



WESTPORT CONNECTICUT
BOARD OF FINANCE

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:

Pursuant to the Governor's Executive Order No. 7B, this meeting will be held remotely without in-person public access but will be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020.

Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

NOTICE OF BOF SPECIAL MEETING

The Board of Finance will hold a Special Meeting on **Tuesday, March 9, 2021 directly following the 7:30 p.m. Formal Budget Meeting with remote participation** for the following purposes:

AGENDA

1. To take such action as the meeting may determine, upon a request by the Public Safety Departments, to approve an appropriation in the amount of \$508,470.00 adding to the March 2017 appropriation of \$1,420,000.00 for a total of \$1,928,470.00 for the replacement of the existing Dispatch Centers and the cost associated with the establishment and operation of a Fairfield-Westport Multi-town Emergency Communications Center to be Located at Sacred Heart University in Fairfield Connecticut with bond and note authorization to the Municipal Improvement Fund Account 30502210-500295.

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or efluq@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

Westport/Fairfield
Combined
Dispatch Budget
Update



CAPITAL BUDGET COMPARISON

	<u>Approved Plan</u>	<u>Revised Plan</u>	<u>Difference</u>
Information Technology Costs	\$ 1,596,622	\$ 1,944,937	\$ 348,315
Renovation Costs	\$ 686,920	\$ 1,421,585	\$ 734,665
Outfitting Costs	\$ 283,600	\$ 226,765	\$ (56,835)
Other Costs	\$ 65,800	\$ 56,000	\$ (9,800)
Contingency	\$ 264,334	\$ 364,929	\$ 100,595
Total Cost	\$ 2,897,276	\$ 4,014,216	\$ 1,116,940

- Computer & network hardware/software, and communications backup driving costs higher
- Renovation costs based on RFP response. Selected bidder recently extended bid.
- **Additional capital costs to each town = \$508,470**

CAPITAL BUDGET COST ALLOCATION

FAIRFIELD	Approved Plan	Revised Plan
50% Total Cost	\$ 1,448,638	\$ 2,007,108
State Grant	\$ (250,000)	\$ (300,000)
	\$ 1,198,638	\$ 1,707,108
WESTPORT	Approved Plan	Revised Plan
50% Total Cost	\$ 1,448,638	\$ 2,007,108
State Grant	\$ (250,000)	\$ (300,000)
	\$ 1,198,638	\$ 1,707,108

- Increased state grant amount saves each town \$50,000
- Additional capital costs to each town = \$508,470

ECC OPERATING BUDGET ALLOCATION

		<u>Westport FY 20-21 Est.</u>	<u>FY 21-22 Original</u>	<u>FY 22-23 Requested</u>
TOTAL BUDGET - ALL ACCOUNTS		\$ 1,400,000	\$ 2,799,931	\$ 2,885,967
REVENUES OF THE CENTER				
NEW CANAAN SERVICE FEE		\$ 78,000	\$ 78,000	\$ 78,000
STATE GRANT		\$ -	\$ 252,885	\$ 275,278
TOTAL REVENUE		\$ 78,000	\$ 330,885	\$ 353,278
NET COST		\$ 1,322,000	\$ 2,469,046	\$ 2,532,689
COST ALLOCATION			Net Cost x Use Formula (in FY 21 and 22)	
FAIRFIELD (67%)		\$ 1,648,917	\$ 1,654,260	\$ 1,696,901
WESTPORT (33%)		\$ 1,322,000	\$ 814,785	\$ 835,787

MORE ABOUT THE OPERATING BUDGET ALLOCATION

Westport's allocation of Net Costs in the FY 22-23 budget is \$29,471 higher than FY 21-22, but it is \$486,213 lower than FY 20-21.

Caveats:

Salary increases will need to be added in FY 22-23 when the ECC bargaining unit contract is finalized.

Information Technology maintenance costs are on 3-year contract. We will see an increase in the IT maintenance costs FY 23-24 of \$90,000.

CHALLENGES SINCE APPROVAL OF ECC

In addition to general challenges created by Coronavirus, the location for the ECC was changed.

The new location requires additional investment in the building and its infrastructure.

These are short-term challenges that we are actively overcoming.

NEXT STEPS

Approval from Town Boards to authorize additional appropriation.

Begin construction as soon as possible.

Once operational for Westport and Fairfield, develop a fee structure that balances the need to:

- 1) Offer a lower-cost dispatch center option to other towns and
- 2) Offset Westport's Operational costs by actively pursuing other towns.

CENTER RENDERINGS

