

Board of Selectmen Meeting
February 10, 2021
APPROVED MINUTES

The Westport Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public meeting on Wednesday, February 10, 2021 at 9:00 AM. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. It was held electronically, live streamed on www.westportct.gov, and broadcast on Westport's Optimum Government Access Channel 79 and Frontier Channel 6020.

In attendance were Jim Marpe, Jennifer Tooker, Melissa Kane, Eileen Flug, Jennifer Fava, Rick Giunta, Eileen Zhang, Peter Ratkiewich, Gary Conrad, Ira Bloom, Carol Martin, John Peloso, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/33>

MINUTES

1. Jennifer Tooker presented Item #1. Ms. Kane requested a revision/addition to BOS Agenda Item #3. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectmen's meeting, as revised, and the Minutes of the Water Pollution Control Authority's meeting of January 27, 2021 are hereby APPROVED.

Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, Items 2 & 3 were TABLED to the next meeting (February 24, 2021) to allow for additional review and consultation among the involved organizations.

TABLED TO FEBRUARY 24, 2021

~~2. To take such action as the meeting may determine to approve the Use of Town Property known as Imperial Avenue Parking Lot for the Chamber of Commerce and Westport Library Supper and Soul Events on the following dates:~~

- ~~•Friday, April 23 + Saturday, April 24 (set up Thursday April 22, rain date Sunday, April 25) TIME TBD~~
- ~~•Friday, May 14 + Saturday, May 15 (set up Thursday, May 13, rain date Sunday, May 16) TIME TBD~~
- ~~•Friday, June 11 + Saturday, June 12 (set up Thursday, June 10, rain date Sunday, June 13) TIME TBD~~

~~And contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town owned Property, Facilities and/or Public Roadways.~~

TABLED TO FEBRUARY 24, 2021

~~3. To take such action as the meeting may determine to approve the Use of Town Property known as Imperial Avenue Parking Lot for the Remarkable Theater Drive in Theater for dates and times to be determined between April 1, 2021 and November 1, 2021, and contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town owned Property, Facilities and/or Public Roadways.~~

APPROVE PROPOSED PARKS & RECREATION FEES

4. Parks and Recreation Director Jennifer Fava and Deputy Parks and Recreation Director Rick Giunta presented Item #4. Ms. Fava and Mr. Giunta explained the purpose for the fees and, for the

boating fees, that they are in line with other municipalities and public marinas. Melissa Kane requested additional information and further review by the Parks and Recreation Commission related to the proposed Entitling fee. The Board requested that the Parks & Recreation Commission re-consider the proposed fee and perhaps consider a lower amount. That proposal was stricken from the resolution and will be considered at a later meeting. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with Chapter C4-6 of the Town Code and upon the request of the Parks & Recreation Commission, the following proposed Boat fees for the 2022 Season:

~~2021 Proposed Entitling Fee: \$750~~
~~2021 Proposed Non-Resident Fee: \$775~~

Boat Fees:

Slip Size	Proposed 2022 Fee
12' – 18'	\$770
19' – 21'	\$930
22' – 26'	\$1,580
22' – 27'	\$1,659
28' – 34'	\$2,299
35' – 40'	\$3,099

Are hereby APPROVED.

APPROVE REVISIONS TO THE PARKS AND RECREATION “RULES AND REGULATIONS...”

5. Parks and Recreation Director Jennifer Fava and Deputy Parks and Recreation Director Rick Giunta presented Item #5. Ms. Fava described the various revisions, most revised to insure consistency and clarity to the public document. Upon motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that in accordance with Chapter C4-6 of the Town Code and upon the request of the Parks & Recreation Commission, the revisions to the Parks & Recreation “Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas and Recreation Facilities,” as filed with the Town Clerk’s Office on January 27, 2021, and as attached, are hereby APPROVED.

APPROVE TERMS AND CONDITIONS BETWEEN THE TOWN OF WESPTORT AND CROWDSTRIKE, INC.

6. Information Technology Director Eileen Zhang presented Item #6. Ms. Zhang and Assistant Town Attorney Eileen Flug explained the services provided and the terms of the agreement. Ms. Zhang stated that the agreement was a 1-year agreement only, not a 36-month lease. Ms. Flug noted that the approval should be conditioned on final review and approval by the Town Attorney’s office and the appropriate description of the agreement as included in the resolution. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Terms and Conditions between the Town of Westport and CrowdStrike, Inc. as it relates to network security, conditioned upon final review and revision by the Town Attorney’s Office and based on a 1-year agreement, is hereby APPROVED.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND CLEAN HARBOR lee

7. Director of Public Works Peter Ratkiewich presented Item #7. Assistant Town Attorney Eileen Flug stated that there were minor revisions and approval should be subject to final review by the Town Attorney's Office. The resolution reflects that condition of approval. Upon motion by Jim Marpe, seconded Melissa Kane and passing by a vote of 3-0, it was:

RESOLVED, that the Household Hazardous Waste Collection and Disposal Agreement between the Town of Westport and Clean Harbors Environmental Services as it relates to organizing and running Household Hazardous Waste Day is hereby APPROVED, subject to final review by the Town Attorney's Office.

APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND NAVIS & YOUNG ENGINEERS FOR SANITARY SEWER EXTENSION CONTRACT 73.

8. Director of Public Works Peter Ratkiewich presented Item #8. Mr. Ratkiewich stated that the contractor posted the lowest qualified bid, the company has done work in Westport before; and the funding has been approved by the Board of Finance and Representative Town Meeting. Assistant Town Attorney Eileen Flug stated that the contract required revisions and approval should be subject to final review by the Town Attorney's Office. Upon motion by Melissa Kane, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Agreement for Engineering Services for Preliminary and Final Designs and Construction Engineering for Sewer Extensions between the Town of Westport and Nafis & Young Engineers, Inc. as it relates to the installation of a sanitary sewer to service the area of Whitney Street, Roseville Road, Fernwood Road, Plumtree Lane, Pamela Place and Ledgemoor Lane (Contract #73) is hereby APPROVED, subject to final review by the Town Attorney's Office.

Items 9 and 10 are included in the WPCA Minutes of February 10, 2021

ADJOURNMENT

Upon Motion by Jim Marpe, seconded by Melissa Kane and passing by a vote of 3-0, the meeting adjourned at 11:35 AM

/Eileen Francis/
Eileen Francis, Recording Secretary