

**Minutes from Downtown 2020 Committee Meeting October 16, 2012
Room # 307 at 8:30 AM**

In Attendance: Lou Gagliano (chair), Dan Kail, Bob Jacobs, and Craig Rebecca Schiavone

Absent: Gerry Kagan, Ken Bernhard, and Valerie Smith-Malin

Summary of Minutes

1. Minutes from the previous meetings of 9/27, 9/28 and 10/3/12 were approved without any change.
2. Chairman reminded members of his meeting with the Chamber of Commerce scheduled for 10/17/12 for the purpose of requesting financial support for the Master Planning process. The Chairman also noted the upcoming 10/21/12 PM meeting scheduled by the Historic District Commission, copy of the agenda posting provided, to inform of the intended formation of a Village District. Chair asked for member(s) to attend, as he will out of the state.
3. Discussion and review of Jeff Speck consulting engagement took place; copies of the proposal were available previously sent to the Committee and copies provided to public members in attendance. Chair read to the group his questions, members of the Committee added some, and comments received from the public. There was general agreement among the Committee and those members of the public who participated during Mr. Speck's visit that he was qualified. It was agreed that the work of the consultant should lead to feasible projects that could be implemented and that identified those zoning approvals or changes that would be required. Chair to draft list of questions to Mr. Speck. Further discussions occurred concerning whether it was efficient to provide a list of deliverables for other consultants involved in the Committee review process to respond. Chair reminded members of previously E mailed draft, which will be sent again to the members for their thoughts. Chair verbally listed those other consultants in the process of being screened, and that Robert Orr will be coming to a future meeting for the purpose of the review of his qualifications.

4. Discussions and updates on the funding process and the solicitation of contributions took place. From an overall standpoint our target is to raise one half and at least \$50,000 during the remainder of the calendar year. The remainder of the funds would be sought from the town budget. Chair took the opportunity to discuss the meeting with the RTM Long Range Planning Committee focused on providing an update. Comments of support were strongly in support of our progress and work, and there was some suggestion that consideration be given to requesting that the entire budget be sought from Town funds. The problem with that approach is that we would need to wait until the following fiscal year and not be able to commit to a consultant's engagement. It was felt that the original tactic of raising one half of the funds now and beginning the process made more sense due to timing considerations.

5. The group discussed the need for PM meetings in order that more of the Community could attend and participate. Chair noted that he has put two meetings on the calendar: November 28th and either December 12 or 13. Specific subjects for those meetings were not set, but there was general agreement they would be normal business meetings of the Committee with noticed agendas. The Committee agreed that specific topics of the meeting would be discussed further.

6. Chairman noted he would be out of the state from October 22 until approximately November 15.

7. The meeting was adjourned at 9:55 AM.