



WESTPORT CONNECTICUT
PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD
WESTPORT, CT 06880

LEGAL NOTICE OF MEETING

Notice is hereby given that the Parks and Recreation Commission will hold a public meeting on Wednesday, January 20, 2021 at 7:30pm. Pursuant to the Governor's Executive Order No.7B, there is no physical location for this meeting. It will be held electronically. Meeting materials will be available on the Meeting List & Calendar page of the Town website at westportct.gov, along with the meeting notice.

Instructions to attend:

+1 646 876 9923

Meeting ID: 899 4326 7477

Passcode: 089070

1. Approval of Minutes: November 18, 2020
2. Public Comment
3. Reports of
 - Boating Advisory Committee
 - Golf Advisory Committee
 - Parks Advisory Committee
 - Racquets Advisory Committee
 - Levitt Pavilion Sub-Committee
4. To take such action as the meeting may determine relative to approval of the 2021 Charity Golf Tournaments at Longshore.
5. To take such action as the meeting may determine relative to a request from Westport P.A.L. to use Compo Beach for the 2021 town fireworks.
6. To take such action as the meeting may determine to approve the proposed changes to the "Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas and Recreation Facilities". (Rule changes include, but are not limited to: the prohibition of animals on Town playgrounds, athletic fields and Luciano Park)
7. To take such action as the meeting may determine to approve boating fees for the 2022 season.
8. To take such action as the meeting may determine to approve entitling fees for the 2021 season.
9. Review of proposed 5-Year Capital Plan (Discussion only)
10. To take such action as the meeting may determine to approve the Parks and Recreation Commission meeting dates for February 2021 through January 2022.
11. Commissioners' Report
12. Administrative Update

Charles Haberstroh, Chairman
Parks and Recreation Commission

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

D R A F T



November 19, 2020

The Westport Parks and Recreation Commission held a meeting on Wednesday, November 18, 2020 @7:32pm. Pursuant to the Governor's Executive Order No. 7B, there was no physical location for this meeting. It was held electronically and recorded via Zoom.

Members Present:

Charles Haberstroh, Chairman; Alec Stevens, Kate Kirby, Stephen Axthelm

Absent:

Edward Iannone

Also Present:

Jennifer Fava, Director of Parks and Recreation; Rick Giunta, Deputy Director; Jane Pimentel, President – Longshore Sailing School, along with two members of the public.

1. Approval of Minutes

Upon a motion by Alec Stevens, seconded by Kate Kirby, the minutes of the Parks & Recreation Commission meeting of October 21, 2020 were approved 3-0-1. (1-absent)

2. Public Comment: None**3. Reports of:****Boating Advisory Committee** – Report by Jennifer Fava, Director of Parks and Recreation

- The boating season is wrapping up for the year.
- The water for both marinas has been winterized.
- Fingers for “F” dock at the Ned Dimes Marina are built and staging to start next week. Water and electric will be disconnected next week. Anticipate installation to begin after December 1 (weather dependent). Estimated completion is two to three weeks.

Golf Advisory Committee – Reported by Jennifer Fava, Director of Parks and Recreation

- The Golf Advisory Committee met on November 2, 2020.
- BrightView's Fall Maintenance Plan is in process, which includes:
 - The edges of the bunkers have been fertilized and over-seeded.
 - Additional sand has been added to the bunkers.
 - Some spots in the fairways were aerated again and seeded last week.
 - Mowing of the fairways continues twice a week, with the greens being mowed five times a week.
 - Leaf cleanup is currently the main job.

DRAFT

- Winterizing of the irrigation system will take place when less people are on the course. There are still quite a few players every day.
- Jennifer Fava is in weekly contact with Vince Gilmartin, NE Area Director for BrightView, along with Todd Salamone, Longshore Golf Superintendent.
- The planting of 32 trees began today, some to replace those lost in the past storms, and others to be used for screening and safety measures.
- The Thanksgiving shotgun start, which was done last year, will not be scheduled this year due to COVID-19. There will be regular tee times for Thanksgiving Day.
- Plans are to keep the course open as long as possible, weather permitting and dependent on demand.
- Golf maintenance staff to be kept on after Thanksgiving as well.

Parks Advisory Committee – Reported by Jennifer Fava, Director of Parks and Recreation

- Work is being done at Riverside Park and along the Riverwalk.
- The architect for the Riverside Park has not been selected yet.

Racquets Advisory Committee – Reported by Jennifer Fava, Director of Parks and Recreation

- Planning on keeping the tennis courts at Longshore open as long as possible, weather permitting. Same for the hard courts.

Levitt Pavilion Sub-Committee – Charles Haberstroh

- Held its inaugural meeting on November 9, 2020.
- Members present: Charles Haberstroh, Chairman; Alec Stevens, Stephen Axthelm. Also, present: Jennifer Fava, Director, Parks & Recreation; Eileen Flug, Assistant Town Attorney; Lynn Scully, Internal Auditor; Andy Fleischman, Friends of the Levitt Board Member; Carleigh Welsh, Levitt Pavilion - Director of Marketing & Development, along with members of the public.
- Carleigh Welsh gave an historical background review of the Levitt Pavilion.
- Eileen Flug gave a recap regarding the Licensing Agreement.
- Lynn Scully, Internal Auditor gave a recap of the Levitt Pavilion audit.
- The public expressed their concerns over the sound and interest in viewing more in-depth financials.
- Another meeting will be held soon, however the future date has yet to be determined.
- Charles Haberstroh stated that an agenda item will be added devoted to sound concerns.

4. To take such action as the meeting may determine to approve fees for the Longshore Sailing School for the 2021 season.

Jennifer Fava, Director of Parks and Recreation stated that the fees for the Longshore Sailing School need to be approved by the Parks and Recreation Commission only, they do not need to go before the Board of Selectman. Jane Pimental reviewed the 2021 fee increases and stated the three biggest expenditures for the increases were; payroll, equipment and insurance. Minimum wage was increased on 9/1/20 and another increase will occur on 7/1/21, which represents a 20% increase from last August 2020. Next, is the increase in sourcing to replace the fleet each year. Plastics and freight are a big cost contributor. Finally, the increase in Workers' Compensation, which is directly impacted by the increase in payroll. Charles Haberstroh requested Jane Pimental to give a review of the past summer. Jane recapped the summer, along with how she dealt with COVID issues. Overall, Jane Pimental said the season was a success.

Commissioner Comment:

Kate Kirby said she thought the fees were equitable and fair.

D R A F T

Steve Axthelm said he would like to see all residents have the same opportunities to use the Sailing School, even those that are financially challenged. Jane Pimental said that the group “Not for Profit Friends of the Longshore Sailing School”, has funds to financially help for that purpose. She said she personally provides assistance to some of the Westport community who simply cannot afford to pay and she does this on a one-on-one basis review. Charles Haberstroh said residents can also go through Human Services for assistance.

Upon a motion by Charles Haberstroh, seconded by Kate Kirby, and passed unanimously 4-0 (1 absent)

RESOLVED: that the Parks and Recreation Commission approves the 2021 fee schedule for the Longshore Sailing School as submitted.

5. To take such action as the meeting may determine relative to approve the proposed changes to the “Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas and Recreational Facilities”.

Jennifer Fava, Director of Parks and Recreation stated that this document is our governing Rules and Regulations that are followed. Most changes are for clarification purposes. The Town Attorney has reviewed and made appropriate language changes. If approved, these proposed changes would need to go before the Board of Selectmen for final approval.

Charles Haberstroh said that the Lillian Wadsworth Arboretum needs to be added to the list of the properties. Jennifer Fava said she would make this change.

Jennifer Fava reviewed the proposed changes throughout the entire document. Most notably were the clarifications in:

- Animals
- Parking Emblems, Handpasses and Permits
- Parking and Traffic
- Beach Rules
- Yacht Basins and Marinas

Charles Haberstroh asked about compliance and enforcement. Jennifer Fava said there would be a learning curve. Signage would be used to assist the public, along with verbal directions from either the Police Department, the Parks and Recreation Department or Animal Control, should they see people disobeying the rules.

Overall, the Commissioners were agreeable with the majority of the changes, which reflect clarification in the Rules and Regulations. However, they felt that prohibiting dogs at Luciano Park would upset some people. They did agree it was a reasonable change since the park is small and contains a playground, as well as a ball field. But, would expect pushback from the public.

Charles Haberstroh stated that due to the quantity of proposed changes, he would recommend this document be reviewed again during the December Parks and Recreation Commission meeting. This would also allow the public another opportunity to speak.

D R A F T

Upon a motion by Charles Haberstroh, seconded by Stephen Axthelm and passed 4-0 (1 absent)

RECOMMENDED: To defer approval of the proposed changes to the “Rules and Regulations” until the December 16, 2020 Parks and Recreation Commission meeting.

Public Comment:

Megan Michaud, 3 Hogan Trail stated that she would like to see dogs prohibited from Luciano Park. She has two children who enjoy using the playground but have been harassed by dogs and are reluctant to use the park due to the unleashed dogs.

Matthew Murray, 27 Old Mill Road stated he is in favor of all the changes but would expect push back from the dog owners.

8. Commissioners Report – No Report

9. Administrative Report: Jennifer Fava

- Compo Beach restrooms are closed and being winterized. Port-a-johns are available. Restrooms at the marina are open.
- Some storm damage occurred with some downed fencing and a couple of kayak racks were lost.
- Lights are up at the Greens Farms field and the wiring is being worked on. Lights to be completed within the next couple of weeks. Backstop fabric and some fencing will also be replaced.
- Starting work on the budget for Fiscal Year 2022, which starts July 1,2021. The direction from Finance Department is to base our budget as if COVID does not exist.
- Westport has moved into a COVID Red Zone.
- All field permits have been revoked with no new permits issued until further notice.
- The basketball courts at Compo Beach have been closed, and rims removed.
- Athletic fields are open for general use, but not for any organized groups. All goals at fields are being removed and locked up to discourage gatherings and group usage.
- Working with PAL and Thin Ice Management to open the ice-skating rink in a safe manner.
- Returned the rule for single use riders only for golf carts at the Longshore Golf Course.
- Cancelled all outdoor sports programs scheduled through early December.

Upon a motion by Stephen Axthelm, seconded by Kate Kirby, the meeting adjourned at 9:28pm.

Respectfully,
Debbie Detmer, Recording Secretary

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: # 4

To take such action as the meeting may determine relative to approval of the 2021 Charity Golf Tournaments at Longshore.

Background Information:

The Parks and Recreation Department has received eight (8) applications for charity events in 2021. These are all returning events although half of the events scheduled for 2020 were not run due to COVID-19. As it was no fault of their own, those events are being considered as recurring events.

<u>Event</u>	<u>Fee</u>
Golf Outing - Morning Shotgun Start	\$2,500
Golf Outing - Morning and Afternoon Shotgun Start	\$4,250

Back-up Documents:

Copy of current policy
Requests from sponsoring organizations

Staff Recommendation:

Staff recommends approval of the events as submitted. Charity Golf Tournament fees will be \$2,500 for a half day event and \$4,250 for a double shotgun event.

Resolution Format:

The Parks and Recreation Commission approves the following charity golf outings at Longshore Club Park for the 2021 season subject to dates approved by the Parks and Recreation Director:

Westport Professional Firefighter's Association
Staples High School Gridiron Club
VFW Post 399
Westport Police Athletic League
Longshore Men's Golf Association
Staples Lacrosse Association
Children's Community Development Center
Learning Community Day School

The Parks and Recreation Commission approves waiving the golf cart fees and greens fees for the Longshore Men's Golf Association's charity golf tournament (Club House Cup) for 2021.

WESTPORT PARKS AND RECREATION DEPARTMENT
PROPOSED BENEFIT GOLF OR GOLF/TENNIS TOURNAMENT RESULTS

Organization: Westport Uniformed Firefighters Charitable Foundation

Tournament Year: 2021 **Address:** 515 Post Road East Westport

Date of Tournament May 3rd 2021

Number of Participants 96

REVENUE REALIZED:

**Participant
Entry Fee** 175

Tournament Fees 16,800.00

Sponsors 5,500.00

Raffles 1,200.00

Other _____

Other _____

Other _____

TOTAL REVENUE REALIZED 23,500.00

EXPENSES (Show Details on back of this form) 17,550.00

NET REVENUE REALIZED 5,950.00

DISTRIBUTION OF PROCEEDS

<u>Organization</u>	<u>Amount</u>
<u>CT Burns Foundation</u>	<u>3,000.00</u>
<u>Hole In the Wall Gang</u>	<u>575.00</u>
<u>Clasp Homes</u>	<u>575.00</u>
<u>Senior Center</u>	<u>575.00</u>
<u>Warm Up Fund</u>	<u>575.00</u>
<u>Positive Directions</u>	<u>575.00</u>
TOTAL DISTRIBUTION OF PROCEEDS	<u>5,8575.00</u>

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Results

Organization: Westport Uniformed Firefighter Charitable Foundation **Tournament Year:** 2021

Address: 515 Post Road East Westport

Date of Tournament: May 3rd 2021

	Amount	
<u>Jon Janik Golf LLC</u>	<u>2,500.00</u>	
Expense	Amount	
<u>Mailing, signage</u>	<u>2,750.00</u>	
Expense	Amount	
<u>Golfer gifts</u>	<u>2,000.00</u>	
Expense	Amount	
<u>Greens Fees</u>	<u>2,000.00</u>	
Expense	Amount	
<u>Lunch- Inn at Longshore</u>	<u>4,100.00</u>	
Expense	Amount	
<u>Rentals</u>	<u>1,000.00</u>	
Expense	Amount	
<u>Volunteer T Shirts</u>	<u>500.00</u>	
Expense	Amount	
<u>Logo Golf Balls</u>	<u>750.00</u>	
Expense	Amount	
<u>Golfer Awards</u>	<u>1,200.00</u>	
Expense	Amount	
<u>Refreshments</u>	<u>750.00</u>	
Expense	Amount	
TOTAL ALL EXPENSES	<u>17,550.00</u>	

WESTPORT PARKS AND RECREATION DEPARTMENT

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: STAPLES GRIDIRON CLUB Tournament Year 2020
 Address: 606 POST RD EAST STE 619
WESTPORT, CT 06880 Date of Tournament AUG 24, 2020

REVENUE REALIZED:

Tournament Fees \$ 16,800
 Sponsors \$ 17,600
 Raffles \$ 18,900
 Other \$ 2,200
 Other _____
 Other _____

Number of Participants 96
 Participant Entry Fee \$ 225

TOTAL REVENUE REALIZED \$ 55,500
 EXPENSES (Show Details on back of this form) \$ 9,000
 NET REVENUE REALIZED \$ 46,500

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>PRO-RATA ALLOCATION OF NET PROCEEDS</u>	
<u>SCHOLARSHIPS, FIN AID, BENEVOLENCE</u>	<u>\$ 4,650</u>
<u>TEAM EXPENSES</u>	<u>\$ 29,295</u>
<u>PROGRAMS - STRENGTH + COND / CAMPS</u>	<u>\$ 9,300</u>
<u>MEMBERSHIP, ADS, PROMOTIONAL</u>	<u>\$ 1,860</u>
<u>BUSINESS + ADMINIST. EXPENSES</u>	<u>\$ 1,395</u>
TOTAL DISTRIBUTION OF PROCEEDS	<u>\$ 46,500</u>

(OVER)

(Under Westport Golf Tournament Award)

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: STABLES GRIDIRON CLUB
Address: 606 POST RD EAST ST 619
WESTPORT, CT 06880

Tournament Year 2020
Date of Tournament AUG 24, 2020

Tournament Expense Detail:

<u>DRINKS + REC FEE</u> Expense	<u>\$ 2,500</u> Amount
<u>FOOD + BEVERAGE</u> Expense	<u>\$ 2,300</u> Amount
<u>TENT, TABLE + CHAIR RENTALS</u> Expense	<u>\$ 1,700</u> Amount
<u>GOLF CART FEES</u> Expense	<u>\$ 1,600</u> Amount
<u>HOLE-IN-ONE INSURANCE</u> Expense	<u>\$ 400</u> Amount
<u>SIGNS + ADS</u> Expense	<u>\$ 100</u> Amount
<u>Raffles + PRIZES</u> Expense	<u>\$ 400</u> Amount
 Expense	 Amount
 Expense	 Amount
TOTAL ALL EXPENSES	<u>\$ 9,000</u>

(Indicate Which Golf Tournament Form)

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: WESTPORT FOOTBALL ASSOC (STAPLES GRIDIRON CLUB) Tournament Year 2021

Address: 6000 Post Road East # 619
WESTPORT CT 06880

Date of Tournament JUNE 7 2021
RD JUNE 9 2021

REVENUE REALIZED:

Tournament Fees \$ 15,000
 Sponsors \$ 19,000
 Raffles \$ 17,000
 Other _____
 Other _____
 Other _____

Expected Number of Participants 80

Planned Participant Entry Fee \$ 200

TOTAL REVENUE REALIZED

\$ 51,000

EXPECTED EXPENSES

\$ 8,000

NET REVENUE EXPECTED

\$ 43,000

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>NET Proceeds support</u>	_____
<u>Program and Community</u>	_____
<u>NEEDS which include:</u>	_____
<u>Scholarships, equipment</u>	_____
<u>technology, community</u>	_____
<u>benevolence, coaching resources</u>	_____
<u>Program infrastructure improvements</u>	_____
TOTAL DISTRIBUTION OF PROCEEDS	<u>\$ 43,000</u>

(OVER)

(Sheets/Ward/Golf Tournament Plan)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: WESTPORT FOOTBALL ASSOC. (STAPLES GRIDIRON CLUB) Tournament Year 2021

Address: 1006 ~~ST~~ POST ROAD EAST #1619

WESTPORT, CT 06880

Date of Tournament June 7 2021
June 9 2021

Tournament Expense Detail:

<u>Park Rental - Longshore</u> Expense <u>GOLF CLUB</u>	<u>\$12500</u> Amount
<u>GOLF CARTS</u> Expense	<u>\$1600</u> Amount
<u>Food / Drink</u> Expense	<u>\$2000</u> Amount
<u>TENTS / TABLE / CHAIRS</u> Expense	<u>\$1700</u> Amount
<u>Signs</u> Expense	<u>\$200</u> Amount
<u>INSURANCE</u> Expense	<u>\$500</u> Amount
<u> </u> Expense	<u> </u> Amount
<u> </u> Expense	<u> </u> Amount
<u> </u> Expense	<u> </u> Amount
TOTAL ALL EXPENSES	<u>\$8500.00</u>

(Sheets/Words/Golf Tournament Plan)

Parks & Recreation



Dear Commission Members,

The V.F.W. Post 399 would like to respectfully Request Monday June 7, 2021 for our 27th annual golf outing. (With a rain date for June 14th.) Enclosed please find a copy of our results from our 2019 golf outing and our estimates projection for our 2021 event. We look forward to another successful year (Covid Free?) and appreciate your consideration in advance. Thank you again

Sincerely,

Peter Jarboe

PETE JARBOE

Golf Committee Chairman

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: V. F. W. POST 399

Tournament Year 2021

Address: 465 Riverside Ave

Westport, CT. 06880

Date of Tournament June 7, 2021

REVENUE REALIZED:

Tournament Fees 12,500

Sponsors 500

Raffles 2,200

Other _____

Other _____

Other _____

TOTAL REVENUE REALIZED

Expected Number of Participants 100

Planned Participant Entry Fee \$125.-

\$ 15,500

EXPECTED EXPENSES

\$ 10,580

NET REVENUE EXPECTED

\$ 4,920

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>② *1,500 scholarships</u>	<u>\$ 3,000.-</u>
<u>Open House Veterans Day</u>	<u>500.-</u>
<u>" " memorial Day</u>	<u>250.-</u>
<u>Westport Boy Scouts</u>	<u>400.-</u>
<u>Flags for Vets Cemetery</u>	<u>200.-</u>
<u>P.A.L. X-mas party donation</u>	<u>600.-</u>
TOTAL DISTRIBUTION OF PROCEEDS	<u>4,950.-</u>

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: V. F. W. POST 399

Tournament Year 2021

Address: 465 Riverside Ave.

Westport Ct. 06880

Date of Tournament June 7, 2021

Tournament Expense Detail:

<u>Parks + Rec.</u> Expense	<u>2000. —</u> Amount
<u>John Jonik : Carts + gift cards</u> Expense	<u>2,200</u> Amount
<u>GALLO Group : Food + Open BAR</u> Expense	<u>2,800</u> Amount
<u>Gift BAGS</u> Expense	<u>1,577. —</u> Amount
<u>Trophies</u> Expense	<u>300,</u> Amount
<u>Coffee + Donuts</u> Expense	<u>225.</u> Amount
<u>Raffle Prizes</u> Expense	<u>1,328</u> Amount
<u>Help Staff</u> Expense	<u>200,</u> Amount
<u>Misc.</u> Expense	<u>150.</u> Amount

TOTAL ALL EXPENSES

\$ 10,580. —

WESTPORT PARKS AND RECREATION DEPARTMENT

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: Westport Police Athletic League (PAL)

Tournament Year 2020

Address: 50 Jesup Road Westport, CT 06880

Date of Tournament September 14th

REVENUE REALIZED:

Tournament Fees	<u>\$15,800.00</u>
Sponsors	<u>\$17,800.00</u>
Raffles	<u>\$1,343.00</u>
Other	<u>Golf Ball Bazooka \$590.00</u>
Other	<u>Putting Contest \$410.00</u>
Other	<u>Donations \$400.00</u>

Number of Participants 140 (~90 morning, ~50 afternoon)

Participant Entry Fee \$175
\$100 Fire Department
\$50 Police Officers

TOTAL REVENUE REALIZED

\$36,343.00

EXPENSES (Show Details on back of this form)

\$18,473.42

NET REVENUE REALIZED

\$17,869.58

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>Westport Police Athletic League (PAL)</u>	<u>\$17,869.58</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

TOTAL DISTRIBUTION OF PROCEEDS

(OVER)

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: **Westport Police Athletic League (PAL)**

Tournament Year **2020**

Address: **50 Jesup Road Westport, CT 06880**

Date of Tournament **September 14th**

Tournament Expense Detail:

SEE NEXT PAGE

Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
TOTAL ALL EXPENSES	

Expense	Amount
Connecticut Cigar Co.	\$1,080.00
Abbey Tent + Party Rentals	\$2,147.22
Greens Farms Post Office	\$121.00
ASF Coolers with logo	\$2,700.00
ASF plaques	\$252.00
GWAY letters and brochures	\$277.00
GWAY banners	\$170.00
GWAY tee signs	\$105.00
Longshore course rental	\$4,250.00
Longshore golf carts	\$1,700.00
Longshore prizes	\$1,400.00
Stop and Shop beer, soda, etc.	\$199.44
Stop and Shop OJ, water, etc.	\$134.00
Party Hardy	\$87.76
Jr's Deli Catering	\$3,850.00
Total All Expenses	\$18,473.42

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Westport Police Athletic League (PAL)

Tournament Year 2021

Address: 50 Jesup Road Westport, CT 06880

Date of Tournament September 13th

REVENUE REALIZED:

Expected Number of Participants 140 (~90 morning, ~50 afternoon)

Tournament Fees \$15,800.00

Sponsors \$17,800.00

Planned Participant Entry Fee \$175

Raffles \$1,343.00

\$100 Fire Department
\$50 Police Officers

Other Golf Ball Bazooka \$590.00

Other Putting Contest \$410.00

Other Donations \$400.00

TOTAL REVENUE REALIZED \$36,343.00

EXPECTED EXPENSES \$18,473.42

NET REVENUE EXPECTED \$17,869.58

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>Westport Police Athletic League (PAL)</u>	<u>\$17,869.58</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

TOTAL DISTRIBUTION OF PROCEEDS

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: _____

Tournament Year _____

Address: _____

Date of Tournament _____

Tournament Expense Detail:

SEE NEXT PAGE

Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount

TOTAL ALL EXPENSES

Expense	Amount
Connecticut Cigar Co.	\$1,080.00
Abbey Tent + Party Rentals	\$2,147.22
Greens Farms Post Office	\$121.00
ASF Coolers with logo	\$2,700.00
ASF plaques	\$252.00
GWAY letters and brochures	\$277.00
GWAY banners	\$170.00
GWAY tee signs	\$105.00
Longshore course rental	\$4,250.00
Longshore golf carts	\$1,700.00
Longshore prizes	\$1,400.00
Stop and Shop beer, soda, etc.	\$199.44
Stop and Shop OJ, water, etc.	\$134.00
Party Hardy	\$87.76
Jr's Deli Catering	\$3,850.00
Total All Expenses	\$18,473.42

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Friends of Westport Parks & Rec

Tournament Year 2021

Address: 260 Gampo Rd S.

Westport CT 06880

Date of Tournament 9/17/21

REVENUE REALIZED:

Tournament Fees 20,000.00

Sponsors 1,000.00

Raffles 1,000.00

Other _____

Other _____

Other _____

TOTAL REVENUE REALIZED

Expected Number of Participants 100

Planned Participant Entry Fee 200 -

\$22,000.00

EXPECTED EXPENSES

\$8,000.00

NET REVENUE EXPECTED

14,000.00

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>Friends of Westport Parks & Rec</u>	<u>14,000.00</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL DISTRIBUTION OF PROCEEDS

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Friends of WPT PER

Tournament Year 2021

Address: 260 Compo Rd S
Westport, CT 06880

Date of Tournament 9/17/21

Tournament Expense Detail:

Pro Shop - Prizes, Gifts	5,000.00
Expense	Amount

Food Truck	2,000.00
Expense	Amount

Drinks	1,000.00
Expense	Amount

Expense	Amount
---------	--------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

TOTAL ALL EXPENSES	8,000.00
---------------------------	----------

WESTPORT PARKS AND RECREATION DEPARTMENT

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: Staples Lacrosse Association

Tournament Year 2020

Address: _____

Date of Tournament 10/5/20

REVENUE REALIZED:

Tournament Fees \$13,600
Sponsors \$13,450
Raffles \$5,120
Other _____
Other _____
Other _____

Expected Number of Participants 96

Planned Participant Entry Fee \$200

TOTAL REVENUE REALIZED \$32,170

EXPECTED EXPENSES \$10,047.63

NET REVENUE EXPECTED \$22,122.37

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>SLA</u>	<u>All</u>
<u>Coaches</u>	<u>55%</u>
<u>Equipment</u>	<u>25%</u>
<u>Scholarships</u>	<u>10%</u>
<u>Charity (Sticks for Soldiers)</u>	<u>10%</u>

TOTAL DISTRIBUTION OF PROCEEDS _____

(OVER)

Actual * Benefit Golf or Golf/Tennis Tournament Results

Organization: Staples Lacrosse Association

Tournament Year 2020

Address: _____

Date of Tournament 10/5/20

Tournament Expense Detail:

<u>Perks + Rec</u> Expense	<u>\$2,500</u> Amount
-------------------------------	--------------------------

<u>Nonwalks Test</u> Expense	<u>\$2,230</u> Amount
---------------------------------	--------------------------

<u>Calise's Catering</u> Expense	<u>\$2,283</u> Amount
-------------------------------------	--------------------------

<u>Insurance/Prizes</u> Expense	<u>\$1,436.63</u> Amount
------------------------------------	-----------------------------

<u>Longshore (self carts)</u> Expense	<u>\$1,598</u> Amount
--	--------------------------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

Expense	Amount
---------	--------

TOTAL ALL EXPENSES \$10,047.63

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Staples Lacrosse Association

Tournament Year 2021

Address: _____

Date of Tournament 10/4/21

REVENUE REALIZED:

Tournament Fees \$15,000
Sponsors \$15,000
Raffles \$5,000
Other _____
Other _____
Other _____

Expected Number of Participants 100

Planned Participant Entry Fee \$200

TOTAL REVENUE REALIZED

\$35,000

EXPECTED EXPENSES

\$10,000

NET REVENUE EXPECTED

\$25,000

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>SHA</u>	<u>All</u>
<u>Coaches</u>	<u>55%</u>
<u>Equipment</u>	<u>25%</u>
<u>Scholarships</u>	<u>10%</u>
<u>Charity (Sticks for Soldiers)</u>	<u>10%</u>

TOTAL DISTRIBUTION OF PROCEEDS

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Staples Lacrosse Association

Tournament Year 2021

Address: _____

Date of Tournament 10/4/21

Tournament Expense Detail:

Parks & Rec \$ 2,500
Expense Amount

Norman's Tent \$ 2,000
Expense Amount

Calise's Catering \$ 2,300
Expense Amount

Insurance/Prizes \$ 1,500
Expense Amount

Longshore (golf carts) \$ 1,700
Expense Amount

Expense Amount

Expense Amount

Expense Amount

Expense Amount

TOTAL ALL EXPENSES

\$ 10,000

WESTPORT PARKS AND RECREATION DEPARTMENT

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: Children's Community Development Center (CCDC) Tournament Year 2020
Address: 90 Hillspoint Rd
Westport, CT 06880 Date of Tournament 10/14

REVENUE REALIZED:

Tournament Fees \$7,000
Sponsors \$2,500
Raffles _____
Other \$1,000
Other _____
Other _____

