

RESOLUTIONS

(1)

RESOLVED: That upon the recommendation of the of the Board of Finance and a request by the Fire Chief, the sum of 69,748.00 to the Capital and Non-Recurring Fund account to replace and upfit for public safety use the existing Car 3 Command Unit is hereby appropriated.

(2)

RESOLVED: That upon the recommendation of the Board of Finance and a request by the Fire Chief, the sum of \$66,262.00 to the Capital and Non-Recurring Fund account to replace and upfit for public safety use the existing Command Staff SUV Unit is hereby appropriated.

(3)

RESOLVED: That upon the recommendation of the Board of Finance and a request by the Fire Chief, the sum of \$95,990.00 to the Capital and Non-Recurring Fund account to replace, upfit for public safety use and mounting of equipment for a Dive Rescue Unit is hereby appropriated.

(4)

RESOLVED: That upon the recommendation of the Board of Selectmen, in accordance with the Policy for Naming Town Property, the naming of the Town owned property known as the Staples High School Football Field, located at 70 North Ave, "Coach Paul Lane Field", in honor of Paul Lane is hereby approved.



DEPARTMENT OF FIRE SERVICES

Administration (203) 341-5000

Fax (203) 341-5009

ROBERT E. YOST

Chief of Department

April 29, 2021

Honorable James S. Marpe, First Selectmen
Town of Westport
110 Myrtle Avenue
Westport, Connecticut 06880

Approved for submission
To Board of Finance (5/13/21)

James S. Marpe
James S. Marpe
First Selectman

Re: Fire Department and Emergency Management Vehicles Replacement Appropriation

Dear Mr. Marpe,

I am requesting an appropriation of \$232,000 from Capital Non-Reoccurring Funds to be placed on the June agenda for the (June) Board of Finance meeting. This request is for replacing three vehicles, two for the fire department and one used by both the police and fire departments.

The Westport Fire Department typically maintains a fleet of 12 "non-fire truck" vehicles used by the Command Staff, Fire Marshal's Office, the Fleet Supervisor, and Operations. Currently, two of the vehicles, a 1996 ambulance used as the police-fire dive rescue unit and a 2009 command unit, have reached the "end of life" and are no longer cost-effective to maintain. Their reliability is uncertain when pressed into service. The third unit was a 2007 SUV disposed of in 2019 due to safety and mechanical problems.

We will use the \$232,000 to purchase and equip three vehicles.

1. \$69,748; replace the existing Car 3 Shift Command Unit with a new vehicle. The current unit will become a reserve unit, and the current reserve unit will be disposed. The amount requested includes the cost of the vehicle and up-fitting for public safety use.
2. \$66,262; replace one command staff SUV. The existing unit will become a reserve unit replacing the unit disposed in 2019. The amount requested includes the cost of the vehicle and up-fitting for public safety use.
3. 95,990; replace the existing dive rescue unit. The current unit will be disposed. The amount requested includes the cost of the vehicle, up-fitting for public safety use, and the mounting of dive rescue equipment.

In the past, vehicle replacement had been funded in operating capital, with vehicles being purchased one at a time with all outfitting done in-house. Changes in the automotive industry have made it no longer feasible or cost-effective to equip the vehicles in-house.

The timing of this request is being made in part to the current worldwide semiconductor shortage. Both Chevrolet and Ford have stated that the semiconductor shortage has affected production and that fleet orders will need to be placed for the 2022 model year no later than October 1, 2021 with an expected delivery date of June 2022.

Respectfully yours,

Robert E. Yost
Chief of Department

515 POST ROAD EAST, WESTPORT, CT 06880

FISCAL YEAR 2022

TOWN OF WESTPORT, CT

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Fire Department

Date: April 28, 2021

PROJECT NAME AND DESCRIPTION
Fire Department Shift Commander Car Replacement

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO

If no, why not?

If yes, answer the following two questions:

Which FY was the project first proposed? 2020/2021

Which FY was the project first planned? 2020/2021

TOTAL COST IN CAPITAL PLAN: \$100,000 IS PLAN ESTIMATE STILL ACCURATE? YES NO

IF NO, ENTER NEW ESTIMATED COST HERE: \$69,748 + CONTINGENCY (0 %) = \$69,748
(when applicable) NEW TOTAL ESTIMATE

SOURCE OF FUNDS:

CAPITAL BOND GEN'L FUND CNR GRANT STATE OTHER

ARE THERE GRANT FUNDS AVAILABLE FOR THIS PROJECT?

