

COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

October 28, 2020, 7:00pm

via Zoom Meeting

Minutes of Meeting

Present:

Don O'Day	CMS Building Committee Chair
Jay Keenan	CMS Building Committee
Karen Kleine	CMS Building Committee – ex officio
Walter Mattera	CMS Building Committee
Srikanth Puttagunta	CMS Building Committee
Susan Chipouras	Westport Project Manager
John Broadbin	Westport Public Works

The meeting was called to order at 7:02pm.

1. Don O'Day advised that the project is still on track for 11/20/20 turnover to the BOE.
2. A site walk was held with representatives from the Westport Building Dept. and Fire Marshall's office. The requirements for Temporary Certificate of Occupancy were reviewed. Newfield also updated them on what the condition of the building and site will be when staff and then students return.
3. Don O'Day moved to go into Executive Session. Karen Kleine seconded the motion. Motion passed 5-0. Committee moved into Executive Session at 7:13pm.
4. Don O'Day moved to come out of Executive Session. Jay Keenan seconded the motion. Motion passed 5-0. Committee came out of Executive Session at 7:41pm.
5. Don O'Day moved to Adjourn. Srikanth Puttagunta seconded the motion. Motion passed 5-0. Meeting adjourned at 7:41pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager