

COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

September 23, 2020, 7:00pm

via Zoom Meeting

Minutes of Meeting

Present:

Don O'Day	CMS Building Committee Chair
Karen Kleine	CMS Building Committee – ex officio
Walter Mattera	CMS Building Committee
Joe Renzulli	CMS Building Committee
Susan Chipouras	Westport Project Manager
John Broadbin	Westport Public Works

The meeting was called to order at 7:02pm.

1. Don O'Day advised that the project is still on schedule for turnover.
2. Continuing weekly Transition Meeting with Administration, coordinating moves from BMS.
3. Dehumidification equipment will be removed as HVAC equipment is started up.
4. Final window shipment is scheduled to arrive 9/28/20.
5. Don O'Day moved to go into Executive Session. Karen Kleine seconded the motion. Motion passed 4-0. Committee moved into Executive Session at 7:09pm.
6. Don O'Day moved to come out of Executive Session. Joe Renzulli seconded the motion. Motion passed 4-0. Committee came out of Executive Session at 8:12pm.
7. Don O'Day moved to Adjourn. Karen Kleine seconded the motion. Motion passed 4-0. Meeting adjourned at 8:12pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager