

**WESTPORT HOUSING AUTHORITY**  
5 Canal Street, Westport, Connecticut  
Minutes of the Regular Meeting of the Board of Commissioners  
November 4, 2020 at 7:00 PM

Attendees: D. Newberg, G. Halloran, T. Bloch, C. Martin, B. Whitaker, A. Sayegh, and A. Santamaria.

The WHA Meeting was called to order at 7:01 PM when there was a quorum.

There was no public participation.

The minutes of the Regular Meeting on June 3<sup>rd</sup>, and the Special Meeting on July 29, 2020 were unanimously approved.

B. Whitaker stated that the cash positions monthly report continues to show properties are operating satisfactorily. Sasco Creek has a slight increase in receivables.

C. Martin advised the Board that we have a new property manager Robin D'Errico which is a new hire by Millennium Real Estate Services. Also, the swing in temperatures has caused some calls for no heat at our properties. The patios at Hidden Brook were completed.

A. Santamaria explained we partnered with the Town Human Services department to access Farms to Families food boxes in October and provided to all families who had signed up. Over the four weeks, every family received a box. Breakfast to go is proceeding at Canal Park, and continues to be very popular. RSC staff continues to plan for food for Thanksgiving for residents. RSC staff purchased Stop and Shop gift cards for interim requests. D. Newberg asked if we should or could be doing more for the food insecurity that families may be experiencing. The WHA made a request to both big Y and Whole Foods for donations to our families.

The Board recessed into Executive Session at 7:29 PM

The Board came out of Executive Session and immediately adjourned the meeting at 7:53 PM