



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:

Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on westportct.gov and shown on Optimum Government Access Channel 79 and Frontier Channel 6020. Emails to BOF members can be sent to BOF@westportct.gov. Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. If you would like to give your comments by participating in real time in the meeting, please send an email by noon on March 3, 2021, to mmace@westportct.gov stating your name and address and the agenda item to which your comments will relate, and meeting participation details will be emailed to you to enable you to participate in real time in the meeting. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

MINUTES OF BOF EXECUTIVE SESSION

The Board of Finance held a Special Meeting on **Wednesday, March 3, 2021 at 7:15 p.m. with remote participation** for the following purpose. It is anticipated that the Board of Finance will vote to go into Executive Session for such discussion:

Motion to enter into executive session: Sheri Gordon, second Andrea Moore. Vote 7-0-0.

AGENDA

1. To discuss Selectmen salaries.

Motion to exit Executive Session Lee Caney, second Jim Foster. Vote 7-0-0.

MINUTES OF BOF PUBLIC MEETING

The Board of Finance held its Public Meeting on **Wednesday, March 3, 2021 at 7:30 p.m. with remote participation** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the February 3, 2021 Regular Meeting, the February 9, 2021, February 10, 2021, and February 11, 2021 Special Meetings.

Motion to approve Nancie Dupier, second Jim Foster. Vote 7-0-0.

2. Financial Report from the Finance Director. (Discussion Only) Gary Conrad Presented.
3. Status Update from the Audit Manager. (Discussion Only) Lynn Scully Presented.
4. The Board of Finance discussed the Selectman's preliminary requested 2021-22 budget of the Information Technology Department. No action will be taken. (Discussion Only) -
5. Board of Education 2nd quarter Financial Report from the Chief Financial Officer. (Discussion Only)
6. Board of Education Superintendent Thomas Scarice and Board of Education Chair Candice Savin presented the Board of Education Operating and Capital Budget for Fiscal Year 2021-22.
7. First Selectman Jim Marpe presented the Town of Westport Budget for Fiscal Year 2021-2022.
8. Upon the request of the Deputy Chief of Police, to approve a special appropriation in the amount of 32,970.00 to the accounts listed below for mandatory drug testing for POSTC certification and hiring costs associated with replacing four vacancies at the Police Department.
 - a. Employee Medical Account 10102210-528100 \$ 9,920.00
 - b. Uniform Allowance Account 10102210-528000 \$10,650.00
 - c. Promotional Testing Account 10102210-531015 \$12,400.00

Motion to approve - Sheri Gordon, Second - Jay DesMarteau - Vote 7-0-0.

9. Upon the request of the Finance Director, to approve an appropriation in the amount of \$380,000.00 from the General Fund Balance to the COVID Accounts 10101980 – Project 10004. The prior appropriation of \$400,000.00 that was approved on July 8, 2020 has been exhausted. The additional funds will cover costs for protective devices, sanitizing, legal fees, signage, and employee testing.

Motion to approve - Nancie Dupier, Second - Andrea Moore. Vote 7-0-0.

10. Upon the request of the Finance Director, to approve an appropriation in the amount of \$780,000.00 into Hurricane Isaias Accounts 10101980 – Project 10005, to cover storm expenses incurred.

Motion to approve - Lee Caney, Second - Andrea Moore. Vote 7-0-0.

Motion to Adjourn - Jay DesMarteau, Second Nancie Dupier. Vote 7-0-0.

Meeting Adjourned 10:53pm

Meeting Notes Respectfully Submitted by Andrea Moore, Vice Chair

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.