

Board of Selectmen Meeting  
May 12, 2021  
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, May 12, 2021 at 9:00 AM. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting with the exception of the Board members attendance and two presenters in the Auditorium at Town Hall. It was held electronically, live streamed on [www.westportct.gov](http://www.westportct.gov), and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020.

In attendance in the Town Hall Auditorium were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Zhang and Sara Harris. In attendance via Zoom were Eileen Flug, Peter Ratkiewich, Al D'Amura, presenters as noted in the minutes, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/68>

MINUTES

1. Jennifer Tooker presented Item #1. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectmen's and Water Pollution Control Authority's meetings of April 28, 2021 are hereby APPROVED

APPROVE AND ACCEPT VARIOUS DONATIONS OF ARTWORK FOR THE TOWN OF WESTPORT ART COLLECTION

2. Westport Arts Advisory Committee member and Town Curator Kathie Bennewitz presented Item 2 (a-i). Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, the Board approved the addition of another artwork, labeled here as item (j.). Other participants were Nancy Diamond representing Westport Arts Advisory Committee, and Randa Trivisanno and Michelle Mechanic, representing WestPAC. Ms. Bennewitz provided a narrative of each piece and/or artist. The Board expressed its appreciation to the artists and art benefactors. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with the Policy on Gifts to the Town, Section 3(c), the following gifts of artworks for the Town of Westport Art Collection:

- a. Howard Heath, *Merritt Parkway Bridge*, c. 1938, watercolor
- b. Larry Silver, 32 gelatin silver prints of Yangzhou, China, 1996-1999
- c. 17 works on paper and 1 oil painting by James Daugherty
- d. 16 works (1 silkscreen, 3 paintings, 12 shadowboxes) by Naiad and Walter Einsel
- e. 5 works by artists from Westport (Patricia Pelton, Jak Kovatch (2), Marlene Siff, Sophie Acheson)
- f. 9 works of art (watercolors and ink drawings) by Hardie Gramatky and 1 ink drawing by Marie Abrams Lawson
- g. *Village @ Ntonso*, Mixed Media by Charles Joyner
- h. Christa Forest, *Don't Judge Me*, Acrylic mixed media on canvas, Jerri Graham, *Campaign Glow*, 2020 and *Sisters*, 2020, photographs

- i. 25 serigraphs (c. 1972) by artist Richard Hunt
- j. Gelatin silver print *Three Shadows* (1968, print 1977) by Adger Cowan

Are hereby APPROVED.

APPROVE REQUEST FROM WESTPORT LIBRARY FOR THE USE OF TAYLOR PARKING LOT ON SUNDAY JULY 11, 2021 FOR ARTISTS COLLECTIVE TRUNK SALE

3. Michelle Myers, representing the Westport Library, presented Item #3. Staff Corporal Al D'Amura noted that the Police Department is working with the organizers to insure safe conditions, as well as informing patrons of the lot closure on that day. The Board requested that other businesses downtown be informed of the closure as well. Upon motion by Jim Marpe, seconded by Melisa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the request from the Westport Library to use the Town owned Taylor Parking Lot on Sunday, July 11, 2021 from 10:00 am to 5:00 pm for the Westport Artists Collective Exhibit Trunk Sale, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE AMENDMENT TO SOFTWARE LICENSE AND HOSTING AGREEMENT BETWEEN THE TOWN OF WESTPORT AND EnCODE

4. IT Director Eileen Zhang and Operations Director Sara Harris presented Item #4. They explained the features and functions of the product currently in use, particularly how it enhanced and made the operation and public information available to Planning & Zoning efficient and streamlined. P&Z Director Mary Young provided a letter in support of the product and the amendment to the original contract. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Amendment to the Software License, Conversion and Hosting Agreement between the Town of Westport and enCodePlus, LLC, dated May 11, 2018, to add optional new features to the online hosting of Westport's Zoning and Subdivision Regulations is hereby APPROVED.

APPROVE AWARD OF DESIGN CONTRACT FOR RFP #21-015T TASKS 1-2 TO AI ENGINEERS

5. Public Works Director Peter Ratkiewich presented Item #5. Mr. Ratkiewich explained the phases of the project, why AI Engineers was the approved respondent for these tasks, and that funding for the project has been approved by both the Board of Finance and the RTM. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Design Contract for RFP #21-015T (Sanitary Sewer Contract 75, Engineering Services and Final Designs and Construction Engineering - Tasks 1-2) in the amount of \$46,500.00 to AI Engineers of Middletown Connecticut is hereby APPROVED.

APPROVE AWARD OF CONTRACT FOR BID #21-022T TO AMERICAN PETROLEUM EQUIPMENT AND CONSTRUCTION COMPANY

6. Public Works Director Peter Ratkiewich presented Item #6. Mr. Ratkiewich indicated that after thorough review, verification and assurances, he is confident that AI will accomplish the project

according to the proposed specifications and within the approved budget. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was,

RESOLVED, that the award of contract for Bid #21-022T (Fuel Station and Fuel Oil Storage Tank Upgrades) in the amount of \$455,800.00 to American Petroleum Equipment and Construction Company for construction of the Parsell Public Works Center fueling station and heating oil tanks is hereby APPROVED.

ADJOURNMENT

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting adjourned at 10:15 AM

*/Eileen Francis/*  
Eileen Francis, Recording Secretary