



**WESTPORT CONNECTICUT
BOARD OF FINANCE**

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS ELECTRONIC MEETING:

Pursuant to the Governor's Executive Order No. 7B, there will not be a physical location for this meeting. This meeting will be held electronically and live streamed on westportct.gov and shown on Optimum Government Access Channel 79 and Frontier Channel 6020. Emails to BOF members can be sent to BOF@westportct.gov. Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments if they are received during the public comment period and if they state your full name and address. If you would like to give your comments by participating in real time in the meeting, please send an email by noon on January 6, 2021, to mmace@westportct.gov stating your name and address and the agenda item to which your comments will relate, and meeting participation details will be emailed to you to enable you to participate in real time in the meeting. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

DRAFT MINUTES OF BOF PUBLIC MEETING

The Board of Finance held its Public Meeting on **Wednesday, January 6, 2021 at 7:30 p.m. with remote participation** for the following purposes:

BOF Attendees: Brian Stern, Andrea Moore, Jay DesMarteau, Sheri Gordon, Jim Foster, Lee Caney, and Nancie Dupier.

AGENDA

1. To approve the Board of Finance Minutes of the December 2, 2020 Regular Meeting.
Motion to Approve - Nancie Dupier, Second Sheri Gordon. Vote 7-0-0.
2. Financial Report from the Finance Director. (Discussion Only) - *Gary Conrad reports*
3. Coleytown Middle School Status Update from Sheri Gordon. (Discussion Only)
4. Status Update from the Audit Manager. (Discussion Only) - *Lynn Scully reports*
5. To review and agree on the proposed Board of Finance calendar for 2021. Including regular audit, pension and investment sub-committees.
Motion to Approve - Jay DesMarteau, Second - Nancie Dupier. Vote 7-0-0.

6. Upon the request of the Director of Public Works, to approve an appropriation of \$600,000.00 to the Sewer Reserve Fund Account #32003330-500324-10103 for the replacement of the existing Force Main Serving Pump Station #5, located at Canal Street.
Motion to Approve - Jay DesMarteau, Second - Sheri Gordon. Vote 7-0-0.
7. Upon the request of the Director of Public Works, to approve an appropriation of \$59,400.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500325-10104 for the engineering design of a proposed extension of public sanitary sewer system for Whitney St, Roseville Road, Fernwood Rd, Plumtree Lane, Pamela Place and Ledgemoor Lane.
Motion to Approve - Jay DesMarteau, Second - Andrea Moore, Vote 7-0-0.
8. Upon the request of the Director of Public Works, to approve an appropriation of \$295,000.00 to the Capital and Non-Recurring Account #31503310-500326-10105 for the re-construction of the Library Upper Parking Lot. *Motion to Approve - Brian Stern, Second - Lee Caney. Vote 7-0-0.*
9. Upon the request of the Director of Public Works, to approve an appropriation of \$320,000.00 to the Capital and Non-Recurring Account #31503310-500327-10106 for the re-construction of the Senior Center Parking Lot. *Motion to Approve - Nancie Dupier, Second - Jay DesMarteau. Vote 7-0-0.*

Motion to Adjourn - Sheri Gordon, Second - Jim Foster. Vote 7-0-0.

Meeting Adjourned at 9:25pm.

Notes Respectfully Submitted by Andrea Moore, Vice Chair

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.