Number of Participants 57
Participant \$150 single
Entry Fee \$500 foursome

TOTAL REVENUE REALIZED

\$10,500

EXPENSES (Show Details on back of this form)

\$5,500

NET REVENUE REALIZED

\$5,000

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>CCDC Scholarship Fund</u>	<u>\$5,000</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL DISTRIBUTION OF PROCEEDS

\$5,000

(OVER)

Actual Benefit Golf or Golf/Tennis Tournament Results

Organization: Children's Community Development Center Tournament Year 2020
(CCDC)

Address: 90 Hillspoint Rd
Westport, CT 06880

Date of Tournament 10/14

Tournament Expense Detail:

<u>Greens Fees</u> Expense	<u>\$2,500</u> Amount
<u>Carts</u> Expense	<u>950</u> Amount
<u>Prizes</u> Expense	<u>550</u> Amount
<u>Food truck</u> Expense	<u>500</u> Amount
<u>Beverages and Snacks</u> Expense	<u>525</u> Amount
<u>Service</u> Expense	<u>200</u> Amount
<u>Printing and Advertising</u> Expense	<u>275</u> Amount
Expense	Amount
Expense	Amount
TOTAL ALL EXPENSES	<u>\$5,500</u>

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Children's Community Development Center Tournament Year 2021

Address: 90 Hillspoint Rd.
Westport, CT 06880

(CCDC)

Date of Tournament 9/13 1st choice 9/2
9/20 2nd choice 9/2

Rain
Date

REVENUE REALIZED:

Tournament Fees \$10,800
Sponsors \$2,500
Raffles \$1,000
Other _____
Other _____
Other _____

Expected Number of Participants 72

Planned \$600 / foursome
Participant Entry Fee \$150 / single

TOTAL REVENUE REALIZED

\$14,300

EXPECTED EXPENSES

\$6,300

NET REVENUE EXPECTED

\$8,000

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>CCDC Scholarship Fund</u>	<u>\$8,000</u>
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL DISTRIBUTION OF PROCEEDS

\$8,000

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Children's Community Development Center Tournament Year 2021
 (CCDC)

Address: 90 Hillspoint Rd
Westport, CT 06880

Date of Tournament 9/13 1st
9/20 2nd

Tournament Expense Detail:

<u>Greens Fees</u>	<u>\$ 2,500</u>
Expense	Amount
<u>Carts</u>	<u>\$ 1,200</u>
Expense	Amount
<u>Prizes</u>	<u>500</u>
Expense	Amount
<u>Food truck</u>	<u>1,500</u>
Expense	Amount
<u>Beverages / Snacks</u>	<u>500</u>
Expense	Amount
<u>Service</u>	<u>200</u>
Expense	Amount
<u>Printing / Advertising</u>	<u>400</u>
Expense	Amount
Expense	Amount
Expense	Amount

TOTAL ALL EXPENSES \$ 6,300

Detmer, Deborah

From: Ted Balagtas <ted.balagtas@gmail.com>
Sent: Tuesday, October 20, 2020 1:59 PM
To: Detmer, Deborah
Subject: Re: Children's Community Development Center - Golf Tournament Results & Proposed 2021 date?
Attachments: Golf Tournament Results 2020.pdf

CAUTION: This email originated from outside of the Town of Westport's email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

This year's results attached

For the 2021 plan, the dates were cut off.

It's 9/13 with rain date of 9/20 as first choice and 9/20 with rain date of 9/27 for second choice

On Tue, Oct 20, 2020 at 1:13 PM Ted Balagtas <ted.balagtas@gmail.com> wrote:
Attached is the plan for next year. Working on results for this year

On Tue, Oct 20, 2020 at 12:36 PM Ted Balagtas <ted.balagtas@gmail.com> wrote:
yes, will do

On Tue, Oct 20, 2020 at 12:34 PM Detmer, Deborah <ddetmer@westportct.gov> wrote:

That looks good. If you could fill out the proposed plan, including your dates and return it to me, along with this year's results, that would be great.

Best Regards,

Deborah Detmer

Administrative Assistant – Parks and Recreation

260 Compo Road South, Westport CT 06880

203.341.5091

WESTPORT PARKS AND RECREATION DEPARTMENT

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Learning Community Day School

Tournament Year 2021

Address: 90 Hillspoint Road

Rescheduling from 2020
Benefit 2021-2022 school
year

Westport, CT 06880

Date of Tournament April 2021

Requesting 4/26/21

Rain Date 4/28

REVENUE REALIZED:

Expected Number of Participants 60

Tournament Fees \$12,000 - \$15,000

Planned
Participant Entry Fee \$200 - \$250 per golfer

Sponsors \$3,600 - \$4,000

Raffles \$1,000

Other _____

Other _____

Other _____

TOTAL REVENUE REALIZED about \$20,000

EXPECTED EXPENSES \$6,000 - \$6,500

NET REVENUE EXPECTED about \$14-15K

DISTRIBUTION OF PROCEEDS

Organization	Amount
<u>LCDS Financial aid to</u>	<u>K tuition approx: \$20,000</u>
<u>Specifically benefit a K</u>	_____
<u>Candidate.</u>	_____
_____	_____
_____	_____
_____	_____

TOTAL DISTRIBUTION OF PROCEEDS

(OVER)

Proposed Benefit Golf or Golf/Tennis Tournament Operating Plan

Organization: Learning Community Day School Tournament Year 2021
 Address: 90 Hillspoint Rd Rescheduling from 2020
Westport, CT 06880 Benefit 2021-2022 school year
 Date of Tournament April 2021
 Requesting 4/26
 Rain Date 4/28

Tournament Expense Detail:

<u>Longshore</u> Expense	<u>\$ 2,000 fee</u> Amount
<u>Golf Carts</u> Expense	<u>\$ 17 per person</u> Amount <u>\$ 1,020</u>
<u>Food if allowed < Breakfast</u> Expense <u>Lunch</u>	<u>\$ 2,000</u> Amount
<u>Beer /soft Drinks</u> Expense	<u>\$ 300-\$350</u> Amount
<u>Prizes for Golf winners</u> Expense	<u>\$ 1,000</u> (IF unable to get donated) Amount
Expense	Amount
Expense	Amount
Expense	Amount
Expense	Amount

TOTAL ALL EXPENSES

\$ 6,020 - \$ 6,370

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: #5

To take such action as the meeting may determine relative to a request from Westport P.A.L. to use Compo Beach for the 2021 town fireworks.

Background Information:

Annual request to host fireworks at Compo Beach.

Back-up Documents:

Letter from Ned Batlin, President, Westport Police Athletic League.

Staff Recommendation:

Staff recommends approval of the request.

Resolution Format:

The Parks and Recreation Commission grants approval to the Westport Police Athletic League to host the 2021 Fireworks at Compo Beach on Thursday, July 1st, rain date Friday, July 2nd. Compo Beach parking lots to close at 4PM and reopen to only fireworks ticket holders. Additionally, entry fee per car is approved at \$40.

December 2, 2020

Jennifer Fava, Director
Parks and Recreation Department
Town of Westport
260 Compo Road South
Westport, CT 06880

Dear Jennifer:

The Westport Police Athletic League has requested that in conjunction with co-sponsorship by the Westport Parks and Recreation Department, Westport PAL be allowed to conduct the annual Fourth of July Fireworks event at Compo Beach on Thursday, July 1, 2021, with a rain date of Friday, July 2, 2021.

We request approval for the following:

1. That the Commission close Compo Beach at 4:00 PM on Thursday, July 1, 2021 (rain date Friday, July 2, 2021).
2. That PAL be allowed to charge \$40 per car for entry into Compo Beach after 4:00 PM on that date, so as to create an escrow account for continuance of the event annually.
3. That additional parking be allowed in the grass area.
4. That sponsor banners be placed at the beach.

In making our request, we are agreeable that the Commission stipulate that tickets be pre-sold prior to the event, and that no tickets will be sold at the beach immediately preceding the event.

Sincerely,

Ned Batlin
President P.A.L.

/cpc

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: #6

To take such action as the meeting may determine to approve proposed changes to the “Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas and Recreation Facilities.” (Rule changes include, but are not limited to: the prohibition of animals on Town playgrounds, athletic fields and Luciano Park.)

Background Information:

Changes to this document are needed for clarification purposes and to address various needs.

The proposed changes to this document have been reviewed and approved by the office of the Town Attorney.

This item was held over from the last PRC meeting to allow for further comment. Additionally, it was noted that the prohibition of animals from playgrounds was not included so that has been added since the last meeting. Formatting changes for clarity have also been incorporated.

Back-up Documents:

Clean version of the “Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas, and Recreation Facilities,” including proposed changes.

Redline version of the “Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas, and Recreation Facilities,” indicating proposed changes.

Staff Recommendation:

Staff recommends approval of the proposed changes as indicated in the redline version of the document.

Resolution Format:

The Parks and Recreation Commission approves the proposed changes to the “Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas and Recreation Facilities,” as submitted.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

PARKS AND RECREATION PROPERTY INCLUDES:

Baron's South Property	Hitchcock Park	Saugatuck Athletic Field
Burr Farms Athletic Fields	Jesup Green	St. John/Myrtle Ave. Park
Burying Hill Beach	Levitt Pavilion	Sherwood Mill Pond Preserve
Canal Beach	Library Riverwalk	Staples High School Athletic Fields
Canal Green	Lillian Wadsworth Arboretum	Stroffolino Park
Coleytown Schools Athletic Field	Long Lots School Athletic Fields	Town Farm
Compo Beach	Longshore Club Park	Town Farm Ball Complex
Doubleday Field Complex	Luciano Park	Town Hall Athletic Fields
Eloise A. Ray Park	Machamux Park	Veterans Green
Evan Harding Point	Newman Poses Preserve	Wakeman Park
Grace K. Salmon Park	Old Mill Beach	Winslow Park
Greens Farms School Athletic Fields	Pasacreta Park	
Hillspoint Athletic Fields	Riverside Park	

I. GENERAL RULES FOR PARKS AND RECREATION PROPERTY

THE FOLLOWING RULES AND REGULATIONS APPLY TO ALL TOWN PROPERTY UNDER THE JURISDICTION OF THE PARKS AND RECREATION COMMISSION AS LISTED ABOVE.

1. Written permission of the Parks and Recreation Department is required for events or gatherings involving any of the following:
 - Public invitation or advertising
 - Commercial catering services
 - Commercial rental of equipment (including tables, chairs, tent/canopy)
 - Amplified music or use of public address system
 - Sponsored by a commercial, business or non-profit organization
2. Any gathering without prior written permission of the Parks and Recreation Department may be required to discontinue use of the property by the Parks and Recreation Department Staff, if the event is in conflict with any other use of the property.
3. Use of a Parks and Recreation Facility in a manner which interferes with the use of an individual or group having prior written approval by the Parks and Recreation Department is prohibited.
4. Littering is prohibited.
5. Solicitation or sale of goods or services (selling of items, handing out promotion materials, demonstration of products) for commercial reasons without the prior written permission of the Westport Parks and Recreation Department is prohibited.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK, PARK AREAS AND RECREATION FACILITIES

2021

I. GENERAL RULES FOR PARKS AND RECREATION PROPERTY – (continued)

6. The use of any motorized vehicle licensed or unlicensed (other than golf cars from the Longshore Golf Pro Shop) is prohibited, except on designated roadways, parking areas or other areas as designated by Parks and Recreation Department.
7. Hunting, carrying of firearms or discharge of firearms is prohibited at Longshore Club Park or the municipal beaches of the Town of Westport. Any person using a vessel or enroute to a vessel on Town of Westport property shall have the authority to carry a firearm to the vessel for the purpose of hunting when licensed to do so.
8. Hitting of golf balls is prohibited except at designated areas of Longshore Club Park associated with the golf course and Hendrick's Point golf range or activities sponsored by Parks and Recreation or Board of Education.
9. Feeding of waterfowl is prohibited.
10. Pitching of camping tents or overnight camping is prohibited without the prior written permission of the Parks and Recreation Department.
11. Erecting a tent or canopy 10' x 10' or larger is prohibited without prior written permission of the Parks and Recreation Department.
12. Tents or canopies are limited to one (1) per event, unless prior written permission is given by the Parks and Recreation Department.
13. The use of barbecue grills shall be permitted in designated areas only, and shall be properly extinguished before departure. Open burning is prohibited unless authorized by both the Parks and Recreation Department **and** the Fire Marshall's office.
14. No person shall wear or display any emblem or badge bearing the words "WESTPORT PARKS AND RECREATION GUEST SERVICES", or words or familiar import, or bearing words or symbols similar to those utilized by lifeguards of other Parks and Recreation employees in their official capacity without prior written authorization of the Westport Parks and Recreation Department.
15. Any provisions of these regulations may be waived by the Westport Parks and Recreation Commission under such terms and conditions as may be imposed by the Commission. The Commission may delegate decision making authority to the Parks and Recreation Director.
16. The Parks and Recreation Department and/or its agents may suspend privileges for unacceptable behavior as described in "Policies and Procedures Pertaining to Parks and Recreation Facilities", which are hereby incorporated into these regulations by reference.
17. Failure to leave a Parks and Recreation facility or discontinue the use of a Parks and Recreation facility when ordered to do so by a Parks and Recreation official or Police Officer is prohibited.
18. A permit is required for use of facilities for the purpose of commercial still, video, or motion picture photography.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

19. Hours of Operation

All Parks and Recreation facilities are open Sunrise to Sunset, except as noted below:

- a. Compo Beach – 4:00 a.m. to 10:00 p.m.
All cars must vacate by midnight.
Compo Beach playground opens at sunrise and closes at sunset
- b. Burying Hill Beach – 5:00 a.m. to 10:00 p.m.
- c. Longshore Club Park – Open 24 hours a day except as otherwise posted.
 - Hendrick’s Point golf range opens at 7:00 a.m. – closes at sunset, Monday through Thursday.
 - Hendrick’s Point golf range opens at 7:00 a.m. – closes at 5:00 p.m., Friday through Sunday.
 - Hendrick’s Point picnic area opens at 5:00 p.m. – closes at sunset, Friday through Sunday.
- d. Greens Farms softball field – Opens sunrise – closes at sunset. Lighted athletic field is available April through October, by written permit only until 11:00 p.m.
- e. The Levitt Pavilion grounds close one hour after conclusion of performances during the performance season. During off-season, the grounds close at sunset.
- f. Old Mill Beach – 8:00 a.m. to 10:00 p.m.
- g. Old Mill Parking Lot – Open 24 hours a day, except as otherwise posted.

II. ANIMALS

1. ALL PROPERTIES

- a. Dogs running free must be under control and in sight of their owners/handler at all times.
- b. Owners or Handlers must pick up their dog’s feces and properly dispose of it.
- c. Horses are prohibited unless permission is granted in writing by the Parks and Recreation Department.
- d. Working animals hired by the Town are permitted.

2. ATHLETIC FIELDS

- a. Animals are prohibited from any athletic field at any time.
Exception – Working animals hired by the Town.

3. PLAYGROUNDS

- a. Animals are prohibited at any time.
Exception – Working animals hired by the Town.

4. LUCIANO PARK

- a. Animals are prohibited at any time.
Exception - Working animals hired by the Town.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

II. ANIMALS – (continued)

5. **BARON'S SOUTH**

- a. No dogs allowed at any time.
Exception – Working animals hired by the Town.

6. **BEACHES – Compo / Burying Hill / Old Mill**

From April 1 to September 30.

a. **Compo Beach**

Animals are prohibited, either in or out of vehicles, on all Town owned property south of Compo Beach Road and all Town owned property east of Soundview Ave., terminating at the jetty.

Exceptions – 1) When going to and from boats berthed at Ned Dimes Marina.
2) The grass area along Compo Beach Road from Owenoke Park up to delineated area.
3) Working animals hired by the Town.

b. **Old Mill**

Animals are prohibited, either in or out of vehicles, on all Town owned property from the start of Old Mill Road eastward, including Old Mill Road, up to and including the Town owned property adjacent to the tidal gates.

Exceptions – 1) Animals residing within, or visiting residents of, Old Mill and Compo Mill Cove.
2) The grass area along Hillspoint Road up to delineated area.
3) Working animals hired by the Town.
4) Animals are permitted, walking on leash, on the northern most section of Old Mill Road from Hillspoint Road up to and including the easements and Town owned property adjacent to the tidal gates.

c. **Burying Hill**

Animals are prohibited, either in or out of vehicles, on all Town owned property south of the entrance on Beachside Ave.

Exception – Working animals hired by the Town.

d. **Soundview Lot**

Animals are permitted, either in or out of vehicles. Animals going to and from such vehicles must be on a leash.

Exception – Working animals hired by the Town.

e. **Marinas**

Persons with animal(s) at Ned Dimes Marina (Compo Beach) and E.R. Strait Marina (Longshore Club Park) must have said animal(s) on a leash.

Exception – Working animals hired by the Town.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

II. ANIMALS – (continued)

f. Dog Free Area

Animals are not permitted in the covered pavilion area of Compo Beach, on the boardwalks/walkways or in the area between the boardwalks/walkways and the exit road (includes playground and volleyball courts at any time).

Exception – Working animals hired by the Town.

g. Dogs On Leash -

Dogs, where permitted, must be kept on leash or lead under the control of the owner or keeper, except in areas designated as off-leash dog area. On leash areas include all parking lots, roadways and grass areas.

Exception – Working animals hired by the Town.

h. Off-Leash Area For Dogs - (Compo only)

1. Dogs are permitted off-leash in the area of the beach delineated by a line of demarcation to be established and maintained by the Parks and Recreation Department. The off-leash area may be expanded or reduced at the discretion of the Parks and Recreation Director
2. Owners or handlers must accompany their dogs at all times within the off-leash area.
3. Owners or handlers must have a leash at all times within the off-leash area.

Exception – Working animals hired by the Town.

7. **WINSLOW PARK**

Dog Free Area

No dogs permitted at Winslow Park at the south end of park (between Post Road East and the path West of parking lot, and between Powers Court and North Compo Road).

Dogs on Leash

Dogs, where permitted, must be kept on leash or lead under the control of the owner or keeper, except in areas designated as off-leash dog area.

Off-Leash Area for Dogs

1. Dogs are permitted off-leash in the area at the North End of the park delineated by the fence.
2. Owners or handlers must accompany their dogs at all times within the off-leash area. Owners or handlers must have a leash at all times within the off-leash area Exception – Working animals hired by the Town.

8. **SHERWOOD MILL POND PRESERVE (MILL POND)**

No dogs allowed at any time.

Exception – Working animals hired by the Town.



Town of Westport Parks & Recreation

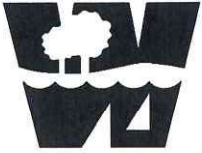
RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

II. ANIMALS – (continued)

9. LONGSHORE CLUB PARK

1. Dogs, where permitted, must be kept on leash or lead under the control of the owner or keeper at all times.
2. Dogs are prohibited from the golf course, driving range, and golf teaching area at all times.
Exception – Working animals hired by the Town.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

III. PARKING EMBLEMS, HANDPASSES AND PERMITS

1. PARKING EMBLEMS

- a. Valid and current parking emblem is required to park in areas designated by the Westport Parks and Recreation Department as follows:
- i. Compo Beach – May 1 to September 30
 - ii. Burying Hill Beach – Memorial Day weekend to Labor Day
 - iii. Old Mill Beach – May 1 to September 30 (valid only 5 a.m. to 10 p.m.)
 - iv. A valid Old Mill Resident Parking Permit or Guest Permit shall also satisfy this requirement.
 - v. Longshore Lot C & D (Tennis / Pool / Sailing School) – Memorial Day weekend to Labor Day
 - vi. Longshore Lot E & (Marina) – Memorial Day weekend to Labor Day

2. HANDPASSES

- a. A Parks and Recreation handpass is required for resident privileges related to the use of the Town of Westport's golf, tennis and Longshore swimming pool facilities, and for participation in designated Parks and Recreation Department sponsored programs.

3. ELIGIBILITY

The following are eligibility for privileges of the Parks and Recreation Department as outlined below and subject to the applicable fees.

a. Westport Residency Requirements

Any one (1) of the following:

- i. Being a residential property owner (a new resident must show deed or some portion of closing papers). Privileges extend to a spouse and children age 26 or under living in his or her household.
- ii. Being a full-time Town Employee (or retired employee receiving full benefits). Privileges extend to a spouse and children age 26 or under living in his or her household.

If the items listed above do not apply, then documents from each category must be provided. Additional information may be required. All documentation must be in the same name and address of the applicant.

Minimum of two (2) items from Category One

Category One:

- iii. Current driver's license or State issued ID showing Westport address
- iv. Current vehicle registration showing Westport address
- v. Residential lease (for a minimum of one (1) year or more) in applicant's name



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

3. ELIGIBILITY – (continued)

AND

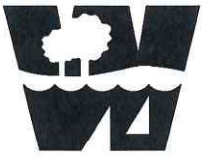
Minimum of one item from Category Two

Category Two:

- vi. Utility bill
- vii. Credit card statement
- viii. Checking account statement

b. **Other Eligible Parties:**

- i. Any resident of the Town of Westport, taxpayer or tenant who is renting for one year or more is eligible for parking emblems and ramp/launch permits only.
- ii. Any Summer tenant renting a house or lodging in the Town of Westport for one month or more after presentation of a motor vehicle registration and lease, or sworn affidavit from the landlord. (*Entitling fees apply*)
- iii. Any association, corporation, business or individual owning commercial real estate in the Town of Westport, and paying property taxes thereon, is entitled to have one individual designated as eligible to purchase parking emblems and limited privilege handpasses. Privileges extend to a spouse and children age 26 and under living in his or her household. (*Entitling fees apply*)
- iv. Non-residents who would not otherwise be eligible for a parking emblem may purchase a parking emblem on a first come-first served basis at an approved non-resident fee. (Sales limited to 350 emblems)
- v. Any senior citizen (age 62 or over) or handicapped person who is a resident of the Town of Westport, and who does not own a motor vehicle, shall be entitled to purchase a parking emblem which upon presentation shall admit any motor vehicle in which that senior citizen or handicapped person is a passenger.
- vi. Old Mill Resident Parking Permit – Owner or current resident of each residential property on Old Mill Road and Compo Mill Cove is eligible to purchase two (2) Old Mill Resident Parking Permits and two (2) Old Mill Guest Parking Permits.



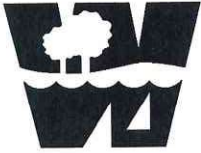
Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

3. ELIBILITY – (continued)

- vii. No handpass shall be issued to any person listed on the Connecticut Sex Offender Registry for any activity taking place during periods of time when school is in session on or adjacent to any school property. Such individual shall receive written notice denying the handpass sent by certified mail, return receipt requested. Any such individual denied a handpass shall have the right to appeal this decision within fourteen (14) days of the date of the denial by sending a written request mailed by certified mail to the Director, Parks and Recreation Department. Upon receipt of such written request, a hearing shall be scheduled before the Parks and Recreation Commission within thirty (30) days to review the original denial.
- c. A current motor vehicle registration (or copy) is required when obtaining a parking emblem.
- d. Transferring of parking emblem, handpass, permit, boating assignment or bathhouse assignment is prohibited. I.D. (picture license, etc.) may be requested to prove ownership of parking emblem, handpass, permit, boating assignment, or bathhouse assignment.
- e. Obtaining a parking emblem, handpass, permit boating assignment, bathhouse assignment or registration for recreation programs under false pretenses is prohibited.
- f. Aiding any non-resident or person not eligible in getting a parking emblem, handpass, permits, boating assignment, bathhouse assignment, or in registration for recreation programs is prohibited.
- g. Failure to return a parking emblem, handpass or permit when under suspension is prohibited.
- h. Emblems shall not be issued to any person's delinquent in their motor vehicle taxes, and/or outstanding parking tickets.
- i. Temporary parking emblems, handpasses or permits may be issued under the Policies and Procedures of the Parks and Recreation Department.
- j. Lost or stolen emblems shall be replaced at an approved replacement price, after an affidavit, supplied by the Parks and Recreation Office is completed and notarized.
- k. All emblems shall be affixed on the motor vehicle in a location and manner prescribed by the Westport Parks and Recreation Department.



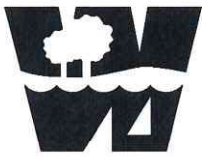
Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

IV. PARKING & TRAFFIC

1. Daily pass parking at Compo Beach is permitted only in designated area. Violators will be subject to a parking ticket per day.
2. Parking is permitted in designated parking areas only, unless prior written permission is granted from the Westport Parks and Recreation Department.
3. Any Police Officer / Special Police Officer / Traffic Agent, or Parks and Recreation employee who may be designated by the Director, shall have charge and control over vehicular and pedestrian traffic on all roads on Parks and Recreation property. They may determine "No Parking" areas and other traffic authority, when needed. The direction on such traffic signs may be disregarded only on order of an authorized Officer.
4. No person shall disobey the direction of any traffic officer or town employee authorized to direct traffic on Parks and Recreation property.
5. Motor vehicles with a valid and current emblem are permitted to park in areas designated by the Westport Parks and Recreation Department as listed in Section III.
 - a. Emblem does not guarantee a parking space or entrance to the beach area when parking lots are full.
 - b. Vehicles **PARKED** in beach areas (Compo Beach, Burying Hill Beach, Old Mill Beach Parking Lot and Longshore Club Park) without current parking emblem shall be subject to a parking ticket per day.
 - c. Parking on the exit roads at Longshore Club Park from the E.R. Strait Marina to the sub-station is prohibited
6. Vehicles with attached trailers can park in designated areas only. Violators will be subject to a parking ticket per day.
7. Parking of detached trailers is prohibited in any part of Compo Beach or Longshore Club Park except in areas designated for seasonal drystall assignments. Violators will be subject to a parking ticket per day.
8. Parking for vehicles without a valid Parking Emblem in Longshore Club Park is restricted to persons using the Longshore facilities.
9. Compo Beach and Burying Hill Beach are the only beaches in which a daily fee may be paid to enter, if parking is available.
10. Old Mill Resident Parking Permit or Guest Permit is required to be posted on any vehicle parked in the Old Mill Beach Parking Lot between 10 p.m. and 5 a.m. year round.
11. Parking at Sherwood Mill Pond Preserve (191 Hillspoint Road) is restricted to persons using the property. Vehicles left unattended shall be subject to a parking ticket per day.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

V. CONSUMPTION OF ALCOHOL / GLASS CONTAINERS

1. Glass bottles and glass containers are prohibited on all beaches, parking lots, parks, athletic fields and any other property under the jurisdiction of the Parks and Recreation Department.
2. It shall be unlawful for any minor to possess or consume alcoholic beverages upon or within the beaches, parks, or any other parks and recreation property. (The term minor as outlined in Town Ordinance 6-6).
3. The consumption or possession of alcoholic beverages at beaches between the hours of 6:00 p.m. and 6:00 a.m. between October 1 and May 1 is prohibited.
4. Beer kegs or other containers of beer in excess of one (1) liter is prohibited.
5. Alcoholic beverages are prohibited at Compo Beach facility (parking lots, athletic fields, basketball courts, skate park, beach front area, and grass areas) without a prior written permit issued by the Parks and Recreation Department, the exception being the South Beach picnic area.



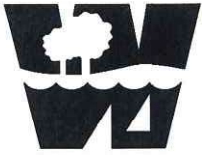
Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK, PARK AREAS AND RECREATION FACILITIES

2021

VI. BEACH RULES

1. Dressing or undressing in motor vehicles or on beach areas other than designated facilities is prohibited.
2. All watercraft (including windsurfers) are prohibited from launching off or beaching on beach front areas between April 15 and November 1, except in the designated sailing area on South Beach.
3. Bicycle riding, rollerblading, and roller skating are prohibited from walkways and boardwalk areas.
4. Skateboarding is prohibited in parking lots, along roadways and boardwalks/walkways. Skateboarding is permitted only in the designated skate park area.
5. Swimming shall be allowed in designated bathing/swim areas only. Areas are designated by red and white swim buoys.
6. Beach operating hours and dates:
 - a. Compo Beach season – May 1 to September 30. Hours: 4:00 a.m. to 10:00 p.m. All cars must vacate by midnight.
 - i. Middle parking lots shall be designated “No Parking” from 8:30 p.m. to 4:00 a.m.
 - ii. Compo Pavilion closes at sunset unless written permission is granted by the Westport Parks and Recreation Department
 - b. Soundview Lot season – May 1 to September 30. Hours: 8:00 a.m. to 10:00 p.m. except by prior permission from the Parks and Recreation Department and under the conditions required by the Parks and Recreation Department.
 - c. Longshore Marina, Pool and Tennis Parking Lots season -- Memorial Day Weekend to Labor Day
 - d. Burying Hill Beach season -- Memorial Day Weekend to Labor Day. Hours: 5:00 a.m. to 10:00 p.m.
 - e. Old Mill Beach Season -- May 1 to September 30.
7. Fishing in bathing/swim area is prohibited unless permission is granted by the Parks and Recreation Department.
8. Between May 1 and September 30, the use of flotation devices such as boogie boards and skim boards are permitted at the discretion of the Waterfront Director. The use of watercraft including, but not limited to, kayaks, paddle boards, kite surfers, windsurfers and aircraft are permitted only in the designated non-bathing/swim area off South Beach.
9. Flotation devices are prohibited in designated bathing/swim areas with the exception of Coast Guard approved Personal Flotation Devices (PFD) Type I, II, or III. A child using a personal flotation device must be accompanied in the water by an adult.
10. No person shall engage in any athletics, games or contest except swimming at any public beach, except in areas designated for that purpose by the Westport Parks and Recreation Department.
11. The use of scuba and skin-diving equipment is prohibited off all beach front property unless prior written permission is granted by the Westport Parks and Recreation beach staff.



