

# COLEYTOWN MIDDLE SCHOOL BUILDING COMMITTEE

September 2, 2020, 7:00pm  
via Zoom Meeting

## Minutes of Meeting

### Present:

|                     |                                     |
|---------------------|-------------------------------------|
| Don O'Day           | CMS Building Committee Chair        |
| Jay Keenan          | CMS Building Committee              |
| Karen Kleine        | CMS Building Committee – ex officio |
| Walter Mattera      | CMS Building Committee              |
| Srikanth Puttagunta | CMS Building Committee              |
| Joe Renzulli        | CMS Building Committee              |
| Vanessa Valadares   | CMS Building Committee              |
| Susan Chipouras     | Westport Project Manager            |

The meeting was called to order at 7:02pm.

1. Don O'Day advised that Newfield confirmed that the project is still on schedule for 11/18 completion of construction. This is the date the school will be turned over to the BOE. Actual start date for CMS is to be determined by the BOE.
2. Meetings were held on site to resolve parent drop-off and cleaning protocols.
3. Don O'Day and Susan Chipouras will be having weekly Transition Meetings with BOE Administrators.
4. Don O'Day moved to go into Executive Session. Karen Kleine seconded the motion. Motion passed 7-0. Committee moved into Executive Session at 7:08pm.
5. Don O'Day moved to come out of Executive Session. Sri. Puttagunta seconded the motion. Motion passed 7-0. Committee came out of Executive Session at 7:51pm.
6. Don O'Day moved to Adjourn. Vanessa Valadares seconded the motion. Motion passed 7-0. Meeting adjourned at 7:51pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager