

# COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

October 21, 2020, 7:00pm  
via Zoom Meeting

## Minutes of Meeting

### Present:

Don O'Day	CMS Building Committee Chair
Karen Kleine	CMS Building Committee – ex officio
Joe Renzulli	CMS Building Committee
Vanessa Valadares	CMS Building Committee
Susan Chipouras	Westport Project Manager
John Broadbin	Westport Public Works

The meeting was called to order at 7:03pm.

1. Don O'Day updated on his attendance at the BOE meeting on 10/19/20. Turnover to the BOE is 11/20/20. Cladding and Punch List work will continue after that date. School will start on site 12/14/20. No staff will be in the building until after 11/20/20.
2. Don O'Day moved to go into Executive Session. Joe Renzulli seconded the motion. Motion passed 4-0. Committee moved into Executive Session at 7:11pm.
3. Don O'Day moved to come out of Executive Session. Karen Kleine seconded the motion. Motion passed 4-0. Committee came out of Executive Session at 7:41pm.
4. Don O'Day moved to Adjourn. Vanessa Valadares seconded the motion. Motion passed 4-0. Meeting adjourned at 7:41pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager