

**Minutes from Downtown 2020 Committee Meeting June 28, 2012
Room # 309 at 8:30 AM**

In Attendance: Lou Gagliano (chair), Gerry Kagan, Dan Kail, and Craig Rebecca Schaivone

Absent: Robert Jacobs, Jeff Mayer, and Valerie Malin-Smith

Summary of Minutes

1. Minutes from the meeting of June 19 were approved without any change,
2. Discussions and review of Hiram Peck proposal including edit comments and questions prepared by the Chair. It was decided that for the time being that Hiram should be contacted and informed that the Committee was not at a point to engage him. It was agreed that many of the points he made including the need to conduct a survey of the community were certainly points that should be considered as efforts of the Committee proceeded. Chair to draft a response to Hiram, Committee to review.
3. Committee agreed that to continue to proceed with discussions with potential consulting groups that an RFP document should be prepared. Some initial discussions as to the content took place to be further developed over the next several meetings. Contents to include survey of community, consensus building to identify and confirm priorities, traffic study, parking issues, etc. Chair to contact P&Z director to obtain previous RFP's used in Plan of Conservation process.
4. Discussions of fund raising to obtain the funds to pay for consulting group led to thoughts about targeted community groups. It was agreed that the Town needed to contribute to the budget. Chair agreed to speak with First Selectman about such a commitment. Need to also engage RTM and Board of Finance in support of such funding.
5. It was agreed that Committee would prepare a status report to document progress to date. This will in part aid our efforts to build funding support. Chair will begin such an effort and prepare a draft for Committee review.

6. Our Not for Profit filing is close to being completed. Committee members expressed that consideration be given to have a number of the members of the Committee be members of the Not for Profit. Chair requested that members indicate to him their desires and the document for filing would be prepared accordingly.

7. It was agreed that upon Robert Jacobs return that the additional candidates for Committee membership would be moved forward for full Committee review and approval. Any names would require Selectman approval. Chair did not believe Selectman approval would be an issue.

Meeting was adjourned at 9:55 AM.