



**WESTPORT CONNECTICUT  
BOARD OF FINANCE**

**MINUTES**

The Board of Finance held its Public Hearing on **Wednesday, December 5, 2012** in the Auditorium of Town Hall. The meeting was called to order at 8:00 p.m.

Members present: Collins, Garten, Kaner, Lasersohn, Pincavage, Rea, Stern

**AGENDA**

**DISCUSSION/REVIEW**

1. Financial Report from the Finance Director.

Controller Ken Alexander made the presentation. No action was taken.

2. Status Update from the Internal Auditor.

Internal Auditor Lynn Scully made the presentation. No action was taken.

3. Road Paving update from the Public Works Director.

Public Works Director Steve Edwards made the presentation. No action was taken.

**TRANSFERS IN THE 2012-2013 BUDGET**

4a. A request by the Finance Director for a transfer of \$1,182 from the Finance-Extra Help Account #10101151-513001, \$3,318 from the Pension-Fees & Services Account #10109901-531000 totaling \$4500 to the Finance-Salaries Account #10101151-511000 to cover the makeup payment for the difference in the 401(k)/Defined Contribution Plan percentage match of 5% and the 7% that was approved in Finance Director's contract.

**Vote: 7-0. Motion APPROVED**

4b. The Board considered the following request(s) for transfer amounts of \$3,000 or less that have been approved by the First Selectman:

A request by the Director of Human Services for the following transfers:

a) A transfer of \$2,500 from the Facility Maint.-Senior Services Account #10105530-545000 to the Fees and Services-Youth Services Account #10105510-531000.

b) A transfer of \$1,500 from the Extra Help-Youth Services Account #10105510-513001 to the Fees and Services-Youth Services Account #10105510-531000.

c) A transfer of \$1,000 from the Supplies-Youth Services Account #10105510-561000 to the Fees and Services-Youth Services Account #10105510-531000.

## APPROPRIATIONS IN THE 2012-2013 BUDGET

5. A request by the Deer Management Committee for an appropriation of \$6,100 to the Fees and Services-Selectman Account #10101120-531000 for an aerial survey of Westport's deer population.

**Vote: 4-3 (Ms Collins, Ms Garten and Mr. Stern voted no). Motion APPROVED**

6. A request by the Library Director for an appropriation of \$146,500 to the Capital & Nonrecurring Expenditure Fund (C&NEF) Account #31507750-500251(ILS) for purchase and installation of a new Integrated Library System.

**Vote: 7-0. Motion APPROVED**

6. A request by the Library Director for an appropriation of \$112,500 to the Capital & Nonrecurring Expenditure Fund (C&NEF) Account #31507750-500252(RFID) for purchase and installation of a new Radio Frequency Identification System.

**Vote: 7-0. Motion APPROVED**

## APPROVAL OF MINUTES

7. Approve the Board of Finance Minutes of the November 14, 2012 regular meeting.

Mr. Pincavage moved and Ms Collins seconded a motion to approve the November 14, 2012 minutes.

**Vote: 7-0. Motion APPROVED**

8. Approve the Board of Finance Minutes of the November 28, 2012 special work session.

Mr. Pincavage moved and Ms Collins seconded a motion to approve the November 28, 2012 minutes.

**Vote: 7-0. Motion APPROVED**

## CALENDAR REVIEW

10. Review the proposed BOF calendar for 2013.

No action was taken.

## ADJOURNMENT

Mr. Lasersohn moved and Mr. Rea seconded a motion to adjourn at 9:40 p.m.

**Vote: 7-0. Motion APPROVED**

Approved by BoF 1/2/13