

Minutes
Barons South Committee
October 21, 2011

In Attendance:

Steve Daniels, Co-Chair
Marty Hauhuth, Co-Chair
Yvonne Senturia
Kenneth Bernhard
JohnThompson
Reverend Ed Horne
Paul van Orden
Barbara Butler, Director of Human Services
Shelly Kassen, Selectman

Meeting called to order at 9:35 am by Steve Daniel
Minutes from October 7, 2011 meeting approved.

RFP Review

There was general agreement that executive summary/overview was very well written. Some minor editing and discussion of whether the town was providing access to or use of the land. Final wording: *The Town will provide use of the land.....*

Two additions to the RFP recommended, based on review of the text amendment:

IVQ: *Preference will be given to proposals that demonstrate green applications and/or LEED certification.*

VA: Shelly pointed out that the RFP did not address a concern about income derived from assets, as in text amendment section 32.15a.6. Barbara agreed to ask Larry Bradley for a sentence to add to VA addressing this section of the text amendment. (Sentence received and added as last sentence of VA *The amount of income derived from assets shall be guided by applicable state and federal regulations.*).

Steve and Marty will meet as soon as possible with Rich Kotchko, purchasing manager for the Town, to begin to understand the Town's policies and procedures for distributing the RFP, the timing of the information session, who may attend the information session, how records are kept of information session, and other matters related to the RFP.

Meeting adjourned at 11:05am

Next meeting: November 4, 2011 at 9:30am