YES NO

EXPLAIN:

OTHER, DESCRIBE: _____

PAYBACK PERIOD (If applicable):

PROJECTED START DATE: Spring 2022 EST. COMPLETION DATE: Spring 2022

ESTIMATED USEFUL LIFE: 10 years

Is this project part of a larger capital project?

No, normal fleet replacement

Has an RFP been issued? YES NO

Have bids been received? YES NO Number of bids received: 2 proposals/State contract pricing

Was the lowest bid the winner? YES NO If not, why? Unit would not be ordered until money is approved

Who will benefit from the project?
Unit is used as the fire department's command unit for the shift commander, current unit will be moved to reserve status and the existing reserve unit will be sold.

Has the Green Task Force been informed of this request? YES NO

Is it a replacement? YES NO 2009 Chevrolet Suburban, 12 years old, 102,276 miles. Unit is in poor condition. Reliability is uncertain when pressed into service
If yes, describe condition of what is to be replaced:

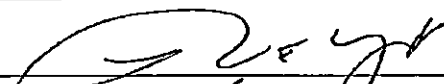

Pictures attached? YES NO

What other approvals/reviews are necessary to begin this project? Please include anticipated dates.
Board of Finance, RTM and Board of Selectman

FINANCE

This section to be completed by the Finance Director.
EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:
IF APPROVED:
IF NOT APPROVED:

REVIEW/SIGN-OFF

DEPARTMENT HEAD		DATE: 5/14/21
FINANCE DIRECTOR		DATE: 5/17/2021
FIRST SELECTMAN		DATE:

FISCAL YEAR 2022

TOWN OF WESTPORT, CT

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Emergency Management Fire Depar

Date: April 28, 2021

PROJECT NAME AND DESCRIPTION
Replacement of Dive Rescue Unit

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO

If no, why not?

If yes, answer the following two questions:

Which FY was the project first proposed? 2020/2021

Which FY was the project first planned? 2020/2021

TOTAL COST IN CAPITAL PLAN: \$125,000 IS PLAN ESTIMATE STILL ACCURATE? YES NO

IF NO, ENTER NEW ESTIMATED COST HERE: \$95,990 + CONTINGENCY (0 %) = \$95,990
(when applicable) NEW TOTAL ESTIMATE

SOURCE OF FUNDS:

CAPITAL BOND GEN'L FUND CNR GRANT STATE OTHER

ARE THERE GRANT FUNDS AVAILABLE FOR THIS PROJECT?

YES NO

EXPLAIN:

OTHER, DESCRIBE: _____

PAYBACK PERIOD (If applicable): _____

PROJECTED START DATE: Spring 2022 EST. COMPLETION DATE: Spring 2022

ESTIMATED USEFUL LIFE: 15+ years

Is this project part of a larger capital project?
No, normal fleet replacement

Has an RFP been issued? YES NO

Have bids been received? YES NO Number of bids received: 2 proposals/State contract pricing

Was the lowest bid the winner? YES NO If not, why? Unit would not be ordered until money is approved

Who will benefit from the project?
 Unit is used for the combined police fire dive team. Is used to transport the towns primary dive rescue equipment. New unit would allow for additional equipment and response capabilities. New unit will be 4 wheel drive, seat 5, be able to tow the small boats and be used during flooding events to deploy divers.

Has the Green Task Force been informed of this request? YES NO

Is it a replacement? YES NO 1996 Ford E350 Ambulance, 25 years old and is in poor condition. Reliability is uncertain when pressed into service and it's use is limited to driving to and from dive locations.
If yes, describe condition of what is to be replaced:

Pictures attached? YES NO

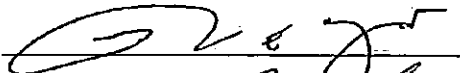
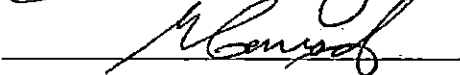
What other approvals/reviews are necessary to begin this project? Please include anticipated dates.
 Board of Finance, RTM and Board of Selectman

FINANCE

This section to be completed by the Finance Director.

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:
 IF APPROVED:
 IF NOT APPROVED:

REVIEW/SIGN-OFF

DEPARTMENT HEAD		DATE: 5/14/21
FINANCE DIRECTOR		DATE: 5/12/2021
FIRST SELECTMAN		DATE:

FISCAL YEAR 2022

TOWN OF WESTPORT, CT

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Fire Department

Date: April 28, 2021

PROJECT NAME AND DESCRIPTION
Replacement of Command Staff SUV

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO

If no, why not?
If yes, answer the following two questions:
Which FY was the project first proposed? 2020/2021 Which FY was the project first planned? 2020/2021

TOTAL COST IN CAPITAL PLAN: \$65,000 IS PLAN ESTIMATE STILL ACCURATE? YES NO

IF NO, ENTER NEW ESTIMATED COST HERE: \$66,262 + CONTINGENCY (0 %) = \$66,262
(when applicable) NEW TOTAL ESTIMATE

SOURCE OF FUNDS: ARE THERE GRANT FUNDS AVAILABLE FOR THIS PROJECT?

CAPITAL BOND GEN'L FUND CNR GRANT STATE OTHER YES NO
 EXPLAIN:

OTHER, DESCRIBE:

PAYBACK PERIOD (If applicable):

PROJECTED START DATE: Spring 2022 EST. COMPLETION DATE: Spring 2022

ESTIMATED USEFUL LIFE: 10+ years

Is this project part of a larger capital project?
No, normal fleet replacement

Has an RFP been Issued? YES NO

Have bids been received? YES NO Number of bids received: 2 proposals/State contract pricing

Was the lowest bid the winner? YES NO If not, why? Unit would not be ordered until money is approved

Who will benefit from the project?
Normal fleet replacement, unit will be assigned to command staff and existing unit will be kept as a reserve unit.

Has the Green Task Force been informed of this request? YES NO

Is it a replacement? YES NO replacing 2007 SUV disposed of in 2019 because of corrosion and cracked frame.

If yes, describe condition of what is to be replaced:

Pictures attached? YES NO

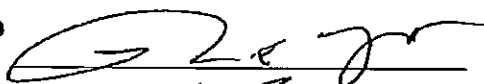
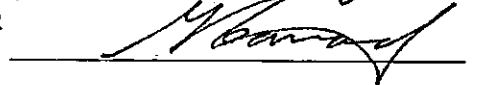
What other approvals/reviews are necessary to begin this project? Please include anticipated dates.
Board of Finance, RTM and Board of Selectman

FINANCE

This section to be completed by the Finance Director.

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:
IF APPROVED:
IF NOT APPROVED:

REVIEW/SIGN-OFF

DEPARTMENT HEAD		DATE: 5/14/21
FINANCE DIRECTOR		DATE: 5/17/21
FIRST SELECTMAN		DATE:

June 23,2021

BACK UP MATERIAL
RTM ITEM # 42 & 3

On Tuesday June 22, 2021 a joint meeting was held via zoom with RTM Public Protection Committee and Finance Committee to discuss and vote on the following-

1. Upon the request of the Fire Chief, to approve an appropriation in the amount of \$69,748.00 to the Capital and Non-Recurring Fund account #31502220-500332 to replace and upfit for public safety use the existing Car 3 Command unit.
2. Upon the request of the Fire Chief, to approve an appropriation in the amount of \$66,262.00 to the Capital and Non-Recurring Fund account #31502220-500333 to replace and upfit for public safety use the existing Command Staff SUV unit.
3. Upon the request of the Fire Chief, to approve an appropriation in the amount of \$95,990.00 to the Capital and Non-Recurring Fund account # 31502220-50034 to replace and upfit for public safety use and mounting of equipment for a Dive Rescue Unit.

Deputy Chief Mike Kronick presented for the Fire Department, explaining that our current fleet of vehicles are on their last leg of use. The new vehicles should be in service for approximately 20 years. The town was able to secure fixed pricing dated back to 2019 through the State of Connecticut. The dive rescue team consists of both Fire and Police personnel.

Both Committees voted unanimously to approve all 3 requests. Public Protection Committee 6-0 Finance Committee 7-0

In attendance - Finance Jeff Wieser, Seth Braunstein, Nicole Klein, Jessica Bram, Richard Jaffe, Stephen Shackelford, and Lauren Soloff

Public Protection- Jimmy Izzo, Richard Jaffee, Seth Braunstein, Andrew Colabella, Kristan Hamlin, and Candice Banks

Fire Chief Rob Yost and Deputy Chief Mike Kronick

Respectfully Submitted,

Jimmy Izzo -Chair RTM Public Protection Committee

Jeff Wieser -Chair RTM Finance Committee



WESTPORT, CONNECTICUT


JAMES S. MARPE
First Selectman

RECEIVED FOR RECORD
WESTPORT TOWN CLERK

2021 JUN 25 A 10:21


JEFFREY M.
DUNKERTON

TO: Velma Heller, RTM Moderator
Jeff Dunkerton, Town Clerk

FROM: James S. Marpe, First Selectman 

DATE: June 24, 2021

RE: Request for RTM Approval - Naming Town Property "Coach Paul Lane Field"

At its public hearing of June 23, 2021, the Board of Selectmen unanimously approved the request to name the Town-owned property known as Staples High School Football Field, located at 70 North Avenue, "Coach Paul Lane Field."

In accordance with the Policy for Naming Town Property, I am forwarding the request to you to include the item on the next available Representative Town Meeting agenda for final approval. On behalf of the Board of Selectmen, I recommend that the Football Field be named "Coach Paul Lane Field" in honor of Paul Lane.

Thank you.

Attachments

cc: E. Flug, Assistant Town Attorney
Jim Adrian and Friends of Coach Paul Lane

**POLICY FOR NAMING TOWN PROPERTY
(APPROVED 7-29-98)**

1. Purpose.

It is the general policy of the Board of Selectmen, when presented with a request to honor an individual by naming Town-owned real or personal property after the individual, to erect a plaque commemorating the contributions of the individual in lieu of naming town-owned property after the individual. The Board of Selectmen reserves the right to specify the manner in which plaques shall be worded and where they shall be placed, and further reserves the right to reject those requests which it deems inappropriate or unsuitable.

In extraordinary circumstances the Board of Selectmen shall be empowered to name town-owned property in honor of an individual if it is determined to be in the best interests of the town. No public facility shall be so named without the approval of the RTM. Public facilities include land, buildings, rooms within a building and the like, but do not include park benches, and the like. The Board of Selectmen shall make the final determination as to whether town-owned property is a public facility.

This policy shall not apply to requests to name town-owned street.

2. Administrative procedures.

- A. A naming request shall be submitted in writing to the First Selectman, indicating the nature of the contributions the individual has made to the community, and describing the property to be named.
- B. Upon receipt of the written submission, the First Selectman shall review all pertinent information related to the request and prepare a recommendation as to approval or disapproval by the Board of Selectmen.
- C. If the Board of Selectmen approves of the naming request, and the naming request involves a public facility, it shall forward its approval to the Moderator of the RTM to be placed on the agenda for the next available meeting. No public facility shall be so named without the final approval of the RTM.
- D. When reviewing a naming request involving property which is under the control of the Board of Education, the First Selectman shall forward to the Board of Education the naming request to be placed on the agenda for the next available meeting. The Board of Education shall communicate and objection to the naming request to the First Selectman within one week after said meeting. The Board of Selectmen shall consider any objection of the Board of Education when reviewing said naming request.

3. Criteria.

- A. When considering whether to approve of a plaque and or/naming of town-owned property, the Board of Selectmen shall consider the following:
- 1) Whether it would be appropriate and in the best interests of the town to name the property which is the subject of the request.
 - 2) Whether it would be appropriate to name and/or erect a plaque in honor of the individual who is the subject of the request.
 - 3) Whether naming the property may conflict in any way with the town's ethical or moral policies.
 - 4) Service to the town or community
 - 5) The nature and significance of the individual's contribution to the community.
 - 6) The individual should be respected throughout the community.

James Marpe
First Selectman
jmarpe@westportct.gov
203-341-1111

RECEIVED
MAY 17 2021
TOWN OF WESTPORT
SELECTMAN'S OFFICE

Dear Jim:

This will serve as the formal written request to name Staples Wrecker Field "Coach Paul Lane Field" in honor of Coach Paul Lane who dedicated three decades of his life to the betterment of Westport Staples football, track, soccer, and golf athletes.

As we discussed, the Friends of Coach Paul Lane understand the general policy of the Board of Selectmen, when presented with a request to honor an individual by naming Town-owned real or personal property after the individual, is to commission a plaque for display commemorating the contributions of the individual in lieu of naming town-owned property after the individual. Nevertheless, the Friends of Paul Lane further understand that in extraordinary circumstances, such as in our opinion, the case of Coach Paul Lane, the Board of Selectmen shall be empowered to name town-owned property in honor of an individual if it is determined to be in the best interests of the Town.

Suffice it to say, the Friends of Coach Paul Lane believe the Town of Westport will be hard-pressed to find any individual more deserving than Coach Lane and that the best interests of Town of Westport will be served through bestowing Coach Lane with the requested honor.

Indeed, as most residents know, "The Coach", is a legendary football coach in the State of Connecticut and Fairfield County FCIAC. For 30 years, Coach Lane was instrumental in the growth of football in the Town of Westport. Coach Lane nurtured and mentored athletes from their formative PAL years all the way through High School. Many credit Coach Lane with the success of Staples football and the reputation that continues today in the State of Connecticut.

Coach Lane started playing football when masks were not used and hardly a pass was thrown in the game. He grew with the sport and many of his teams threw 50 plus passes per game. Coach Lane was an innovator and is respected by almost everyone in the game of football that know or knew him. He was always learning and teaching and was considered a second father to many that played for him. Coach Lane sent many Westport Wreckers to play in college. To that end, Coach Lane sent seven Staples Wrecker quarterbacks to play for Division 1 Teams, two of which were his sons. Coach Lane put Staples on the "Football Map" over fifty years ago with his then biggest win in 1967 by beating Stamford Catholic High School 8 to 0. Stamford had a 30-game winning streak at the time.

Coach Lane also won State championships in Staples Boy's Track and Staples Girl's Golf. Coach Lane finished his career in Europe coaching both in Italy and England as American Football was introduced "across the pond" in Europe.

Coach Lane is a graduate of Notre Dame and honorably served in the Korean War stationed in Germany where he coached and played football.

A review of the application criteria that is considered when analyzing this request unequivocally shows that Coach Paul Lane passes (pun intended) every test. Coach Lane is respected throughout the Westport Community and has served the Town flawlessly for three decades. Coach Lane's moral and ethical qualities comport with the Town's high standards and policies. Naming Staples Wreckers Field in honor of Coach Lane consequently is undoubtedly in the best interests of the Town of Westport.

Given his history, it is of no surprise that at the young sprightly age of 93, Coach Lane can be found today at Compo Beach sitting on his porch providing coaching tips and life lessons to all who stop to wish him well. You will not find many football coaches as dedicated and passionate. Coach Lane never raised his voice or used a swear word. Coach Lane is the ultimate gentleman.

Thank you for your consideration.

Respectfully submitted,


The Friends of Coach Paul Lane.



WESTPORT, CONNECTICUT

JAMES S. MARPE
First Selectman

TO: Candice Savin, Chair
Westport Board of Education

FROM: James S. Marpe, First Selectman 

DATE: May 17, 2021

RE: Naming Town Property -- Staples High School Football Field

I am writing in accordance with the Town of Westport's *Policy for Naming Town Property* (the Policy) as it relates to naming the Staples High School Football Field in honor of Paul Lane. Section 2, D reads as follows:

When reviewing a naming request involving property which is under the control of the Board of Education, the First Selectman shall forward to the Board of Education the naming request to be placed on the agenda for the next available meeting. The Board of Education shall communicate any objection to the naming request to the First Selectman within one week after said meeting. The Board of Selectmen shall consider any objection of the Board of Education when reviewing said naming request.

Attached is the written recommendation from the Friends of Coach Paul Lane and a copy of the Policy for your review. Please take note that the request has my personal support.

Kindly place this item on an upcoming meeting agenda of the Westport Board of Education and communicate the results of the discussion to me.

Thank you for your consideration.

cc: Jen Fava, Director of Parks & Recreation
James Adrian



WESTPORT PUBLIC SCHOOLS

THOMAS SCARICE
Superintendent of Schools

110 Myrtle Avenue
Westport, Connecticut 06880
Telephone: (203) 341-1025
Fax: (203) 341-1029
tscarice@westportps.org

June 16, 2021

Re: Naming Town Property – Staples High School Stadium Field

Dear First Selectman Marpe,

At its meetings on June 7, 2021 and June 14, 2021, the Westport Board of Education discussed the request to name the Staples High School Stadium Field in honor of Paul Lane, in accordance with the Town of Westport's Policy for Naming Town Property. The Board unanimously approved this item on June 14, 2021.

Be it resolved that upon the recommendation of the Superintendent of Schools and the request of the First Selectman, the Board of Education supports the naming of the Staples High School Stadium Field "Coach Lane Field," in honor of Coach Paul Lane.

MOTION: Elaine Whitney
SECOND: Liz Heyer
RESULT: Passed Unanimously
VOTE: 7-0

Please let me know if you have any questions.

Respectfully,

Thomas Scarice, Superintendent of Schools

Cc: Candice Savin, Board of Education, Chair
Jennifer Fava, Director of Parks and Recreation
Rick Giunta, Deputy Director, Westport Parks and Recreation



WESTPORT

WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD, WESTPORT, CT 06880
(203) 341-5090

MEMO TO: Board of Selectmen

MEMO FROM: Jennifer A. Fava, Director of Parks and Recreation

DATE: June 25, 2021

RE: **Request to Name the Staples Wrecker Field the “Coach Paul Lane Field”**

At the June 16, 2021 meeting of the Parks and Recreation Commission, the Friends of Coach Paul Lane presented a request to name the Staples Wrecker Field in honor of Coach Paul Lane.

The Parks and Recreation Commission members in attendance voted unanimously to support the request to name the Staples Wrecker Field the “Coach Paul Lane Field.”