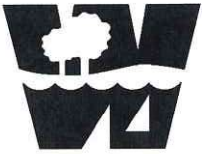
Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

VI. BEACH RULES – (continued)

12. Buses are prohibited unless prior written permission is granted by the Westport Parks and Recreation Department.
13. Non-official vehicles are prohibited from beachfront areas.
14. Pavilion at Compo Beach is designated for public use and may not be reserved for private parties. Cooking and possession of alcohol in this area is strictly prohibited.
15. Sound produced or amplified from any instrument or sound-making device may not be plainly audible beyond a distance of 20 feet from the source of the sound unless otherwise permitted.
16. The use of barbeque grills at Compo Beach shall be limited to South Beach only and shall be properly extinguished before departure. Open burning is prohibited unless authorized by both the Parks and Recreation Department **and** the Fire Marshall's Office.
17. Bathhouses and dressing rooms
 - a. Bathhouses and dressing rooms shall be assigned according to the policies of the Parks and Recreation Department.
 - b. All personal effects must be removed from bathhouses and dressing rooms by September 30.
 - c. As of October 1, personal property left in the bathhouses or dressing rooms shall be removed by the Parks and Recreation Department and shall be disposed of by them without further notice.
 - d. All bathhouse and dressing room assignees shall provide a suitable lock and shall keep the door of such facility locked during the season.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

VII. LONGSHORE CLUB PARK (Miscellaneous)

GOLF

1. Skating or sliding is prohibited on any pond or water hole on the course.
2. Sledding or skiing are prohibited unless signs authorizing such use are posted.
3. Unlicensed drivers are prohibited from operating motorized golf carts.

GUEST PRIVILEGES

1. No guest shall be admitted to Longshore Club Park recreational facilities unless accompanied by a Westport resident in possession of his/her individual pass. Such guests shall be required to pay the guest fee at the area to be used by said guest.
2. Tournaments and other Special Events at the Longshore facility may be permitted in accordance with written policy of the Parks and Recreation Department, subject to fees established by the Parks and Recreation Commission and the Westport Board of Selectmen. The Parks and Recreation Department may waive the requirement that guests be accompanied by a Westport resident in possession of a handpass for such Tournaments and Special Events.

LONGSHORE INN GUEST

1. Any guest staying (overnight sleeping guest) at the Inn, who is issued the Special Inn handpass shall be admitted to Longshore Club Park parks and recreational facilities upon payment of fees as approved by the Parks and Recreation Commission and the Westport Board of Selectmen. Guest privileges for the golf course are limited to two persons per unit, the payment of the fee for golf, and said guests may not bring another guest.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

VIII. YACHT BASINS AND MARINAS

1. Any residential property owner who resides within the Town of Westport or renter who resides within the Town of Westport, shall be entitled to apply for a boating assignment or ramp permit at the Ned Dimes Marina (at Compo Beach) or the E.R. Strait Marina, if the following conditions are met at the time the boating assignment is granted. Copies of the deed and/or the residential lease of over one (1) year in the name of the applicant shall be required.
 - a. The boat must be properly registered with the State of Connecticut. Proof of the applicant's Connecticut boating registration must accompany their annual renewal form.
2. After drystalls have been assigned to Westport applicants who qualify under Section A, applications of other persons will be considered, space permitting, after May 15 of each year in the following order: Town of Westport employees, Weston resident, payers of the entitling fee, and Westport summer residents and non-resident parking emblem holders.
3. No boat assignment other than those authorized by the Parks and Recreation Department shall be permitted at the Ned Dimes Marina (at Compo Beach) or the E.R. Strait Marina.
4. Boats may occupy assignment berth from April 1 to November 30, and drystall vessels may occupy assignment berth from May 1 – November 30. No services (sales or security), will be provided during April and November. All boats must be removed from Town marinas and property by November 30.
 - a. Boats, vessels or trailers remaining after December 1, will be charged a \$30 per day storage fee until the property is removed.
 - b. Boats, vessels or trailers remaining after December 15, will be considered abandoned and will be removed from their assignment at the cost of removing the item(s), but not less than \$25. The owner will be charged a \$5 per day storage fee until the property is removed and shall be subject to loss of assignment. After sixty days, each item will be auctioned off in accordance with state statutes.
5. Joint ownership of boats will not be recognized by the Parks and Recreation Department for the purpose of assigning boating assignments; assignments will have to be made in one person's name, if he/she qualified. Proof of the applicant's ownership interest is required. When a boating assignment is relinquished, the Parks and Recreation Department will reassign it from the waiting list.
6. No family residing in one dwelling may have more than one boating assignment in the water per season until all on the waiting list are satisfied.
7. No boating assignment shall be granted to commercial vessels.
8. Boating assignment renewal applications must be returned to the Parks and Recreation Department within thirty (30) days from the date they are mailed by the Parks and Recreation Department, or the boating assignment will be reassigned. Boating assignment renewal billings must be paid within thirty (30) days of the billing date. All other boating assignment billings must be paid within fifteen (15) days of the billing date. Boating assignment will be reassigned if the bill is not paid within the time set forth above.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

VIII. YACHT BASINS AND MARINAS – (continued)

9. Vessels shall be berthed only at locations designated by and in a manner approved by the Parks and Recreation Department.
10. Drystalls shall be located in areas as designated by the Parks and Recreation Department. Vessels assigned to a drystall shall be kept in assigned stall at all times when not in use. Unassigned vessels using the Ned Dimes Marina (at Compo Beach) or E.R. Strait Marina facilities will be charged the daily guest fee.
11. Speed of vessels in basins shall not exceed three (3) miles an hour and leave a controlled wake or no wake.
12. No trash, garbage, oil, waste or heads (toilets) shall be discharged or deposited in basins or on the shore.
13. Gear, trailers, vessels and other property are prohibited from parking areas not designated for such use, unless, a prior written permit is issued by the Parks and Recreation Department.
14. All boat owners shall keep their boats bailed out and in such a condition so as not to cause a hazard to docks or adjacent boats; this is not the responsibility of the basin or marina attendants. Owners will be responsible for damage done to docks or adjacent boats. No part of boat is to extend over the dock. Boat owners that persist in neglecting their boats' condition will be subject to the loss of their boating assignment.
15. Advertising signs shall not be displayed from vessels, docks or land areas adjacent to the Ned Dimes Marina (at Compo Beach) or E.R. Strait Marina.
16. Owners of vessels shall provide dock lines of no less than 3/8" diameter and in good condition. Each boat owner shall check with the Dock Master as to the proper way to tie up the boat according to their assignment.
17. Gas docks, service floats and adjacent floats shall not be occupied by any vessel for more than thirty minutes, nor shall any vessel use these floats for wash downs except I those designated areas. Vessels that violate this rule will be removed at the owner's risk and expense, unless permission has been granted by the Dock Master only.
18. Vessels may be launched and hauled out at the three designated areas at the Ned Dimes Marina (at Compo Beach). Cars are prohibited from using the boat ramp on South Beach. The ramp at E.R. Strait Marina may be used for seasonal launching and hauling. Launching of kayaks, paddle boards or canoes is permitted from the E.R. Strait ramp with a valid season launch permit.
19. Launching kayaks, paddle boards and canoes ONLY is permitted from Sherwood Mill Pond Preserve with a valid season launch permit.
20. Owners are responsible for damage done by their vessels, to docks, floats, and other vessels.
21. Any violation of these regulations shall be reported to the Parks and Recreation Department or its representative at the Ned Dimes Marina (at Compo Beach) or E.R. Strait Marina.
22. Boat owners may not nail or attach fastenings to floats, or mark the floats or berths except with the prior written permission from the Maintenance Supervisor.
23. Power washing and bottom painting of boats is prohibited at town marina facilities.



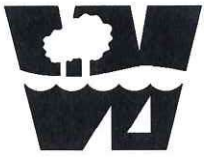
Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK, PARK AREAS AND RECREATION FACILITIES

2021

VIII. YACHT BASINS AND MARINAS – (continued)

24. Sailing is prohibited in Ned Dimes Marina (at Compo Beach) and E.R. Strait Marina.
25. Water skiing is prohibited in the basins or channels leading thereto.
26. Swimming is prohibited in the water of the E.R. Strait Marina, Ned Dimes Marina (at Compo Beach), the Longshore Channel and the Compo Channel.
27. Any person desiring to enter or leave the marina facilities via the pedestrian ramps during the season between the hours of 8:00 p.m. and 7:00 a.m. is required to register in writing with the security guard on duty. The security guard is authorized to deny access to persons refusing to comply with the sign-in procedure.
28. A boating assignment not occupied on or before June 15, will be subject to loss of boating assignment, unless prior written permission is granted by the Parks and Recreation Department.
29. Open fires are prohibited at the E.R. Strait Marina and the Ned Dimes Marina (at Compo Beach), including the areas surrounding the marina facilities and aboard all vessels.
30. Westport residents wishing to trailer their boats into Compo Beach and utilize the boat launching ramps may do so upon the purchase of a ramp permit or by paying the daily launch fee.
31. Weston residents wishing to purchase a ramp permit may do so; a limit of twenty-five (25) ramp permits will be sold to Weston residents.
32. All watercraft entering in or on top of a vehicle (i.e., kayak, canoe, paddle board, windsurfer, sunfish, or small sailboat) at the E.R. Strait Marina and Ned Dimes Marina, must purchase an annual launch permit or pay the daily launch fee. The annual launch permit and/or the daily launch pass is available to any person with a Westport beach emblem or a daily guest parking pass.
33. Fishing is prohibited in the Ned Dimes Marina (at Compo Beach), the perimeter of the Ned Dimes Marina (at Compo Beach), from the docks at Ned Dimes Marina (at Compo Beach), from the docks at E.R. Strait Marina or perimeter of E.R. Strait Marina during the boating season. Fishing from the docks may be granted by the Parks and Recreation Department.
34. Overnight sleeping is prohibited in boats at the Ned Dimes Marina (at Compo Beach) or the E.R. Strait Marina, unless permission is granted by the Parks and Recreation Department.
35. At the discretion of the Dock Master, water service may be discontinued any time after October 15, due to weather conditions.



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF
MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK,
PARK AREAS AND RECREATION FACILITIES

2021

IX. ATHLETIC FIELDS

1. Only groups authorized by permit issued from the Westport Parks and Recreation Department shall use athletic fields for organized programs.
2. The Parks and Recreation Department has jurisdiction of all athletic fields except Staples from 5:30 p.m. to dark, Monday through Friday during the school year, all weekend hours, and all summer hours.
 1. When Staples High School athletic fields are under the jurisdiction of the Parks and Recreation Department by permission of the Board of Education, all rules and regulations of the Parks and Recreation Department apply.
 2. All arrangements made concerning athletic field scheduling will be made through the Director of Parks and Recreation or his/her designee.
3. Motor vehicles and motorcycles are prohibited inside the fences boarding the Doubleday complex, including the area adjacent to the Police Athletic League clubhouse. Special permission may be obtained in writing from the Parks and Recreation Department office for vehicles, which are transporting materials into the complex, however, immediately unloading, the vehicles must be moved to the lower parking lots. "No Parking" signs will be posted in the area.
4. No shoes with metal spikes (such as, baseball and track shoes) will be allowed on the track. Persons responsible for programs will be obligated to enforce this requirement.
5. The hitting of baseballs at Luciano Park is prohibited by those in grade 2 or greater.

ANIMALS ON ATHLETIC FIELDS

1. Reference Section II - #2

GOLF ON ATHLETIC FIELDS

1. Reference Section I - #8



Town of Westport Parks & Recreation

RULES AND REGULATIONS GOVERNING USE OF MUNICIPAL BEACHES, YACHT BASINS, LONGSHORE CLUB PARK, PARK AREAS AND RECREATION FACILITIES

2021

X. COMMUNITY GARDENS

1. Gardening shall be permitted on the Community Gardens without any handpass when school is not in session. Gardeners may bring guests at any time when school is not in session.
2. Community Gardens are closed between 8:00 a.m. and 9:00 a.m. and between 3:00 p.m. and 4:00 p.m. weekdays when school is in session.
3. When schools is in session, all gardeners must have a Community Garden Photo Handpass.
4. A limited number of Community Garden guest passes may be issued by the Parks and Recreation Department if the guest is sponsored by a Community Garden handpass holder, subject to all other Parks and Recreation Regulations.

XI. PENALTIES

1. For any violation of these rules, the parking emblem, handpass, permit, bathhouse or boating assignment privileges may be revoked, and in the discretion of the Parks and Recreation Commission may not be renewed for the subsequent season. Any person who attempts to gain admission to an area where a handpass or permit is required when his/her handpass or permit has been suspended, or attempts to gain admission with a motor vehicle or motorcycle when the beach emblem has been suspended shall be subject to a fine of not more than ninety dollars.
2. Any person violating any of the rules and regulations governing the use of beaches, yacht basins, Longshore Club Park, parking lots, parks, athletic fields and any other property under the jurisdiction of the Parks and Recreation Commission may, in addition, to any other action authorized by said rules, shall be subject to a fine of not more than \$90 (ninety dollars).
3. Forgery of symbol (parking emblem) or altering a parking emblem is a violation of the Connecticut General Statutes and will be treated as a Class A misdemeanor, maximum fine of up to \$1,000 and/or one year in jail. (See Connecticut General Statute's 53a-143.) Forgery or altering a parking emblem shall also result in suspension of privileges to be determined by the Parks and Recreation Commission.
4. Any decision of the Parks and Recreation Department may be appealed to the Parks and Recreation Commission for review.

Redline version of the “Rules and Regulations Governing Use of
Municipal Beaches, Yacht Basins, Longshore Club Park, Park
Areas, and Recreation Facilities,” indicating proposed changes.

