center on Jesup Road. Upon motion by Melissa Kane, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the acceptance by the TOWN OF WESTPORT in an amount not to exceed \$500,000.00 is hereby approved for the grant for Westport Homeless & Food Insecurity Improvements (Homes with Hope) at the Gillespie Center under the State's Small Cities Community Development Grant Program, Grant # SC2015803, and that the FIRST SELECTMAN AND THE DEPARTMENT OF HUMAN SERVICES are hereby authorized and directed to file such documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the TOWN OF WESTPORT, CT.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting adjourned at 10:10 AM

/Eileen Francis/

Eileen Francis, Recording Secretary