

**Selectman's Maintenance Study Committee**

**Office of the First Selectman**

**Westport Town Hall, 110 Myrtle Avenue, Westport, CT 06880**

**Minutes of Meeting held on December 12, 2012 Rm. 201 Town Hall.**

**Committee Present:** Joseph Fuller Jr. (*Chairman*),  
Lois Roberts, Stephen Rubin, Dewey Loselle, John Rotondo, Nancy Harris,  
V. Valadares.

**Not Present:** Jack Klinge, Russ Blair, Joe Renzulli, Jay Keenan, John Broadbin

**Meeting Minutes Prepared by:** Dewey Loselle

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1. Usual orders of business shall be performed at the next meeting of the WMSC.
  
  2. The meeting was dedicated to a presentation and Q&A session from representatives of Johnson Controls (JC) related to Energy Performance Contracting (EPC). Chairman Joe Fuller introduced the topic and Susan Duskow and Alan Houghton of JC led the presentation. An invitation to come to the meeting was sent to various Town Committees and departments. Representatives of the Board of Education, Board of Finance, Representative Town Meeting and Public Works and BOE Facilities Dept were in attendance. The presentation (attached) covered the following:
    - Background of Program
    - Key Benefits/Considerations
    - Review Opportunity for Westport
    - Overview of Process
    - Q&A
  
  3. In summary the presentation discussed how now was an opportune time for EPC contracting due to State of CT initiatives and low financing costs and that other CT School Systems/Towns had moved ahead with successful EPC programs and were realizing savings. A preliminary analysis was presented which estimated that Westport's Board of Education could save \$600,000 to \$650,000 annually from its current energy expenditure of \$2,665,237 through the implementation of an EPC program.
  
  4. It was discussed that the Town buildings should be added to the overall project if an EPC was to move forward within Westport.

5. Attached are the Johnson Controls (JC) presentation slides.

**Next meeting will be held on Wed Jan 9th 8:00 am at Town Hall, Rm. 201**

DL/JFF/cls

cc: R. Millak  
P. Scully