DRAFT

TOWN OF WESTPORT

PARKS & RECREATION

**RULES AND REGULATIONS GOVERNING USE OF MUNICIPAL BEACHES, YACHT BASINS,
LONGSHORE CLUB PARK, PARK AREAS AND RECREATION FACILITIES**

2021

PARKS AND RECREATION PROPERTY INCLUDES:

Baron's South Property	Hillspoint Athletic Fields	Riverside Park
Burr Farms Athletic Fields	Hitchcock Park	Saugatuck Athletic Field
Burying Hill Beach	Jesup Green	St. John/Myrtle Ave. Park
Canal Beach	Levitt Pavilion	Sherwood Mill Pond Preserve
Canal Green	Library Riverwalk	Staples High School Athletic Fields
Coleytown Schools Athletic Field	Long Lots School Athletic Fields	Stroffolino Park
Compo Beach	Longshore Club Park	Town Farm
Doubleday Field Complex	Luciano Park	Town Farm Ball Complex
Eloise A. Ray Park	Machamux Park	Town Hall Athletic Fields
Evan Harding Point	Newman Poses Preserve-Nature	Veterans Green
Grace K. Salmon Park	Old Mill Beach	Wakeman Park
Greens Farms School Athletic Fields	Pasacreta Park	Winslow Park
	Lillian Wadsworth Arboretum	

I. GENERAL RULES FOR PARKS AND RECREATION PROPERTY

THE FOLLOWING RULES AND REGULATIONS APPLY TO ALL TOWN PROPERTY UNDER THE JURISDICTION OF THE PARKS AND RECREATION COMMISSION AS LISTED ABOVE.

1. Written permission of the Parks and Recreation Department is required for events or gatherings involving any of the following:
 - Public invitation or advertising
 - Commercial catering services
 - Commercial rental of equipment (including tables, chairs, tent/canopy)
 - Amplified music or use of public address system
 - Sponsored by a commercial, business or non-profit organization
2. Any gathering without prior written permission of the Parks and Recreation Department may be required to discontinue use of the property by the Parks and Recreation Department Staff, if the event is in conflict with any other use of the property.
3. Use of a Parks and Recreation Facility in a manner which interferes with the use of an individual or group having prior written approval by the Parks and Recreation Department is prohibited.
4. Littering is prohibited.
5. Solicitation or sale of goods or services (selling of items, handing out promotion materials, demonstration of products) for commercial reasons without the prior written permission of the Westport Parks and Recreation Department is prohibited.

I. GENERAL RULES FOR PARKS AND RECREATION PROPERTY (continued)

DRAFT

6. The use of any motorized vehicle licensed or unlicensed (other than golf cars from the Longshore Golf Pro Shop) is prohibited, except on designated roadways, parking areas or other areas as designated by Parks and Recreation Department.
7. Hunting, carrying of firearms or discharge of firearms is prohibited at Longshore Club Park or the municipal beaches of the Town of Westport. Any person using a vessel or enroute to a vessel on Town of Westport property shall have the authority to carry a firearm to the vessel for the purpose of hunting when licensed to do so.
8. Hitting of golf balls is prohibited except at designated areas of Longshore Club Park associated with the golf course and Hendrick's Point golf range or activities sponsored by Parks and Recreation or Board of Education.
9. Feeding of waterfowl is prohibited.
10. Pitching of camping tents or overnight camping is prohibited without the prior written permission of the Parks and Recreation Department.
11. Erecting a tent or canopy 10' x 10' or larger is prohibited without prior written permission of the Parks and Recreation Department.
12. Tents or canopies are limited to one (1) per event, unless prior written permission is given by the Parks and Recreation Department.
13. The use of barbecue grills shall be permitted in designated areas only, and shall be properly extinguished before departure. Open burning is prohibited unless authorized by both the Parks and Recreation Department **and** the Fire Marshall's office.
14. No person shall wear or display any emblem or badge bearing the words "WESTPORT PARKS AND RECREATION GUEST SERVICES", or words or familiar import, or bearing words or symbols similar to those utilized by lifeguards of other Parks and Recreation employees in their official capacity without prior written authorization of the Westport Parks and Recreation Department.
15. Any provisions of these regulations may be waived by the Westport Parks and Recreation Commission under such terms and conditions as may be imposed by the Commission. The Commission may delegate decision making authority to the Parks and Recreation Director.
16. The Parks and Recreation Department and/or its agents may suspend privileges for unacceptable behavior as described in "Policies and Procedures Pertaining to Parks and Recreation Facilities", which are hereby incorporated into these regulations by reference.
17. Failure to leave a Parks and Recreation facility or discontinue the use of a Parks and Recreation facility when ordered to do so by a Parks and Recreation official or Police Officer is prohibited.
18. A permit is required for use of facilities for the purpose of commercial still, video, or motion picture photography.

~~I. GENERAL RULES FOR PARKS AND RECREATION PROPERTY (continued)~~

19. **HOURS OF OPERATION**

All Parks and Recreation facilities are open Sunrise to Sunset, except as noted below:

- a. Compo Beach – 4:00 a.m. to 10:00 p.m.
All cars must vacate by midnight.
Compo Beach playground opens at sunrise and closes at sunset
- b. Burying Hill Beach – 5:00 a.m. to 10:00 p.m.

DRAFT

- c. Longshore Club Park – Open 24 hours a day except as otherwise posted.
 - Hendrick’s Point golf range opens at 7:00 a.m. – closes at sunset, Monday through Thursday.
 - Hendrick’s Point golf range opens at 7:00 a.m. – closes at 5:00 p.m., Friday through Sunday.
 - Hendrick’s Point picnic area opens at 5:00 p.m. – closes at sunset, Friday through Sunday.
- d. Greens Farms softball field – Opens sunrise – closes at sunset. Lighted athletic field is available April through October, by written permit only until 11:00 p.m.
- e. The Levitt Pavilion grounds close one hour after conclusion of performances during the performance season. During off-season, the grounds close at sunset.
- f. Old Mill Beach – 8:00 a.m. to 10:00 p.m.
- g. Old Mill Parking Lot – Open 24 hours a day, except as otherwise posted.

II. ANIMALS

1. **–ALL PROPERTIES**

- 1. Dogs running free must be under control and in sight of their owners/handler at all times.
- 2. Owners or Handlers must pick up their dog’s feces and properly dispose of it.
- 3. Horses are prohibited unless permission is granted in writing by the Parks and Recreation Department.
- 4. Working animals hired by the Town are permitted.

2. **ATHLETIC FIELDS**

- 1. ~~Animals are not allowed inside the fenced-in areas at the Town’s Little League fields at Coleytown School and Town Farm or baseball field at Wakeman Park, at any time.~~
Animals are prohibited from any athletic field at any time.
Exception – Working animals hired by the Town.

3. **PLAYGROUNDS**

- 1. Animals are prohibited at any time.
Exception – Working animals hired by the Town.

4.3. LUCIANO PARK

- ~~1.~~ **a.** Animals are prohibited at any time.
~~1.~~ Exception - Working animals hired by the Town.

3.5. BARON'S SOUTH

- ~~1.~~ No dogs allowed at any time.
~~1.~~ Exception - Working animals hired by the Town.

4.6. BEACHES - Compo / Burying Hill / Old Mill

From April 1 to September 30.

a. Compo Beach -

Animals are prohibited, either in or out of vehicles, on all Town owned property south of Compo Beach Road and all Town owned property east of Soundview Ave., terminating at the jetty.

- Exceptions -
- 1) When going to and from boats berthed at Ned Dimes Marina.
 - 2) The grass area along Compo Beach Road from Owenoke Park up to delineated area.
 - 3) Working animals hired by the Town.

b. Old Mill -

Animals are prohibited, either in or out of vehicles, on all Town owned property from the start of Old Mill Road eastward, including Old Mill Road, up to and including the Town owned property adjacent to the tidal gates.

- Exceptions -
- 1) Animals residing within, or visiting residents of, Old Mill and Compo Mill Cove.
 - 2) The grass area along Hillspoint Road up to delineated area.
 - 3) Working animals hired by the Town.
 - 4) Animals are permitted, walking on leash, on the northern most section of Old Mill Road from Hillspoint Road up to and including the easements and Town owned property adjacent to the tidal gates.

c. Burying Hill -

Animals are prohibited, either in or out of vehicles, on all Town owned property south of the entrance on Beachside Ave.

Exception - Working animals hired by the Town.

d. Soundview Lot -

- ~~a.~~ Animals are permitted, either in or out of vehicles. Animals going to and from such vehicles must be on a leash.

Exception - Working animals hired by the Town.

e. Marinas -

- ~~a.~~ Persons with animal(s) at Ned Dimes Marina (Compo Beach) and E.R. Strait Marina (Longshore Club Park) must have said animal(s) on a leash.

Exception - Working animals hired by the Town.

f. Dog Free Area

Animals are not permitted in the covered pavilion area of Compo Beach, on the boardwalks/walkways or in the area between the boardwalks/walkways and the exit road (includes playground and volleyball courts at any time).

DRAFT

~~1.~~ Exception – Working animals hired by the Town.

g. Dogs On Leash -

Dogs, where permitted, must be kept on leash or lead under the control of the owner or keeper, except in areas designated as off-leash dog area. On leash areas include all parking lots, roadways and grass areas.

~~1.~~ Exception – Working animals hired by the Town.

h. Off-Leash Areas For Dogs - (Compo only)

~~1.~~ Dogs are permitted off-leash in the area of the beach delineated by a line of demarcation to be established and maintained by the Parks and Recreation Department. The off-leash area may be expanded or reduced at the discretion of the Parks and Recreation Director.

~~2.~~ Owners or handlers must accompany their dogs at all times within the off-leash area.

~~3.~~ Owners or handlers must have a leash at all times within the off leash area.

~~iii.~~ Exception – Working animals hired by the Town.

5.7. WINSLOW PARK

Dog Free Area

~~1.~~ No dogs permitted at Winslow Park at the south end of park (between Post Road East and the path West of parking lot, and between Powers Court and North Compo Road).

Dogs on Leash

~~a.~~ Dogs, where permitted, must be kept on leash or lead under the control of the owner or keeper, except in areas designated as off-leash dog area.

Off-Leash Area for Dogs

1. Dogs are permitted off-leash in the area at the North End of the park delineated by the fence.

2. Owners or handlers must accompany their dogs at all times within the off-leash area.

~~3.~~ Owners or handlers must have a leash at all times within the off-leash area.

Exception – Working animals hired by the Town.

6.8. SHERWOOD MILL POND PRESERVE (MILL POND)

No dogs allowed at any time.

~~1.~~ Exception – Working animals hired by the Town.

7.9. LONGSHORE CLUB PARK

1. Dogs, where permitted, must be kept on leash or lead under the control of the owner or keeper at all times.

2. Dogs are prohibited from the golf course, driving range, and golf teaching area at all times.

~~2.~~ Exception – Working animals hired by the Town.

DRAFT

III. PARKING EMBLEMS, HANDPASSES AND PERMITS

1. PARKING EMBLEMS

- a. Valid and current parking emblem is required to park in areas designated by the Westport Parks and Recreation Department as follows:
- i. Compo Beach – May 1 to September 30
 - ii. Burying Hill Beach – Memorial Day weekend to Labor Day
 - iii. Old Mill Beach – May 1 to September 30 (valid only 5 a.m. to 10 p.m.)
 - ~~iii-iv.~~ iv. [A valid Old Mill Resident Parking Permit or Guest Permit shall also satisfy this requirement.](#)
 - ~~iv-v.~~ v. Longshore Lot C & D (Tennis / Pool / Sailing School) – Memorial Day weekend to Labor Day
 - ~~v-vi.~~ vi. Longshore Lot E & F (Marina) – Memorial Day weekend to Labor Day

2. HANDPASSES

- a. A Parks and Recreation handpass is required for resident privileges related to the use of the Town of Westport's golf, tennis and Longshore swimming pool facilities, and for participation in designated Parks and Recreation Department sponsored programs.

3. ELIGIBILITY

- ~~a.~~ The following are eligibility for privileges of the Parks and Recreation Department as outlined below and subject to the applicable fees.

a. Westport Residency Requirements:

Any one (1) of the following:

i. [Being a Westport registered voter](#)

~~ii-i.~~ ii. Being a residential property owner (a new resident must show deed or some portion of closing papers). [Privileges extend to a spouse and children age 26 or under living in his or her household.](#)

~~iii-ii.~~ iii. Being a full-time Town Employee (or retired employee receiving full benefits). Privileges extend to a spouse and children age ~~26~~3 or under living in his or her household.

If the items listed above do not apply, then documents from each category must be provided. Additional information may be required. All documentation must be in the same name and address of the applicant.

Minimum of two (2) items from Category One

Category One:

~~iv-iii.~~ iii. Current driver's license [or State issued ID showing](#)~~to~~ Westport address

~~v-iv.~~ iv. Current vehicle registration [toshowing](#) Westport address

~~vi-v.~~ v. Residential lease (for a minimum of one (1) year or more) in applicant's name

AND

Minimum of one item from Category Two

Category Two:

~~vii-vi.~~ vi. Utility bill

~~viii-vii.~~ vii. Credit card statement

~~ix-viii.~~ viii. Checking account statement

3. ELIGIBILITY (continued)

DRAFT

b. Other Eligible Parties:

- i. Any resident of the Town of Weston, taxpayer or tenant who is renting for one year or more is eligible for parking emblems and ramp/launch permits only.
- ii. Any Summer tenant renting a house or lodging in the Town of Westport for one month or more after presentation of a motor vehicle registration and lease, or sworn affidavit from the landlord. (*Entitling fees apply*)
- iii. Any association, corporation, business or individual owning commercial real estate in the Town of Westport, and paying property taxes thereon, is entitled to have one individual designated as eligible to purchase parking emblems and limited privilege handpasses. Privileges extend to a spouse and children age 26~~3~~ and under living in his or her household. (*Entitling fees apply*)
- iv. ~~iv.~~ Non-residents who would not otherwise be eligible for a parking emblem may purchase a parking emblem on a first come-first served basis at an approved non-resident fee. (Sales limited to 350 emblems)
- ~~a.v.~~ Any senior citizen (age 62 or over) or handicapped person who is a resident of the Town of Westport, and who does not own a motor vehicle, shall be entitled to purchase a parking emblem which upon presentation shall admit any motor vehicle in which that senior citizen or handicapped person is a passenger.

~~b. — A current motor vehicle registration (or copy) is required when obtaining a parking emblem.~~

- ~~e.vi.~~ Old Mill Resident Parking Permit – Owner or current resident of each residential property on Old Mill Road and Compo Mill Cove is eligible to purchase two (2) Old Mill Resident Parking Permits and two (2) Old Mill Guest Parking Permits.
- ~~vii.~~ No handpass shall be issued to any person listed on the Connecticut Sex Offender Registry for any activity taking place during periods of time when school is in session on or adjacent to any school property. Such individual shall receive written notice denying the handpass sent by certified mail, return receipt requested. Any such individual denied a handpass shall have the right to appeal this decision within fourteen (14) days of the date of the denial by sending a written request mailed by certified mail to the Director, Parks and Recreation Department. Upon receipt of such written request, a hearing shall be scheduled before the Parks and Recreation Commission within thirty (30) days to review the original denial.

