

Board of Selectmen Meeting
April 28, 2021
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, April 28, 2021 at 9:00 AM. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. It was held electronically, live streamed on www.westportct.gov, and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020.

<https://play.champds.com/westportct/event/63>

In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Jillian Cabana, Al D'Amura, Bryan Thompson, Gary Conrad, Sheila Carey, Eileen Flug, presenters and attendees as noted, and Eileen Francis, recording secretary.

MINUTES

1. Jennifer Tooker presented Item #1. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectmen's meeting of April 14, 2021 are hereby APPROVED.

APPROVE PARTIAL CLOSURE OF MAIN STREET AND ELM STREET ON JUNE 26, JULY 17 AND AUGUST 14, 2021

2. Jacqui Bidgood, representing the Westport Merchants Association, presented Item #2. Police Lieutenant Jillian Cabana and Staff Corporal Al D'Amura were in attendance for the Police Department. Ms. Bidgood requested that the agenda item be changed to reflect the closure of Main Street for the Sidewalk Sale date. The approved resolution reflects that revision. Ms. Bidgood demonstrated how the streets would be barricaded and that all safety requirements would be addressed. Due to the anticipated presence of alcohol for the sidewalk sale date, the Police Department requests additional police detail. The Westport Merchants Association will comply and the Police Department had no further concerns. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the closure of (i) Main Street from Route 1 to Avery Place and (ii) Elm Street from Main Street to its entrance to the Baldwin Parking Lot on June 26, 2021 for the Sidewalk Sale and July 17, 2021 and August 14, 2021 for Outdoor Summer Shopping Days, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE SOFTWARE LICENSING AGREEMENT BETWEEN THE TOWN OF WESTPORT AND DEBT BOOK

3. Finance Director Gary Conrad and Controller Sheila Carey presented Item #3. Mr. Conrad described the software product and its capacity to streamline the Department's current procedures. Ms. Carey stated she was impressed with the efficiency of the product. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that subject to final review by the Town Attorney's Office, the Software License Agreement between the Town of Westport and DebtBook as it relates to the consolidation of current and future debt agreements and schedules for outstanding debt and payment breakdowns is hereby APPROVED.

**REVISED 04-27-2021 ITEM #4 WITHDRAWN*

~~4. To take such action as the meeting may determine, upon the request of the Information Technology Director, to approve the End User License Agreement between the Town of Westport and enCodePlus, LLC for licensing software that enables the access and use of the Zoning and Subdivision Regulations online.~~

BOS Items #5-7 were presented to the Board of Selectmen acting in its capacity as the Water Pollution Control Authority and are noted in the separate WPCA Minutes of 04-28-2021

ADJOURNMENT

Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, the meeting adjourned at 9:55 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary