

WESTPORT HOUSING AUTHORITY
5 Canal Street, Westport, Connecticut
Minutes of the Regular Meeting of the Board of Commissioners
December 2, 2020 at 7:00 PM

Attendees: D. Newberg, G. Halloran, J. Nixon, K. Wauchope (joined at 7:15 PM), C. Martin, B. Whitaker, A. Sayegh, Barbara Butler.

The WHA Meeting was called to order at 7:06 PM when there was a quorum.

Two members of the public joined the meeting, Anna Rycenga and Michael D'Angelo

Anna Rycenga advised the WHA Board not to go into Executive Session because it was not noticed properly as she believes under FOIA. M. D'Angelo requested the WHA Board disclose the details of what will be discussed in Executive Session. Chairman Newberg stated that the Executive Session had nothing to do with our neighbors on Westfair.

Chairman Newberg asked if there were any additional comments from the public, and hearing none, moved on to the next item on the Agenda, which was approval of the Nov 4th and Sept 23, 2020 meetings. The Minutes for these meetings could not be acted upon because of the lack of Commissioners currently present, and will be acted upon at our January meeting.

Chairman Newberg wanted the minutes to reflect the heartfelt thanks to Andrea Santamaria and acknowledged the wonderful service and dedication to our residents. The Board wishes only the best for her and her family in their new opportunity, and profound thanks for her service.

D. Newberg raised Resolution #20-02 which is the 2021 Regular Meeting schedule of the Board of Commissioners. G Halloran made a motion to approve Resolution #20-02, and second by J. Nixon and the Resolution was unanimously approved.

B. Whitaker was having communication problems so he was unable to deliver the financial report verbally. The monthly cash positions report will be provided when available, per C. Martin

C. Martin advised the Board that we had hired a new property manager Robin D'Errico which is a new hire by Millennium Real Estate Services. Also, the swing in temperatures has caused some calls for no heat at our properties. Physical Inspections of the properties have not taken place due to COVID 19 protocols; however we continue to provide virus maintenance treatments to common areas at our sites which are ongoing.

D. Newberg asked Resident Services about how are families are doing with COVID 19? A. Sayegh explained we have seen reported positives on the rise and have offered safe quarantine

space to our residents as requested. D. Newberg encouraged doing as much as we need to help offset these terrible effects of the virus.

A. Sayegh reported that RSC staff distributed close to 380 meals to all of our residents for Thanksgiving. We are picking up food boxes tomorrow for families based on information from the Town's Human Services Dept. on the availability. Breakfast continues at Canal Park, and A Sayegh has expanded this to our other properties based on family need. A Sayegh announced the Whole Foods gifted our RSC program \$1,000.00. A. Sayegh advised that we are scheduling interviews for hiring an RSC staff person(s).

D. Newberg stated we are at Executive Session and C Martin stated that members of the public could not participate in Executive Session, but would be admitted back to the regular meeting once the Board came out of Executive Session. Prior to going into Executive Session, Atty. K. Curseaden requested to be admitted into the meeting. C. Martin attempted to make verbal contact with Kevin and advised that the Board was going into Executive Session.

The Board came out of Executive Session at approximately 7:54 PM and A. Rycenga was admitted as there were no other members of the public present to admit and the Board adjourned the meeting at approximately 7:56 PM.