

**Minutes
Barons South Committee
November 18, 2011**

In Attendance:

Steve Daniels, Co-Chair
Marty Hauhuth, Co-chair
Yvonne Senturia
John Thompson
Reverend Ed Horne
Jo Fuchs-Luscombe
Kenneth Bernhard
Sharon Rosen
Shelly Kassen, Selectman
Barbara Butler, Director of Human Services

Meeting called to order at 9:40 AM by Co-Chair Steve Daniels

Board of Finance – Shelly had a very positive meeting with the new chair, Avi Kaner. The Board of Finance will review the RFP at their next meeting scheduled for December 7th. Board of Finance does not have approval authority over the RFP but they will review the document and comment. They will be involved when we want seek approval of a lease.

[Friends of Senior Center – A survey was created by the Friends of the Sr. Center to assess what the seniors in Westport with respect to housing options. This survey was to be sent on a postcard. It is our hope that the survey does not get sent until the language of the survey is reviewed by our committee.]

RFP – Changes made resulting in the 8th Draft. The plan is that after the Board of Finance meeting on December 7th then the RFP will be posted on December 15th. Traditionally the RFP goes to the Finance Director of the Town Purchasing department for distribution. We discussed a possible mandatory meeting the second week of January 2012 for those interested in submitting responses to the RFP. Deadline is expected to be March 31, 2012 at 4PM.

Hartford Meeting – Barbara emailed the Connecticut Housing and Finance Officer, Dara Kovel. Ms. Kovel is aware of our project and will pull together a joint meeting with CHFA and DECD (Department of Economic and Community Development) in December. Barbara gave Ms. Kovel our preferred dates. We are seeking the State's supportive for our project so that when the developers approach the State we will have the support needed to get the scarce resources. The meeting will also serve to educate our Committee on what sources of financing are available.

Community Support – We need to make sure that the public is aware that the RFP is for independent senior housing and that we are NOT giving the land away and expect great returns for donating the use of the land. We need to have a press release prepared for the community.

Next meeting scheduled for December 2nd.

Meeting adjourned at 10:45 AM.