~~a.c. — A current motor vehicle registration (or copy) is required when obtaining a parking emblem.~~

- ~~a.d.~~ Transferring of parking emblem, handpass, permit, boating assignment or bathhouse assignment is prohibited. I.D. (picture license, etc.) may be requested to prove ownership of parking emblem, handpass, permit, boating assignment, or bathhouse assignment.
- ~~b.e.~~ Obtaining a parking emblem, handpass, permit boating assignment, bathhouse assignment or registration for recreation programs under false pretenses is prohibited.
- ~~e.f.~~ Aiding any non-resident or person not eligible in getting a parking emblem, handpass, permits, boating assignment, bathhouse assignment, or in registration for recreation programs is prohibited.

3. ELIGIBILITY (continued)

- ~~d.g.~~ Failure to return a parking emblem, handpass or permit when under suspension is prohibited.

DRAFT

- a.h. Emblems shall not be issued to any person's delinquent in their motor vehicle taxes, and/or outstanding parking tickets.
- b.i. Temporary parking emblems, handpasses or permits may be issued under the Policies and Procedures of the Parks and Recreation Department.
- e.j. Lost or stolen emblems shall be replaced at an approved replacement price, after an affidavit, supplied by the Parks and Recreation Office is completed and notarized.
- d.k. All emblems shall be affixed on the motor vehicle in a location and manner prescribed by the Westport Parks and Recreation Department.

IV. PARKING & TRAFFIC

1. Daily pass parking at Compo Beach is permitted only in designated area. Violators will be subject to a parking ticket per day.
2. Parking is permitted in designated parking areas only, unless prior written permission is granted from the Westport Parks and Recreation Department.
3. Any Police Officer / Special Police Officer / Traffic Agent, or Parks and Recreation employee who may be designated by the Director, shall have charge and control over vehicular and pedestrian traffic on all roads on Parks and Recreation property. They may determine "No Parking" areas and other traffic authority, when needed. The direction on such traffic signs may be disregarded only on order of an authorized Officer.
4. No person shall disobey the direction of any traffic officer or town employee authorized to direct traffic on Parks and Recreation property.
5. Motor vehicles with a valid and current emblem are permitted to park in areas designated by the Westport Parks and Recreation Department as listed in Section III.
 - a. Emblem does not guarantee a parking space or entrance to the beach area when parking lots are full.
 - b. Vehicles **PARKED** in beach areas ([Compo Beach](#), [Burying Hill Beach](#), Old Mill Beach Parking Lot and Longshore Club Park) without current parking emblem shall be subject to a ~~\$75.00~~ parking ticket per day.
 - c. Parking on the exit roads at Longshore Club Park from the E.R. Strait Marina to the sub-station is ~~prohibited~~ [permitted in designated areas only and a parking emblem is required](#).
6. Vehicles with attached trailers can park in designated areas only. Violators will be subject to a ~~\$75.00~~ parking ticket per day.
7. Parking of detached trailers is prohibited in any part of Compo Beach or Longshore Club Park except in areas designated for seasonal drystall assignments. Violators will be subject to a ~~\$75.00~~ parking ticket per day.
8. Parking for vehicles without a valid Parking Emblem in Longshore [Club](#) Park ~~Club~~ is restricted to persons using the Longshore facilities.

~~IV. PARKING & TRAFFIC (continued)~~

9. Compo Beach and Burying Hill Beach are the only beaches in which a daily fee may be paid to enter, if parking is available.
10. Old Mill Resident Parking Permit or Guest Permit is required to be posted on any vehicle parked in the Old Mill Beach Parking Lot between 10 p.m. and 5 a.m. year round.
11. Parking at Sherwood Mill Pond Preserve (191 Hillspoint Road) is restricted to persons using the property. Vehicles left unattended shall be subject to a ~~\$75.00~~ parking ticket per day.

DRAFT

V. CONSUMPTION OF ALCOHOL / GLASS CONTAINERS

1. Glass bottles and glass containers are prohibited on all beaches, parking lots, parks, athletic fields and any other property under the jurisdiction of the Parks and Recreation Department.
2. It shall be unlawful for any minor to possess or consume alcoholic beverages upon or within the beaches, parks, or any other parks and recreation property. (The term minor as outlined in Town Ordinance 6-6).
3. The consumption or possession of alcoholic beverages at beaches between the hours of 6:00 p.m. and 6:00 a.m. ~~from~~between October 1 and May 1 is prohibited.
4. Beer kegs or other containers of beer in excess of one (1) liter is prohibited.
5. Alcoholic beverages are prohibited at Compo Beach facility (parking lots, athletic fields, basketball courts, skate park, beach front area, and grass areas) without a prior written permit issued by the Parks and Recreation Department, the exception being the South Beach picnic area.

VI. BEACH RULES

1. Dressing or undressing in motor vehicles or on beach areas other than designated facilities is prohibited.
2. All watercraft (including windsurfers) are prohibited from launching off or beaching on beach front areas between April 15 and November 1, except in the designated sailing area on South Beach.
3. Bicycle riding, rollerblading, and roller skating are prohibited from walkways and boardwalk areas.
4. Skateboarding is prohibited in parking lots, along roadways and boardwalks/walkways. Skateboarding is permitted only in the designated skate park area.
5. Swimming shall be allowed in designated bathing/swim areas only. Areas are designated by red and white swim buoys.
6. Beach operating hours and dates:
 - a. Compo Beach season – May 1 to September 30. Hours: 4:00 a.m. to 10:00 p.m. All cars must vacate by midnight.
 - i. Middle parking lots shall be designated “No Parking” from 8:30 p.m. to 4:00 a.m.
 - ii. Compo Pavilion closes at sunset unless written permission is granted by the Westport Parks and Recreation Department
 - b. Soundview Lot season – May 1 to September 30. Hours: 8:00 a.m. to 10:00 p.m. except by prior permission from the Parks and Recreation Department and under the conditions required by the Parks and Recreation Department.
 - c. ~~Old Mill Beach~~, Longshore Marina, Pool and ~~Tennis Beach~~ Parking Lots season -- ~~;~~ ~~Saturday before~~ Memorial Day ~~Weekend~~ to Labor Day
 - d. ~~Burying Hill Beach~~ season -- ~~;~~ ~~Saturday before~~ Memorial Day ~~Weekend~~ to Labor Day.
Hours: 5:00 a.m. to 10:00 p.m.
 - ~~d.e.~~ ~~Old Mill Beach Season -- ; May 1 to September 30.~~
7. Fishing in bathing/swim area is prohibited unless permission is granted by the Parks and Recreation Department.
8. Between May 1 and September 30, the use of flotation devices such as boogie boards and skim boards are permitted at the discretion of the Waterfront Director. The use of watercraft including, but not limited to, kayaks, paddle boards, kite surfers, windsurfers and aircraft are permitted only in the designated non-bathing/swim area off South Beach.
9. Flotation devices are prohibited in designated bathing/swim areas with the exception of Coast Guard approved Personal Flotation Devices (PFD) Type I, II, or III. A child using a personal flotation device must be accompanied in the water by an adult.
10. No person shall engage in any athletics, games or contest except swimming at any public beach, except in areas designated for that purpose by the Westport Parks and Recreation Department.
11. The use of scuba and skin-diving equipment is prohibited off all beach front property unless prior written permission is granted by the Westport Parks and Recreation beach staff.
12. Buses are prohibited unless prior written permission is granted by the Westport Parks and Recreation Department.
13. Non-official vehicles are prohibited from beachfront areas.

~~VI. BEACH RULES (continued)~~

14. Pavilion at Compo Beach is designated for public use and may not be reserved for private parties. Cooking and possession of alcohol in this area is strictly prohibited.
15. Sound produced or amplified from any instrument or sound-making device may not be plainly audible beyond a distance of 20 feet from the source of the sound unless otherwise permitted.

DRAFT

16. The use of barbeque grills at Compo Beach shall be limited to South Beach only and shall be properly extinguished before departure. Open burning is prohibited unless authorized by both the Parks and Recreation Department **and** the Fire Marshall's Office.

17. Bathhouses and dressing rooms

- a. Bathhouses and dressing rooms shall be assigned according to the policies of the Parks and Recreation Department.
- b. All personal effects must be removed from bathhouses and dressing rooms by September 30.
- c. As of October 1, personal property left in the bathhouses or dressing rooms shall be removed by the Parks and Recreation Department and shall be disposed of by them without further notice.
- d. All bathhouse and dressing room assignees shall provide a suitable lock and shall keep the door of such facility locked during the season.

VII. LONGSHORE CLUB PARK (Miscellaneous)

GOLF

1. Skating or sliding is prohibited on any pond or water hole on the course.
- ~~1.2.~~ Sledding or skiing are prohibited unless signs authorizing such use are posted.
- ~~2.3.~~ Unlicensed drivers are prohibited from operating motorized golf carts.

GUEST PRIVILEGES

1. No guest shall be admitted to Longshore Club Park recreational facilities unless accompanied by a Westport resident in possession of his/her individual pass. Such guests shall be required to pay the guest fee at the area to be used by said guest.
2. Tournaments and other Special Events at the Longshore facility may be permitted in accordance with written policy of the Parks and Recreation Department, subject to fees established by the Parks and Recreation Commission and the Westport Board of Selectmen. The Parks and Recreation Department may waive the requirement that guests be accompanied by a Westport resident in possession of a handpass for such Tournaments and Special Events.

LONGSHORE INN GUEST

1. Any guest staying (overnight sleeping guest) at the Inn, who is issued the Special Inn handpass shall be admitted to Longshore Club Park parks and recreational facilities upon payment of fees as approved by the Parks and Recreation Commission and the Westport Board of Selectmen. Guest privileges for the golf course are limited to two persons per unit, the payment of the fee for golf, and said guests may not bring another guest.

~~VIII. VIII. YACHT BASINS AND MARINAS~~

1. Any residential property owner who resides within the Town of Westport or renter who resides residing within the resident of the Town of Westport, who meets the requirements for a Westport beach emblem and passes, shall be entitled to apply for a boating assignment or ramp permit at the Ned Dimes Marina (at Compo Beach) or the E.R. Strait Marina, if the following conditions are met at the time the boating assignment is granted. Copies of the deed and/or the residential lease of over one (1) year in the name of the applicant shall be required.
 - a. The boat must be properly registered with the State of Connecticut. Proof of the applicant's Connecticut boating registration must accompany their annual renewal form.
2. After drystalls have been assigned to Westport applicants who qualify under Section A, applications of other persons will be considered, space permitting, after May 15 of each year in the following order: Town of Westport employees, Weston resident, payers of the entitling fee, and Westport summer residents and non-resident parking emblem holders. Applications for space must be made each year.
3. No boat assignment other than those authorized by the Parks and Recreation Department shall be permitted at the Ned Dimes Marina (at Compo Beach) or the E.R. Strait Marina.
4. Boats may occupy assignment berth ~~or drystall~~ from April 1 to November 30, and drystall vessels may occupy assignment berth from May 1 – November 30.—No services (sales or security), will be provided during April and November. All boats must be removed from Town marinas and property by November 30.
 - a. Boats, vessels or trailers remaining after December 1, will be charged a \$30 per day storage fee until the propertyboat is removed.
 - b. Boats, vessels or trailers remaining after December 15, will be considered abandoned and will be removed from their boating assignment at the cost of removing the boatitem(s), but not less than \$25. The ownerboater will be charged a \$5 per day storage fee until the propertyboat is removed and shall be subject to loss of boating assignment. After sixty days, each boatitem will be auctioned off in accordance with state statutes.
5. Joint ownership of boats will not be recognized by the Parks and Recreation Department for the purpose of assigning boating assignments; assignments will have to be made in one person's name, if he/she qualified. Proof of the applicant's ownership interest is required. When a boating assignment is relinquished, the Parks and Recreation Department will reassign it from the waiting list.
6. No family residing in one dwelling may have more than one boating assignment in the water per season until all on the waiting list are satisfied.
7. No boating assignment shall be granted to commercial vessels.
8. Boating assignment renewal applications must be returned to the Parks and Recreation Department within thirty (30) days from the date they are mailed by the Parks and Recreation Department, or the boating assignment will be reassigned. Boating assignment renewal billings must be paid within thirty (30) days of the billing date. All other boating assignment billings must be paid within fifteen (15) days of the billing date. Boating assignment will be reassigned if the bill is not paid within the time set forth above.

~~VIII. YACHT BASINS AND MARINAS (continued)~~

9. Vessels shall be berthed only at locations designated by and in a manner approved by the Parks and Recreation Department.
10. Drystalls shall be located in areas as designated by the Parks and Recreation Department. Vessels assigned to a drystall shall be kept in assigned stall at all times when not in use.

DRAFT

- Unassigned vessels using the Ned Dimes Marina (at Compo Beach) or E.R. Strait Marina facilities will be charged the daily guest fee.
11. Speed of vessels in basins shall not exceed three (3) miles an hour and leave a controlled wake or no wake.
 12. No trash, garbage, oil, waste or heads (toilets) shall be discharged or deposited in basins or on the shore.
 13. Gear, trailers, vessels and other property are prohibited from parking areas not designated for such use, unless, a prior written permit is issued by the Parks and Recreation Department.
 14. All boat owners shall keep their boats bailed out and in such a condition so as not to cause a hazard to docks or adjacent boats; this is not the responsibility of the basin or marina attendants. Owners will be responsible for damage done to docks or adjacent boats. No part of boat is to extend over the dock. Boat owners that persist in neglecting their boats' condition will be subject to the loss of their boating assignment.
 15. Advertising signs shall not be displayed from vessels, docks or land areas adjacent to the Ned Dimes Marina (at Compo Beach) or E.R. Strait Marina.
 16. Owners of vessels shall provide dock lines of no less than 3/8" diameter and in good condition. Each boat owner shall check with the Dock Master as to the proper way to tie up the boat according to their assignment.
 17. Gas docks, service floats and adjacent floats shall not be occupied by any vessel for more than thirty minutes, nor shall any vessel use these floats for wash downs except I those designated areas. Vessels that violate this rule will be removed at the owner's risk and expense, unless permission has been granted by the Dock Master only.
 18. Vessels may be launched and hauled out at the three designated areas at the Ned Dimes Marina (at Compo Beach). Cars are prohibited from using the boat ramp on South Beach. The ramp at E.R. Strait Marina may be used for seasonal launching and hauling. Launching of kayaks, [paddle boards](#) or canoes is permitted from the E.R. Strait ramp with a valid season launch permit.
 19. Launching kayaks, [paddle boards](#) and canoes ONLY is permitted from Sherwood Mill Pond Preserve with a valid season launch permit.
 20. Owners are responsible for damage done by their vessels, to docks, floats, and other vessels.
 21. Any violation of these regulations shall be reported to the Parks and Recreation Department or its representative at the Ned Dimes Marina (at Compo Beach) or E.R. Strait Marina.
 22. Boat owners may not nail or attach fastenings to floats, or mark the floats or berths except with the prior written permission from the Maintenance Supervisor.
 23. Power washing and bottom painting of boats is prohibited at town marina facilities.

VIII. YACHT BASINS AND MARINAS—(continued)

24. Sailing is prohibited in Ned Dimes Marina (at Compo Beach) and E.R. Strait Marina.
25. Water skiing is prohibited in the basins or channels leading thereto.
26. Swimming is prohibited in the water of the E.R. Strait Marina, Ned Dimes Marina (at Compo Beach), the Longshore Channel and the Compo Channel.
27. Any person desiring to enter or leave the marina facilities via the pedestrian ramps during the season between the hours of 8:00 p.m. and 7:00 a.m. is required to register in writing with the security guard on duty. The security guard is authorized to deny access to persons refusing to comply with the sign-in procedure.
28. A boating assignment not occupied on or before June 15, will be subject to loss of boating assignment, unless prior written permission is granted by the Parks and Recreation Department.
29. Open fires are prohibited at the E.R. Strait Marina and the Ned Dimes Marina (at Compo Beach), including the areas surrounding the marina facilities and aboard all vessels.
30. Westport residents wishing to trailer their boats into Compo Beach and utilize the boat launching ramps may do so upon the purchase of a ramp permit or by paying the daily launch fee.

DRAFT

31. Weston residents wishing to purchase a ramp permit may do so; a limit of twenty-five (25) ramp permits will be sold to Weston residents.
32. All watercraft entering in or on top of a vehicle (i.e., [kayak](#), [canoe](#), [paddle board](#), windsurfer, ~~jet-ski~~, sunfish, ~~or~~ [small sailboat](#)) [at the E.R. Strait Marina and Ned Dimes Marina](#), must purchase an annual launch permit or pay the daily launch fee. The annual launch permit and/or the daily launch pass is available to any person with a Westport beach emblem or a daily guest parking pass.
33. Fishing is prohibited in the Ned Dimes Marina (at Compo Beach), the perimeter of the Ned Dimes Marina (at Compo Beach), from the docks at Ned Dimes Marina (at Compo Beach), from the docks at E.R. Strait Marina or perimeter of E.R. Strait Marina during the boating season. Fishing from the docks may be granted by the Parks and Recreation Department.
34. Overnight sleeping is prohibited in boats at the Ned Dimes Marina (at Compo Beach) or the E.R. Strait Marina, unless permission is granted by the Parks and Recreation Department.
35. At the discretion of the Dock Master, water service may be discontinued any time after October 15, due to weather conditions.

IX. ~~IX.~~ ATHLETIC FIELDS

1. Only groups authorized by [permit issued from](#) the Westport Parks and Recreation Department shall use athletic fields for organized programs.
2. The Parks and Recreation Department has jurisdiction of all athletic fields except Staples from 5:30 p.m. to dark, Monday through Friday during the school year, all weekend hours, and all summer hours.
 1. When Staples High School athletic fields are under the jurisdiction of the Parks and Recreation Department by permission of the Board of Education, all rules and regulations of the Parks and Recreation Department apply.
 2. All arrangements made concerning athletic field scheduling will be made through the Director of Parks and Recreation or his/her designee.
3. Motor vehicles and motorcycles are prohibited inside the fences boarding the Doubleday complex, including the area adjacent to the Police Athletic League clubhouse. Special permission may be obtained in writing from the Parks and Recreation Department office for vehicles, which are transporting materials into the complex, however, immediately unloading, the vehicles must be moved to the lower parking lots. "No Parking" signs will be posted in the area.
4. No shoes with metal spikes (such as, baseball and track shoes) will be allowed on the track. Persons responsible for programs will be obligated to enforce this requirement.
5. The hitting of baseballs at Luciano Park is prohibited [by those in grade 2 or greater.](#)

ANIMALS ON ATHLETIC FIELDS

1. Reference Section II - #2

GOLF ON ATHLETIC FIELDS

1. Reference Section I - #8

DRAFT

X. COMMUNITY GARDENS

1. Gardening shall be permitted on the Community Gardens without any handpass when school is not in session. Gardeners may bring guests at any time when school is not in session.
2. Community Gardens are closed between 8:00 a.m. and 9:00 a.m. and between 3:00 p.m. and 4:00 p.m. weekdays when school is in session.
3. When schools is in session, all gardeners must have a Community Garden Photo Handpass.
4. A limited number of Community Garden guest passes may be issued by the Parks and Recreation Department if the guest is sponsored by a Community Garden handpass holder, subject to all other Parks and Recreation Regulations.

XI. PENALTIES

1. For any violation of these rules, the parking emblem, handpass, permit, bathhouse or boating assignment privileges may be revoked, and in the discretion of the Parks and Recreation Commission may not be renewed for the subsequent season. Any person who attempts to gain admission to an area where a handpass or permit is required when his/her handpass or permit has been suspended, or attempts to gain admission with a motor vehicle or motorcycle when the beach emblem has been suspended shall be subject to a fine of not more than ninety dollars.
2. Any person violating any of the rules and regulations governing the use of beaches, yacht basins, Longshore Club Park, parking lots, parks, athletic fields and any other property under the jurisdiction of the Parks and Recreation Commission may, in addition, to any other action authorized by said rules, shall be subject to a fine of not more than \$90 (ninety dollars).
3. Forgery of symbol (parking emblem) or altering a parking emblem is a violation of the Connecticut General Statutes and will be treated as a Class A misdemeanor, maximum fine of up to \$1,000 and/or one year in jail. (See Connecticut General Statute's 53a-143.) Forgery or altering a parking emblem shall also result in suspension of privileges to be determined by the Parks and Recreation Commission.
4. Any decision of the Parks and Recreation Department may be appealed to the Parks and Recreation Commission for review.

DRAFT

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: #7

To take such action as the meeting may determine to approve boating fees for the 2022 season.

Background Information:

Memo from Jennifer Fava, Director of Parks and Recreation dated January 11, 2021

Back-up Documents:

Current and proposed fees
Comparison of area municipal marinas

Staff Recommendation:

Staff recommends approval of fees as proposed.

Resolution Format:

The Parks and Recreation Commission recommends to the Board of Selectmen approval of boating fees as proposed.



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT

LONGSHORE CLUB PARK

260 SOUTH COMPO ROAD, WESTPORT, CT 06880

(203) 341-5090

MEMO TO: Parks and Recreation Commission

MEMO FROM: Jennifer Fava, Director of Parks and Recreation

DATE: January 11, 2021

RE: **Proposed Boating Fee Changes**

Boating fee increases were proposed at the October 21, 2020 meeting of the Parks and Recreation Commission for some size categories for the 2021 season in order to bring those categories on par with surrounding communities. At that meeting, the Commission voted against those increases for the following reasons: 1) it would be an increase in fees two years in a row, and 2) there was concern about the increase being incorporated into the approved operating budget without their prior approval.

This fee increase is again being proposed to the Commission at this time to take effect for the 2022 season. This addresses both areas of concern as 1) there would be two years between fee increases, and 2) this would allow approval by the Commission before the budget is formally adopted by the Board of Finance and RTM. If approved, these increases will bring the larger boat categories more in line with the surrounding area and it does not increase fees for the smaller categories of boats which are already well priced for the area.

<u>Slip Size</u>	<u>2020 & 2021 Fee</u>	<u>Proposed 2022 Fee</u>	<u>% Increase</u>
12' – 18'	\$770	\$770	0
19' – 21'	\$930	\$930	0
22' – 26'	\$1,505	\$1,580	5%
22' – 27'	\$1,580	\$1,659	5%
28' – 34'	\$2,090	\$2,299	10%
35' – 40'	\$2,695	\$3,099	15%

The department requests approval of these proposed fee increases to take effect for the 2022 boating season.

BOATING

Last fee Increase 2020

Compo/Longshore Yacht Basin

Category	# Assignments	Price per Ft*	Current 2020		Administration Proposed			
			Fee	Revenue	Price per Ft*	Fee	Revenue	% increase
Rowboats/Jet Ski up to 16'	44	\$27	\$425	\$18,700	\$ 27	\$ 425	\$ 18,700	0.0%
(12-18)	82	\$43	\$770	\$63,140	\$ 43	\$ 770	\$ 63,140	0.0%
(19-21)	170	\$44	\$930	\$158,100	\$ 44	\$ 930	\$ 158,100	0.0%
(22-26)	166	\$58	\$1,505	\$249,830	\$ 61	\$ 1,580	\$ 262,280	5.0%
(22-27)	55	\$59	\$1,580	\$86,900	\$ 61	\$ 1,659	\$ 91,245	5.0%
(28-34)	65	\$61	\$2,090	\$135,850	\$ 68	\$ 2,299	\$ 149,435	10.0%
(35-40) - Compo Only	11	\$67	\$2,695	\$29,645	\$ 77	\$ 3,099	\$ 34,089	15.0%
Totals	593			\$742,165		Total	\$ 776,989	

In water revenues

\$742,165

776,989

Dry Storage and Permits

	# Assignments	Price per Ft*	Fee	Revenue	Price per Ft*	Fee	Revenue	% increase
Sunfish/Kayak/Hand Dollies								
Resident	179		150	26,850		150	26,850	0.0%
Non-Res	5		200	1,000		200	1,000	0.0%
Additional Kayak(same rack)	90		0	-		0	-	
Hobie/Trailer (24 available)								
Resident	22		245	5,390		245	5,390	0.0%
Non-Res	2		325	650		325	650	0.0%
Dinghys (40 available)								
Resident	35		125	4,375		125	4,375	0.0%
Non-Res	5		290	1,450		290	1,450	0.0%
Ramp Permit								
Resident	47		85	3,995		85	3,995	0.0%
Weston	4		180	720		180	720	0.0%
Launch Permit	172		45	7,740		45	7,740	0.0%
Daily Launch	78		15	1,170		15	1,170	0.0%
Transient		1.89/ft (\$25 min)	\$2.00/ft	8200		\$2.00/ft	8,200	
Dry Storage and Permit Revenues				61,540			61,540	

Total Boating Revenue

803,705

Total Revenues

838,529

	12'-18'	19-21	22-26	26-27	28-34	35-40
Westport	\$770.00	\$930.00	\$1,505.00	\$1,580.00	\$2,090.00	\$2,695.00
Fairfield	\$594.25	\$594.25	\$885.31	\$1,468.53	\$1,468.53	\$1,783.38
Greenwich	\$700.00	\$700.00	\$850.00	\$975.00	\$0.00	\$0.00
Greenwich w/ Electric & Water	\$850.00	\$850.00	\$975.00	\$0.00	\$2,850.00	\$3,150.00
Stamford	\$527.97	\$756.90	\$1,163.73	\$1,646.56	\$2,157.10	\$0.00

Tax not included. Electric additional \$100

(Stamford up to 24') (Stamford 25'-27') (Stamford up to 32')

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: #8

To take such action as the meeting may determine to approve entitling fees for the 2021 season.

Background Information:

The entitling fees have not been increased since 2015 creating inequity with the non-resident beach emblem fee.

Back-up Documents:

Memo from Jennifer Fava, Director of Parks and Recreation dated January 11, 2021

Staff Recommendation:

Staff recommends approval of fee as proposed.

Resolution Format:

The Parks and Recreation Commission recommends to the Board of Selectmen approval of the entitling fee as proposed.



WESTPORT CONNECTICUT

PARKS AND RECREATION DEPARTMENT

LONGSHORE CLUB PARK

260 SOUTH COMPO ROAD, WESTPORT, CT 06880

(203) 341-5090

MEMO TO: Parks and Recreation Commission

MEMO FROM: Jennifer Fava, Director of Parks and Recreation

DATE: January 11, 2021

RE: **Proposed Entitling Fee Increase**

Per the Rules and Regulations Governing Use of Municipal Beaches, Yacht Basins, Longshore Club Park, Park Areas and Recreation Facilities, there are two categories of people that are eligible to pay the “Entitling Fee,” summer tenants or any association, corporation, business or individual owning commercial real estate. People utilizing this “Entitling Fee” option are technically non-residents; however, payment of this “Entitling Fee” provides them with the same privileges as if they were a Westport resident.

While this fee is used for the purchase of golf and tennis handpasses, it is most used for the purchase of beach emblems. The “Entitling Fee” has not been increased in many years (dating back to at least 2010), yet the fee for the non-resident beach emblems has increased dramatically. Under the current fee structure someone can pay the entitling fee (\$475), purchase two beach emblems (\$50 each), and purchase two golf handpasses (\$95 each) all for less than the non-resident beach emblem (\$765 vs. \$775). In addition, they are able to utilize the pool and participate in any programs at the resident rate.

The “Entitling Fee” was not increased when the large jump for the non-resident beach emblem fee was increased in 2018. In an effort to provide better equity, we propose increasing the “Entitling Fee” to \$750. Recent fee background information is below:

	<u>Entitling Fee</u>	<u>Non-Resident Fee</u>	<u>% of Non-Resident Fee</u>
2010 – 2014	\$425	\$425	same
2015 – 2017	\$475	\$490	97%
2018 – 2020	\$475	\$775	61%
Proposed 2021	\$750	\$775	97%

The proposed increase will better align the fees and decrease the ability for people to play the system. Therefore, we request the Commission approve the increase of the “Entitling Fee” to \$750.

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: # 9

Review of proposed 5-Year Capital Plan (Discussion only)

Background Information:

We are currently in the process of updating the 5-Year Capital plan. It is being presented for comment.

Back-up Documents:

See the attached document.

Staff Recommendation:

N/A

Resolution Format:

N/A

Parks and Recreation Commission

Meeting Date: January 20, 2021

Agenda Item: #10

To take such action as the meeting may determine to approve the Parks and Recreation Commission meeting dates for February 2021 through January 2022.

Background Information:

N/A

Back-up Documents:

See attached.

Staff Recommendation:

N/A

Resolution Format:

The Parks and Recreation Commission approves the Parks and Recreation Commission meeting dates for February 2021 through January 2022.

Tentative Meeting Dates for Parks and Recreation Commission – Feb 2021 - Jan 2022

*These meetings are to be held on the 3rd Wednesday of each month, unless otherwise noted

Meeting Date

Feb 10 or Feb 24, 2021 (February Recess is Feb 15 – 19)

Mar 17

Apr 21 (Spring break is Apr 12 – 16)

May 19

Jun 16 (last day of school is on June 17)

Jul 21

Aug 18

Sept 22 (Due to Jewish Holiday)

Oct 20

Nov 17

Dec 15

Jan 19, 2022